

Policies and Regulations

Section G Table of Contents / Index

Section G of the EPS/NSBA policy classification system provides a repository for personnel policies. This section has three main subdivisions: subsection GB presents policy topics that pertain to all employees; subsection GC is for policies that pertain to professional personnel, including administrators, who must hold educational certification by the state to serve in their positions; subsection GD is for policies pertaining to all other personnel.

CERTIFIED PERSONNEL

GA-1(N)	Certified Negotiations – Written Agreement
GA-2 (N)	Preamble to Negotiated Agreement
GBC	Staff Use of Telecommunications Equipment
GBEB	Drug Free Workplace
GBEE	Cell Phone Policy
GBG	Staff Participation in Political Activities
GBL-1(N)	Personnel Records for Certified Staff
GBM-1(N)	Grievance Procedures for Certified Staff
GBM-2(N)	Forms Regarding Grievance Procedures
GC-1(N)	Certified Personnel/Requirements
GC-2(N)	Certification – Summer School Requirements
GC-3(N)	Procedures for Certified Negotiations
GC-20	Goals of Huron School District W/Regards to Interpreting Services
GCA-1	Qualifications/Contract Provisions for Administrators
GCA-2 – GCA-22	Job Descriptions for Certified Positions
GCB (N)	Salary Schedule Terms
GCB-1	Professional Staff Contracts and Compensation/Admin.
GCB-2(N)	Certified Staff Contracts/Violation of Contract
GCBA-1(N)	Professional Staff Hiring Schedule
GCBA-2(N)	Professional Staff/Extra Duty Schedule
GCBA-3(N)	Formula for Bringing New Teachers into the Huron System
GCBA-4(N)	Professional Staff/Advancement on the Salary Schedule
GCBC-1(N)	Professional Staff Fringe Benefits/Insurance
GCBC-2-2014(N)	Professional Staff Fringe Benefits/Early Retirement Insurance
GCBD-1	Teacher Visitations to Other Schools
GCBD-2	Administrators/Sick Leave
GCBD-3(N)	Certified Staff/Sick Leave
GCBD-4(N)	Certified Staff/Funeral Leave
GCBD-5(N)	Certified Staff/Absence for Funerals/Professional Responsibility
GCBD-6(N)	Certified Staff/Absence Due to School or Professional Responsibility
GCBD-7(N)	Certified Staff/Jury duty
GCBD-8(N)	Certified Staff/Absence for Extraordinary Circumstances
GCBD-9(N)	Certified Staff/Short Term Leave
GCBD-10(N)	Certified Staff/Adoptive Parent Leave
GCBD-11(N)	Certified Staff/Leave for Professional Study
GCBD-12(N)	Certified Staff/Leave to Serve as SDEA or NEA President

Huron School District #2-2



Policies and Regulations

Code: Section G Table of Contents / Index

GCBD-13(N)	Certified Staff/Leave to Serve as a Representative of a Professional Organization
GCBD-14(N)	Certified Staff/Release Time for HEA President(s)
GCBD-15(N)	Certified Staff/Military Service
GCBD-16(N)	Certified Staff/Leave to Serve in Public Office
GCBD-17(N)	Certified Staff/Leave without Pay/Absences without Pay
GCBD-18	Family and Medical Leave Act
GCCBE	Attendance at National Conventions
GCD	Professional Staff Hiring
GCDB	Background Checks
GCDB-E (1)	Noncriminal Justice Applicant's Privacy Rights
GCE	Substitute Teachers/Rate of Pay/Training
GCEA (N)	Teachers Substituting for Teachers
GCH	Salary Guidelines for Hiring Administrators
GCI-1	Involuntary Transfer Policy/Administrators
GCI-2(N)	Voluntary Transfer Policy/Certified Staff
GCI-3(N)	Involuntary Transfer Policy/Certified Staff
GCJ (N)	Professional Staff Time Schedules
GCK-1(N)	Teacher Job Share Proposal
GCK-2(N)	Elementary Teaching Assignment/Class Size
GCL (N)	Teacher Staff Development/Summer Opportunities/Rate of Pay
GCN-1	Evaluation of Administrative Staff
GCN-2(N)	Teacher Observation and Evaluation
GCN-3(N)	Head and Assistant Coach Evaluation Forms
GCN-4(N)	Counselor Evaluation
GCN-5(N)	Media Specialist Evaluation
GCN-6(N)	Social Worker Evaluation
GCN-7(N)	School Nurse Evaluation
GCO (N)	Building and Machine Use by the HEA
GCPA-1(N)	Reduction in Force/Certified Personnel
GCPA-2(N)	Non-Reemployment Policy Certified Personnel
GCPB (N)	Early Resignation Benefits/Certified Personnel
GCPC (N)	Early Retirement/Certified Personnel
GCPC-2014 (N)	Retirement of Professional Staff/Recruitment & Retention Incentive)
GCQD (N)	Association Dues/Certified Personnel
SUPPORT STAFF	
	Demonstration Classified Demonstration

GBL-2(N)	Personnel Records – Classified Personnel File
GDA	Support Staff/Definition of Classes
GDA 1 – GDA 31	Job Descriptions for Classified Positions
GDBA (N)	Support Staff Hiring Schedules
GDBA-1 (N)	Custodial Hiring Schedule
GDBA-1a (N)	Custodial Wages
GDBA-2 (N)	Full-Time Personnel Hiring Schedule
GDBA-3 (N)	Para-Educators Hiring Schedule
GDBA-4	Bus Driver Salary Schedule
GDBA-5 (N)	Food Service Hiring Schedule
GDBB (N)	Payroll Deductions for Classified Employees

Huron School District #2-2



Policies and Regulations

Code: Section G Table of Contents / Index

GDBB-1	Support Staff Supplementary Pay Plans (Section 125)
GDBB-2 (N)	Support Staff/Early Retirement
GDBB-2-2014 (N)	Retirement of Support Staff (Recruitment & Retention Incentive)
GDBB-3 (N)	Support Staff/Early Retirement Insurance
GDBB-3-2014	Support Staff/Recruitment & Retention Insurance
GDBB-4 (N)	Resignation of Class I Classified Staff Members
GDBC-1 (N)	Support Staff/Health Insurance-Dental Insurance
GDBC-2 (N)	Support Staff/Free Admissions to District Activities
GDBC-3 (N)	Support Staff/Overtime Pay for Class I Employees
GDBD (N)	Support Staff/Leaves & Absences
GDBD-1 (N)	Support Staff/Sick Leave—Class I
GDBD-1a (N)	Support Staff Sick Leave—Class II, III, IV
GDBD-2 (N)	Support Staff/Illness-Members of the Immediate Family
GDBD-3 (N)	Support Staff/Funeral-Immediate Family (Class I)
GDBD-3a (N)	Absence Due to Funerals-Immediate Family (Class II, III, IV)
GDBD-4	Absence Due to Funerals/Sickness not Covered by Other Policy
GDBD-5 (N)	Funeral/Professional Responsibility
GDBD-6 (N)	Absence for School or Professional Responsibility
GDBD-7 (N)	Absence for Personal Reasons
GDBD-8 (N)	Absence for Irregular Circumstances
GDBD-9 (N)	Absence – Personal Leave Day (short term leave)
GDBD-9.1 (N)	Class I Classified Short Term Leave
GDBD-10	COVID-19 Furloughs and Hazard Pay
GDBD-10 (N)	Absence – Parental Leave – Class I and Class II
GDBD-11 (N)	Absence Due to Jury Duty
GDBE-1 (N)	Support Staff Vacations and Holidays/Regulations-Class I
GDBE-1a (N)	Support Staff/Substitute Holiday
GDD	Hiring Procedures
GDE	Substitute Pay for Class I & Class II
GDI (N)	Transfers and Promotions/All Classified Personnel
GDJ-1 (N)	Hours of Work/Class I
GDJ-2 (N)	Lay Off and Recall
GDKB	Negotiations Protocol
GDL (N)	Staff Development/Class II Employees
GDM-1 (N)	Grievance Procedure for Classified Personnel
GDM-2 (N)	Grievance Procedure Forms for Classified Personnel
GDO	Special Interest Materials/Dissemination of Materials