

**Mission:** Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.

**Vision:** Respect – Pride – Excellence for All



**AGENDA**  
**BOARD OF EDUCATION – ANNUAL MEETING**  
**Instructional Planning Center/Huron Arena**  
**July 11, 2022**  
**5:30 p.m.**



1. **Call to Order**
2. **Pledge of Allegiance**
3. **According to SDCL 13-8-14, the Board of Education's first order of business is to swear in Garret Bischoff and Craig Lee as new term board members.**  
Mr. Christopherson will chair the meeting for the swearing in exercises.
4. **Selection of the Board Chairperson**  
Mr. Christopherson will chair the meeting until the new board chairperson has been selected. Nominations do not require a "second" to the nomination.
5. **Selection of the Vice-Chairperson**
6. **Roll Call**
7. **Adoption of the Agenda**
8. **Dates to Remember**

July 11-July 21	ESY Summer School Monday – Thursday at the HMS
July 11-August 5	Continuation of the Sack Lunch Program – Campbell Park – Monday – Friday at 11:00-12:30 p.m.
July 11-August 5	Continuation of Hot lunches – Middle School – Monday – Friday at 11:30-12:30 p.m.
July TBD	On-line only Auction at Benmeyerauctions.com. Check website for bidding hours
August 8	Board of Education Meeting 5:30 p.m. - IPC
August 8-12	NEW Teacher Orientation Days
August 8	NEW Teacher/Board Luncheon – 11:30 High School Commons
August 8	Substitute Teacher In-Service – Washington 4-5 Center
	1:00 High School
	2:00 Elementary / Middle School
August 9	HSD On-Line Surplus Property Auction Closes
August 12	Teacher In-Service
August 15	All Staff <b><u>Required</u></b> Meeting – 9:30 – 12:15 – HHS Auditorium
August 15	Elementary Open Houses
	BUCH-4:00-5:00 p.m. / MAD-5:15-6:30 p.m. / WASH-6:45-8:00 p.m.
August 15-17	Teacher In-Service
August 16	Middle School Open House 5:00-6:00 p.m.
August 18	First Day of School for Grades 1 – 12
August 18-19	Kindergarten Screening
August 22	Board of Education Meeting 5:30 p.m. – IPC
August 22-23	Kindergarten Screening
August 24	First Day of School for Kindergarteners
August 31	Early Release – State Fair

September 1-5	South Dakota State Fair
September 5	State Fair / Labor Day Holiday
September 6	First Day of TAP
September 26	High School Parent/Teacher Conferences 5:30-8:30 p.m.
September 30	Homecoming – Early Release

9. **Community Input on Items Not on the Agenda**

10. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest. A disclosure submitted for the purpose of notifying the School Board of a direct benefit from a contract that was previously approved, requires disclosure and no action by the Board. A disclosure submitted for the purpose of notifying the School Board of an interest in a contract will not require Board action. Disclosure information will appear on the agenda and in the meeting minutes.

**Disclosure Reflecting a Direct Benefit from a Contract (Requires Board Action – Roll Call Vote May be Needed):**

**Board Members**

- a) School Board Member Tim Van Berkum – DB2023-1

**Administrators**

- a) Director of Buildings and Grounds John Halbkat – DB2023-2
- b) Assistant Principal Huron High School - Rodney Mittelstedt – DB2023-3
- c) Principal Mike Radke Huron High School – DB2023-4
- d) Director of School Nutrition Amanda Reilly – DB2023-5
- e) Director of School Nutrition Amanda Reilly – DB2023-6
- f) Principal Laura Willemsen Middle School – DB2023-7
- g) Principal Laura Willemsen Middle School – DB2023-8
- h) Director of Technology Roger Ahlers –DB2023-9
- i) Principal Heather Rozell Madison 2/3 Center – DB2023-10

**Disclosure Reflecting an Interest in a Contract (No Board Action):**

- a) School Board Member Tim Van Berkum – IC2023-1

11. **CONSENT AGENDA**

The superintendent recommends approval of the following:

- a) **Approval and/or Corrections of Minutes of Previous Meetings**
- b) **Approval and/or Corrections of the Financial Report**
- c) **Consideration and Approval of the Bills**
- d) **Official Designation of the Business Manager**

Kelly Christopherson shall be designated as the business manager. This designation shall include the authorization to handle all financial transactions on behalf of the District, to negotiate and oversee all savings accounts, checking accounts, and investments.

- e) **Determination of Meeting Dates**

The Board of Education normally meets the 2<sup>nd</sup> & 4<sup>th</sup> Mondays of the month with the exception of the second meeting in December and the second meeting in July. Also, if a Monday holiday falls on a Board meeting day, the meeting will be moved to the following Tuesday. Board meetings currently begin at 5:30 p.m. in the Instructional Planning Center located on the 2<sup>nd</sup> floor, southwest corner, of the Huron Arena.



f) **Set Salary for Board Members**

The Superintendent recommends board members be paid \$70 per meeting – and the Board Chairman/Vice-Chairman be paid \$75 per meeting. (According to statute, board members may be paid up to \$75 per meeting.)

g) **Designation of an Official Newspaper**

The board should designate the Huron Plainsman as the official newspaper.

h) **Designation of Internal Accounts with Custodians**

Internal accounts the Board must designate are listed below as well as the individuals to be designated as the custodians of those accounts. These individuals are properly bonded to protect the District's interest.

- Huron School Custodial Accounts Kelly Christopherson  
Brenda Snyder
- Health Insurance Account Kelly Christopherson  
Ashley Neuharth

i) **School Closing**

The superintendent or his/her designee has the authority to carry out this function.

j) **Designation of School Truant Officer**

The superintendent recommends that we designate the school resource officer (SRO) and the Beadle County Sheriff as truant officers.

k) **Designate Individuals to Sign for and Accept Government Funds.**

Linda Pietz, Jolene Konechne, Ralyna Schilling, and Kelly Christopherson will sign for and accept government funds.

l) **Comparability Assurances**

Section 1120(a) of Title I law contains the requirements concerning comparability of services between project or attendance areas. Attached is the Comparability Assurances document.

m) **Designation of Title IX Coordinator**

Linda Pietz, Director of Curriculum, Instruction, Assessment, and TAP, will be appointed as the District Title IX Coordinator. (By law, the Board of Education must appoint a district official to serve as Title IX Coordinator.)

n) **Designation of School Attorney**

Rodney Freeman will act as school district attorney for the 2022-2023 school term—with a monthly retainer of \$1,100.

o) **Authorize Annual Publication of School Policies**

According to state and federal regulations, school districts must comply with a number of laws, rules, and regulations. Listed below are these areas:

- 1) General Discrimination & Title I Grievance Policies
- 2) Educational Records Policy
- 3) Personally Identifiable Information on Students or Former Students
- 4) Title IX – Discrimination Policy
- 5) Drug Free Workplace
- 6) Drug Use by Students / Drug Use by Employees
- 7) Complaint Policy for Federal Programs
- 8) District-Wide Title I Parental Involvement Policy

p) **Adoption of Rates for Travel Expenses**

Board policy for rates transportation, meals, and lodging costs (actual costs for in-state and out-of-state) are listed below:

**In-State Meal Allowance**

Breakfast	\$ 13.00
Lunch	\$ 15.00
Dinner	\$ 26.00

**Out-of-State Meal Allowance**

Breakfast	\$ 16.00
Lunch	\$ 17.00
Dinner	\$ 31.00

Mileage reimbursement - \$.42 per mile for privately owned vehicle. If private vehicle used when school vehicle is available, reimbursement is \$.18.

- q) **Student State Per Diem** increase rate amount from \$5 per meal to \$10 per meal

- r) **Senior Citizen Passes**

The board provides complimentary passes for school activities to Huron School District residents who are 62 years of age or older. These passes are now undated and will be available at the Superintendent's office.

- s) **Complimentary Passes**

Complimentary passes will be issued through the Activity Director's office for a pre-approved list of referees, media, etc.

- t) **Early Release Days**

The following dates are days for school to be dismissed 2 hours early for staff development activities:

Aug 31	Oct 5	Nov 2	Dec 7	Jan 11
Feb 1	Mar 1	Apr 5	May 3	

(Sept 30 and May 19 may also be early release)

- u) **Approval of Student Fees, Fine, and Charges**

The board policy regarding instrument music rental fees and textbook fines is enclosed. There has been no change in the fees, fines, and charges.

- v) **Approve Publication of Salaries**

Attached please find the list of salaries of the employees of the Huron Public Schools. The Board needs to approve the official publication of this list.

- w) **Life Time Passes**

It is the policy of the school district to issue life time passes to staff members who have reached retirement age while still employed by the District, and School Board members who serve the District.

- x) **New Hires to the District**

Classified personnel and substitute teachers must be approved in order to be covered by our workmen's compensation plan.

- 1) Cindy Eckmann/Long Term Substitute Office Personnel-Transportation - \$22.89 per hour
- 2) Claire Gilbert/TAP Site Greeter/\$18.11 per hour/TAP Classroom Leader/\$18.11 per hour/TAP Site Supervisor/\$32.77 per hour
- 3) Charlotte Meador/Substitute Teacher - \$120 per day/ Substitute Para-Educator - \$19.16 per hour

- y) **Resignations for Board Approval**

1)

- z) **Contracts for Board Approval**

- 1) Erin McGaugh/Teacher-Middle School/\$51,118 per year

- aa) **Adoption of Supplemental Budgets for:**

- General Fund
- Capital Outlay Fund
- Special Education Fund



- bb) Engagement Letter Agreement with ELO CPA's & Advisors to conduct the 2021-2022 Audit

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

12. CELEBRATE SUCCESSES IN THE DISTRICT

Congratulations to:

- Rachel Kary (HS Librarian/Media Specialist) who was nominated by the SDHS Coaches' Association for Tennis Coach of the Year

Thank You to:

13. REPORTS TO THE BOARD

- a) Good News Report – ESL Summer School – Jolene Konechne  
b) Business Manager's Report  
c) Superintendent's Report

14. OLD BUSINESS

- a) Strategic Plan First Reading

15. NEW BUSINESS

- a) District Bus Pickup Points

SDCL 13-28-45 The Superintendent is seeking permission to contact the Wolsey-Wessington and Iroquois school districts and determine the viability of the neighboring districts' approving the 2013-14 agreement for the 2022-2023 school year.

- b) Designation of Official Depositories for School District Funds

- 1) Farmers & Merchants Branch of 1<sup>st</sup> National Bank 2022-2023 school year  
2) American Bank & Trust (until transition is complete)  
2) Huron Area Education Federal Credit Union (Scholarship Fund)

- c) Policy AE – Huron Public School District Wellness Policy – Contact Updates for 2022-2023 School Year – Introduction

- d) Concessions Pricing

16. ADJOURNMENT