AGENDA
BOARD OF EDUCATION – REGULAR MEETING
Instructional Planning Center/Huron Arena
December 10, 2018
5:30 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Adoption of the Agenda
5. Dates to Remember
   December 24-31  Holiday Break – No School
   January 1      New Year’s Day Holiday – Happy New Year!
   January 2      School Resumes
   January 9      Early Release
   January 14     Board of Education Meeting 5:30 p.m. – IPC
   January 19     Credit Recovery Day
   January 21     Martin Luther King Holiday–Teacher In-service/No School for Students
   January 28     HHS Registration Open House 5:30 – 8:45
   January 28     Board of Education Meeting 5:30 p.m. – IPC
6. Community Input on Items Not on the Agenda
7. Conflict Disclosure and Consideration of Waivers - The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
8. CONSENT AGENDA
   The superintendent of schools recommends approval of the following:
   a) Approval and/or Correction of Minutes of Previous Meetings
   b) Consideration and Approval of Bills
   c) Approval and/or Correction of the Financial Report
   d) Board Approval of New Hires
      As was mentioned previously, classified personnel, substitute teachers/classroom aides, and volunteers must be approved in order to be covered by our workers’ compensation plan.
      1) Madison Witte / Substitute Teacher - $120 per day / Substitute Para-Educator - $13.98 per hour / TAP Site Greeter - $13.50 per hour / Classroom Leader - $17.65 per hour
      2) Kerry Schnabel / Food Service – Buchanan Satellite / $13.45 per hour
      3) Gayler Moo / ESL Para-Educator – Madison / $14.29 per hour
      4) Rita Schulz / Administrative Assistant-Curriculum Office / $35,469 per year
      5) Nicholle Mudge / Substitute Teacher - $120 per day / Substitute Para-Educator $13.98 per hour
   e) Contracts for Board Approval
      1)
   f) Resignations for Board Approval
      1) Michael Schmitz / Head Football Coach / 4 years
      2) Joyce Price / Food Service-Madison / 6 years
g) **Intent to Apply for Grant Funding**

- **Group Applying**: Transportation Department
- **Contact Person**: Kelly Christopherson
- **Name of Award**: Clean Diesel Grant
- **Name of Funder**: SD Dept. of Environment & Natural Resources
- **Amount to be Requested**: Up to $45,000.00
- **Project Focus**: Replacing Old Diesel Buses

h) **Request Permission to Let Bids for a Prime Vendor for Food**

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

9. **CELEBRATE SUCCESSES IN THE DISTRICT:**

**CONGRATULATIONS:**

- Bryce Steffen, Gabe Rieger, Jett McGirr, Chipper Shillingstad, and Matt Katz (Seniors) for being selected to the 11AA First Team All-State Football.
- Megan (ESL Teacher – Madison) and Marcus Smith on the birth of their daughter, Tage Renae, born on November 30th. Tage weighed in at 9lbs 8oz and is 21 inches long.
- Havyn Heinz (Jr.) (First Team) and Hollee Niehus (Sr.) (Second Team) for being selected to AA All-State Volleyball.

**THANK YOU TO:**

- Virgil United Methodist Church from the Madison 2-3 Center for purchasing a pouch laminator for the Special Education Team. The laminator is constantly in use and is greatly appreciated.

10. **REPORTS TO THE BOARD**

a) **Classified Employee of the Month – Presented by Kari Hinker**

Dianne Tapken, Administrative Assistant-ESL & Federal Programs, has been selected as Classified Employee of the Month for December 2018. Nomination comments are included in this packet. Congratulations Dianne!

b) **New Exploratory Classes – HMS - STEM** – Coleen Jensen and FACS – Jessica Rodacker.

c) **Business Math Curriculum** – Michelle Moeding and Terri Schlader

d) **Business Manager’s Report**

e) **Superintendent’s Report**

11. **OLD BUSINESS**

a) **Section A Policy Review – Repeat 1st Reading**

12. **NEW BUSINESS**

a)

13. **EXECUTIVE SESSION**

1-25-2 Executive or closed meetings may be held for the sole purpose of:

4) Preparing for contract negotiations or negotiating with employees or employee representatives.

14. **ADJOURNMENT**
Huron School District
New Hire Justification

Date: November 14, 2018

Applicant Information
Applicant Name: Kerry Schnabel
Address: 1575 21st Street S.E., Huron, SD
Phone: (205)-431-0732
Education: Lake Area Vo Tech
Experience: Cooking at Stoneybrook and Home Daycare
References: Mandy Siedslag, Sarah Tharp, Sherry Thelen

Reason for New Hire
New Position: -----
Replacement: Ywah Eh Blue Taw

Position Information
Department: Food Service
Position: Buchanan Satellite
Supervisor: Carol Tompkins
Responsibilities: Take the food and supplies over to Buchanan,
help serve and clean up
Hours: 8:45 am – 2:45 pm

Hiring Information
Wages: $13.45 hour
Classification: II
Wage Justification: Food Service Hiring Schedule
Start Date: December 11, 2018
Requested by: Carol Tompkins (Administrator)
Huron School District  
New Hire Justification

Date: 11/26/18

Applicant Information
Applicant Name: Gay Ler Moo
Address: 449 Jefferson Blvd. SE  
Huron, SD 57350
Phone: 605-461-9824

Education: 27 Credits, Western Dakota Technical Institute, Rapid City, SD  
63 Credits, Northern State University, Aberdeen, SD  
High School Diploma, Huron High School, Huron, SD

Experience: Substitute Para-educator, Huron School District, Huron, SD  
9/2018 – Present  
ESL Para-educator, Huron School District, Huron, SD  
9/2014 – 5/2017  
Teacher Assistant, NSU Children’s Center, Aberdeen, SD  
8/2013 – 5/2015  
Nurse Aide, Sunquest Healthcare Center, Huron, SD  
5/2013 – 9/2013

References: Heather Rozell, Joselyn Schmitz, Kari Hinker

Reason for New Hire
New Position:

Replacement: Replacing Brandi Blue

Position Information
Department: ESL Department
Position: General Fund Para-educator
Supervisor: Rodney Mittelstedt/Dianne Tapken

Responsibilities:
• Work with small groups of students under the supervision of a classroom teacher.
• Assist teachers in the classroom to reinforce skills taught.
• Provide explanation and help students in need.
**Hours:** 7 Hours/Day while school is in session.

**Hiring Information**

**Wages:** $14.29/hour

**Classification:** Classified

**Wage Justification:** General Fund Para-educator wage

**Start Date:** 12/3/18

**Requested by:** Rodney Mittelstedt
Date: November 30, 2018

Applicant Information
Applicant Name: Rita Schulz
Address: PO Box 83 Cavour, South Dakota 57324
Phone: (605) 695-0282
Education: Sioux Falls / Nettleton College – 1yr
Experience: South Dakota Board of Pharmacy – Senior Secretary 2012-2015
Administrative Assistant / HMS / Counselor Office
Administrative Assistant / Buchanan
References: Clela Henson – 605-352-4353
Donna Peterson – 605-691-6313
Vickie Prussman – 605-688-5591

Reason for New Hire
New Position:
Replacement: Amanda Haeder - relocated

Position Information
Department: Curriculum Office
Position: Administrative Assistant Class 1
Supervisor: Linda Pietz Director of Curriculum/Assessment/Instruction

Responsibilities:
• Full time office assistant

Hours: 8 hours per day / 260 days per year

Hiring Information
Wages: $35,469.00 / per year
Classification: Division 1 Office Personnel
Wage Justification: Step 5
Start Date: January 2, 2019
Requested by: Linda Pietz
11/28/18

Huron School Board, Mr. Nebelsick, Mr. Rotert,

This is my formal letter of resignation from duties as the Head Football Coach for the Huron Tigers concluding this year. I am still passionate about coaching, and would like to stay with the football program if there is an opportunity and understand nothing is guaranteed.

I want to thank the Huron School District for the opportunity to hold this position for the last four years. I absolutely love the town of Huron, the community, and my teaching position. You have given me the opportunity to fulfill a dream of being an 11AA head coach, and for that, I am forever grateful. I still love football and would like to be a part of the Tiger Football Program. With all of the demands outside of “coaching the team,” being a head coach is less enjoyable than what I had imagined four years ago. I love being a coach, which involves hours of watching film, game planning, and building lifelong relationships with athletes and peers.

Again, thank you for allowing me to lead the Tiger Football Program for the past four years, but at this time, it is best for me and my family if I step down and let someone else lead the program.

Sincerely,

Michael Schmitz
I Joyce Eric as of then the 30th of November 13 had to quit because of Health problems of husband
Joyce Eric
School Food Service
I will be retiring
Dec 1, 2018

[Signature]

Dec 5-2018
Jonna Kool Reid  
369 McClellan Dr  
Huron SD 57350  
605-350-2722  

Dear Mr. Nebelsick,

After 30 years of teaching, all but 2 in the Huron system, I have decided that it is time for me to retire. My last day of teaching will be May 28, 2019.

I have been fortunate enough to work with many great teachers and administrators along the way and thank all of them for their friendship and support. Pride High has been my home for many years and I’m not real sure what it will become as times are changing but hope that someone as passionate about teaching as I am can take it over and continue to help students reach their goals along with the rest of the school.

I’ve loved every minute, and will continue to coach and substitute if the school would have me. I haven’t decided what I’ll do beyond that as I have a lot of hobbies that I’ve not gotten to do pursue.

I will also be caring for my mom who is 82 years old and still lives in Huron. My hope is to keep her in her own house as long as she is physically and emotionally able.

Feel free to contact me if you wish to further discuss my pending retirement.

Respectfully,

Jonna Reid

12-5-18
INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 12-7-2018  Contact Person: Kelly Christopherson

Group Applying: Transportation Department

Name of Grant/Award: Clean Diesel Grant

Name of Funder: SD Dept. of Environment & Natural Resources  Contact Person: Barb Regynski

Amount to be Requested: $45,000  Funder’s Submission Due Date: 12-14-2018

Project Focus: Replacing old diesel buses

How awarded amount received?  X  Full amount up front  X  Reimbursement

Are any follow up reports required?  X  Yes  No  If yes, when are they due?  After new buses are received

Is any District funding, resource, or in-kind commitment required now or in the future?  Yes  X  No

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

75% of the cost of 2 buses. Approx $65,000 x 2 = $130,000

Please note:
- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- A copy of the completed grant application must be available upon request.
- The person or group applying will need to submit the following documentation to the business offices:
  - If and when the grant is awarded, a copy of the award letter.
  - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature:  Kelly Christopherson  Date: 12-7-2018

Signature:  Linda J Pietz, Director of Curriculum, Instruction & Assessment  Date: 12-7-2018

Signature:  Kelly Christopherson, Business Manager  Date: 12-7-2018

Presented to School Board: 12-10-2018
Huron Public Schools
1045 18th Street SW
PO Box 949
Huron, South Dakota 57350-0949

Office: 605-353-6909
Fax: 605-353-6910
Email: carol.tompkins@k12.sd.us

To: Board of Education
   Mr. Nebelsick
   Mr. Christopherson

From: Carol Tompkins
Date: December 7, 2018
Re: Request permission to let bids for a Prime Vendor for food

I respectfully request permission to let bids for a prime vendor for food for the 2019-2020 school year.

Thank you for all your consideration.
Classified Employee of the Month

Name: Dianne Tapken
Position: Administrative Assistant, ESL & Federal Programs
Date: December 2018

If I had to use only one word to describe Dianne Tapken’s importance to the Office of ESL and Federal Programs, that one word would be “invaluable.” Her knowledge of the purposes and requirements of all the federal programs, and of the inner workings of our ESL program is so intimate and complete that she has been a source of continuity and guidance in the office for the past eight years, through four department directors.

Dianne is regarded throughout the school district as an employee who is highly competent and unfailingly dependable. Her dedication to her work and to the Huron School District is without reproach, as nearly every day she arrives early and leaves late. She is a joy to work with because she is open, honest, friendly, and always ready to lend an ear.

In working with patrons of the ESL Welcome Center, Dianne’s gentle, caring, generous nature makes them feel welcomed and wanted. Considering hers is one of the first faces they see in our school district, the value of this is immeasurable. Perhaps Dianne’s greatest quality is that she does not want any accolades for her professional accomplishments, or any recognition of her wonderful personal attributes. She is truly deserving of this award.

Respectfully,

Rodney Mittelstedt
High School Business Math, Middle School FACS, Middle School STEM  
Curriculum Purchase 2018 - 2019 School Year

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As outlined in district policy IIAA, committees established by the director of instruction, with majority membership consisting of classroom teachers, will be utilized in the selection of curricular outcomes and textbooks. These advisory groups should seek the advice and gather input from community representatives, including students and parent advisory groups.

10/31/2018

(Waived by Superintendent and School Board due to beginning of school deadline)