

## New Business

### **JLG Architects Proposals for ESSER III and Capital Outlay Projects**

#### ESSER III Projects and Cost Estimates

- Tennis Court Expansion and New Fence \$500,000 - \$570,000. JLG Fee \$89,000.
- Building Controls for Buchanan, Madison, Washington \$700,000. JLG Fee \$49,500.
- Air Condition Tiger Activity Center \$260,000. JLG Fee \$28,000.
- Air Condition Arena \$1,500,000-\$3,000,000. JLG Fee \$124,000-\$174,000.

#### Capital Outlay Projects and Cost Estimates

- Resurface Track at Tiger Stadium \$250,000 -\$525,000. JLG Fee \$75,000.
- Replace Tiger Activity Center Ceiling Insulation \$150,000. JLG Fee \$8,500.



## PROPOSAL

Huron School District

RE: 21392.01 Huron Tennis Courts

August, 2022

Dear Mr. Christopherson:

To: CC:  
☐ ☒ Dan Miller  
JLG Architects

Thank you for considering JLG Architects for this opportunity. Based on the information provided, we have developed the following scope of work; once accepted, we will develop a formal AIA contract that aligns with this proposal.

### PROJECT DESCRIPTION

Our understanding is the project consists of replacing damaged fencing and extending fencing around the expanded courts, addition of four tennis courts (two on the west, two on the east), relocation of lighting if needed, and design of shelters.

### PROJECT TEAM

OWNER: Huron School District  
ARCHITECT: JLG Architects  
CONSULTANTS: Structural Engineer: SEA  
Mechanical Engineer (if required): Associated Consulting Engineers  
Electrical Engineer (if required): Associated Consulting Engineers  
Civil Engineer: Stockwell

### BUDGET

Preliminary Cost Estimate: \$500,000 - \$570,000

### SCOPE OF WORK

As defined by Phase below.

#### Schematic Design

Standard scope of Architect's Basic Services as described in AIA B101 (traditional delivery method) or AIA B103 (CMAR) - Agreement Between Owner and Architect. Basic services shall include structural, civil, mechanical and electrical engineering services as needed; any other requested consultants shall be considered an additional service.

- It is estimated one to two site visits will happen during SD

#### Design Development

*Description of work:* The size and character of the Project are further refined and described based on the approved design. The documents shall contain all data the Architect deems necessary to produce the intended aesthetic effect of the Project and describe locations, dimensions and types of materials. The Owner shall sign-off on this package prior to giving the Architect notice to proceed on to the next phase of work.

- Development and overall dimensioning of building plans and enlarged plans
- Development of building sections and exterior elevations
- Typical wall sections/wall types
- Door/window elevations
- Preliminary schedules
- Proforma review by Owner
- Design development estimate by JLG
- Two site visits included in the fee during DD

#### Construction Documents Phase

*Description of work:* The construction documents shall contain all data the Architect deems necessary to produce the intended aesthetic effect of the Project; describe locations, dimensions and types of materials, and obtain the approval of governmental authorities.

- Dimensioned building plans
- Code required interior elevations only
- Annotated exterior elevations (material selections)
- Building sections, as required for code compliance and to indicate design intent
- Wall sections/wall types, as required for code compliance and to indicate design intent
- Details as required for code compliance and to indicate design intent
- Outline specifications
- Coordination w/ Owner's Consultants
- Code summary (on final Construction Documents)
- CD estimate by JLG
- All bidding and negotiation by Owner (JLG can also help with this, but typically we see this lead by Owner)
- Monthly site visits during construction included.

#### **Contract Administration Phase**

*Description of work:* Construction Phase services shall be limited to the services noted below:

- Answering of inquiries/RFIs regarding interpretation of the Construction Documents
- Site visits will be on a monthly or biweekly bases based on construction schedule
- One substantial completion visit, and one 11-month warranty visit are included in the fee
- Review and certification of Contractor's applications for payment
- Maximum of two reviews of shop drawings – shop drawing schedule to be submitted by Contractor and approved by Architect and Owner

#### **OWNER RESPONSIBILITIES**

Provide necessary information in a timely manner, including, but not limited to:

- Site Control
- Project delivery determination
- Site Survey – to provide information necessary to complete project
- Soil Engineering – to provide information necessary to complete project
- Soil remediation if required
- Design feedback and direction
- Sign-off at each phase of work
- And as described in the Agreement Between Owner and Architect

#### **SCHEDULE**

Bidding to happen late summer early fall of 2022

Construction of fence and courts to happen spring of 2023

#### **COMPENSATION**

Lump sum of \$89,000

#### **REIMBURSABLE EXPENSES**

All final documents will be delivered electronically. Travel by JLG Architects to the site is included in the fixed compensation amount; any other travel costs will not be incurred without the Owner's prior approval. If the Owner requests JLG to provided printing of promotional materials or other similar project related expenses, JLG will invoice the Owner at direct cost.

#### **OTHER**

\* The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project and aptly credit any/all drawings, renderings and other documents by including JLG's logo or otherwise crediting JLG Architects by name in writing.

\* Drawings, specifications and other documents prepared by the Architect are instruments of the Architect's service and are for the Owner's use solely with respect to this Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the Project, or termination of this Agreement by either party, the Owner's right to use the instruments of service shall cease.

Thank you for the opportunity to submit this proposal. Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Catherine Dekkenga, JLG Architects

*Please sign and date below to acknowledge your acceptance of this proposal.*

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Client:

\_\_\_\_\_  
Date



## PROPOSAL

Huron School District

RE: 21392.05 BMW

August, 2022

Dear Mr. Christopherson:

To: CC:  
☐ ☒ Dan Miller  
JLG Architects

Thank you for considering JLG Architects for this opportunity. Based on the information provided, we have developed the following scope of work; once accepted, we will develop a formal AIA contract that aligns with this proposal.

### PROJECT DESCRIPTION

Our understanding is the project consists of updating control systems in the Buchanan, Madison and Washington buildings.

### PROJECT TEAM

OWNER: Huron School District  
ARCHITECT: JLG Architects  
CONSULTANTS:  
Mechanical Engineer: Associated Consulting Engineers  
Electrical Engineer: Associated Consulting Engineers

### BUDGET

Estimate Cost of Work, \$700,000

### SCOPE OF WORK

As defined by Phase below.

#### Schematic Design - Contract Administration Phase

*Description of work:* Please see attached proposal from ACEI

JLG responsibility to model existing building in Revit for use by consultants.

### OWNER RESPONSIBILITIES

Provide necessary information in a timely manner, including, but not limited to:

- Site Control
- Project delivery determination
- Site Survey – to provide information necessary to complete project
- Soil Engineering – to provide information necessary to complete project
- Soil remediation if required
- Design feedback and direction
- Sign-off at each phase of work
- And as described in the Agreement Between Owner and Architect

### COMPENSATION

Lump sum of \$49,500.

### SCHEDULE

Bidding to happen late fall of 2022  
Construction to commence spring/summer of 2023

#### REIMBURSABLE EXPENSES

All final documents will be delivered electronically. Travel by JLG Architects to the site is included in the fixed compensation amount; any other travel costs will not be incurred without the Owner's prior approval. If the Owner requests JLG to provide printing of promotional materials or other similar project related expenses, JLG will invoice the Owner at direct cost.

#### OTHER

\* The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project and aptly credit any/all drawings, renderings and other documents by including JLG's logo or otherwise crediting JLG Architects by name in writing.

\* Drawings, specifications and other documents prepared by the Architect are instruments of the Architect's service and are for the Owner's use solely with respect to this Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the Project, or termination of this Agreement by either party, the Owner's right to use the instruments of service shall cease.

Thank you for the opportunity to submit this proposal. Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Catherine Dekkenga, JLG Architects

*Please sign and date below to acknowledge your acceptance of this proposal.*

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Client:

\_\_\_\_\_  
Date



## PROPOSAL

Huron School District

RE: 21392.04 TAC AC

August, 2022

Dear Mr. Christopherson:

To: CC:  
☐ ☒ Dan Miller  
JLG Architects

Thank you for considering JLG Architects for this opportunity. Based on the information provided, we have developed the following scope of work; once accepted, we will develop a formal AIA contract that aligns with this proposal.

### PROJECT DESCRIPTION

Our understanding is the project consists of adding AC coil units in the existing TAC building.

### PROJECT TEAM

OWNER: Huron School District  
ARCHITECT: JLG Architects  
CONSULTANTS: Structural Engineer (if required), SEA  
Mechanical Engineer: Associated Consulting Engineers  
Electrical Engineer: Associated Consulting Engineers

### BUDGET

Conceptual Cost of Work: \$260,000

### SCOPE OF WORK

As defined by Phase below.

#### Schematic Design

Standard scope of Architect's Basic Services as described in AIA B101 (traditional delivery method) or AIA B103 (CMAR) - Agreement Between Owner and Architect. Basic services shall include structural if needed, mechanical and electrical engineering services; any other requested consultants shall be considered an additional service.

- It is estimated one to two site visits will happen during SD

#### Design Development

*Description of work:* The size and character of the Project are further refined and described based on the approved design.

- Development and overall dimensioning of building plans as needed for consultants
- Development of building sections and exterior elevations as needed for consultants
- Preliminary schedules
- Proforma review by Owner
- Design development estimate by JLG
- It is estimated one site visit will be needed during DD

#### Construction Documents Phase

*Description of work:* The construction documents shall contain all data the Architect deems necessary to produce the intended aesthetic effect of the Project, describe locations, dimensions and types of materials, and obtain the approval of governmental authorities.

- Dimensioned building plans
- Code required interior elevations only
- Annotated exterior elevations where needed
- Building sections, as required for code compliance

- Details as required for code compliance and to indicate design intent
- Outline specifications
- Coordination w/ Owner's Consultants
- Code summary (on final Construction Documents)
- CD estimate by JLG
- All bidding and negotiation by Owner (JLG can also help with this, but typically we see this lead by Owner)
- Monthly site visits during construction included.

### **Contract Administration Phase**

*Description of work:* Construction Phase services shall be limited to the services noted below:

- Answering of inquiries/RFIs regarding interpretation of the Construction Documents
- Site visits will be on a monthly bases based on construction schedule
- One substantial completion visit, and one 11-month warranty visit are included in the fee
- Review and certification of Contractor's applications for payment
- Maximum of two reviews of shop drawings – shop drawing schedule to be submitted by Contractor and approved by Architect and Owner

### **OWNER RESPONSIBILITIES**

Provide necessary information in a timely manner, including, but not limited to:

- Site Control
- Project delivery determination
- Site Survey – to provide information necessary to complete project
- Soil Engineering – to provide information necessary to complete project
- Soil remediation if required
- Design feedback and direction
- Sign-off at each phase of work
- And as described in the Agreement Between Owner and Architect

### **COMPENSATION**

Lump sum of \$28,000

### **SCHEDULE**

Bidding to happen late fall of 2022

Construction to commence spring/summer of 2023

### **REIMBURSABLE EXPENSES**

All final documents will be delivered electronically. Travel by JLG Architects to the site is included in the fixed compensation amount; any other travel costs will not be incurred without the Owner's prior approval. If the Owner requests JLG to provided printing of promotional materials or other similar project related expenses, JLG will invoice the Owner at direct cost.

### **OTHER**

\* The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project and aptly credit any/all drawings, renderings and other documents by including JLG's logo or otherwise crediting JLG Architects by name in writing.

\* Drawings, specifications and other documents prepared by the Architect are instruments of the Architect's service and are for the Owner's use solely with respect to this Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the Project, or termination of this Agreement by either party, the Owner's right to use the instruments of service shall cease.

Thank you for the opportunity to submit this proposal. Please do not hesitate to contact me with any questions or concerns.



Sincerely,

Catherine Dekkenga, JLG Architects

*Please sign and date below to acknowledge your acceptance of this proposal.*

\_\_\_\_\_  
Client:

\_\_\_\_\_  
Date



## PROPOSAL

Huron School District

RE: 21392 Arena HVAC

August, 2022

Dear Mr. Christopherson:

To: CC:  
☐ ☒ Dan Miller  
JLG Architects

Thank you for considering JLG Architects for this opportunity. Based on the information provided, we have developed the following scope of work; once accepted, we will develop a formal AIA contract that aligns with this proposal.

### PROJECT DESCRIPTION

Our understanding is the project consists of adding air conditioning to the existing Arena building.

### PROJECT TEAM

OWNER: Huron School District  
ARCHITECT: JLG Architects  
CONSULTANTS: Structural Engineer (if needed); SEA  
Mechanical Engineer: Associated Consulting Engineers  
Electrical Engineer: Associated Consulting Engineers

### BUDGET

Estimated Cost of Work: 1,500,000 - 3,000,000 (depending on structural analysis)

### SCOPE OF WORK

As defined by Phase below.

#### Schematic Design

Standard scope of Architect's Basic Services as described in AIA B101 (traditional delivery method) or AIA B103 (CMAR) - Agreement Between Owner and Architect. Basic services shall include structural if needed, mechanical and electrical engineering services; any other requested consultants shall be considered an additional service.

- It is estimated one to two site visits will happen during SD

#### Design Development

*Description of work:* The size and character of the Project are further refined and described based on the approved design.

- Development and overall dimensioning of building plans as needed for consultants
- Development of building sections and exterior elevations as needed for consultants
- Preliminary schedules
- Proforma review by Owner
- Design development estimate by JLG
- It is estimated one site visit will be needed during DD

#### Construction Documents Phase

*Description of work:* The construction documents shall contain all data the Architect deems necessary to produce the intended aesthetic effect of the Project, describe locations, dimensions and types of materials, and obtain the approval of governmental authorities.

- Dimensioned building plans
- Code required interior elevations only
- Annotated exterior elevations where needed

- Building sections, as required for code compliance
- Details as required for code compliance and to indicate design intent
- Outline specifications
- Coordination w/ Owner's Consultants
- Code summary (on final Construction Documents)
- CD estimate by JLG
- All bidding and negotiation by Owner (JLG can also help with this, but typically we see this lead by Owner)
- Monthly site visits during construction included.

#### **Contract Administration Phase**

*Description of work:* Construction Phase services shall be limited to the services noted below:

- Answering of inquiries/RFIs regarding interpretation of the Construction Documents
- Site visits will be on a monthly bases based on construction schedule
- One substantial completion visit, and one 11-month warranty visit are included in the fee
- Review and certification of Contractor's applications for payment
- Maximum of two reviews of shop drawings – shop drawing schedule to be submitted by Contractor and approved by Architect and Owner

#### **OWNER RESPONSIBILITIES**

Provide necessary information in a timely manner, including, but not limited to:

- Site Control
- Project delivery determination
- Site Survey – to provide information necessary to complete project
- Soil Engineering – to provide information necessary to complete project
- Soil remediation if required
- Design feedback and direction
- Sign-off at each phase of work
- And as described in the Agreement Between Owner and Architect

#### **SCHEDULE**

Bidding to happen late fall/early winter of 2022

Construction will be in two phases – inner Arena and outer Arena

#### **COMPENSATION**

Lump sum of \$124,000 - \$174,000 (depending on structural analysis)

#### **REIMBURSABLE EXPENSES**

All final documents will be delivered electronically. Travel by JLG Architects to the site is included in the fixed compensation amount; any other travel costs will not be incurred without the Owner's prior approval. If the Owner requests JLG to provided printing of promotional materials or other similar project related expenses, JLG will invoice the Owner at direct cost.

#### **OTHER**

\* The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project and aptly credit any/all drawings, renderings and other documents by including JLG's logo or otherwise crediting JLG Architects by name in writing.

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Thank you for the opportunity to submit this proposal. Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Catherine Dekkenga, JLG Architects

*Please sign and date below to acknowledge your acceptance of this proposal.*

\_\_\_\_\_  
Client:

\_\_\_\_\_  
Date



## PROPOSAL

Huron School District

RE: 21392.02 Track Resurfacing

August, 2022

Dear Mr. Christopherson:

To: CC:



Dan Miller  
JLG Architects

Thank you for considering JLG Architects for this opportunity. Based on the information provided, we have developed the following scope of work; once accepted, we will develop a formal AIA contract that aligns with this proposal.

### PROJECT DESCRIPTION

Our understanding is the project consists of resurfacing the existing track.

### PROJECT TEAM

OWNER: Huron School District  
ARCHITECT: JLG Architects  
CONSULTANTS: Structural Engineer: SEA  
Mechanical Engineer (if required): Associated Consulting Engineers  
Electrical Engineer (if required): Associated Consulting Engineers  
Civil Engineer: Stockwell

### BUDGET

Estimated Cost of Work: \$250,000 - \$525,000 depending on borings

### SCOPE OF WORK

As defined by Phase below.

### Schematic Design- Contract Administration Phase

*Description of work:* See attached proposal by consultant for extent of services

### OWNER RESPONSIBILITIES

Provide necessary information in a timely manner, including, but not limited to:

- Site Control
- Project delivery determination
- Site Survey - to provide information necessary to complete project
- Soil Engineering - to provide information necessary to complete project
- Soil remediation if required
- Design feedback and direction
- Sign-off at each phase of work
- And as described in the Agreement Between Owner and Architect

### SCHEDULE

Bidding to happen late summer early fall of 2022

Construction to commence fall of 2022

### COMPENSATION

Lump sum of \$75,000

## REIMBURSABLE EXPENSES

All final documents will be delivered electronically. Travel by JLG Architects to the site is included in the fixed compensation amount; any other travel costs will not be incurred without the Owner's prior approval. If the Owner requests JLG to provide printing of promotional materials or other similar project related expenses, JLG will invoice the Owner at direct cost.

## OTHER

\* The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project and aptly credit any/all drawings, renderings and other documents by including JLG's logo or otherwise crediting JLG Architects by name in writing.

\* Drawings, specifications and other documents prepared by the Architect are instruments of the Architect's service and are for the Owner's use solely with respect to this Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the Project, or termination of this Agreement by either party, the Owner's right to use the instruments of service shall cease.

Thank you for the opportunity to submit this proposal. Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Catherine Dekkenga, JLG Architects

*Please sign and date below to acknowledge your acceptance of this proposal.*

\_\_\_\_\_  
Client:

\_\_\_\_\_  
Date



## PROPOSAL

Huron School District

RE: 21392.03 TAC Ceiling

August, 2022

Dear Mr. Christopherson:

To: CC:  
☐ ☒ Dan Miller  
JLG Architects

Thank you for considering JLG Architects for this opportunity. Based on the information provided, we have developed the following scope of work; once accepted, we will develop a formal AIA contract that aligns with this proposal.

### PROJECT DESCRIPTION

Our understanding is the project consists of replacing the damaged ceiling material at the TAC building.

### PROJECT TEAM

OWNER: Huron School District  
ARCHITECT: JLG Architects  
CONSULTANTS: Structural Engineer (if required); SEA  
Mechanical Engineer: Associated Consulting Engineers  
Electrical Engineer: Associated Consulting Engineers

### BUDGET

Estimated Cost of Work: \$150,000

### SCOPE OF WORK

As defined by Phase below.

#### Schematic Design

Standard scope of Architect's Basic Services as described in AIA B101 (traditional delivery method) or AIA B103 (CMAR) – Agreement Between Owner and Architect. Basic services shall include structural if needed, mechanical and electrical engineering services; any other requested consultants shall be considered an additional service.

- It is estimated one to two site visits will happen during SD

#### Design Development

*Description of work:* The size and character of the Project are further refined and described based on the approved design.

- Development and overall dimensioning of building plans as needed for consultants
- Development of building sections and exterior elevations as needed for consultants
- Preliminary schedules
- Proforma review by Owner
- Design development estimate by JLG
- It is estimated one site visit will be needed during DD

#### Construction Documents Phase

*Description of work:* The construction documents shall contain all data the Architect deems necessary to produce the intended aesthetic effect of the Project, describe locations, dimensions and types of materials, and obtain the approval of governmental authorities.

- Dimensioned building plans
- Code required interior elevations only
- Annotated exterior elevations where needed

- Building sections, as required for code compliance
- Details as required for code compliance and to indicate design intent
- Outline specifications
- Coordination w/ Owner's Consultants
- Code summary (on final Construction Documents)
- CD estimate by JLG
- All bidding and negotiation by Owner (JLG can also help with this, but typically we see this lead by Owner)
- Monthly site visits during construction included.

### **Contract Administration Phase**

*Description of work:* Construction Phase services shall be limited to the services noted below:

- Answering of inquiries/RFIs regarding interpretation of the Construction Documents
- Site visits will be on a monthly bases based on construction schedule
- One substantial completion visit, and one 11-month warranty visit are included in the fee
- Review and certification of Contractor's applications for payment
- Maximum of two reviews of shop drawings - shop drawing schedule to be submitted by Contractor and approved by Architect and Owner

### **OWNER RESPONSIBILITIES**

Provide necessary information in a timely manner, including, but not limited to:

- Site Control
- Project delivery determination
- Site Survey - to provide information necessary to complete project
- Soil Engineering - to provide information necessary to complete project
- Soil remediation if required
- Design feedback and direction
- Sign-off at each phase of work
- And as described in the Agreement Between Owner and Architect

### **COMPENSATION**

Lump sum of 8,500.

### **SCHEDULE**

Bidding to happen late fall of 2022

Construction to commence spring/summer of 2023

### **REIMBURSABLE EXPENSES**

All final documents will be delivered electronically. Travel by JLG Architects to the site is included in the fixed compensation amount; any other travel costs will not be incurred without the Owner's prior approval. If the Owner requests JLG to provided printing of promotional materials or other similar project related expenses, JLG will invoice the Owner at direct cost.

### **OTHER**

\* The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project and aptly credit any/all drawings, renderings and other documents by including JLG's logo or otherwise crediting JLG Architects by name in writing.

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Sincerely,

Catherine Dekkenga, JLG Architects

*Please sign and date below to acknowledge your acceptance of this proposal.*

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Client:

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Date