

**Mission:** Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.  
**Vision:** Respect – Pride – Excellence for All



**AGENDA**  
**BOARD OF EDUCATION – REGULAR MEETING**  
**Instructional Planning Center/Huron Arena**  
**Monday, January 9, 2023**  
**5:30 p.m.**



1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

January 11	Early Release
January 16	Martin Luther King Holiday – No School
January 23	Board of Education Meeting – 5:30 p.m. – IPC
January 27	Earliest Date to Begin Circulating or File Nomination Petitions for School Board Election
February 1	Early Release
February 13	Board of Education Meeting – 5:30 p.m. – IPC
February 17	No School
February 20	President’s Day – No School
February 24	5:00 p.m. – Deadline for Filing Nominating Petitions for School Board Election
February 27	Board of Education Meeting – 5:30 p.m. – IPC
April 11	School Board Election
6. **Community Input on Items Not on the Agenda**
  - See Policy BFB – **Public Participation at Board Meetings** – for more information
7. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
  - a)
8. **CONSENT AGENDA**

The superintendent recommends approval of the following:

  - a) **Approval and/or Corrections of Minutes of Previous Meeting**
  - b) **Approval and/or Corrections of the Financial Report**
  - c) **Consideration and Approval of the Bills**
  - d) **New Hires to the District**

Classified personnel and substitute teachers must be approved in order to be covered by our workmen’s compensation plan.

    - 1) Audra Fergen/Volunteer/Destination Imagination
    - 2) Sarah Knouse/Middle School Food Service Team Leader/\$47,620 per year
    - 3) Cassandra Plooster/High School Food Service Team Leader/\$47,620 per year
    - 3) Tully Bartel/District Technology Support Specialist/\$47,620 per year
    - 4) Deann Livensparger/Volunteer/Interpreter-Hearing Impaired
    - 5) Naw Mal Ler Paw/Volunteer/Buchanan K-1 Center
    - 6) Shannon Guy/Substitute Bus Driver/Transportation/\$30 per hour

- 7) Ann Blondheim/Volunteer Bus Aide/Transportation
- e) **Resignations for Board Approval**
  - 1) Courtney Frankenstein/Speech Language Pathologist~McKinley/1 year (End of Year)
  - 2) Tully Bartel/Middle School Dish Room Assistant/5 months
  - 3) Abby Vaillancourt/Middle School Food Service/Trainer/Coordinator/11 years
- f) **Contracts for Board Approval**
  - 1) Rebekah Williams/Revised Contract/Teacher~Madison/\$27,127 per year
  - 2) Camryn Romig/Teacher~Middle School/\$50,740 per year (2023-2024)
  - 3) Lindsey Alves/Math Teacher~High School/\$27,127 per year (second semester)
  - 4) James Cutshaw, Jr/Computer Science Teacher~Middle School/\$27,237 per year (second semester)
- g) **Set 2023 Combined City/School Election Date - April 11, 2023**
- h) **Combined Election Agreement with City of Huron for 2023**
- i) **Advertising Agreement Renewal - Huron Arena:**  
Dakotaland Federal Credit Union - 2023, 2024  
Carr Chiropractic Clinic - 2023
- j) **Advertising Agreement Renewal - Tiger Stadium:**  
Dakotaland Federal Credit Union - 2023, 2024  
Carr Chiropractic Clinic - 2023
- k) **Contract for Services for Project Skills - Cornerstones Career Learning Center and Huron School District**
- l) **Request Permission to Operate the Summer Nutrition Program at the Middle School Commons and the Summer Mobile Nutrition Program**
- m) **Request Permission to let Bids for Milk/Dairy Products**
- n) **Advertising Agreement - Career Technical Education Center:**  
Builders First Source - 2023, 2024, 2025, 2026, 2027
- o) **Intent to Apply for Grant Funding**

<b>Group Applying</b>	School Nutrition
<b>Contact Person</b>	Amanda Reilly
<b>Name of Award</b>	USDA Fresh Fruit and Vegetable Program
<b>Name of Funder</b>	Child and Adult Nutrition/USDA
<b>Amount to be Requested</b>	No set amount
<b>Project Focus</b>	Allowing students to try more fresh fruits and fresh vegetables

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.

9. **CELEBRATE SUCCESSES IN THE DISTRICT**  
**Congratulations to:**



**Thank You to:**

- **The Buildings & Grounds Team** for clearing snow following the blizzards
- **Quality Inn** for donating pens & scratch pads to the High School

10. **REPORTS TO THE BOARD**

- a) **Good News Report - Jessica Rodacker - CTE Program**
- b) **LAN Report - Tim Van Berkum**
- c) **Business Manager's Report**
- d) **Superintendent's Report**



**11. OLD BUSINESS**

a)

**12. NEW BUSINESS**

a) **Draft Calendars 2023-2024 & 2024-2025 - Calendar Committee Recommendation**

b) **Business Manager Contract Approval - 2023-2024 and 2024-2025**

c) **Superintendent Contract Approval - 2023-2024 and 2024-2025**

d) **Governing Board Annual Review Questionnaire - Tax Exempt Bond Post-Issuance Compliance-General**

e) **Governing Board Annual Review Questionnaire - Tax Advantage Bond Post-Issuance Compliance-General**

f) **Policy GCD Professional Staff Hiring** - introduction

**13. EXECUTIVE SESSION**

1-25-2 Executive or closed meetings may be held for the sole purposes of:

(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term "employee" does not include any independent contractor.

(4) Preparing for contract negotiations or negotiating with employees or employee representatives.

**14. ADJOURNMENT**

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**From:** Frankenstein, Courtney <[Courtney.Frankenstein@k12.sd.us](mailto:Courtney.Frankenstein@k12.sd.us)>

**Sent:** Thursday, December 22, 2022 11:33 AM

**To:** Schilling, Ralyna <[Ralyna.Schilling@k12.sd.us](mailto:Ralyna.Schilling@k12.sd.us)>

**Subject:** Next school year

Hi Ralyna,

I have talked it over with my husband and after careful consideration, I wanted to let you know that I have decided that I will not be returning for the 2023-2024 school year. Thank you for the opportunity to work for Huron school district.

Courtney Frankenstein

I, Tully Bertel, am resigning  
from my current position to  
take another position in the district.

Tully J. Bertel  
12/30/2022

December 30, 2022

Amanda Reilly  
School Nutrition Director  
Huron Public Schools  
1045 Eighteenth Street SW  
PO Box 949  
Huron, SD 57350

Dear Mrs. Reilly,

I would like to formally notify you of my resignation from the Huron Public School's nutrition department as a Trainer/Coordinator effective immediately. As there is no school today through January 2, 2023, I hope this will not cause any inconvenience and I'll be starting my new position within the next week.

I am hand-delivering this letter to you today, as well as my work computer and keys. I will remove my personal belongings. Please have the school's personnel department contact me directly about COBRA insurance or if anything else is required.

I have enjoyed working for the school district and serving the city's children, but I've decided to take my career "in a different direction."

Sincerely,



Abby Vaillancourt  
1811 Riveridge Avenue SE  
Huron, SD 57350  
605-354-1120

CC: Kelly Christopherson, Business Manager, Huron School District, 150 5<sup>th</sup> Street SW, Huron, SD 57350

**TEACHER'S CONTRACT**  
**Huron School District No. 2-2, Huron, South Dakota**

**Rebekah Williams**

**December 21, 2022**

**YOU ARE HEREBY OFFICIALLY NOTIFIED**, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of **\$ 27127** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **01/4/2023** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through **June 30** for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract **July 1** through **July 31**, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2<sup>nd</sup> semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BS

Hired 2022-2023 (second semester) WBS and 0 years of teaching experience. Contract prorated to January 4, 2023. Starting salary (\$50,740) decreased by \$23,613 (84 days x \$281.00). Contract is pending completion of a SD Teaching license. New teacher work days will be completed in the Fall of 2023.

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning Fall 2023. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

**\*\*\*CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY TUESDAY JANUARY 3, 2023\*\*\***

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF  
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....  
Business Manager of the School District

By .....  
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2  
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 22 day of December 2022

Witness: Amey Williams

Print Name: Rebekah Williams

Sign here: Rebekah Williams  
Teacher

**TEACHER'S CONTRACT**  
Huron School District No. 2-2, Huron, South Dakota

**Camryn Romig**

**December 21, 2022**

**YOU ARE HEREBY OFFICIALLY NOTIFIED**, that you have been elected as a Teacher in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of \$ 50740 for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 8/7/2023 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2<sup>nd</sup> semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BS  
Hired 2023-2024 w/BS and 0 years of teaching experience.

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning August 7, 2023. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

**\*\*\*CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY THURSDAY JANUARY 5, 2023\*\*\***

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF  
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....  
Business Manager of the School District

By .....  
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2  
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 21<sup>st</sup> day of December, 2022

Witness: [Signature]

Print Name: Camryn Romig

Sign here: [Signature]  
Teacher



**TEACHER'S CONTRACT**  
**Huron School District No. 2-2, Huron, South Dakota**

**Lindsey Alves**

**December 28, 2022**

**YOU ARE HEREBY OFFICIALLY NOTIFIED**, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of \$ **27127** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **01/04/2023** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through **June 30** for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract **July 1** through **July 31**, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2<sup>nd</sup> semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BS

Hired 2022-2023 (second semester) w/BS and 0 years of teaching experience. Contract prorated to January 4, 2023. Starting salary (\$50,740) decreased by \$23,613 (84 days x \$281.00). Contract is pending successful completion of SD Teaching license. Employee will be paid as a substitute until teaching certificate is received. New teacher work days were completed in Fall of 2022.

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning Fall 2023 (completed). During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

**\*\*\*CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY TUESDAY JAN 3, 2023\*\*\***

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF  
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....  
Business Manager of the School District

By .....  
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2  
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this ..... day of ..... 2022

Witness: .....

Print Name: Lindsey Alves

Sign here: Lindsey Alves  
Teacher

**TEACHER'S CONTRACT**  
**Huron School District No. 2-2, Huron, South Dakota**

**James Cutshaw, Jr**

**December 21, 2022**

**YOU ARE HEREBY OFFICIALLY NOTIFIED**, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of \$ **27127** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 1/4/2023 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring between the date signed and approved by the School Board through June 30 for the ensuing year, damages shall be assessed at \$1,000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2<sup>nd</sup> semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the District shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BS

Hired 2022-2023 (second semester) W/BS and 0 years of teaching experience. Contract prorated to January 4, 2023. Starting salary (\$50,740) decreased by \$23,613 (84 days x \$281.00). Contract is pending successful completion of a SD Teaching license. New teacher work days will be completed in the Fall of 2023.

Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning Fall of 2023. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

**\*\*\*CONTRACT MUST BE SIGNED & RETURNED TO THE SUPERINTENDENT'S OFFICE BY TUESDAY JANUARY 3, 2023\*\*\***

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF  
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....  
Business Manager of the School District

By .....  
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2  
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 3 day of Jan, 2023

Witness: Paula Salt

Print Name: James Cutshaw

Sign here: James Cutshaw  
Teacher

## **COMBINED ELECTION AGREEMENT**

This agreement is entered into between the City of Huron and Huron School District 2-2; both political subdivisions of the State of South Dakota, for the purpose of conducting a combined election as provided under the provisions of SDCL 9-13-37, 13-7-10.3 and 12-2-5.

**EFFECTIVE DATE:** This agreement shall become effective on the date that all parties have signed the agreement.

**PURPOSE:** It is the purpose of this agreement for the parties to conduct their individually required elections in one combined election. The combined election will be held on April 11, 2023 which is the date of the regular city/school election. Elections are being combined to save tax dollars on the cost of individually conducted elections and to encourage a better voter turnout for all entities.

**COST SHARING:** The parties to this agreement shall share the costs of the combined election as set forth herein.

Each Governmental entity shall publish its own required notices, except where they may by law be jointly published. The cost of jointly published notices shall be shared proportionately by ballot issue and/or candidate.

Salaries and expenses of election boards within the city shall be shared equally by the parties. If any of the parties of this agreement are not required to have an election, only those costs of the joint action, if any, to the point of withdrawal will be shared. The remainder of the election costs will be borne by the remaining party conducting the election.

The cost of all jointly used materials (ballots, poll books, etc.) will be shared equally. Each entity will pay the cost of its individually used materials and supplies.

Data processing costs (setup, test run, ballot count) incurred shall be shared proportionately by ballot issue and/or candidate.

**BALLOTS AND ABSENTEE BALLOTS:** It is agreed that there will be one ballot used for the combined election. Absentee ballots shall be available at the city office or the office of the school district. Protective measures will be taken so no voter can vote absentee more than once.

**CANVASSING THE VOTE:** It is agreed that the City of Huron and the Huron School District shall each canvass the ballots according to the governing laws of each party.

The City Finance Officer and the School Business Manager are directed to cooperate in any manner that will accomplish the purpose and intent of this agreement in order to facilitate this combined election in the most efficient and economical manner.

**CITY OF HURON**

**HURON SCHOOL DISTRICT 2-2**

\_\_\_\_\_  
Gary Harrington, Mayor

\_\_\_\_\_  
Garret Bischoff, School Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Paullyn Carey, Finance Director

\_\_\_\_\_  
Kelly Christopherson, Business Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## HURON ARENA ADVERTISING AGREEMENT RENEWAL

This advertising agreement renewal is made and entered into this 30<sup>th</sup> day of December, 2022, by and among DAKOTALAND FEDERAL CREDIT UNION ("Advertiser"), and HURON SCHOOL DISTRICT 2-2, ("Owner").

WHEREAS, Advertiser and Owner have entered into the Advertising Agreement for Huron Arena dated November 8, 2004 (as amended, the "Advertising Agreement") (a copy of the "Advertising Agreement" is attached); and

WHEREAS, the parties desire to extend and modify the Advertising Agreement as set forth herein.

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Renewal/Extension of Term. Effective as of the date hereof, the Term set forth in the Advertising Agreement shall be extended to run for 1 (one) year from and after January 1, 2023, and ending on December 31, 2023 Or December 31, 2024.
2. Advertising Fees. Effective as of the date hereof, the Advertising Fees for such extended term shall be \$2,500 (two thousand five hundred dollars), payable in advance in accordance with the attached Payment Schedule.
3. Ratification. Except as expressly modified hereby, the remaining terms and conditions of the Advertising Agreement are hereby ratified and confirmed, and shall remain in full force and effect.

Advertiser Initial RG

Owner Initial \_\_\_\_\_

## PAYMENT SCHEDULE

**Agreement year 2023:** For services rendered January 1, 2023 to December 31, 2023.

**Agreement year 2024:** For services rendered January 1, 2024 to December 31, 2024.

Please Select Renewal Option:

\_\_\_\_\_Renewing Huron Arena Only for 2023 for \$2,500

\_\_\_\_\_Renewing Tiger Stadium & Huron Arena for 2023 for \$2,250 (Huron Arena) and \$1,350 (Tiger Stadium)

X\_\_\_\_\_Renewing Tiger Stadium for 2023 and 2024 for \$2,125 per year (Huron Arena) and \$1,275 per year (Tiger Stadium)

### Huron Arena Payment Schedule for 2023

Payment #1. 2,125<sup>00</sup> Payment Due on or Before 1-31-2023

Payment #2. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

Payment #3. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

Payment #4. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

### Huron Arena Payment Schedule for 2024

Payment #1. 2,125<sup>00</sup> Payment Due on or Before 1-31-2024

Payment #2. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

Payment #3. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

Payment #4. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

### ADVERTISER ACKNOWLEDGES AND WILL ABIDE BY THE PAYMENT SCHEDULE.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives on the date first above written.

Advertiser Initial RG

Owner Initial \_\_\_\_\_

**ADVERTISER: Dakotaland Federal Credit Union**

By Ryan Goehner  
[authorized signature only]

Ryan Goehner  
[print or type name clearly]

Title President/CEO  
Dated 12-30-2022

Address: 2297 Kansas Ave SE, Ste 1

City, State, Zip: Huron SD 57350

Phone: 605-352-2845

Fax: \_\_\_\_\_

Email Address: ryang@dakotalandfcu.com

**OWNER: Huron School District 2-2**

By \_\_\_\_\_  
Huron Board of Education

Board Approved \_\_\_\_\_

## HURON ARENA ADVERTISING AGREEMENT RENEWAL

This advertising agreement renewal is made and entered into this 2<sup>nd</sup> day of January, 2023, by and among CARR CHIROPRACTIC CLINIC ("Advertiser"), and HURON SCHOOL DISTRICT 2-2, ("Owner").

WHEREAS, Advertiser and Owner have entered into the Advertising Agreement for Huron Arena dated August 6, 2004 (as amended, the "Advertising Agreement") (a copy of the "Advertising Agreement" is attached); and

WHEREAS, the parties desire to extend and modify the Advertising Agreement as set forth herein.

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Renewal/Extension of Term. Effective as of the date hereof, the Term set forth in the Advertising Agreement shall be extended to run for 1 (one) year from and after January 1, 2023, and ending on December 31, 2023 Or December 31, 2024.
2. Advertising Fees. Effective as of the date hereof, the Advertising Fees for such extended term shall be \$2,500 (two thousand five hundred dollars), payable in advance in accordance with the attached Payment Schedule.
3. Ratification. Except as expressly modified hereby, the remaining terms and conditions of the Advertising Agreement are hereby ratified and confirmed, and shall remain in full force and effect.

Advertiser Initial KC

Owner Initial \_\_\_\_\_



## PAYMENT SCHEDULE

**Agreement year 2022-2023:** For services rendered January 1, 2023 to December 31, 2023.

**Agreement year 2023-2024:** For services rendered January 1, 2024 to December 31, 2024.

Please Select Renewal Option:

\_\_\_\_\_Renewing Huron Arena Only for 2023 for \$2,500

☒ Renewing Tiger Stadium & Huron Arena for 2023 for \$2,250 (Huron Arena) and \$1,350 (Tiger Stadium)

\_\_\_\_\_Renewing Tiger Stadium for 2023 and 2024 for \$2,125 per year (Huron Arena) and \$1,275 per year (Tiger Stadium)

### Huron Arena Payment Schedule for 2023

*\$ 3600 pd in full*

Payment #1. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

Payment #2. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

Payment #3. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

Payment #4. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

### Huron Arena Payment Schedule for 2024

Payment #1. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

Payment #2. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

Payment #3. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

Payment #4. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

**ADVERTISER ACKNOWLEDGES AND WILL ABIDE BY THE  
PAYMENT SCHEDULE.**

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives on the date first above written.

Advertiser Initial KE

Owner Initial \_\_\_\_\_

**ADVERTISER: Carr Chiropractic Clinic**

By

[authorized signature only]

[print or type name clearly]

Title

Dated

Address:

City, State, Zip:

Phone:

Fax:

Email Address:

**OWNER: Huron School District 2-2**

By

Huron Board of Education

Board Approved

## TIGER STADIUM ADVERTISING AGREEMENT RENEWAL

This advertising agreement renewal is made and entered into this 30<sup>th</sup> day of December, 2022, by and among DAKOTALAND FEDERAL CREDIT UNION ("Advertiser"), and HURON SCHOOL DISTRICT 2-2, ("Owner").

WHEREAS, Advertiser and Owner have entered into the Advertising Agreement for Tiger Stadium dated May 14, 2010 (as amended, the "Advertising Agreement") (a copy of the "Advertising Agreement" is attached); and

WHEREAS, the parties desire to extend and modify the Advertising Agreement as set forth herein.

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Renewal/Extension of Term. Effective as of the date hereof, the Term set forth in the Advertising Agreement shall be extended to run for 1 (one) year from and after January 1, 2023, and ending on December 31, 2023 Or December 31, 2024.
2. Advertising Fees. Effective as of the date hereof, the Advertising Fees for such extended term shall be \$1,500 (one thousand five hundred dollars), payable in advance in accordance with the attached Payment Schedule.
3. Ratification. Except as expressly modified hereby, the remaining terms and conditions of the Advertising Agreement are hereby ratified and confirmed, and shall remain in full force and effect.

Advertiser Initial RB

Owner Initial \_\_\_\_\_

## PAYMENT SCHEDULE

**Agreement year 2022-2023:** For services rendered January 1, 2023 to December 31, 2023.

**Agreement year 2023-2024:** For services rendered January 1, 2024 to December 31, 2024.

Please Select Renewal Option:

\_\_\_\_\_Renewing Tiger Stadium Only for 2023 for \$1,500

\_\_\_\_\_Renewing Tiger Stadium & Huron Arena for 2023 for \$2,250 (Huron Arena) and \$1,350 (Tiger Stadium)

X \_\_\_\_\_Renewing Tiger Stadium for 2023 and 2024 for \$2,125 per year (Huron Arena) and \$1,275 per year (Tiger Stadium)

### Tiger Stadium Payment Schedule for 2023

Payment #1. 1,275<sup>00</sup> Payment Due on or Before 1-31-2023

Payment #2. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

Payment #3. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

Payment #4. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

### Tiger Stadium Payment Schedule for 2024

Payment #1. 1,275<sup>00</sup> Payment Due on or Before 1-31-2024

Payment #2. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

Payment #3. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

Payment #4. \_\_\_\_\_ Payment Due on or Before \_\_\_\_\_

**ADVERTISER ACKNOWLEDGES AND WILL ABIDE BY THE  
PAYMENT SCHEDULE.**

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives on the date first above written.

Advertiser Initial RJ

Owner Initial \_\_\_\_\_



**ADVERTISER: Dakotaland Federal Credit Union**

By Ryan Goehner  
[authorized signature only]

Ryan Goehner  
[print or type name clearly]

Title President / CEO  
Dated 12-30-2022

Address: 2297 Kansas Ave SE, Ste 1

City, State, Zip: Huron SD 57350

Phone: 605-352-2845

Fax: \_\_\_\_\_

Email Address: ryang@dakotalandfcu.com

**OWNER: Huron School District 2-2**

By \_\_\_\_\_  
Huron Board of Education

Board Approved \_\_\_\_\_

**CONTRACT FOR SERVICES  
FOR  
PROJECT SKILLS**

**Between:**

**Cornerstones Career Learning Center AND  
33 3<sup>rd</sup> St. SE, Suite 301  
Huron South Dakota 57350  
(Hereinafter referred to as the contractor)**

**Huron School District  
P.O. Box 949  
Huron South Dakota 57350  
(Hereinafter referred to as the contractee)**

This agreement is made for the purpose of providing work for the students with disabilities who require this experience in order to gain the skill necessary to compete in the competitive labor market.

This agreement is effective beginning January 1, 2023 through September 30, 2023.

**Responsibilities:**

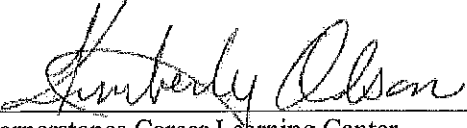
- I. The Contractor shall:
  - A. Provide Job Development, which will include:
    1. Assist the participants in completing the Job Service Applicant Registration.
    2. Contact employers for potential worksite openings.
    3. Assist participants in obtaining employment in accordance with the participant's assessed interests and aptitudes.
    4. Orientate the participant to the job demands.
    5. Negotiate and complete Project Skills Work Experience Agreements (DRS-RS-339) for each student and get approval from the State VR Counselor before the work experience can begin.
    6. Complete the W-4, W-9, and I-9 forms for all participants before starting the work experience.
  - B. Provide job-coaching services needed to support and train the participant in the employment setting.
    1. The job coach will train the participant on how to perform the tasks to meet the employer's requirements. This training usually starts one-on one and gradually fades out as the participant becomes more job proficient. The amount and length of services is individualized and depends on the individual's needs.
  - C. Monitoring the student at the worksite:
    1. Consists of checking on the student on a regular basis.
      - a) The contacts should be more frequent if the individual is having difficulty with the work experience.
      - b) The monitoring also includes contacting the employer to determine if the participant is performing the work duties to the employer's requirements. These services are necessary to ensure the participant's employment success.
  - D. Submit Project Skills Monthly Service Report (DHS-RS-340) to the State VR Counselor to report on the status of job development, job coaching, and monitoring.
  - E. In the event a participant is injured on the job, South Dakota Employer's First Report of Injury (DOL-LM-101) must be completed within 10 days from the notice of injury.

- II. The Contractee agrees to pay for one of 2 options for each individual student. The option for each according to the IEP team decision.
  - A. Package 1, \$2,442.00 per student to the contractor for the *Standard Student Package* for a total of 66 hours.
    - 1. The 66 hours applies to any of the services of the Project Skills package, including compliance reporting, billing, job development, job coaching, and student monitoring.
    - 2. Additional time will be charged at the currently approved fee schedule of the South Dakota Vocational Rehabilitation Services for job developers. This rate can be found at <https://dhs.sd.gov/rehabservices/providerresources.aspx>
    - 3. Additional hours beyond those provided in the package, must be approved by the Director of Special Services.
    - 4. Mileage will be charged at the current State rate.
  - B. Package 2. \$925 per student to the contractor for the *Basic Student Package* for a total of 20 hours.
    - 1. The 20 hours applies to any services of the Project Skills package, including compliance reporting, billing, job development, job coaching, and student monitoring.
    - 2. Additional time will be charged at the currently approved fee schedule of the South Dakota Vocational Rehabilitation Services for job developers. This rate can be found at <https://dhs.sd.gov/rehabservices/providerresources.aspx>
    - 3. Additional hours beyond those provided in the package, must be approved by the Director of Special Services.
    - 4. Mileage will be charged at the current State rate.
- III. The Contractor will assist the Contractee in the following areas:
  - A. Assist participant to develop a career portfolio. Portfolios are a collection of work that documents student's career readiness skills. Portfolios must include the following:
    - 1. Job Application Data Information (Job Service App.)
      - a) Resume
      - b) Three references\letters of recommendation
      - c) Cover letter\letter of introduction
      - d) Summary or results of an interest assessment
    - 2. Identify, prioritize, and select participants who meet the eligibility guidelines.
    - 3. Complete an interest and aptitude assessment on each participant. Provide a copy of these assessments to the State VR Counselor at the time of the student's application for vocational rehabilitation services.
    - 4. Provide the State VR Counselor with completed release of information forms, Psychological, educational and vocational records at the time of referral.
    - 5. Assist the State VR Counselor, student, and the student's family in developing an IWRP (Individual Written Rehabilitation Program) for each participant.
  - B. The Contractee shall provide matching funds by providing compliance reporting, billing, job development, job coaching, and student monitoring at the worksite.
    - 1. The Contractor will assist in meeting the matching funds. The match ratio is for every \$10.00 DRS provides in paid work experience, the school will provide \$3.70 in job development, job coaching and monitoring the student at the worksite.
    - 2. The match cannot be federal funds. The Assurance of Match form (DHS-RS-346)

must be completed within 30 days after the reporting period

3. The Contractee with assistance of the contractor agrees to observe Federal Government standards governing the utilization of property whose cost was charged to a project supported by a federal grant.
- C. The Contractee with assistance of the contractor agrees to comply in full with all licensing and other standards required by Federal, State, County, City, or Tribal statute, regulation or ordinance in which the service and/or care is provided for the duration of this agreement. Liability resulting from noncompliance with licensing and other standards required by Federal, State, County, City or Tribal statute, regulation or ordinance or through the Contractee's failure to ensure the safety of all individuals served is assumed entirely by the Contractee.
- D. The Contractee with the assistance of the Contractor agrees to abide by all applicable provisions of the following assurances: Lobbying Activity, Department and Suspension, Drug-Free Workplace, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Age Discrimination Act of 1975 and Americans with Disabilities Act of 1990.
- E. The Contractee with the assistance of the Contractor agrees to maintain or supervise the maintenance of records necessary for the proper and efficient operation of the program, including records regarding applications, determination of eligibility, the provision of services, administrative costs, statistical, fiscal and other records necessary for reporting and accountability required by the State: and shall retain such records for six years, or longer if such records are under pending audit.
- F. The State shall have access to any and all information, data, reports and records maintained by the Contractor and/or the Contractee relating to this agreement. The Contractor and/or Contractee shall maintain such information, data, reports, and records subject to such access, for six years following final payment to the Contractor under this agreement.
- G. The Contractor and/or Contractee agree, at its sole cost and expense, to maintain adequate general liability, worker's compensation, professional liability, and automobile liability insurance during the period of this agreement.
- H. This agreement may be terminated in advance of the expiration date specified upon thirty days written notice by either party and may be terminated for cause by the State at any time with or without notice.

IV. In witness hereto the parties signify their agreement by signatures affixed below.

  
\_\_\_\_\_  
Cornerstones Career Learning Center

12/19/2022  
Date

\_\_\_\_\_  
School District Authorized Signature

\_\_\_\_\_  
Date





**Huron Public Schools**  
**1045 18<sup>th</sup> Street SW**  
**PO Box 949**  
**Huron, South Dakota 57350-0949**

**Office: 605-353-6909**

**Email: [Amanda.reilly@k12.sd.us](mailto:Amanda.reilly@k12.sd.us)**

**Amanda Reilly**  
**School Nutrition Director**  
**Concessions Director**

To: Board of Education  
Dr. Kraig Steinhoff  
Mr. Kelly Christopherson

From: Amanda Reilly

Re: Summer Nutrition Program

Date: January 5, 2023

We request permission to operate both the summer nutrition program at the Middle School commons and the summer mobile nutrition program. We will offer adults accompanying children the opportunity to purchase a lunch on site. All sites will serve lunch Monday through Friday from May 30 through August 2 for a total of 45 days.

Lunch would be available to any child 1 to 18 years of age **FREE** at all sites. No paperwork needed, just come and eat at the Middle School or at the mobile site in the city parks. Supervision will be provided at all summer sites during serving time and for 15-20 minutes after serving time ends.

We request to pay the wages listed below.

**Proposed Wages**

MS Helpers/Mobile Servers & Supervisors	\$17.66
Summer Admin Assistant/Team Leaders	\$22.89

We are excited to offer both programs again this summer and hope it allows more children to participate without need to travel to the Middle School site. The Middle School site will offer hot lunch meals while the mobile sites will offer cold lunch meals.

Thank you for your support of both our summer nutrition programs.



**Amanda Reilly**  
School Nutrition Director  
Concessions Director  
1045 18<sup>th</sup> St. SW  
Huron, SD 57350  
P: (605) 353-6909  
Amanda.reilly@k12.sd.us

---

To: Board of Education  
Dr. Steinhoff  
Mr. Christopherson

From: Amanda Reilly  
Date: January 4, 2023  
Re: Request permission to let bids for milk/dairy products

I respectfully request permission to let bids for milk/dairy products for the 2023-2024 school year.

Thank you for your consideration.

## AGREEMENT FOR ADVERTISING

This Agreement made this 1st day of January, between BUILDERS FIRST SOURCE (the "Sponsor"), the Career and Technical Education (CTE) Center, and the HURON SCHOOL DISTRICT 2-2 (the "District").

The parties to this agreement, in consideration of the mutual covenants and stipulations set out herein, agree as follows:

### Section One

The purpose of this agreement is to provide sponsorships for the District's CTE Center.

### Section Two

The duration of this agreement is 5 years, beginning July 1, 2023 and ending June 30, 2028.

### Section Three

CTE will offer sponsorships at the levels listed below. All Sponsorships receive a certificate of appreciation and recognition through social media posts and announcements.

#### **Silver Sponsor: \$10,000 over the course of five school years**

- A banner and/or bulletin board will be added in the classroom for the industry sponsor to post job information, company information, etc.
- Mutually agreed on benefits to be determined by the sponsor and Huron School District
- A maximum of (3) silver competing industry sponsors will be accepted per program

#### **Gold Sponsor: \$25,000 over the course of five school years**

- A banner and/or bulletin board will be added in the classroom for the industry sponsor to post job information, company information, etc.
- Mutually agreed on benefits to be determined by the sponsor and Huron School District
- A maximum of (2) gold competing industry sponsors will be accepted per program

#### **Exclusive Program Sponsor: \$40,000 over the course of five school years**

- No other competing industry sponsors will be accepted due to exclusive rights.
- The classroom will be named with including signage with the logo of the sponsor
- A banner and/or bulletin board will be added in their classroom for the industry sponsor to post job information, company information, etc.
- Mutually agreed on benefits to be determined by the sponsor and Huron School District

Sponsor Initial



Owner Initial \_\_\_\_\_

Rev. 1/2023

#### Section Four

BUILDERS FIRST SOURCE agrees to sponsor the CTE Center in the amount(s) checked below.

\_\_\_\_\_ Silver Sponsor (\$10,000 billed \$2,000 annually for 5 years)

XX Gold Sponsor (\$25,000 billed \$5,000 annually for 5 years)

\_\_\_\_\_ Exclusive Program Sponsor (\$40,000 billed \$8,000 annually for 5 years)

The sponsorship will be billed annually. Initial billing will be sent on contract approval.

This is not an exclusive contract. All sponsors must comply with the policies and regulations of the Huron School District.

#### Section Five

The Sponsor agrees to hold harmless and indemnify the Huron School District, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as a result of the performance of services hereunder. This section does not require the Sponsor to be responsible for or defend against claims or damages arising solely from acts or omissions of the Huron School District, its officers or employees.


The Agreement is made pursuant to and shall be governed by the laws of the State of South Dakota. This Agreement is binding upon the parties hereto, their successors and assigns. This instrument contains the entire agreement between the parties, and no statement, promises, or inducements made by either party or agent or either party that are not contained in this written contract shall be valid or binding. This contract may not be enlarged, modified, or altered except in writing signed by the parties and endorsed hereon.

This Agreement shall not be assigned by Sponsor nor shall Sponsor grant to any other person any of its rights without the prior written consent of the District.

#### Section Six

The Sponsorship includes money for equipment related to the Architecture and Construction Department. If materials for the bid house construction project are not supplied by Builders First Source, the sponsorship will be forfeited for the year. District will recommend that materials be purchased through Builders First Source for the bid house construction project.

The advertising in the form of banners and/or bulletin boards, described on Attachment A shall be provided by the Sponsor. Sponsor is solely responsible for submission of all logo and associated artwork for use on advertising and promotion. Sponsor shall pay any expenses incurred due to signage. Advertising copy layout approval is required by both the District and the Sponsor.

Sponsor Initial 

Owner Initial \_\_\_\_\_

Rev. 1/2023

## Section Seven

The Sponsor acknowledges and agrees that the District may, and hereby authorizes District to take and utilize in any of its marketing materials photographs of the signage upon and after installation; provided, however, that the depiction of the Sponsor's (or their respective affiliates') trademarks or logos, if any, in such photographs shall be incidental to the principal subject, and the equipment.

IN WITNESS WHEREOF, the parties have executed this agreement the day and year first written above.

Signature

Date

01/05/2023

Please print:

Name of Company:

Builders FirstSource - Huron SD Yard

Authorized Signer:

Dustin Christiansen

Signer's Title:

General Manager

Company Address:

445 4<sup>th</sup> St NW

Huron, SD 57350

Garret Bischoff, School Board President  
Huron School District

Date

Kelly Christopherson, Business Manager  
Huron School District

Date

Jolene Konechne, Director of CTE  
Huron School District

Date

Sponsor Initial

JK

Owner Initial

Rev. 1/2023

# **ATTACHMENT A**

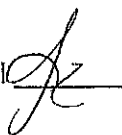
## **ADVERTISING SPECIFICATIONS**

### **SIGNAGE ENTITLEMENTS**

#### **Architecture & Construction Program**

- One (1) Banner in the Architecture & Construction Program Classroom. Approximately 3' x 6'.
- One (1) Bulletin Board in the Architecture & Construction Program Classroom / Building area, approximately 4' x 6'.

Sponsor Initial



Owner Initial \_\_\_\_\_

Rev. 1/2023





## SCHOOL DISTRICT

Linda J Pietz  
Director of Curriculum,  
Instruction & Assessment  
Linda.Pietz@k12.sd.us

### INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 01-02-2023 Contact Person: Amanda Reilly

Group Applying: School Nutrition

Name of Grant/Award: USDA Fresh Fruit and Vegetable Program

Name of Funder: Child and Adult Nutrition/USDA Contact Person: Rob Ingalls

Amount to be Requested: No Set Amount Funder's Submission Due Date: Spring 2023

Project Focus: Allowing students to try more fresh fruits and fresh vegetables

How awarded amount received? \_\_\_\_\_ Full amount up front \_\_\_\_\_x\_\_\_\_\_ Reimbursement

Are any follow up reports required? ☒ Yes \_\_\_\_\_ No If yes, when are they due? Monthly claims due

Is any District funding, resource, or in-kind commitment required now or in the future? Yes ☒ No \_\_\_\_\_

If yes, please list by dollar amount and/or in-kind service/support. Please be specific. No money involved just use of the facility.

#### Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- A copy of the completed grant application must be available upon request.
- The person or group applying will need to submit the following documentation to the business offices:
  - If and when the grant is awarded, a copy of the award letter.
  - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Amanda Reilly 1-2-2023  
Building/Department Administrator Date

Signature: Linda J Pietz 1-3-2023  
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 1-3-2023  
Kelly Christopherson, Business Manager Date

Presented to School Board: \_\_\_\_\_



# HURON SCHOOL DISTRICT STRATEGIC PLAN PROGRESS



## Initiatives

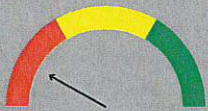
Student Achievement (S.A.)

Staff Development (S.D.)

Community Outreach & Communication (C.O.C)

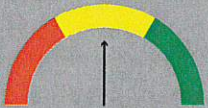
Growth & Development Planning (G.D.P)

Learning Environment (L.E.)



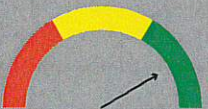
Analyzing

- Expand Career & Technical Education. (S.A.)
- A study to determine factors that inhibit HSD graduation. (S.A.)
- South Dakota Jobs for America's Graduates (JAG) (S.A.)



Developing

- Incorporate life skills through Portrait of a Graduate. (S.A.)
- Establish integrated early childhood program at the McKinley Learning Center. (S.A.)
- Explore prospective Huron School District Foundation. (G.D.P.)
- Follow the anticipated Career & Technical Education expansion timeline. (G.D.P.)



Implementing

- Ensure facilities are safe and clean. (L.E.)
- Establish consistent Middle School and High School student discipline plan. (L.E.)





# Huron School District Academic Calendar 2023-2024 School Year

(PTC / OH / ER subject to change)

School Board Approved 00/00/2023

AUGUST 2023 (10)						
SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5
6	+7++	+8	+9	+10	11	12
13	▲14▲▲	▲15▲	▲16	●17✓	18✓	19
20	21✓	22✓	23k	24	25	26
27	28	29	+30	●31		

+ New Teach Wkdays ++New teach lunch/sub in-service ▲Teach In-serve ▲▲ All Staff In-service 9:30-12:15 + Early Release # Elem Open House (K-1 4:00-5:00) (2-3 5:15-6:30) (4-5 6:45-8:00) \*MS Open House 5-6:00  
● Aug 17 - 1<sup>st</sup> Day of School ✓ Kindergarten Screen k Aug 23 - Kindergarten 1st Day

SEPTEMBER 2023 (19=29)						
SUN	MON	TUES	WED	THUR	FRI	SAT
					●1	2
3	●4	5=	6	7	8	9
10	11	12	+13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

◆ State Fair (No School) Sep 1 thru 4 = 1<sup>st</sup> Day of TAP  
× HS PT Conferences (5:30-8:30 pm)  
( \_ Homecoming Parade) + Early Release

OCTOBER 2023 (21=50)						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	+4	5	6	7
8	●9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

◆ Native American Day + Early Release p 4-5 PT Conf (3:30-6:45) \*\* 2-3 PT Conf (3:30-6:45)  
■ MS PT Conf (3:30 to 6:30)

NOVEMBER 2023 (18=68)						
SUN	MON	TUES	WED	THUR	FRI	SAT
			+1	2	3	4
5	6	7	8	9	●10	11
12	13	14	15	16	17	18
19	20	21	●22	●23	●24	25
26	27	28	29	30		

+ Early Release ◆ Vet Day ◆ Holiday Break × HS PT Conferences (5:30-8:30 pm)  
\* K-1 PT Conf (3:30-6:45)

DECEMBER 2023 (16=84)						
SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5	+6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	●25	●26	●27	●28	●29	30
31						

+ Early Release ◆ Holiday Break

## ELEMENTARY/MIDDLE SCHOOL/HIGH SCHOOL

Quarter will end on date set at grade level.

End of 1<sup>st</sup> Semester - (84 days)

End of 2<sup>nd</sup> Semester - (90 days)

**GRADUATION** Sunday, May 19, 2024 2:00 p.m., Huron Arena

174	Student Contact Days
2	Conference Days
4	Teacher In-Service Days
5	Teacher Check-out (1/2 day)
180.5	Total Teacher Days

JANUARY 2024 (20=104)						
SUN	MON	TUES	WED	THUR	FRI	SAT
	●1	▲2	3	4	5	6
7	8	9	+10	11	12	13
14	●15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

◆ New Year's Day Holiday ▲Teach In-serve + Early Release ◆ Martin Luther King Holiday  
× HS PT Conferences (5:30-8:30 pm)

FEBRUARY 2024 (19=123)						
SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	+7	8	9	10
11	12	13	14	15	●16	17
18	●19	20	21	22	23	24
25	26	27	28	29		

+ Early Release ◆ Vacation ◆ Presidents' Day ■ 4-5 PT Conf (3:30-6:45)

MARCH 2024 (17=140)						
SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5	+6	7	●8	9
10	11	12	13	14	●15	16
17	18	19	20	21	22	23
24	25	26	27	28	●29	30
31						

+ Early Release ◆ Spring Break × HS PT Conferences (5:30-8:30 pm)

\*\* 2-3 PT Conf (3:30-6:45) \* K-1 PT Conf (3:30-6:45) ■ MS PT Conf (3:30 to 6:30)

APRIL 2024 (21=161)						
SUN	MON	TUES	WED	THUR	FRI	SAT
	●1	2	3	4	5	6
7	8	9	+10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

+ Early Release ◆ Vacation

MAY 2024 (13=174)						
SUN	MON	TUES	WED	THUR	FRI	SAT
			+1	2	3	4
5	6	7	8	9	10	11
12	13	14	▲15	16	◎17+	18
●19	□20	21	22	23	24	25
26	●27	28	29	30	31	

● Last day of classes □Teacher Checkout ◆Memorial Day +Early release  
■ Baccalaureate = Last Day of TAP  
◆ Graduation

## Staff Development) Early Release Days

Aug 30 Sep 13 Oct 4 Nov 1 Dec 6

Jan 10 Feb 7 Mar 6 Apr 3 May 1

(Sep \_\_, May 17 also Early Release)

## MAKE-UP DAYS FOR SNOW

May 20, 21, 22, 23, 24, 28

## CONFERENCES: (All to be determined by principals after calendar approved)

K & 1<sup>st</sup> Gr Center:

2<sup>nd</sup> & 3<sup>rd</sup> Gr Center:

4<sup>th</sup> & 5<sup>th</sup> Gr Center:

Middle School:

High School: Sep , Dec , Mar





# Huron School District Academic Calendar 2024-2025 School Year

(PTC / OH / ER subject to change)

School Board Approved 00/00/2023

AUGUST 2024 (9)						
SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	+5++	+6	+7	+8	9	10
11	▲12▲▲	▲13	▲14	▲15	16	17
18	●19✓	20✓	21✓	22✓	23K	24
25	26	27	28	+29	▲30	31

+ New Teach Wkdays ++New teach lunch/sub in-service ▲ Teach In-serve ▲▲ All Staff In-service 9:30-12:15 ● Aug 19 - 1<sup>st</sup> Day of School ✓ Kindergarten Screen K Aug 23 - Kindergarten 1st Day † Early Release # Elem Open House (K-1 4:00-5:00) (2-3 5:15-6:30) (4-5 6:45-8:00) ▲MS Open House 5-6:00

SEPTEMBER 2024 (20=29)						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	▲2	3=	4	5	6	7
8	9	10	†6	7	8	9
15	16	12	13	14	15	16
22	23	19	20	21	22	23
29	30					

◆ State Fair (No School) Aug 30 thru Sep 2 = 1<sup>st</sup> Day of TAP × HS PT Conferences (5:30-8:30 pm) \_ Homecoming Parade † Early Release

OCTOBER 2024 (22=51)						
SUN	MON	TUES	WED	THUR	FRI	SAT
		1	†2	3	4	5
6	7	8	9	10	11	12
13	◆14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

◆ Native American Day † Early Release □ 4-5 PT Conf (3:30-6:45) \*\* 2-3 PT Conf (3:30-6:45) □ MS PT Conf (3:30 to 6:30)

NOVEMBER 2024 (17=68)						
SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5	†6	7	8	9
10	◆11	12	13	14	15	16
17	18	19	20	23	24	25
24	25	26	◆27	◆28	◆29	30

† Early Release ◆ Vet Day ◆ Holiday Break × HS PT Conferences (5:30-8:30 pm)

\* K-1 PT Conf (3:30-6:45)

DECEMBER 2024 (15=83)						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	†11	12	13	14
15	16	17	18	19	20	21
22	◆23	◆24	◆25	◆26	◆27	28
29	◆30	◆31				

† Early Release ◆ Holiday Break

## ELEMENTARY/MIDDLE SCHOOL/HIGH SCHOOL

Quarter will end on date set at grade level.

End of 1<sup>st</sup> Semester - (83 days)

End of 2<sup>nd</sup> Semester - (91 days)

**GRADUATION** Sunday, May 18, 2025 2:00 p.m., Huron Arena

174 Student Contact Days  
2 Conference Days  
4 Teacher In-Service Days  
\_5 Teacher Check-out (1/2 day)  
180.5 Total Teacher Days

JANUARY 2025 (21=104)						
SUN	MON	TUES	WED	THUR	FRI	SAT
			◆1	2	3	4
5	6	7	†8	9	10	11
12	13	14	15	16	17	18
19	◆20	21	22	23	24	25
26	27	28	29	30	31	

◆ New Year's Day Holiday † Early Release ◆ Martin Luther King Holiday  
× HS PT Conferences (5:30-8:30 pm)

FEBRUARY 2025 (18=122)						
SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	†5	6	7	8
9	10	11	12	13	14	15
16	◆17	18	19	20	21	22
23	24	25	26	27	28	

† Early Release ◆ Vacation ◆ Presidents' Day □ 4-5 PT Conf (3:30-6:45)

MARCH 2025 (19=141)						
SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	†5	6	◆7	8
9	10	11	12	13	◆14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

† Early Release ◆ Spring Break × HS PT Conferences (5:30-8:30 pm)

\*\* 2-3 PT Conf (3:30-6:45) \* K-1 PT Conf (3:30-6:45) □ MS PT Conf (3:30 to 6:30)

APRIL 2025 (20=161)						
SUN	MON	TUES	WED	THUR	FRI	SAT
		1	†2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	◆18	19
20	◆21	22	23	24	25	26
27	28	29	30			

† Early Release ◆ Vacation

MAY 2025 (13=174)						
SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	†7	8	9	10
11	12	13	14	15	16	17
◆18	19†	20	21	22	23	24
25	◆26	27	28	29	30	31

† Early release ● Last day of classes □ Baccalaureate = Last Day of TAP  
◆ Graduation □ Teacher Checkout ◆ Memorial Day

## Staff Development) Early Release Days

Sep 6 Oct 2 Nov 6 Dec 11

Jan 8 Feb 5 Mar 5 Apr 2 May 7

(Sep - Homecoming TBD, May 19 also Early Release)

## MAKE-UP DAYS FOR SNOW

May 20, 21, 22, 23, 27, 28

## CONFERENCES: (All to be determined by principals after calendar approved)

K & 1<sup>st</sup> Gr Center:

2<sup>nd</sup> & 3<sup>rd</sup> Gr Center:

4<sup>th</sup> & 5<sup>th</sup> Gr Center:

Middle School:

High School: Sep , Dec , Mar

**HURON SCHOOL DISTRICT**  
**Huron, South Dakota**  
**BUSINESS MANAGER'S CONTRACT**

**THIS AGREEMENT** made and entered into this 9<sup>th</sup> day of January 2023, by and between the **Huron School District #2-2**, hereinafter referred to as District, and **Kelly Christopherson**, hereinafter referred to as Business Manager.

- 1) **Term.**  
The District hereby employs Business Manager, and Business Manager hereby accepts such employment to undertake and fulfill the duties and obligations of Business Manager of the Huron School District for a term of two (2) years commencing on July 1, 2023 and continuing until June 30, 2025.
- 2) **Certification.**  
Business Manager shall provide appropriate credentials – preferably C.P.A.
- 3) **Duties.**  
Business Manager shall be responsible for all matters outlined in his job description.
- 4) **Outside Activities.**  
Business Manager may serve as a consultant to other districts or educational agencies, lecture, engage in writing activities and speaking engagements, and engage in other activities which are of a short-term duration at his discretion. Business Manager may, at his option, continue to draw a salary while engaged in outside activities as described above. In such cases, honoraria paid to Business Manager in connection with these activities shall be transferred to the District. If Business Manager chooses to use vacation leave to perform outside activities, he shall retain any honoraria paid. In no case will the District be responsible for any expenses attendant to the performance of such outside activities.
- 5) **Compensation.**  
District shall pay Business Manager at an annual base salary rate of **\$141,961 for the 2022-23 year. The salary for 2023-24 will be determined as early as December 31, of 2022, and as late as April 1, 2023. In no event shall the salary be less than that paid for the previous year.** Said compensation shall be paid to Business Manager in installments of 1/12 of the annual salary on the 20th of each month for services rendered during the current month.
- 6) **Professional Liability.**  
The District agrees that it shall defend, hold harmless, and indemnify Business Manager from any and all demands, claims, suits, actions, and legal proceedings brought against the Business Manager in his individual capacity, or in the capacity as agent and employee of the District, provided the incident arose while Business Manager was acting within the scope of employment and excluding criminal litigation, and as such, liability coverage is within the authority of the school board to provide under state law. Except that, in no case, will individual board members be considered personally liable for indemnifying the Business Manager against such demands, claims, suits, actions, and legal proceedings.  
  
If, in the good faith opinion of Business Manager, conflict exists as regards the defense to such claim between the legal position of the Business Manager and the legal position of the District, the Business Manager may engage counsel in which event the District shall indemnify the Business Manager for the cost of legal defense as permitted by state law. The District shall not, however, be required to pay any costs of any legal proceedings in the event the District and the Business Manager have adverse interests in such litigation.

- 7) **Evaluation.**  
The Superintendent of Schools shall evaluate and assess, in writing, the performance of Business Manager as is stated in Board Policy. In the event that the Superintendent determines that the performance of the Business Manager is unsatisfactory, in any respect, it shall describe, in writing, in reasonable detail, specific instances of unsatisfactory performance. The evaluation shall include recommendations as to areas of improvement in all instances where the Superintendent deems performance to be unsatisfactory. A copy of the written evaluation shall be delivered to the Business Manager. Business Manager shall have the right to make a written reaction or response to the evaluation. This response shall become a permanent attachment to the Business Manager's personnel file.
- 8) **Vacation and Other Benefits.**  
Business Manager shall receive twenty-two (22) days of vacation annually for 2023-24, and twenty-two (22) days of vacation for 2024-25, exclusive of legal holidays and shall be entitled to sixteen (16) days of sick leave annually as set out in Board policy. Vacation shall be taken subject to the approval of the Superintendent and within 12 months of the year in which it is earned and shall not be cumulative. **Vacation earned within the previous school year or current school year will be paid out as a severance at the end of employment, as per policy for all 12-month employees.** Earned sick leave shall be cumulative to a maximum of one hundred-fifty (150) days or as otherwise provided by Board Policy. **Cumulative sick leave and pay-out will follow administrative policy.**
- 9) **Expenses.**  
The District shall pay or reimburse Business Manager for all reasonable expenses incurred by Business Manager in the continuing performance of his duties under this employment agreement. However, notwithstanding the foregoing, any claimed expenses in excess of **seven hundred-fifty dollars (\$750)** shall be approved by the Superintendent before being incurred by Business Manager.
- 10) **Hospitalization.**  
The District shall pay the cost – less 10% of single premium per month - of family hospitalization and major medical insurance for the Business Manager during the term of this agreement in accordance with the basic insurance coverage provided to certificated members of the professional staff. No additional compensation shall be provided in lieu of family hospitalization and major medical insurance for members of his immediate family during the term of this agreement.
- 11) **Termination of Employment Contract.**  
This employment contract may be terminated by:
- a) Mutual written agreement of the parties,
  - b) Resignation of the Business Manager,
  - c) Disability of the Business Manager.
- In the event of disability by illness or incapacity, after the Business Manager's sick leave has been exhausted, the compensation shall be reinstated after Business Manager has returned to employment and undertaken the full discharge of his duties. The District may terminate this contract by written notice at any time after the Business Manager has exhausted any accumulated sick leave and such other leave as may be available and has been absent from his employment for whatever cause for an additional continuous period of thirty days. All obligations of the District shall cease upon such termination. If a question exists concerning the capacity of Business Manager to return to his duties, the District may require the Business Manager to submit to a medical examination, to be performed by a licensed physician (M.D. or D.O.). The District and the Business Manager shall mutually agree upon the physician who shall conduct the examination. The examination shall be done at the expense of the District. The physician shall limit his report to

the issue of whether the Business Manager has a continuing disability which prohibits him from performing the duties of a Business Manager.

12) **Discharge for Cause.**

Discharge for cause shall constitute conduct which is seriously prejudicial to the District, including, but not limited to, neglect of duty or breach of contract. Notice of recommendation from Superintendent to discharge for cause shall be given in writing and the Business Manager shall be entitled to appear before the Board to discuss such causes. If Business Manager chooses to be accompanied by legal counsel at such meeting, he shall bear any costs therein involved. Such meeting shall be conducted in closed, executive session unless specifically prohibited by state law. Business Manager shall be provided a written decision describing the results of the meeting.

13) **Retention Stipend.**

The Business Manager is entitled to 80% of his (2023-24) Contract as an earned retention bonus at the completion of that contract. This amount will be provided to the Business Manager if he formally resigns prior to December 31, 2023. The Business Manager is entitled to 80% of his (2024-25) Contract as an earned retention bonus at the completion of that contract year. This amount will be provided to the Business Manager if he formally resigns prior to December 31, 2024. The retention bonus will be provided to his beneficiaries if he dies in office any time he is serving the district – through the end of this two-year contract.

**Liquidated Damages –**

- The retention stipend will be reduced to 75% if notification is received during January of any year; to 73% if notification is received during February of any year; to 70% if notification is received between March 1 and March 15 of any year; and to 65% if notification is received after March 15 of any year.
- The retention stipend will be reduced to 65% regardless of the time frame if the Business Manager accepts a public school Business Manager position in another district prior to completion of this two-year contract or if the Business Manager does not complete any full year of employment due to taking another position or assignment.
- The retention stipend will be null and void if the Business Manager does not complete the full term for any contract year without any of the aforementioned reasons.

**Exception** – There will be no liquidated damages if the late retirement or incomplete contract year is due to the Business Manager being unable to complete his last full year of employment due to serious health/medical problems or disability. The Business Manager would receive the full retention stipend.

(14) **Savings Clause.**

If, during the term of this contract, it is found that a specific clause of the contract is illegal in federal or state law, the remainder of the contract not affected by such a ruling, shall remain in force. Any item regarding employment of Business Manager not specifically addressed in this contract will be subject to general administrative guidelines as per Board Policy.

**IN WITNESS WHEREOF, DISTRICT** has caused this employment contract to be approved in its behalf by a duly authorized officer and the **BUSINESS MANAGER** has approved this employment contract effective on the day and year above specified.

\_\_\_\_\_  
Business Manager

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business Manager

WITNESS: \_\_\_\_\_



**HURON SCHOOL DISTRICT**  
**Huron, South Dakota**  
**SUPERINTENDENT'S CONTRACT**

**THIS AGREEMENT** made and entered into this **9<sup>th</sup> day of January 2023**, by and between the **Huron School District #2-2**, hereinafter referred to as District, and **Kraig Steinhoff**, hereinafter referred to as Superintendent.

1) **Term.**

The District hereby employs Superintendent, and Superintendent hereby accepts such employment to undertake and fulfill the duties and obligations of Superintendent of Schools of the Huron School District for a term of two (2) years commencing on July 1, 2023 and continuing until June 30, 2025.

2) **Certification.**

Superintendent shall hold a valid certificate issued by the State of South Dakota.

3) **Duties.**

Superintendent shall be responsible for all matters outlined in his job description.

4) **Outside Activities.**

Superintendent may serve as a consultant to other districts or educational agencies, lecture, engage in writing activities and speaking engagements, and engage in other activities which are of a short-term duration at his discretion. Superintendent may, at his option, continue to draw a salary while engaged in outside activities as described above. In such cases, honoraria paid to Superintendent in connection with these activities shall be transferred to the District. If Superintendent chooses to use vacation leave to perform outside activities, he shall retain any honoraria paid. In no case will the District be responsible for any expenses attendant to the performance of such outside activities.

5) **Compensation.**

District shall pay Superintendent at an annual base salary rate of **\$178,848 for the 2022-23 year. The salary for 2023-24 will be determined as early as December 31, 2022, and as late as April 1, 2023. In no event shall the 2023-2024 salary be less than that paid for the 2022-2023 year.** Said compensation shall be paid to Superintendent in installments of 1/12 of the annual salary on the 20th of each month for services rendered during the current month.

6) **Professional Liability.**

The District agrees that it shall defend, hold harmless, and indemnify Superintendent from any and all demands, claims, suits, actions, and legal proceedings brought against the superintendent in his individual capacity, or in the capacity as agent and employee of the District, provided the incident arose while Superintendent was acting within the scope of employment and excluding criminal litigation, and as such, liability coverage is within the authority of the school board to provide under state law. Except that, in no case, will individual board members be considered personally liable for indemnifying the superintendent against such demands, claims, suits, actions, and legal proceedings.

If, in the good faith opinion of Superintendent, conflict exists as regards the defense to such claim between the legal position of the superintendent and the legal position of the District, the superintendent may engage counsel in which event the District shall indemnify the superintendent for the cost of legal defense as permitted by state law. The District shall not, however, be required to pay any costs of any legal proceedings in the event the District and the superintendent have adverse interests in such litigation.

7) **Evaluation.**

The Board shall evaluate and assess, in writing, the performance of Superintendent as is stated in Board Policy. In the event that the Board determines that the performance of the superintendent is

unsatisfactory, in any respect, it shall describe, in writing, in reasonable detail, specific instances of unsatisfactory performance. The evaluation shall include recommendations as to areas of improvement in all instances where the Board deems performance to be unsatisfactory. A copy of the written evaluation shall be delivered to the superintendent. Superintendent shall have the right to make a written reaction or response to the evaluation. This response shall become a permanent attachment to the superintendent's personnel file. Within 30 days of the delivery of the written evaluation to the superintendent, the Board shall meet to discuss the evaluation.

8) **Vacation and Other Benefits.**

Superintendent shall receive **twenty (20)** days of vacation annually, exclusive of legal holidays and shall be entitled to **sixteen (16)** days of sick leave annually as set out in Board policy. Vacation shall be taken subject to the approval of the Board and within 12 months of the year in which it is earned and shall not be cumulative. **Vacation earned within the previous school year or current school year will be paid out as a severance at the end of employment, as per policy for all 12-month employees.** Earned sick leave shall be cumulative to a maximum of **one hundred-fifty (150)** days or as otherwise provided by Board Policy. **Cumulative sick leave and pay-out will follow administrative policy.**

9) **Expenses.**

The District shall pay or reimburse Superintendent for all reasonable expenses incurred by Superintendent in the continuing performance of his duties under this employment agreement. However, notwithstanding the foregoing, any claimed expenses in excess of **seven hundred-fifty dollars (\$750)** shall be approved by the board before being incurred by Superintendent.

10) **Hospitalization.**

The District shall pay the cost – less 10% of single premium per month - of "family" "two-party" or "single" hospitalization and major medical insurance for the Superintendent during the term of this agreement in accordance with the basic insurance coverage provided to certificated members of the professional staff. No additional compensation shall be provided in lieu of family hospitalization and major medical insurance for members of his immediate family during the term of this agreement. If the need arises for hospitalization and major medical insurance for members of his immediate family not covered by hospitalization or major medical insurance, that hospitalization and major medical insurance shall be implemented at District expense.

11) **Termination of Employment Contract.**

This employment contract may be terminated by:

- a) Mutual written agreement of the parties,
- b) Resignation of the superintendent,
- c) Disability of the superintendent.

In the event of disability by illness or incapacity, after the superintendent's sick leave has been exhausted, the compensation shall be reinstated after Superintendent has returned to employment and undertaken the full discharge of his duties. The District may terminate this contract by written notice at any time after the superintendent has exhausted any accumulated sick leave and such other leave as may be available and has been absent from his employment for whatever cause for an additional continuous period of thirty days. All obligations of the District shall cease upon such termination. If a question exists concerning the capacity of Superintendent to return to his duties, the District may require the superintendent to submit to a medical examination, to be performed by a licensed physician (M.D. or D.O.). The District and the superintendent shall mutually agree upon the physician who shall conduct the examination. The examination shall be done at the expense of the District. The physician shall limit his report to the issue of whether the superintendent has a continuing disability which prohibits him from performing the duties of a superintendent.

12) **Discharge for Cause.**

Discharge for cause shall constitute conduct which is seriously prejudicial to the District, including, but not limited to, neglect of duty or breach of contract. Notice of discharge for cause shall be given in writing and the superintendent shall be entitled to appear before the Board to discuss such causes. If Superintendent chooses to be accompanied by legal counsel at such meeting, he shall bear any costs therein involved. Such meeting shall be conducted in closed, executive session unless specifically prohibited by state law. Superintendent shall be provided a written decision describing the results of the meeting.

13) **Retention Stipend.**

If employed for 15 or more consecutive years and reaching the minimum of 60 years of age, the superintendent is entitled to 80% of the final contract as an earned retention bonus. This amount will be provided to the superintendent if he formally resigns prior to December 31 of any year of the contract following 15 consecutive years of service. The maximum amount of the retention stipend is 80% of the contract during the year he/she turns 62. That amount becomes fixed as a retention bonus in any year the superintendent gives notice of intended resignation prior to December 31. The bonus will be provided to his beneficiaries if he dies in office any time he is serving the district during or after the 15<sup>th</sup> consecutive year of service.

**Liquidated Damages –**

- The retention stipend will be reduced to 75% if notification is received during January of any year; to 73% if notification is received during February of any year; to 70% if notification is received between March 1 and March 15 of any year; and to 65% if notification is received after March 15 of any year following 15 consecutive years of service to the district.
- The retention stipend following 15 consecutive years of service will be reduced to 65% regardless of the time frame if the superintendent does not complete any full year of employment due to taking another position or assignment.
- The retention stipend after 15 consecutive years of service will be null and void if the superintendent does not complete the full term for any contract year without any of the aforementioned reasons.

**Exception** – Following 15 years of consecutive service there will be no liquidated damages if the late retirement or incomplete contract year is due to the superintendent being unable to complete his last full year of employment due to serious health/medical problems or disability. The superintendent would receive the full retention stipend.

(14) **Savings Clause.**

If, during the term of this contract, it is found that a specific clause of the contract is illegal in federal or state law, the remainder of the contract not affected by such a ruling, shall remain in force.

Any item regarding employment of Superintendent not specifically addressed in this contract will be subject to general administrative guidelines as per Board Policy.

**IN WITNESS WHEREOF, DISTRICT** has caused this employment contract to be approved in its behalf by a duly authorized officer and the **SUPERINTENDENT** has approved this employment contract effective on the day and year above specified.

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business Manager

WITNESS: \_\_\_\_\_



## GOVERNING BOARD ANNUAL REVIEW QUESTIONNAIRE

### Tax-Exempt Bond Post-Issuance Compliance-General

- 1) Do we have written procedures or guidelines to ensure that the governmental bond financing in which we either as issuer or user of the proceeds remains in compliance with federal tax requirements after the bonds are issued?

Yes ☒ No ☐

- 2) Do we track the proper and timely use of bond proceeds and bond-financed property?

Yes ☒ No ☐

If the answer is No, briefly describe who tracks bond proceeds and the bond financed property.


- 3) Who is primarily responsible for post-issuance compliance?

	Name & Title and responsibility
<input type="checkbox"/> Board Member	
<input type="checkbox"/> Management	
<input checked="" type="checkbox"/> Official	Kelly Christopherson, Business Manager
<input type="checkbox"/> Staff	
<input type="checkbox"/> Other	
<input type="checkbox"/> None	

- 4) Who is secondarily responsible for monitoring post-issuance compliance of bond financings?

	Name & Title and responsibility
<input type="checkbox"/> Board Member	

<input type="checkbox"/> Management	
<input checked="" type="checkbox"/> Official	Terry D. Nebelsick, Superintendent
<input type="checkbox"/> Staff	
<input type="checkbox"/> Other	
<input type="checkbox"/> None	

If the answer is none, we need to assign duties immediately.

5) Who is responsible for filing 8038G, 8038T or any other required filing?

	Name & Title and responsibility
<input type="checkbox"/> Board Member	
<input type="checkbox"/> Management	
<input checked="" type="checkbox"/> Official	Kelly Christopherson, Business Manager
<input type="checkbox"/> Staff	
<input type="checkbox"/> Other	
<input type="checkbox"/> None	

If the answer is none, we need to assign duties immediately.

- 6) Do we provide training or educational resources to personnel that are responsible for ensuring compliance with the post-issuance private use limitations for bond-refinanced property?

Yes ☒ No ☐

- 7) Do we know about the following options for voluntarily correcting failures to comply with post-issuance compliance requirements?

Yes ☒ No ☐

- 8) Do we understand remedial actions described under section 1.141-12 of the income tax regulations?

Yes ☒ No ☐

- 9) Do we know what a closing agreement under Tax-Exempt Bonds Voluntary Closing Agreement Program described into Notice 2001-60?

Yes ☒ No ☐

#### GENERAL RECORDKEEPING

- 10) Do we retain records pertaining to our tax-exempt bonds must be retained for the life of the bond plus three years.

Yes ☒ No ☐

Do we have a record of the location of our repository?

Yes ☒ No ☐

- 11) What medium or mediums do we use to maintain our bond records?

Paper ☒

Electronic media (CD, disks, tapes) ☐

Both paper and electronic ☐

- 12) Is there any correspondence between our organization and the Internal Revenue Service related to a significant change in our activities?

Yes ☐ No ☒

- 13) Do we maintain the following records?

a. Organizing documents (articles of incorporation, bylaws and amendments)?

Yes ☒ No ☐

b. Audited financial statements?

Yes ☒ No ☐

c. Bond transcripts, Official Statements and other offering documents of our bond financings?

Yes ☒ No ☐

d. Minutes and resolutions authorizing the issuance of our bond financings?

Yes ☒ No ☐

e. Certifications of the issue price of our bond financings?

Yes ☒ No ☐

f. Any former elections for bond financings (e.g., election to employ an accounting methodology other than specific tracing)?

Yes ☒ No ☐

g. Appraisals, demand surveys, or feasibility studies for bond-financed property?

Yes ☒ No ☐

☐

h. Documents related to government grants associated with construction, renovation or purchase of bond-financed facilities?

Yes ☒ No ☐

i. Publications, brochures, and newspaper articles for our bond financings?

Yes ☒ No ☐

j. Trustee statements for our bond financings?

Yes ☒ No ☐

k. Correspondence (letters, e-mails, faxes, etc.) for our bond financings?

Yes ☒ No ☐

l. Reports of any prior IRS examinations of our organization or bond financings?

Yes ☒ No ☐

INVESTMENTS AND ARBITRAGE COMPLIANCE

14) Do we maintain documentation of allocations of investments and investment earnings to our bond financing?

Yes ☒ No ☐

15) Do we maintain documentation for investments of our bond financing proceeds related to:

a. Investment contracts (e.g., guaranteed investment contracts)?

Yes ☒ No ☐

b. Credit enhancement transactions (e.g., bond insurance contracts)?

Yes ☒ No ☐

c. Financial derivatives (swaps, caps, etc.)?

Yes ☒ No ☐

d. Bidding of financial products?

Yes ☒ No ☐

16) Do we maintain copies of the following arbitrage-related documents for our bond financings:

a. Computations of bond yield?

Yes ☒ No ☐

b. Computation of rebate and yield reduction payments?

Yes ☒ No ☐

c. Form 8038-T, Arbitrage Rebate, Yield Reduction and Penalty in Lieu of Arbitrage Rebate?

Yes ☒ No ☐

d. Form 8038-R, Request for Recovery of Overpayments Under Arbitrage Rebate Provisions?

Yes ☒ No ☐

17) Do we have procedures or guidelines for monitoring instances where compliance with applicable yield restrictions requirements depends on subsequent reinvestment of bond proceeds in lower yielding investments?

Yes ☒ No ☐

18) Do we have specific procedures or guidelines for monitoring bond financings that we expect will comply with the arbitrage rules as a result of the application of a temporary period

exception (section 148 (c) and section 1.148-2(e)) or a spending exception (section 148(f)(4) and section 1.148-7 (c), (d), and (e))?

Yes ☒ No ☐

#### EXPENDITURES AND ASSETS

19) Do we maintain documentation of allocations of bond-financing proceeds to expenditures (e.g., allocation of bond proceeds to expenditures for the construction, renovation or purchase of facilities we own and use in the performance of our exempt purpose)?

Yes ☒ No ☐

20) Do we maintain documentation of allocations of bond-financing proceeds to bond issuance costs?

Yes ☒ No ☐

21) Do we maintain copies of requisitions, draw schedules, draw requests, invoices, bills and cancelled checks related to bond proceeds spent during the construction period?

Yes ☒ No ☐

22) Do we maintain copies of all contracts entered into for the construction, renovation or purchase of bond-financed facilities?

Yes ☒ No ☐

23) Do we maintain records of expenditure reimbursements incurred prior to issuing bonds for facilities financed with bond proceeds?

Yes ☒ No ☐

24) Do we maintain a list or schedule of all bond-financed facilities or equipment?

Yes ☒ No ☐

25) Do we maintain depreciation schedules for bond-financed depreciable property?

Yes ☒ No ☐

26) Do we maintain documentation that tracks our purchase and sale of bond-financed assets?

Yes ☒ No ☐

#### PRIVATE BUSINESS USE

27) Do we maintain records of all unrelated trade or business activities allocated to our bond-financed facilities?

Yes ☒ No ☐

28) Do we maintain records of trade or business activities by third parties that we allocate to our bond-financed facilities

Yes ☒ No ☐

29) Have we entered into any of the following arrangements for bond-financed property:

- Management and other service agreements? Yes ☐ No ☒
- Research contracts? Yes ☐ No ☒
- Naming rights contracts? Yes ☐ No ☒
- Ownership? Yes ☐ No ☒
- Leases? Yes ☐ No ☒
- Subleases? Yes ☐ No ☒
- Leasehold improvements contracts? Yes ☐ No ☒
- Joint venture arrangements? Yes ☐ No ☒
- Limited liability corporation arrangements? Yes ☐ No ☒
- Partnership arrangements? Yes ☐ No ☒

30) Do we maintain copies of the following agreements when entered into with respect to our bond-financed property:

- Management and other service agreements? Yes ☒ No ☐
- Research contracts? Yes ☒ No ☐
- Naming rights contracts? Yes ☒ No ☐
- Ownership? Yes ☒ No ☐
- Leases? Yes ☒ No ☐
- Subleases? Yes ☒ No ☐
- Leasehold improvements contracts? Yes ☒ No ☐

• Joint venture arrangements?

Yes ☒ No ☐

• Limited liability corporation  
arrangements?

Yes ☒ No ☐

• Partnership arrangements?

Yes ☒ No ☐

This questionnaire was reviewed and answered by the Board at its meeting on

\_\_\_\_\_  
Chairman



## GOVERNING BOARD ANNUAL REVIEW QUESTIONNAIRE

### Tax-advantaged Bond Post-Issuance Compliance-General

- 1) Do we have written procedures or guidelines to ensure that the governmental bond financing in which we either as issuer or user of the proceeds remains in compliance with federal tax requirements after the bonds are issued?

Yes ☒ No ☐

- 2) Do we track the proper and timely use of bond proceeds and bond-financed property?

Yes ☒ No ☐

If the answer is No, briefly describe who tracks bond proceeds and the bond financed property.


- 3) Who is primarily responsible for post-issuance compliance?

	Name & Title and responsibility
<input type="checkbox"/> Board Member	
<input type="checkbox"/> Management	
<input checked="" type="checkbox"/> Official	Kelly Christopherson, Business Manager
<input type="checkbox"/> Staff	
<input type="checkbox"/> Other	
<input type="checkbox"/> None	

- 4) Who is secondarily responsible for monitoring post-issuance compliance of bond financings?

	Name & Title and responsibility
<input type="checkbox"/> Board Member	
<input type="checkbox"/> Management	
<input checked="" type="checkbox"/> Official	Terry D. Nebelsick, Superintendent
<input type="checkbox"/> Staff	
<input type="checkbox"/> Other	
<input type="checkbox"/> None	

If the answer is none, we need to assign duties immediately.

- 5) Who is responsible for filing 8038B, 8038T or any other required filing?

	Name & Title and responsibility
<input type="checkbox"/> Board Member	
<input type="checkbox"/> Management	
<input checked="" type="checkbox"/> Official	Kelly Christopherson, Business Manager
<input type="checkbox"/> Staff	
<input type="checkbox"/> Other	
<input type="checkbox"/> None	

If the answer is none, we need to assign duties immediately.

- 6) Do we provide training or educational resources to personnel that are responsible for ensuring compliance with the post-issuance private use limitations for bond-refinanced property?

Yes ☒ No ☐

- 7) Do we know about the following options for voluntarily correcting failures to comply with post-issuance compliance requirements?

Yes ☒ No ☐

- 8) Do we understand remedial actions described under section 1.141-12 of the income tax regulations?

Yes ☒ No ☐

- 9) Do we know what a closing agreement under Bonds Voluntary Closing Agreement Program described into Notice 2008-31?

Yes ☒ No ☐

#### GENERAL RECORDKEEPING

- 10) Do we retain records pertaining to our tax-advantaged bonds must be retained for the life of the bond plus three years.

Yes ☒ No ☐

Do we have a record of the location of our repository?

Yes ☒ No ☐

- 11) What medium or mediums do we use to maintain our bond records?

Paper

☒

Electronic media (CD, disks, tapes)

☐

Both paper and electronic

☐

- 12) Is there any correspondence between our organization and the Internal Revenue Service related to a significant change in our activities?

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e. Certifications of the issue price of our bond financings?

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f. Any former elections for bond financings (e.g., election to employ an accounting methodology other than specific tracing)?

Yes ☒ No ☐

g. Appraisals, demand surveys, or feasibility studies for bond-financed property?

Yes ☒

No ☐

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Yes ☒ No ☐

d. Form 8038-R, Request for Recovery of Overpayments Under Arbitrage  
Rebate Provisions?

Yes ☒ No ☐

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Yes ☒ No ☐

18) Do we have specific procedures or guidelines for monitoring bond financings that we expect will comply with the arbitrage rules as a result of the application of a temporary period exception (section 148 (c) and section 1.148-2(e)) or a spending exception (section 148(f)(4) and section 1.148-7 (c), (d), and (e))?

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• Research contracts?

Yes ☐ No ☒

• Naming rights contracts?

Yes ☐ No ☒

• Ownership?

Yes ☐ No ☒

• Leases?

Yes ☐ No ☒

• Subleases?

Yes ☐ No ☒

• Leasehold improvements contracts?

Yes ☐ No ☒

• Joint venture arrangements?

Yes ☐ No ☒

• Limited liability corporation arrangements? Yes ☐ No ☒

• Partnership arrangements? Yes ☐ No ☒

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• Leasehold improvements contracts? Yes ☒ No ☐

• Joint venture arrangements? Yes ☒ No ☐

• Limited liability corporation arrangements? Yes ☒ No ☐


• Partnership arrangements? Yes ☒ No ☐

This questionnaire was reviewed and answered by the Board at its meeting on the

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President



	<b>Huron School District #2-2</b>	Code: GCD Professional Staff Hiring
	Policies and Regulations	

## PROFESSIONAL STAFF HIRING

All professional staff members of the district will be employed by the Board upon the recommendation of the Superintendent. Should a person nominated by the Superintendent be rejected by the Board, it will be the Superintendent's duty to make another nomination.

The Superintendent will assure that all persons nominated for employment meet state certification requirements and the qualifications established for the particular position.

Interviewing and selection procedures will assure that the principal or other administrator to be directly responsible for the work of the staff member has an opportunity to aid in his selection; however, the final recommendation to the Board will be made by the Superintendent.

All candidates will be considered on the basis of their merits, qualifications, and the needs of the district. In each instance, the Superintendent and others playing a role in the selection will seek to hire the best-qualified person for the job.

Upon approval by the Board, a **teacher staff member** will receive a written contract to be signed by the **teacher staff member**, Board president, and school district business manager.

The District may offer and, upon the signing of a contract by both parties, pay a signing bonus, moving expenses, or tuition reimbursement to a **teacher hired to teach staff member employed** in the District. The signing bonus, moving expenses, or tuition reimbursement may be paid either in one lump sum upon completion of the **teacher's staff member's** first year of employment in the District, or in installments over a period not to exceed three years from the date the **teacher staff member** signed a contract of employment with the District, and upon the terms and conditions as may be mutually agreed upon by the School Board and the **teacher staff member**. Any signing bonus, moving expenses, or tuition reimbursement authorized by the School Board is in addition to any amount payable under a negotiated **teacher's** contract. **The School Board may negotiate any signing bonus, moving expenses, or tuition reimbursement payment with the staff member's designated collective bargaining representative.**

01/17

**~~SD Codified Law concerning signing bonuses:~~**

**~~13 43 61. Signing bonus, moving expenses, or tuition reimbursement.~~**

**~~Notwithstanding any other provision of law, a school district may offer and, UPON the signing of a contract by both parties, pay a signing bonus, moving expenses, or tuition reimbursement to a teacher employed in the school district.~~**

**~~Source: SL 2015, ch 99, § 1.~~**



## Huron School District #2-2

### Policies and Regulations

Code:  
GCD Professional Staff Hiring

#### ~~13-43-62. Payment in lump sum or installments.~~

~~Any payment authorized in § 13-43-61 may be paid as follows:~~

- ~~(1) In one lump sum upon completion of the teacher's first year of employment in the school district; or~~
- ~~(2) In installments over a period not to exceed three years from the date the teacher signed a contract of employment with the school district, and upon the terms and conditions as may be mutually agreed upon by the school district and the teacher.~~

~~Source: SL 2015, ch 99, § 2.~~