AGENDA
BOARD OF EDUCATION – REGULAR MEETING
Instructional Planning Center/Huron Arena
October 10, 2017
5:30 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Adoption of the Agenda
5. Dates to Remember
   October 23       Board of Education Meeting 5:30 p.m. – IPC
   October 23 & 24  HMS Parent/Teacher Conferences 3:30 – 6:45
   October 26 & 30  2nd/3rd Grade Parent/Teacher Conferences 3:30 – 6:45
   November 1       Early Release
   November 2 & 6    Kindergarten / 1st Grade Parent / Teacher Conferences 3:30 – 6:45
   November 7 & 9    4th/5th Grade Parent / Teacher Conferences 3:30 – 6:45
   November 11      Veteran’s Day Holiday – SATURDAY
   November 13      Board of Education Meeting 5:30 p.m. - IPC
   November 22-24   Holiday Break – No School
   November 27      Board of Education Meeting 5:30 p.m. - IPC

6. Community Input on Items Not on the Agenda

7. Conflict Disclosure and Consideration of Waivers - The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
   a)

8. CONSENT AGENDA
   The superintendent of schools recommends approval of the following:
   a) Approval and/or Correction of Minutes of Previous Meetings
   b) Consideration and Approval of Bills
   c) Approval and/or Correction of the Financial Report
   d) Board Approval of New Hires
   As was mentioned previously, classified personnel and substitute teachers/classroom aides must be approved in order to be covered by our workers’ compensation plan.
   1) Cassandra Timm/TAP Program – Classroom Leader and Site Supervisor Substitute/$17.20 per hour – Classroom Leader/$31.29 Site Supervisor Sub
   2) Maureen Wegenke/Substitute Bus Driver/$25 per hour
   3) Devin Fritzschke/Concessions/$11.30 per hour
   4) Merry Thelen/SPED Para-Educator/$13.81 per hour
   5) Samara Contreras/On Call Interpreter/$19.66 per hour
   6) Kin Oo/On Call Interpreter/$19.66 per hour
   7) Aaron Harvey/Food Service HS Cashier & Prep/$12.99 per hour
   8) Krysten Sifuentes/Substitute Teacher and Para-Educator/$120 per day – Substitute Teacher/$13.66 per hour – Substitute Para-Educator
   9) Mario Acuna/Route Bus Driver/$25.00 per hour
Agenda / Board Meeting October 10, 2017

e) Contracts for Board Approval
   1) 

f) Resignations for Board Approval
   1) Jackie Vetter/Food Service/2 years and TAP Program/1 year

g) Permission to purchase two school buses off the West Central Public School bid from Trucks of Bismarck in the amount of $166,450 to be paid for with Capital Outlay fund balance

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he may do so.)

9. CELEBRATE SUCCESSES IN THE DISTRICT:
   CONGRATULATIONS:
   ➢ Nolan Wiegel for finishing 5th at the ESD Golf Meet and earning All-Conference honors; and for his T-12th at State Golf earning him All-State honors.
   ➢ Jordan Adams for being named Honorable Mention to the All ESD Girls Soccer Team.
   ➢ Win Storm and Way Nay Moo for being selected to the Boys All ESD Soccer Team
   ➢ Ni Doh Moo for being selected Honorable Mention to the All ESD Soccer Team.

   THANK YOU TO:
   ➢

10. REPORTS TO THE BOARD
a) Good News:
    ➢ Buchanan Kindergarten - 1st Grade Center – “Buffer (WIN) time” – Peggy Heinz and staff members.

b) Business Manager’s Report
c) Superintendent’s Report

11. OLD BUSINESS
a) 

12. NEW BUSINESS
a)
13. **EXECUTIVE SESSION**
1-25-2 Executive or closed meetings may be held for the sole purpose of:
(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term “employee” does not include any independent contractor.

14. **EXECUTIVE SESSION**
1-25-2 Executive or closed meetings may be held for the sole purpose of:
(4) Preparing for contract negotiations or negotiating with employees or employee representatives.

15. **ADJOURNMENT**
Huron School District
New Hire Justification

Date: 9-27-2017

Applicant Information
Applicant Name: Cassandra Timm
Address: 731 Illinois Ave NW #8, Huron, SD 57350
Phone: 605-695-0626
Education: Baccalaureate of Science – Elementary & Special Education
Experience: Currently a 3rd grade teacher at the Madison 2-3 Center
References: Sharla Mees, Lynn Soward, Kelby Van Wyk

Reason for New Hire
New Position: n/a
Replacement: Adding TAP staff to reduce overtime expenses

Position Information
Department: TAP
Position: Classroom Leader and Site Supervisor Substitute
Supervisor: Sherri Nelson
Responsibilities: Implement after-school learning activities
Hours: Schedule varies - 3:30-5:30 pm

Hiring Information
Wages: $17.20/hr (classroom leader) $31.29/hr (site supervisor)
Classification: Classified/Certified
Wage Justification: Pre-determined hourly rate
Start Date: October 1, 2017

Requested by: Sherri Nelson
Huron School District
New Hire Justification

Date: September 29, 2017

Applicant Information
Applicant Name: Maureen Wegenke
Address: P.O. Box 315, Huron, SD 57350
Phone: 605-350-1611
Education: University of North Dakota
Experience: Ex. Director of SD Association of Town & Townships
References: Billie Waldner, Cherrlyn Fast, and Karen Kuhns

Reason for New Hire: Building up pool of substitute bus drivers.
New Position:
Replacement:

Position Information
Department: Transportation
Position: Sub Bus Driver
Supervisor: Kathie Bostrom
Responsibilities: Sub Bus driver
Hours: Vary

Hiring Information
Wages: $25 an hour
Classification: Class 4
Start Date: September 26, 2017
Requested by: Kathie Bostrom

8/25/14
Huron School District
New Hire Justification

Date: September 11, 2017

Applicant Information
Applicant Name: Devin Fritzsche
Address: 2473 Prairie Green Drive Huron, SD 57350
Phone: (605) 350-4282
Education: Huron High School
Experience: Worked at restaurant
References: Kayla Wanbach, Jordan Feteral, Emily Fenske

Reason for New Hire
New Position: ---
Replacement: ---

Position Information
Department: Concessions
Position: Concessions Worker
Supervisor: Carol Tompkins
Responsibilities: Help customers at school concessions events
Hours: Will vary depending on events

Hiring Information
Wages: $11.30 per hour
Classification: ---
Wage Justification: Beginner Worker
Start Date: September 26, 2017
Requested by: Carol Tompkins (Administrator)
Huron School District
New Hire Justification

Date: 9/25/17

Applicant Information

Applicant Name: Merry Thelen
Address: 20358 402nd Ave, Huron SD
Phone: 605-350-3551
Education: AA in Business
Experience: 1 years

References: Bonnie Biel, Demi Moon, Shawn Harvey

Reason for New Hire

New Position: Additional support for caseload
Replacement:

Position Information

Department: SPED
Position: Para at MS
Supervisor: Amanda Katzenberger
Responsibilities: SPED Para
Hours: 7.5 Hours

Hiring Information

Wages: $13.81
Classification: SPED Para
Wage Justification: 1 year Jefferson School
Start Date: Oct. 9, 2017
Requested by: Lori Wehlander (Administrator)

8/25/14
Huron School District
New Hire Justification

Date: September 20, 2017

Applicant Information
Applicant Name: Aaron Harvey
Address: 343 3rd Street SW, Huron, SD 57350
Phone: (520) 282-0237
Education: Huron High School/USD Degree in Business
Experience: Dakota Provisions/Best Buy
References: Jon Machacek, Nate Deziel, Josh Shoun

Reason for New Hire
New Position: ---
Replacement: Replaces Melinda Hoogland

Position Information
Department: Food Service
Position: High School Cashier/Prep Person
Supervisor: Carol Tompkins
Responsibilities: Cashier and assist with all duties at HS
Hours: 8:30 am – 2:30 pm

Hiring Information
Wages: $12.99
Classification: Level II
Wage Justification: Probationary starting wage on hiring schedule
Start Date: October 11, 2017
Requested by: Carol Tompkins (Administrator)

8/25/14
Huron School District  
New Hire Justification  

Date: October 4, 2017  

Applicant Information  
Applicant Name: Mario Acuna  
Address: 351 Lincoln Ave. SW  
Phone: 605-350-5490  
Education:  
Experience: Truck Driver  
References: R. Arevalo, D. Hanson, E. Arevalo  

Reason for New Hire: Have to add another route due to increased ridership numbers.  
New Position: Driver route #21  
Replacement:  

Position Information  
Department: Transportation  
Position: Bus Driver  
Supervisor: Kathie Bostrom  
Responsibilities: Bus driver  
Hours: Vary  

Hiring Information  
Wages: $25 an hour  
Classification: Class 3  
Start Date: October 2, 2017  
Requested by: Kathie Bostrom  

8/25/14

Jackie Vetter
Memorandum

Date: October 2, 2017

To: School Board Members
   Terry Nebelsick, Superintendent

From: Kelly Christopherson, Business Manager

RE: Purchasing Additional School Buses

During the goals work session on September 25 we briefly mentioned the transportation department is in need of more yellow school buses to transport students on a daily basis.

At last count in mid-September we had 22 bus routes each day transporting 1050 students, leaving us with some over-loaded buses. On top of this we will have the Kindergarten students, the students who start riding when the weather gets colder, and the expected growth in enrollment when the turkey plant packaging plant begins operation around the first of the year. We estimate we may reach 1300 riders this year.

We need to add at least 2 more routes on a daily basis. In addition to our 22 buses in use each day we have 4 more yellow buses used to cover activity trips and breakdowns.

As a reference point, in May of 2012 we had 13 daily routes transporting about 600 students. Now we have 70% more buses and 75% more students riding them.

We are requesting to purchase 2 new 2018 Thomas 77 passenger seated 71 passenger school buses using the West Central bid dated March 13, 2017 in the amount of $83,225 each or $166,450 for two. By using their bid we can cut two weeks off the time of delivery and receive the buses at Christmas time and put them into service beginning in January. We can’t go back and use our bid from January, 2017 because trade-ins were involved; we can only buy off another bid that is an all cash deal.

These 2 buses are not in the budget, we propose to use Capital Outlay fund balance to purchase the buses. Capital Outlay fund balance was $1.8 million on June 30, 2017; the highest it has been since at least 2000.