

	Huron School District #2-2	Code: BF
	Policies and Regulations	School Board Meetings/Procedures

School Board Meetings/Procedures

- 1) The regular monthly meeting days shall be set or established at the organizational meeting. Members of the Board and the media must be legally notified of any change in time or place for regular meetings as well as for special meetings.
- 2) An agenda for each regular meeting, prepared by the superintendent with the Board president and/or vice-president, will be distributed to each Board member at least two school days prior to the regular meeting. Board members, through the superintendent's office, may place an item of business on the agenda.
- 3) Special meetings may be held upon call of the president or the superintendent. Public notice of the meeting shall be given to members of the Board and the media either by personal communication or in written form. This notice should be given as far in advance of the meeting as possible.
- 4) All regular and special meetings are open to the public.
- 5) The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with any special rules of order the Board may adopt. In order to facilitate the work of the Board, the President has the authority to use less formal procedures at any time unless any board member objects.