

**Mission:** Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.

**Vision:** Respect – Pride – Excellence for All



**AGENDA**  
**BOARD OF EDUCATION – SPECIAL MEETING**  
**Instructional Planning Center/Huron Arena**  
**August 22, 2022**  
**5:30 p.m.**



1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

August 22-23	Kindergarten Screening
August 24	First Day of School for Kindergarteners
August 31	Early Release – State Fair
September 1	CTE Open House
September 1-5	South Dakota State Fair
September 5	State Fair / Labor Day Holiday
September 6	First Day of TAP
September 12	Board of Education Meeting – 5:30pm ~ IPC
September 26	High School Parent/Teacher Conferences 5:30-8:30 p.m.
September 26	Board of Education Meeting – 5:30pm ~ IPC
September 30	Homecoming – Early Release
6. **Community Input on Items Not on the Agenda**
  - See Policy BFB – **Public Participation at Board Meetings** – for more information
7. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
8. **CONSENT AGENDA**

The superintendent recommends approval of the following:

  - a) **Approval and/or Corrections of Minutes of Previous Meetings**
  - b) **Approval and/or Corrections of the Financial Report**
  - c) **Consideration and Approval of the Bills**
  - d) **New Hires to the District**

Classified personnel and substitute teachers must be approved in order to be covered by our workmen's compensation plan.

    - 1) Linda Eck/Concessions Worker - \$14.15 per hour
    - 2) Delaney Kouf/Substitute Teacher - \$120 per day/Substitute Para-Educator - \$19.16 per hour
    - 3) Glenn Martinson/Substitute Teacher - \$120 per day/Substitute Para-Educator - \$19.16 per hour
    - 4) Toni Harp/Credit Recovery Para-HS - \$19.68 per hour
    - 5) Tyler VanWyhe/Substitute Teacher - \$120 per day
    - 6) Karissa Schroder/TAP Site Greeter - \$18.11 per hour, TAP Classroom Leader - \$18.11 per hour & TAP Site Supervisor - \$32.77 per hour

- 7) Renee Person/TAP Site Greeter - \$18.11 per hour, TAP Classroom Leader - \$18.11 per hour & TAP Site Supervisor - \$32.77 per hour
  - 8) Michelle Vissia/TAP Site Greeter - \$18.11 per hour, TAP Classroom Leader - \$18.11 per hour & TAP Site Supervisor - \$32.77 per hour
  - 9) Ma Christina Urzabia/TAP Site Greeter - \$18.11 per hour, TAP Classroom Leader - \$18.11 per hour & TAP Site Supervisor - \$32.77 per hour
  - 10) Megan Smith/TAP Site Greeter - \$18.11 per hour, TAP Classroom Leader - \$18.11 per hour & TAP Site Supervisor - \$32.77 per hour
  - 11) Jamie Holforthy/ TAP Site Greeter - \$18.11 per hour, TAP Classroom Leader - \$18.11 per hour & TAP Site Supervisor - \$32.77 per hour
  - 12) Cory Weeks/7<sup>th</sup> Grade Boys BBB - \$3,792 per year
  - 13) Mona Kotas/Substitute Bus Driver -\$30.00 per hour
  - 14) Neil Kotas/Substitute Bus Driver - \$30.00 per hour
- e) **Resignations for Board Approval**
- 1) Toni Harp/SPED Para-Educator-HS/2 years
  - 2) Tyler VanWyhe/Para-Educator-MS/1 year
- f) **Contracts for Board Approval**
- 1) Andrew Raml/Revised Contract - Earned MA/+ \$3,000/\$54,610 per year
  - 2) James Stueckrath/Revised Contract - +15 Hours/+\$1,500/\$62,973 per year
  - 3) Benjamin Halbkat/Revised Contract - Earned MA/+\$1,500/\$64,996 per year
- g) **Request for Approval of Open Enrollment**  
The administration has received open enrollment request #OE-2022-14 for Board Approval
- h) **Request for Approval of Open Enrollment Student Returning to Huron School District**  
The administration has received open enrollment request #RH-2022-02, #RH-2022-03, #RH-2022-04 for Board Approval
- i) **Intent to Apply for Grant Funding**
- |                        |   |
|------------------------|---|
| <b>Group Applying</b>  | Office of Curriculum and Assessment                     |
| Contact Person         | Linda Pietz   |
| Name of Award          | SD Community Foundation "Beyond Ideas Grant"            |
| Name of Funder         | SD Department of Education                              |
| Amount to be Requested | \$100,000   |
| Project Focus          | Professional development to enhance student achievement |

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

9. **CELEBRATE SUCCESSES IN THE DISTRICT**  
**Congratulations to:**

- Huron Youth Leadership Council for being selected as Outstanding Youth in Philanthropy Award by Association of Fundraising Professionals South Dakota Chapter

**Thank You to:**

- Brad Abelseth and Dareld Olson for their handy man work and help building furniture at the McKinley Learning Center



**10. REPORTS TO THE BOARD**

- a) **Good News Report** – Karla Sawvell and Amanda Reilly – School Nutrition
- b) **Huron Youth Leadership Council**
- c) **Superintendent's Report**

**11. OLD BUSINESS**

- a) **Policy AE – Huron Public School District Wellness Policy** – Contact Updates for 2022-2023 School Year – 2<sup>nd</sup> Reading
- b) **Policy GCE - Part-Time & Substitute Professional Staff Employment** (Substitute Teacher)/Wages - 1<sup>st</sup> Reading
- c) **Huron School District Certified Staff Recruitment Incentive** – 1<sup>st</sup> Reading

**12. NEW BUSINESS**

- a) **JLG Architects Proposals for ESSER III and Capital Outlay Projects**  
**ESSER III Projects and Cost Estimates**
  - Tennis Court Expansion and New Fence \$500,000 - \$570,000. JLG Fee \$89,000.
  - Building Controls for Buchanan, Madison, Washington \$700,000. JLG Fee \$49,500.
  - Air Condition Tiger Activity Center \$260,000. JLG Fee \$28,000.
  - Air Condition Arena \$1,500,000-\$3,000,000. JLG Fee \$124,000-\$174,000.**Capital Outlay Projects and Cost Estimates**
  - Resurface Track at Tiger Stadium \$250,000 -\$525,000. JLG Fee \$75,000.
  - Replace Tiger Activity Center Ceiling Insulation \$150,000. JLG Fee \$8,500.

**13. ADJOURNMENT**

<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>
<u>Checking</u>	1		
<b>Checking</b>	<b>1</b>	<b>Fund: 10 GENERAL FUND</b>	
ASBSD		DUES & FEES	2,460.00
BAND SHOPPE		SUPPLIES	871.85
BEST WESTERN PLUS RAMKOTA HOTEL		TRAVEL	1,099.81
BROOKINGS AREA CPR CTC		PROF SVC	120.00
CDW GOVERNMENT, INC.		SUPPLIES	956.45
CITY OF HURON		UTILITIES	51,162.76
CREATIVE PRINTING COMPANY		SUPPLIES	3,576.21
DECKER INC. SCHOOL FIX		SUPPLIES	2,153.42
FIRST TECHNOLOGIES, INC.		SUPPLIES	3,300.00
FREEMAN, JR., RODNEY		LEGAL SERVICES	1,100.00
GOPHER		SUPPLIES	1,797.77
GRAINGER		SUPPLIES	111.95
HAUFF MID-AMERICA SPORTS INC		SUPPLIES	107.00
HIGH POINT NETWORKS, LLC		SUPPLIES	3,341.00
INNOVATIVE OFFICE SOLUTION		SUPPLIES	466.75
MG OIL COMPANY		SUPPLIES	2,222.72
NORTHWESTERN ENERGY		UTILITIES	35,092.30
OFFICE PEEPS		SUPPLIES	1,244.00
PLAY ON! SPORTS		EQUIPMENT	4,000.00
QUICK ACCESS		TECH SUPPLIES	1,625.00
REALLY GOOD STUFF		SUPPLIES	2,671.39
RVM CONSULTING		PROF SVC	1,900.00
SALINAS, EMILY		TRAVEL	25.98
SCHOOL HEALTH CORP		SUPPLIES	37.61
SCHOOL SPECIALTY LLC		SUPPLIES	89.16
SHERATON SIOUX FALLS		TRAVEL	1,290.00
SIGNATURE PLUS		SUPPLIES	108.00
STAPLES		SUPPLIES	183.01
SWANK MOVIE LICENSING USA		SUPPLIES	2,197.00
SYNERGY 1 GROUP, INC.			2,103.62
WASTE MANAGEMENT CORPORATE SVCS		SERVICES	338.61
		<b>Fund Total:</b>	<b>127,753.37</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 21 CAPITAL OUTLAY FUND</b>	
AMERICAN HEALTH CARE ASSOCIATION			1,492.81
INNOVATIVE OFFICE SOLUTION		SUPPLIES	808.00
IPEVO INC.		SUPPLIES	1,538.82
K-LOG INC		SUPPLIES	2,820.00
OFFICE PEEPS		SUPPLIES	82.13
ONE LESS THING			455.00
PENWORTHY COMPANY		SUPPLIES	558.54
RIVERSIDE TECHNOLOGIES, INC		REPAIRS	2,495.60
U.S. BANK		PAYING AGENT FEE	500.00
		<b>Fund Total:</b>	<b>10,750.90</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 22 SPECIAL EDUCATION FUND</b>	
ASBSD		DUES & FEES	205.00
PEARSON ASSESSMENT		SUPPLIES	96.00



<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>	
QUILL CORPORATION		SUPPLIES	39.28	
RIVERSIDE INSIGHTS		SUPPLIES	618.20	
SCHOOL SPECIALTY LLC		SUPPLIES	58.13	
SHERATON SIOUX FALLS		TRAVEL	129.00	
SPEECH CORNER		SUPPLIES	152.92	
SUPER DUPER PUBLICATIONS		SUPPLIES	415.54	
		<b>Fund Total:</b>		<b>1,714.07</b>
<u>Checking</u>	<b>1</b>	<b>Fund: 25 BUILDING FUND</b>		
GLOBAL INDUSTRIAL		SUPPLIES	315.79	
		<b>Fund Total:</b>		<b>315.79</b>
		<b>Checking Account Total:</b>		<b>140,534.13</b>
<u>Checking</u>		<b>4</b>		
<u>Checking</u>	<b>4</b>	<b>Fund: 51 SCHOOL NUTRITION FUND</b>		
MG OIL COMPANY		SUPPLIES	202.49	
		<b>Fund Total:</b>		<b>202.49</b>
		<b>Checking Account Total:</b>		<b>202.49</b>
<u>Checking</u>		<b>5</b>		
<u>Checking</u>	<b>5</b>	<b>Fund: 53 ENTERPRISE FUND</b>		
MG OIL COMPANY		SUPPLIES	362.51	
		<b>Fund Total:</b>		<b>362.51</b>
		<b>Checking Account Total:</b>		<b>362.51</b>

**TEACHER'S CONTRACT**  
Huron School District No. 2-2, Huron, South Dakota

Revised

Cory Weeks

August 11, 2022

**YOU ARE HEREBY OFFICIALLY NOTIFIED**, that you have been elected as a Teacher in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of \$ 59588 for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 8/8/2022 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board, and subject to your right to resign upon giving thirty (30) days notice thereof, in writing to said Board within 15 days of issuance of contract.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring May 15 through May 31 for the ensuing year, damages shall be assessed at \$250.00. For breaking a contract June 1 through June 10, damages shall be assessed at \$500.00, for breaking of a contract June 11 through June 20, \$750.00 and for breaking of a contract June 21 through June 30, \$1000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2<sup>nd</sup> semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the district shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BS

Hired 2022-2023 W/BS and 0 years of teaching experience. The above salary includes \$5056 (ES-0) for 9th Gr FB & \$3792 (ES-0) for 7th Gr BBB

\*\*\*CONTRACT MUST BE SIGNED AND RETURNED TO THE SUPERINTENDENT'S OFFICE BY TUESDAY, JULY 16, 2022\*\*\*

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF  
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....  
Business Manager of the School District

By .....  
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2  
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 11<sup>th</sup> day of August 2022

Witness: Clare Gilbert

Print Name: Cory Weeks

Sign here: Cory Weeks  
Teacher

**Halbkat, Darla**

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**Subject:** FW: Resignation

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**From:** "Harp, Toni" <[Toni.Harp@k12.sd.us](mailto:Toni.Harp@k12.sd.us)>

**Date:** Friday, August 12, 2022 at 8:55 AM

**To:** Mike Radke <[Mike.Radke@k12.sd.us](mailto:Mike.Radke@k12.sd.us)>

**Subject:** Resignation

Mr. Radke,

I am resigning from my position as Sped Para to take on the role of Credit Recovery Para.  
Thank you,

Toni Harp

*Toni Harp  
Special Education paraeducator, Huron High School*



**Note:** This e-mail and any attachments may be privileged and confidential and protected from disclosure. If the reader of this message is not the recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any disclosure, copying, distribution or use of this e-mail and any attachments is strictly prohibited. If you have received this e-mail in error, please notify us immediately by returning it to the sender and deleting it from your computer system. Thank you for your cooperation.



8/15/2022

To Whom It May Concern:

This letter is to notify you of my resignation as a Para-Educator at Huron Middle School. I am resigning this position in order to accept a new position within Huron School District.

Thank you,

Tyler VanWyhe

Revised

**TEACHER'S CONTRACT**  
**Huron School District No. 2-2, Huron, South Dakota**

**Andrew Raml**

**August 3, 2022**

**YOU ARE HEREBY OFFICIALLY NOTIFIED**, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of \$ **54610** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **8/12/2022** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board, and subject to your right to resign upon giving thirty (30) days notice thereof, in writing to said Board within 15 days of issuance of contract.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring May 15 through May 31 for the ensuing year, damages shall be assessed at \$250.00. For breaking a contract June 1 through June 10, damages shall be assessed at \$500.00, for breaking of a contract June 11 through June 20, \$750.00 and for breaking of a contract June 21 through June 30, \$1000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2<sup>nd</sup> semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the district shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BA  
Hired 2018-2019 w/BA and no formal teaching experience. MA Degree earned August 2022 + \$3,000

\*\*\*CONTRACT MUST BE SIGNED AND RETURNED TO THE SUPERINTENDENT'S OFFICE BY WEDNESDAY, AUGUST 10, 2022\*\*\*

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF  
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....  
Business Manager of the School District

By .....  
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2  
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this ... 8 ... day of ... August ... 2022

Witness: A. Penharth .....

Print Name: Andrew Raml .....

Sign here: [Signature] .....  
Teacher



Revised

TEACHER'S CONTRACT  
Huron School District No. 2-2, Huron, South Dakota

James Stueckrath

August 16, 2022

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a Teacher in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of \$ 62973 for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 8/12/2022 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board, and subject to your right to resign upon giving thirty (30) days notice thereof, in writing to said Board within 15 days of issuance of contract.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring May 15 through May 31 for the ensuing year, damages shall be assessed at \$250.00. For breaking a contract June 1 through June 10, damages shall be assessed at \$500.00, for breaking of a contract June 11 through June 20, \$750.00 and for breaking of a contract June 21 through June 30, \$1000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2<sup>nd</sup> semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the district shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BA

Hired 2017-2018 w/BA - No formal teaching experience. The above salary includes \$7647 (ES-5) for HS Band Stipend and \$2085 (ES-45) for Summer Band. Earned +15 Hours - Summer 2022 + \$1,500

\*\*\*CONTRACT MUST BE SIGNED AND RETURNED TO THE SUPERINTENDENT'S OFFICE BY FRIDAY, AUGUST 19, 2022\*\*\*

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF  
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....  
Business Manager of the School District

By .....  
Chairman of School District Board


TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2  
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 16 day of August 2022

Witness:  .....

Print Name: James Stueckrath

Sign here:  .....  
Teacher



Revised

**TEACHER'S CONTRACT**  
**Huron School District No. 2-2, Huron, South Dakota**

**Benjamin Halbkat**

**August 16, 2022**

**YOU ARE HEREBY OFFICIALLY NOTIFIED**, that you have been elected as a Teacher in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of \$ 64996 for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning 8/12/2022 and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board, and subject to your right to resign upon giving thirty (30) days notice thereof, in writing to said Board within 15 days of issuance of contract.

It is further contracted and agreed that your failure to complete the term of teaching prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring May 15 through May 31 for the ensuing year, damages shall be assessed at \$250.00. For breaking a contract June 1 through June 10, damages shall be assessed at \$500.00, for breaking of a contract June 11 through June 20, \$750.00 and for breaking of a contract June 21 through June 30, \$1000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2<sup>nd</sup> semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Teachers who are not full-time employees of the district shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the teacher and the Board of Education.

BS+15

Hired 2019-2020 w/BS and 0 years of teaching experience. The above salary includes \$5359 (ES-3) for Asst Speech & Debate Coach & \$5157 (ES-1) for Marching Band Ass't. Earned +15 hours - Spring 2022 +\$1,500; MA earned August 2022 +\$1,500

**\*\*\*CONTRACT MUST BE SIGNED AND RETURNED TO THE SUPERINTENDENT'S OFFICE BY FRIDAY, AUGUST 19 2022\*\*\***

SCHOOL DISTRICT NO. 2-2 OF THE CITY OF  
HURON, BEADLE COUNTY, SOUTH DAKOTA

ATTEST:

.....  
Business Manager of the School District

By .....  
Chairman of School District Board

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2  
CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of teaching days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Witness my hand this 16 day of Aug 2022

Witness: Laura Iverson

Print Name: Benjamin Halbkat

Sign here: Benjamin Halbkat  
Teacher



## SCHOOL DISTRICT

Linda J Pietz  
Director of Curriculum,  
Instruction & Assessment  
Linda.Pietz@k12.sd.us

### INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 8/16/22 Contact Person: Linda Pietz

Group Applying: Office of Curriculum and Assessment

Name of Grant/Award: SD Community Foundation "Beyond Ideas Grant"

Name of Funder: SD Department of Education Contact Person: Linda Pietz

Amount to be Requested: \$100,000 Funder's Submission Due Date: Sept. 16, 2022

Project Focus: Professional development to enhance student achievement

How awarded amount received? Full amount up front Reimbursement

Are any follow up reports required? Yes No If yes, when are they due?

Is any District funding, resource, or in-kind commitment required now or in the future? Yes No ☒

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
  - o If and when the grant is awarded, a copy of the award letter.
  - o If any follow-up reports are required, a copy of the report.

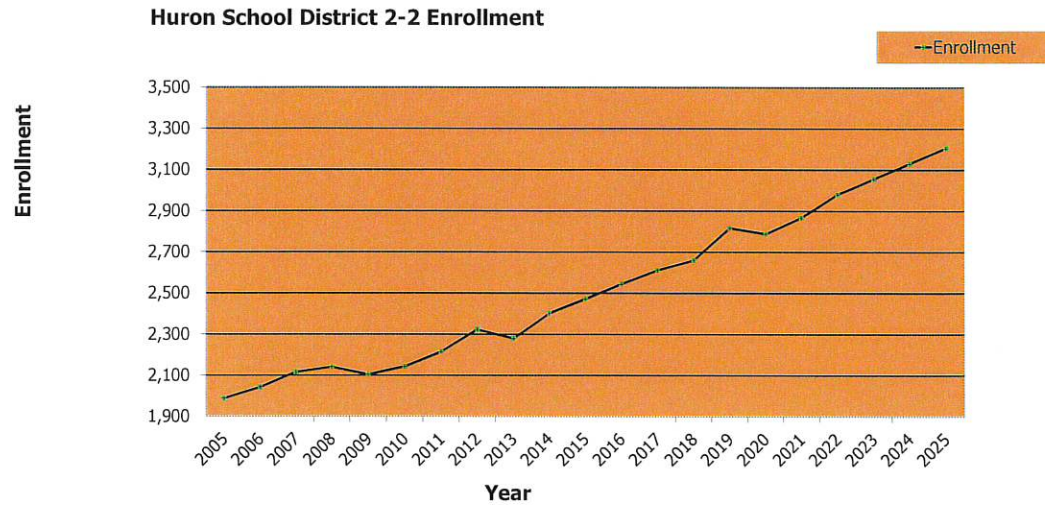
A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Linda Pietz Aug. 16, 2022  
Building/Department Administrator Date

Signature: Linda J Pietz Aug. 16, 2022  
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 8-16-2022  
Kelly Christopherson, Business Manager Date

Presented to School Board:



The Huron School District constructed elementary facilities costing \$25 million to accommodate growing enrollment in 2014-2016.

The current capacity of the Huron School District is 3,250 students based on 250 per grade K-12.

We estimate the schools will be at capacity for the 2025-2026 school year.

Count	ADM	Change
2005	1,988	-107
2006	2,043	55
2007	2,116	73
2008	2,141	25
2009	2,104	-37
2010	2,143	39
2011	2,215	72
2012	2,323	108
2013	2,279	-44
2014	2,402	123
2015	2,472	70
2016	2,544	72
2017	2,612	68
2018	2,660	48
2019	2,816	156
2020	2,788	-28
2021	2,867	79
2022	2,980	113 This is an estimate, count day is September 30, 2022
2023	3,055	Estimated growth of 75
2024	3,130	Estimated growth of 75
2025	3,205	Estimated growth of 75



# HURON PUBLIC SCHOOL DISTRICT WELLNESS POLICY

Based on the SOUTH DAKOTA MODEL WELLNESS POLICY and the ALLIANCE FOR A HEALTHIER GENERATION MODEL WELLNESS POLICY

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## Preamble

Huron Public School District (hereto referred to as the District) is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental and social success, we need to create positive, safe and health-promoting learning environments at every level, in every setting, throughout the school year.

Research shows that two components, good nutrition and physical activity before, during and after the school day, are strongly correlated with positive student outcomes. For example, student participation in the U.S. Department of Agriculture's (USDA) School Breakfast Program is associated with higher grades and standardized test scores, lower absenteeism and better performance on cognitive tasks. <sup>1,2,3,4,5,6,7</sup>

Conversely, less-than-adequate consumption of specific foods including fruits, vegetables and dairy products, is associated with lower grades among students. <sup>8,9,10</sup>

In addition, students who are physically active through active transport to and from school, recess, physical activity breaks, high-quality physical education and extracurricular activities – do better academically. <sup>11,12,13,14</sup>

Finally, there is evidence that adequate hydration is associated with better cognitive performance. <sup>15, 16, 17</sup>

This policy outlines the District's approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions.

Specifically, this policy establishes goals and procedures to ensure that:

- Students in the District have access to healthy foods throughout the school day – both through reimbursable school meals and other foods available throughout the school campus– in accordance with Federal and state nutrition standards;
- Students receive quality nutrition education that helps them develop lifelong healthy eating behaviors;
- Students have opportunities to be physically active during and after school;
- Schools engage in nutrition and physical activity promotion and other activities that promote student wellness;
- School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school;
- The community is engaged in supporting the work of the District in creating continuity between school and other settings for students and staff to practice lifelong healthy habits; and
- The District establishes and maintains an infrastructure for management, oversight, implementation, communication about and monitoring of the policy and its established goals and objectives. This policy applies to all students, staff and schools in the District. Specific measureable goals and outcomes are identified within each section below.

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## I. School Wellness Committee

### *Committee Role and Membership*

The District will convene a representative district wellness committee (hereto referred to as the local wellness committee or work within an existing school health committee) periodically to establish goals for and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this district-level wellness policy (heretofore referred as “wellness policy”). The local wellness committee membership will represent all school levels (elementary and secondary schools) and include (to the extent possible), but not be limited to: parents and caregivers; students; representatives of the school nutrition program (e.g., school nutrition director); physical education teachers; health education teachers; school health professionals (e.g., health education teachers, school health services staff [e.g., nurses, physicians, dentists, health educators, and other allied health personnel who provide school health services], school administrators (e.g., superintendent, principal, vice principal), school board members; health professionals (e.g., dietitians, doctors, nurses, dentists); and the general public. The name(s), title(s), and contact information (email address is sufficient) of this/these individual(s) is (are): (Wellness Policy Committee).

Wellness Policy Committee Name	Title / Relationship to the School or District	Email address	Role on Committee
Dr. Kraig Steinhoff Garret Bischoff Mike Radke Rodney Mittelstedt Laura Willemssen Lyndi Hudson Peggy Heinz Heather Rozell Kari Hinker  Linda Pietz Jolene Konechne Kathie Bostrom Amanda Reilly Rita Baszler Sarah Blue Raleigh Larson	Superintendent of Schools Board of Education Member High School Principal Asst. High School Principal Middle School Principal Asst. Middle School Principal Buchanan K-1 Center Principal Madison 2-3 Center Principal Washington 4-5 Center Principal  Director of Curriculum Director ESL Program Transportation Director Nutrition Director School Nurse (Mad) School Nurse (Buch & Wash) School Nurse (MS/HS)	<a href="mailto:kraig.steinhoff@k12.sd.us">kraig.steinhoff@k12.sd.us</a> <a href="mailto:g_bisch@hotmail.com">g_bisch@hotmail.com</a> <a href="mailto:Mike.Radke@k12.sd.us">Mike.Radke@k12.sd.us</a> <a href="mailto:Rodney.Mittelstedt@k12.sd.us">Rodney.Mittelstedt@k12.sd.us</a> <a href="mailto:Laura.Willemssen@k12.sd.us">Laura.Willemssen@k12.sd.us</a> <a href="mailto:Lyndi.Hudson@k12.sd.us">Lyndi.Hudson@k12.sd.us</a> <a href="mailto:Peggy.Heinz@k12.sd.us">Peggy.Heinz@k12.sd.us</a> <a href="mailto:Heather.Rozell@k12.sd.us">Heather.Rozell@k12.sd.us</a> <a href="mailto:Kari.Hinker@k12.sd.us">Kari.Hinker@k12.sd.us</a>  <a href="mailto:Linda.Pietz@k12.sd.us">Linda.Pietz@k12.sd.us</a> <a href="mailto:Jolene.Konechne@k12.sd.us">Jolene.Konechne@k12.sd.us</a> <a href="mailto:Kathie.Bostrom@k12.sd.us">Kathie.Bostrom@k12.sd.us</a> <a href="mailto:Amanda.Reilly@k12.sd.us">Amanda.Reilly@k12.sd.us</a> <a href="mailto:Rita.Baszler@k12.sd.us">Rita.Baszler@k12.sd.us</a> <a href="mailto:Sarah.Blue@k12.sd.us">Sarah.Blue@k12.sd.us</a> <a href="mailto:Raleigh.Larson@k12.sd.us">Raleigh.Larson@k12.sd.us</a>	Assists in the evaluation of the district wellness policy and implementation

### *Leadership*

The Superintendent or designee(s) will convene the local wellness committee and facilitate development of and updates to the wellness policy, and will ensure each school’s compliance with the policy. Designated official for oversight Amanda Reilly, Nutrition Director, [Amanda.Reilly@k12.sd.us](mailto:Amanda.Reilly@k12.sd.us)

Each school will designate a school wellness policy coordinator, who ensures compliance with the policy.

Buchanan K-1 Center – Sarah Blue, School Nurse, [Sarah.Blue@k12.sd.us](mailto:Sarah.Blue@k12.sd.us)

Madison 2-3 Center - Rita Baszler, School Nurse, [Rita.Baszler@k12.sd.us](mailto:Rita.Baszler@k12.sd.us)

Washington 4-5 Center – Sarah Blue, School Nurse, [Sarah.Blue@k12.sd.us](mailto:Sarah.Blue@k12.sd.us)

Middle School - Raleigh Larson, School Nurse, [Raleigh.Larson@k12.sd.us](mailto:Raleigh.Larson@k12.sd.us)

High School – Raleigh Larson, School Nurse, [Raleigh.Larson@k12.sd.us](mailto:Raleigh.Larson@k12.sd.us)



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## **II. Wellness Policy Implementation, Monitoring, Accountability and Community Engagement**

### ***Implementation Plan***

The District will develop and maintain a plan for implementation to manage and coordinate the execution of this wellness policy. The plan delineates roles, responsibilities, actions and timelines specific to each school; and includes information about responsibilities, specific goals, and objectives for nutrition standards for all foods and beverages available on the school campus, food and beverage marketing, nutrition promotion and education, physical activity, physical education and other school-based activities that promote student wellness. It is recommended that the school use the Healthy Schools Program online tools to complete a school-level assessment based on the Centers for Disease Control and Prevention's School Health Index, create an action plan that fosters implementation and generate an annual progress report. This wellness policy and the progress reports can be found at: [www.huron.k12.sd.us/](http://www.huron.k12.sd.us/) Look under the Food and Nutrition tab for wellness policy progress reports.

### ***Recordkeeping***

The District will retain records to document compliance with the requirements of the wellness policy at Nutrition Office and the District website for three years past the current year. Documentation maintained in location will include but will not be limited to:

- The written wellness policy;
- Documentation demonstrating that the policy has been made available to the public;
- Documentation of efforts to review and update the Local Schools Wellness Policy; including an indication of who is involved in the update and methods the district uses to make stakeholders aware of their ability to participate on the local wellness committee;
- Documentation to demonstrate compliance with the annual public notification requirements;
- The most recent assessment on the implementation of the local school wellness policy;
- Documentation demonstrating the most recent assessment on the implementation of the Local School Wellness Policy has been made available to the public.

### ***Annual Notification of Policy***

The District will actively inform families and the public each year of basic information about this policy, including its content, any updates to the policy and implementation status. The District will make this information available via the district website and/or district-wide communications. The District will provide as much information as possible about the school nutrition environment. This will include a summary of the District's (or schools') events or activities related to wellness policy implementation. Annually, the District will also publicize the name and contact information of the District/school officials leading and coordinating the committee, as well as information on how the public can get involved with the school wellness committee.

### ***Triennial Progress Assessments***

At least once every three years, the District will evaluate compliance with the wellness policy to assess the implementation of the policy and include:

- The extent to which schools under the jurisdiction of the District are in compliance with the wellness policy;
- The extent to which the District's wellness policy compares to a model policy (like the Alliance for a Healthier Generation's model wellness policy or the State Model Wellness Policy); and
- A description of the progress made in attaining the goals of the District's wellness policy.

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The position/person responsible for managing the triennial assessment and contact information is Amanda Reilly, Nutrition Director. Email address [Amanda.Reilly@k12.sd.us](mailto:Amanda.Reilly@k12.sd.us)

The local wellness committee, in collaboration with individual schools, will monitor schools' compliance with this wellness policy. The District will actively notify households/families of the availability of the triennial progress report.


### ***Revisions and Updating the Policy***

The local wellness committee will update or modify the wellness policy based on the results of the annual School Health Index and triennial assessments and/or as District priorities change; community needs change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. The wellness policy will be assessed and updated as indicated at least every three years, following the triennial assessment.

### ***Community Involvement, Outreach and Communications***

The District is committed to being responsive to community input, which begins with awareness of the wellness policy. The District will actively communicate ways in which representatives of local wellness committee and others can participate in the development, implementation and periodic review and update of the wellness policy through a variety of means appropriate for that district. The District will also inform parents of the improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of mechanisms, such as email or displaying notices on the district's website, as well as non-electronic mechanisms, such as newsletters, presentations to parents, or sending information home to parents, to ensure that all families are actively notified of the content of, implementation of, and updates to the wellness policy, as well as how to get involved and support the policy. The District will ensure that communications are culturally and linguistically appropriate to the community, and accomplished through means similar to other ways that the district and individual schools are communicating important school information with parents. The District will actively notify the public about the content of or any updates to the wellness policy annually, at a minimum. The District will also use these mechanisms to inform the community about the availability of the annual and triennial reports.



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### III. Nutrition

#### ***School Meals***

Our school district is committed to serving healthy meals to children, with plenty of fruits, vegetables, whole grains, and fat-free and low-fat milk; that are moderate in sodium, low in saturated fat, and have zero grams *trans* fat per serving (nutrition label or manufacturer's specification); and to meeting the nutrition needs of school children within their calorie requirements. The school meal programs aim to improve the diet and health of school children, help mitigate childhood obesity, model healthy eating to support the development of lifelong healthy eating patterns and support healthy choices while accommodating cultural food preferences and special dietary needs. All schools within the District participate in USDA child nutrition programs, including the National School Lunch Program (NSLP), the School Breakfast Program (SBP), Fresh Fruit and Vegetable Program (FFVP), and the Summer Food service Program (SFSP).

All schools within the District are committed to offering school meals through the NSLP and SBP programs, and other applicable Federal child nutrition programs, that:

- Are accessible to all students;
- Are appealing and attractive to children;
- Are served in clean and pleasant settings;
- Meet or exceed current nutrition requirements established by local, state, and Federal statutes and regulations.
- Promote healthy food and beverage choices, such as one or more of the following:
  - Whole fruit options are displayed in attractive bowls or baskets (instead of chafing dishes or hotel pans).
  - Sliced or cut fruit is available daily.
  - Daily fruit options are displayed in a location in the line of sight and reach of students.
  - All available vegetable options have been given creative or descriptive names.
  - Daily vegetable options are bundled into all grab-and-go meals available to students.
  - All staff members, especially those serving, have been trained to politely prompt students to select and consume the daily vegetable options with their meal.
  - White milk is placed in front of other beverages in all coolers.
  - Alternative entrée options (e.g., salad bar, yogurt parfaits, etc.) are highlighted on posters or signs within all service and dining areas.
  - A reimbursable meal can be created in any service area available to students (e.g., salad bars, snack rooms, etc.).
  - Student surveys and taste testing opportunities are used to inform menu development, dining space decor and promotional ideas.
  - Student artwork is displayed in the service and/or dining areas.
  - Daily announcements are used to promote and market menu options.

#### ***Staff Qualifications and Professional Development***

All school nutrition program directors, managers and staff will meet or exceed hiring and annual continuing education/training requirements in the USDA professional standards for child nutrition professionals. These school nutrition personnel will refer to USDA's Professional Standards for School Nutrition Standards website to search for training that meets their learning needs.



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### ***Water***

To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day\* and throughout every school campus\* (“school campus” and “school day” are defined in the glossary). The District will make drinking water available where school meals are served during mealtimes.

### ***Competitive Foods and Beverages***

The District is committed to ensuring that all foods and beverages available to students on the school campus\* during the school day\* support healthy eating. The foods and beverages sold and served outside of the school meal programs (e.g., “competitive” foods and beverages) will meet the USDA Smart Snacks in School nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day and create an environment that reinforces the development of healthy eating habits.

A summary of the standards and information, as well as a Guide to Smart Snacks in Schools are available at: <http://www.fns.usda.gov/healthierschoolday/tools-schools-smart-snacks> . The Alliance for a Healthier Generation provides a set of tools to assist with implementation of Smart Snacks available at [www.foodplanner.healthiergeneration.org](http://www.foodplanner.healthiergeneration.org) . To support healthy food choices and improve student health and well-being, all foods and beverages outside the reimbursable school meal programs that are sold to students on the school campus during the school day will meet or exceed the USDA Smart Snacks nutrition standards. These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, à la carte options in cafeterias, vending machines, school stores and snack or food carts.

### ***Fundraising***

Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus\* during the school day\*. The District will make available to parents and teachers a list of healthy fundraising ideas.

### ***Nutrition Promotion***

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs. Students and staff will receive consistent nutrition messages throughout schools, classrooms, gymnasiums, and cafeterias. Nutrition promotion also includes marketing and advertising nutritious foods and beverages to students and is most effective when implemented consistently through a comprehensive and multi-channel approach by school staff, teachers, parents, students and the community. The District will promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion will occur through at least:

- Implementing at least ten or more evidence-based healthy food promotion techniques through the school meal programs using Smarter Lunchroom techniques; and
- Ensuring 100% of foods and beverages promoted to students meet the USDA Smart Snacks in School nutrition standards. Additional promotion techniques that the District and individual schools may use are available at <http://www.foodplanner.healthiergeneration.org/> .

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### ***Nutrition Education***

The District will model, encourage and support healthy eating by all students. Schools will engage in nutrition promotion that:

- Is designed to provide students with the knowledge and skills necessary to promote and protect their health;
- Is part of not only health education classes, but also integrated into other classroom instruction through subjects such as math, science, language arts, social sciences and elective subjects;
- Includes enjoyable, developmentally-appropriate, culturally-relevant and participatory activities, such as cooking demonstrations or lessons, promotions, taste-testing, farm visits and school gardens;
- Promotes fruits, vegetables, whole-grain products, low-fat and fat-free dairy products and healthy food preparation methods;
- Emphasizes caloric balance between food intake and energy expenditure (promotes physical activity/exercise);
- Links with school meal programs, cafeteria nutrition promotion activities, school gardens, Farm to School programs, other school foods and nutrition-related community services;

### ***Essential Healthy Eating Topics in Health Education***

The District supports a health education curriculum; examples of topics below:

- Relationship between healthy eating and personal health and disease prevention
- Food guidance from MyPlate
- Reading and using FDA's nutrition fact labels
- Eating a variety of foods every day
- Balancing food intake and physical activity
- Eating more fruits, vegetables and whole grain products
- Choosing foods that are low in fat, saturated fat, and cholesterol and do not contain *trans* fat
- Choosing foods and beverages with little added sugars
- Eating more calcium-rich foods
- Preparing healthy meals and snacks
- Risks of unhealthy weight control practices
- Accepting body size differences
- Food safety
- Importance of water consumption
- Importance of eating breakfast
- Making healthy choices when eating at restaurants
- Eating disorders
- The Dietary Guidelines for Americans
- Reducing sodium intake
- Social influences on healthy eating, including media, family, peers and culture
- How to find valid information or services related to nutrition and dietary behavior
- How to develop a plan and track progress toward achieving a personal goal to eat healthfully
- Resisting peer pressure related to unhealthy dietary behavior
- Influencing, supporting, or advocating for others' healthy dietary behavior



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### ***Food and Beverage Marketing in Schools***

The District is committed to providing a school environment that ensures opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions.

The District strives to teach students how to make informed choices about nutrition, health and physical activity. These efforts will be weakened if students are subjected to advertising on District property that contains messages inconsistent with the health information the District is imparting through nutrition education and health promotion efforts. It is the intent of the District to protect and promote student's health by permitting advertising and marketing for only those foods and beverages that are permitted to be sold on the school campus, consistent with the District's wellness policy.

Any foods and beverages marketed or promoted to students on the school campus\* during the school day\* will meet or exceed the USDA Smart Snacks in School nutrition standards such that only those foods that comply with or exceed those nutrition standards are permitted to be marketed or promoted to students.

Food and beverage marketing is defined as advertising and other promotions in schools. Food and beverage marketing often includes an oral, written, or graphic statements made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller or any other entity with a commercial interest in the product.<sup>15</sup>

This term includes, but is not limited to the following:

- Brand names, trademarks, logos or tags, except when placed on a physically present food or beverage product or its container.
- Displays, such as on vending machine exteriors
- Corporate brand, logo, name or trademark on school equipment, such as marquees, message boards, scoreboards or backboards (Note: immediate replacement of these items are not required; however, districts will replace or update scoreboards or other durable equipment when existing contracts are up for renewal or to the extent that is in financially possible over time so that items are in compliance with the marketing policy.)
- Corporate brand, logo, name or trademark on cups used for beverage dispensing, menu boards, coolers, trash cans and other food service equipment; as well as on posters, book covers, pupil assignment books or school supplies displayed, distributed, offered or sold by the District.
- Advertisements in school publications or school mailings.
- Free product samples, taste tests or coupons of a product, or free samples displaying advertising of a product.

As the District/school nutrition services/Athletics Department/PTA/PTO reviews existing contracts and considers new contracts, equipment and product purchasing (and replacement) decisions should reflect the applicable marketing guidelines established by the District wellness policy.



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#### IV. Physical Activity

Children and adolescents should participate in at least 60 minutes of physical activity every day. A substantial percentage of students' physical activity can be provided through a comprehensive school physical activity program (CSPAP). A CSPAP reflects strong coordination and synergy across all of the components: quality physical education as the foundation; physical activity during and after school; staff involvement and family and community engagement and the district is committed to providing these opportunities. Schools will ensure that these varied physical activity opportunities are in addition to, and not as a substitute for, physical education (addressed in "Physical Education" subsection). All schools in the district will be encouraged to participate in *Let's Move! Active Schools* ([www.letsmoveschools.org](http://www.letsmoveschools.org)) in order to successfully address all CSPAP areas.

Physical activity during the school day (including but not limited to recess, classroom physical activity breaks or physical education) will not be withheld as punishment for any reason [*This does not include participation on sports teams that have specific academic requirements*]. The district will provide teachers and other school staff with a list of ideas for alternative ways to discipline students.

To the extent practicable, the District will ensure that its grounds and facilities are safe and that equipment is available to students to be active. The District will conduct necessary inspections and repairs.

#### ***Physical Education***

The District will provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and state standards for physical education. The physical education curriculum will promote the benefits of a physically active lifestyle and will help students develop skills to engage in lifelong healthy habits, as well as incorporate essential health education concepts (discussed in the "*Essential Physical Activity Topics in Health Education*" subsection). The curriculum will support the essential components of physical education.

All students will be provided equal opportunity to participate in physical education classes. The District will make appropriate accommodations to allow for equitable participation for all students and will adapt physical education classes and equipment as necessary.

All District elementary students in each grade will receive physical education for at least 70 minutes per week throughout the school year.

Buchanan K-1 Center - Students will receive physical education 2 days a week for 35 minutes each day.

Madison 2-3 Center - Students will receive physical education 2 days a week for 35 minutes each day.

Washington 4-5 Center - Students will receive physical education 2 days a week for 35 minutes each day.

All Huron Public School District secondary students (middle and high school) are required to take the equivalent of one academic year of physical education.

Middle School-Students will receive 24 weeks of physical education for 40 minutes each day.

High School - Students will receive 18 weeks of physical education for 40 minutes each day.

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### ***Examples of Physical Activity Topics in Health Education***

- The physical, psychological, or social benefits of physical activity
- How physical activity can contribute to a healthy weight
- How physical activity can contribute to the academic learning process
- How an inactive lifestyle contributes to chronic disease
- Health-related fitness, that is, cardiovascular endurance, muscular endurance, muscular strength, flexibility, and body composition
- Differences between physical activity, exercise and fitness
- Phases of an exercise session, that is, warm up, workout and cool down
- Overcoming barriers to physical activity
- Decreasing sedentary activities, such as TV watching
- Opportunities for physical activity in the community
- Preventing injury during physical activity
- Weather-related safety, for example, avoiding heat stroke, hypothermia and sunburn while being physically active
- How much physical activity is enough, that is, determining frequency, intensity, time and type of physical activity
- Developing an individualized physical activity and fitness plan
- Monitoring progress toward reaching goals in an individualized physical activity plan
- Dangers of using performance-enhancing drugs, such as steroids
- Social influences on physical activity, including media, family, peers and culture
- How to find valid information or services related to physical activity and fitness
- How to influence, support, or advocate for others to engage in physical activity
- How to resist peer pressure that discourages physical activity.

### **V. Other Activities that Promote Student Wellness**

The District encourages integration of wellness activities across the entire school setting, not just in the cafeteria, other food and beverage venues and physical activity facilities. The District encourages coordination and integration of other initiatives related to physical activity, physical education, nutrition and other wellness components so all efforts are complementary, not duplicative, and work towards the same set of goals and objectives promoting student well-being, optimal development and strong educational outcomes.

Schools in the District are encouraged to coordinate content across curricular areas that promote student health, such as teaching nutrition concepts in mathematics, with consultation provided by either the school or the District's curriculum experts.

All efforts related to obtaining federal, state or association recognition for efforts, or grants/funding opportunities for healthy school environments will be coordinated with and complementary of the wellness policy, including but not limited to ensuring the involvement of the local wellness committee.

All school-sponsored events will adhere to the wellness policy guidelines. All school-sponsored wellness events will include physical activity and healthy eating opportunities when appropriate.



	<b>Huron School District #2-2</b>	Code: AE HSD Wellness Policy
	Policies and Regulations	

### Glossary:

**Extended School Day** – the time during, before and after school that includes activities such as clubs, intramural sports, band and choir practice, drama rehearsals and more.

**School Campus** - areas that are owned or leased by the school and used at any time for school-related activities, including on the outside of the school building, school buses or other vehicles used to transport students, athletic fields and stadiums (e.g., on scoreboards, coolers, cups, and water bottles), or parking lots.

**School Day** – the time between midnight the night before to 30 minutes after the end of the instructional day.

**Triennial** – recurring every three years.

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	<b>Huron School District #2-2</b>	Code: AE HSD Wellness Policy
	Policies and Regulations	

## Appendix A:

### School Level Contacts

Dr. Kraig Steinhoff, Superintendent	<a href="mailto:Kraig.steinhoff@k12.sd.us">Kraig.steinhoff@k12.sd.us</a>
Kelly Christopherson, Business Manager	<a href="mailto:Kelly.Christopherson@k12.sd.us">Kelly.Christopherson@k12.sd.us</a>
Mike Radke, High School Principal	<a href="mailto:Mike.Radke@k12.sd.us">Mike.Radke@k12.sd.us</a>
Rodney Mittelstedt, High School Assistant Principal	<a href="mailto:Rodney.Mittelstedt@k12.sd.us">Rodney.Mittelstedt@k12.sd.us</a>
Laura Willemssen, Middle School Principal	<a href="mailto:Laura.Willemssen@k12.sd.us">Laura.Willemssen@k12.sd.us</a>
Lyndi Hudson, Middle School Assistant Principal	<a href="mailto:Lyndi.Hudson@k12.sd.us">Lyndi.Hudson@k12.sd.us</a>
Peggy Heinz, Buchanan K-1 Center Principal	<a href="mailto:Peggy.Heinz@k12.sd.us">Peggy.Heinz@k12.sd.us</a>
Heather Rozell, Madison 2-3 Center, Principal	<a href="mailto:Heather.Rozell@k12.sd.us">Heather.Rozell@k12.sd.us</a>
Kari Hinker, Washington 4-5 Center, Principal	<a href="mailto:Kari.Hinker@k12.sd.us">Kari.Hinker@k12.sd.us</a>
Linda Pietz, Curriculum Director	<a href="mailto:Linda.Pietz@k12.sd.us">Linda.Pietz@k12.sd.us</a>
Ralyna Schilling, Special Services Director	<a href="mailto:Ralyna.schilling@k12.sd.us">Ralyna.schilling@k12.sd.us</a>
Jolene Konechne, ESL Director	<a href="mailto:Jolene.Konechne@k12.sd.us">Jolene.Konechne@k12.sd.us</a>
Roger Ahlers, Technology Director	<a href="mailto:Roger.Ahlers@k12.sd.us">Roger.Ahlers@k12.sd.us</a>
Terry Rotert, Activities Director	<a href="mailto:Terry.Rotert@k12.sd.us">Terry.Rotert@k12.sd.us</a>
John Halbkat, Buildings and Grounds Director	<a href="mailto:John.halbkat@k12.sd.us">John.halbkat@k12.sd.us</a>
Kathie Bostrom, Transportation Director	<a href="mailto:Kathie.Bostrom@k12.sd.us">Kathie.Bostrom@k12.sd.us</a>
Amanda Reilly, Nutrition Director	<a href="mailto:Amanda.Reilly@k12.sd.us">Amanda.Reilly@k12.sd.us</a>

	<b>Huron School District #2-2</b>	Code: GCE
	Policies and Regulations	Part-Time & Substitute Professional Staff Employment (Substitute Teachers)

## **Part-Time and Substitute Professional Staff Employment** (Substitute Teachers)

### **Responsibilities**

1. At the beginning of each school year, the superintendent's office will furnish each building principal with a list of qualified substitute teachers.
2. Substitute teacher handbooks define duties and responsibilities of certified personnel; and, as such, are not enumerated here.

### **Rate of Pay**

1. The daily pay for substitute teachers is as follows:
 

✓ One through four days in the same calendar month	<del>\$120</del> <b>\$160</b> for each day worked in month
✓ Five through nine days in the same calendar month	<del>\$135</del> <b>\$175</b> for each day worked in month
✓ Ten through fourteen days in the same calendar month	<del>\$155</del> <b>\$195</b> for each day worked in month
✓ Fifteen or more days in the same calendar month	<del>\$175</del> <b>\$215</b> for each day worked in month

The superintendent of schools may deviate from this schedule as he/she deems necessary.

### **Substitute Teacher Training:**

Prior to the start of each school year, each building principal will be responsible for planning and conducting in-service for substitute teachers. A summary of the in-service activities (i.e., in-service agenda) will be on file in each principal's office.



## Huron School District Certified Staff Recruitment Incentive

**The Why:** Our District has encountered multiple years of unfilled certified positions. The lack of filling certified openings hurts the success of our students and adds an undue burden to our staff. We strive to recruit Huron High School (HHS) Students, HHS graduates, and Huron School District employees pursuing an education certification and desire to work, live, and thrive in Huron, South Dakota. This is not intended for administrative certifications.

**The What:** The Huron School District (HSD) seeks applicants that are Huron High School Students, HSD graduates pursuing certification in a K-12 education position, or are current HSD employees. The recruitment incentive provides a 0% forgivable loan of up to **\$2,500 (dollar amount to be determined by the Board of Education)** to defray the expenses of post-secondary education required to obtain a K-12 education certification in South Dakota and up to **\$7,500 (dollar amount to be determined by the Board of Education)** in student loan repayment.

**The How:** Interested applicants can apply for the recruitment incentive on the Huron School District Employment page [Click here to apply](#).

- Applications are accepted at any time and will be reviewed by the administrative team, who will review the application, consider the current and future teaching needs, and determine if the applicant warrants an interview. Applicants recommended by the administrative team will be reviewed by the superintendent and approved by the board of education. Once approved, the successful applicant will receive a \$2,500 loan from the Huron School District.
- The School District will forgive the loan in exchange for five years of successful teaching in the Huron School District. The loan will be reduced by 20% per year until it is paid in full upon the fifth year. If the applicant leaves the District before the end of five years or is terminated, the loan must be paid back in full to the Huron School District within thirty days of the last date of employment with the HSD.
- The School District will provide student loan repayment for five years starting with the first month of employment as a teacher at HSD. The repayment will be up to **\$125 (dollar amount to be determined by the Board of Education)** per month for the first 35 months and a balloon payment of \$3,125 on the 36<sup>th</sup> month.
- To be considered for the recruitment incentive, you must meet all of the following:
  - Agree in writing to work in the Huron School District for five years after completing your South Dakota education certification.



- Agree, through a promissory note, that failure to abide by the employment requirement above will result in the 0% note to be paid back in full to the HSD within 30 days.
- Agree, through a promissory note, that failure to abide by the employment requirement above will result in the student loan repayment ceasing by HSD within 30 days.
- Be actively pursuing an education degree and certification in the area approved in the application process.
- Be a U.S. citizen or lawful permanent resident.
- Have a minimum cumulative 2.8 GPA on a 4.0 scale.
- To maintain the recruitment incentive while pursuing the education certification, you must:
  - Maintain a minimum cumulative 2.8 GPA on a 4.0 scale
  - Be enrolled in coursework pursuing a South Dakota certification in K-12 education.
  - Make satisfactory academic progress and maintain predicted timeline towards certification.
  - Agree, through a promissory note, that failure to abide by the incentive requirements above will result in the 0% note to be paid back in full to the HSD within 30 days.
- To maintain the recruitment incentive while employed, you must:
  - Agree, through a promissory note, that failure to abide by the employment requirement above will result in the 0% note to be paid back in full to the HSD within 30 days.
  - Agree, through a promissory note, that failure to abide by the employment requirement above will result in the student loan repayment ceasing by HSD within 30 days.

## New Business

### **JLG Architects Proposals for ESSER III and Capital Outlay Projects**

#### ESSER III Projects and Cost Estimates

- Tennis Court Expansion and New Fence \$500,000 - \$570,000. JLG Fee \$89,000.
- Building Controls for Buchanan, Madison, Washington \$700,000. JLG Fee \$49,500.
- Air Condition Tiger Activity Center \$260,000. JLG Fee \$28,000.
- Air Condition Arena \$1,500,000-\$3,000,000. JLG Fee \$124,000-\$174,000.

#### Capital Outlay Projects and Cost Estimates

- Resurface Track at Tiger Stadium \$250,000 -\$525,000. JLG Fee \$75,000.
- Replace Tiger Activity Center Ceiling Insulation \$150,000. JLG Fee \$8,500.



## PROPOSAL

Huron School District

RE: 21392.01 Huron Tennis Courts

August, 2022

Dear Mr. Christopherson:

To: CC:  
☐ ☒ Dan Miller  
JLG Architects

Thank you for considering JLG Architects for this opportunity. Based on the information provided, we have developed the following scope of work; once accepted, we will develop a formal AIA contract that aligns with this proposal.

### PROJECT DESCRIPTION

Our understanding is the project consists of replacing damaged fencing and extending fencing around the expanded courts, addition of four tennis courts (two on the west, two on the east), relocation of lighting if needed, and design of shelters.

### PROJECT TEAM

OWNER: Huron School District  
ARCHITECT: JLG Architects  
CONSULTANTS: Structural Engineer: SEA  
Mechanical Engineer (if required): Associated Consulting Engineers  
Electrical Engineer (if required): Associated Consulting Engineers  
Civil Engineer: Stockwell

### BUDGET

Preliminary Cost Estimate: \$500,000 - \$570,000

### SCOPE OF WORK

As defined by Phase below.

#### Schematic Design

Standard scope of Architect's Basic Services as described in AIA B101 (traditional delivery method) or AIA B103 (CMAR) - Agreement Between Owner and Architect. Basic services shall include structural, civil, mechanical and electrical engineering services as needed; any other requested consultants shall be considered an additional service.

- It is estimated one to two site visits will happen during SD

#### Design Development

*Description of work:* The size and character of the Project are further refined and described based on the approved design. The documents shall contain all data the Architect deems necessary to produce the intended aesthetic effect of the Project and describe locations, dimensions and types of materials. The Owner shall sign-off on this package prior to giving the Architect notice to proceed on to the next phase of work.

- Development and overall dimensioning of building plans and enlarged plans
- Development of building sections and exterior elevations
- Typical wall sections/wall types
- Door/window elevations
- Preliminary schedules
- Proforma review by Owner
- Design development estimate by JLG
- Two site visits included in the fee during DD

#### Construction Documents Phase



*Description of work:* The construction documents shall contain all data the Architect deems necessary to produce the intended aesthetic effect of the Project, describe locations, dimensions and types of materials, and obtain the approval of governmental authorities.

- Dimensioned building plans
- Code required interior elevations only
- Annotated exterior elevations (material selections)
- Building sections, as required for code compliance and to indicate design intent
- Wall sections/wall types, as required for code compliance and to indicate design intent
- Details as required for code compliance and to indicate design intent
- Outline specifications
- Coordination w/ Owner's Consultants
- Code summary (on final Construction Documents)
- CD estimate by JLG
- All bidding and negotiation by Owner (JLG can also help with this, but typically we see this lead by Owner)
- Monthly site visits during construction included.

### **Contract Administration Phase**

*Description of work:* Construction Phase services shall be limited to the services noted below:

- Answering of inquiries/RFIs regarding interpretation of the Construction Documents
- Site visits will be on a monthly or biweekly bases based on construction schedule
- One substantial completion visit, and one 11-month warranty visit are included in the fee
- Review and certification of Contractor's applications for payment
- Maximum of two reviews of shop drawings – shop drawing schedule to be submitted by Contractor and approved by Architect and Owner

### **OWNER RESPONSIBILITIES**

Provide necessary information in a timely manner, including, but not limited to:

- Site Control
- Project delivery determination
- Site Survey – to provide information necessary to complete project
- Soil Engineering – to provide information necessary to complete project
- Soil remediation if required
- Design feedback and direction
- Sign-off at each phase of work
- And as described in the Agreement Between Owner and Architect

### **SCHEDULE**

Bidding to happen late summer early fall of 2022

Construction of fence and courts to happen spring of 2023

### **COMPENSATION**

Lump sum of \$89,000

### **REIMBURSABLE EXPENSES**

All final documents will be delivered electronically. Travel by JLG Architects to the site is included in the fixed compensation amount; any other travel costs will not be incurred without the Owner's prior approval. If the Owner requests JLG to provide printing of promotional materials or other similar project related expenses, JLG will invoice the Owner at direct cost.

### **OTHER**

\* The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project and aptly credit any/all drawings, renderings and other documents by including JLG's logo or otherwise crediting JLG Architects by name in writing.

\* Drawings, specifications and other documents prepared by the Architect are instruments of the Architect's service and are for the Owner's use solely with respect to this Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the Project, or termination of this Agreement by either party, the Owner's right to use the instruments of service shall cease.

Thank you for the opportunity to submit this proposal. Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Catherine Dekkenga, JLG Architects

*Please sign and date below to acknowledge your acceptance of this proposal.*

\_\_\_\_\_  
Client:

\_\_\_\_\_  
Date



## PROPOSAL

Huron School District

RE: 21392.05 BMW

August, 2022

Dear Mr. Christopherson:

To: CC:



Dan Miller  
JLG Architects

Thank you for considering JLG Architects for this opportunity. Based on the information provided, we have developed the following scope of work; once accepted, we will develop a formal AIA contract that aligns with this proposal.

### PROJECT DESCRIPTION

Our understanding is the project consists of updating control systems in the Buchanan, Madison and Washington buildings.

### PROJECT TEAM

OWNER: Huron School District

ARCHITECT: JLG Architects

CONSULTANTS:

Mechanical Engineer: Associated Consulting Engineers

Electrical Engineer: Associated Consulting Engineers

### BUDGET

Estimate Cost of Work: \$700,000

### SCOPE OF WORK

As defined by Phase below.

#### Schematic Design - Contract Administration Phase

*Description of work:* Please see attached proposal from ACEI

JLG responsibility to model existing building in Revit for use by consultants.

### OWNER RESPONSIBILITIES

Provide necessary information in a timely manner, including, but not limited to:

- Site Control
- Project delivery determination
- Site Survey - to provide information necessary to complete project
- Soil Engineering - to provide information necessary to complete project
- Soil remediation if required
- Design feedback and direction
- Sign-off at each phase of work
- And as described in the Agreement Between Owner and Architect

### COMPENSATION

Lump sum of \$49,500.

### SCHEDULE



Bidding to happen late fall of 2022  
Construction to commence spring/summer of 2023

#### REIMBURSABLE EXPENSES

All final documents will be delivered electronically. Travel by JLG Architects to the site is included in the fixed compensation amount; any other travel costs will not be incurred without the Owner's prior approval. If the Owner requests JLG to provide printing of promotional materials or other similar project related expenses, JLG will invoice the Owner at direct cost.

#### OTHER

\* The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project and aptly credit any/all drawings, renderings and other documents by including JLG's logo or otherwise crediting JLG Architects by name in writing.

\* Drawings, specifications and other documents prepared by the Architect are instruments of the Architect's service and are for the Owner's use solely with respect to this Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the Project, or termination of this Agreement by either party, the Owner's right to use the instruments of service shall cease.

Thank you for the opportunity to submit this proposal. Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Catherine Dekkenga, JLG Architects

*Please sign and date below to acknowledge your acceptance of this proposal.*

\_\_\_\_\_  
Client:

\_\_\_\_\_  
Date



**PROPOSAL**  
Huron School District  
RE: 21392.04 TAC AC  
August, 2022

Dear Mr. Christopherson:

To: CC:  
☐ ☒ Dan Miller  
JLG Architects

Thank you for considering JLG Architects for this opportunity. Based on the information provided, we have developed the following scope of work; once accepted, we will develop a formal AIA contract that aligns with this proposal.

### PROJECT DESCRIPTION

Our understanding is the project consists of adding AC coil units in the existing TAC building.

### PROJECT TEAM

OWNER: Huron School District  
ARCHITECT: JLG Architects  
CONSULTANTS: Structural Engineer (if required): SEA  
Mechanical Engineer: Associated Consulting Engineers  
Electrical Engineer: Associated Consulting Engineers

### BUDGET

Conceptual Cost of Work: \$260,000

### SCOPE OF WORK

As defined by Phase below.

#### Schematic Design

Standard scope of Architect's Basic Services as described in AIA B101 (traditional delivery method) or AIA B103 (CMAR) – Agreement Between Owner and Architect. Basic services shall include structural if needed, mechanical and electrical engineering services; any other requested consultants shall be considered an additional service.

- It is estimated one to two site visits will happen during SD

#### Design Development

*Description of work:* The size and character of the Project are further refined and described based on the approved design.

- Development and overall dimensioning of building plans as needed for consultants
- Development of building sections and exterior elevations as needed for consultants
- Preliminary schedules
- Proforma review by Owner
- Design development estimate by JLG
- It is estimated one site visit will be needed during DD

#### Construction Documents Phase

*Description of work:* The construction documents shall contain all data the Architect deems necessary to produce the intended aesthetic effect of the Project, describe locations, dimensions and types of materials, and obtain the approval of governmental authorities.

- Dimensioned building plans
- Code required interior elevations only
- Annotated exterior elevations where needed
- Building sections, as required for code compliance

- Details as required for code compliance and to indicate design intent
- Outline specifications
- Coordination w/ Owner's Consultants
- Code summary (on final Construction Documents)
- CD estimate by JLG
- All bidding and negotiation by Owner (JLG can also help with this, but typically we see this lead by Owner)
- Monthly site visits during construction included.

### **Contract Administration Phase**

*Description of work:* Construction Phase services shall be limited to the services noted below:

- Answering of inquiries/RFIs regarding interpretation of the Construction Documents
- Site visits will be on a monthly bases based on construction schedule
- One substantial completion visit, and one 11-month warranty visit are included in the fee
- Review and certification of Contractor's applications for payment
- Maximum of two reviews of shop drawings – shop drawing schedule to be submitted by Contractor and approved by Architect and Owner

### **OWNER RESPONSIBILITIES**

Provide necessary information in a timely manner, including, but not limited to:

- Site Control
- Project delivery determination
- Site Survey – to provide information necessary to complete project
- Soil Engineering – to provide information necessary to complete project
- Soil remediation if required
- Design feedback and direction
- Sign-off at each phase of work
- And as described in the Agreement Between Owner and Architect

### **COMPENSATION**

Lump sum of \$28,000

### **SCHEDULE**

Bidding to happen late fall of 2022

Construction to commence spring/summer of 2023

### **REIMBURSABLE EXPENSES**

All final documents will be delivered electronically. Travel by JLG Architects to the site is included in the fixed compensation amount; any other travel costs will not be incurred without the Owner's prior approval. If the Owner requests JLG to provide printing of promotional materials or other similar project related expenses, JLG will invoice the Owner at direct cost.

### **OTHER**

\* The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project and aptly credit any/all drawings, renderings and other documents by including JLG's logo or otherwise crediting JLG Architects by name in writing.

\* Drawings, specifications and other documents prepared by the Architect are instruments of the Architect's service and are for the Owner's use solely with respect to this Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the Project, or termination of this Agreement by either party, the Owner's right to use the instruments of service shall cease.

Thank you for the opportunity to submit this proposal. Please do not hesitate to contact me with any questions or concerns.



Sincerely,

Catherine Dekkenga, JLG Architects

*Please sign and date below to acknowledge your acceptance of this proposal.*

\_\_\_\_\_  
Client:

\_\_\_\_\_  
Date



## PROPOSAL

Huron School District

RE: 21392 Arena HVAC

August, 2022

Dear Mr. Christopherson:

To: ☐ CC: ☒ Dan Miller  
JLG Architects

Thank you for considering JLG Architects for this opportunity. Based on the information provided, we have developed the following scope of work; once accepted, we will develop a formal AIA contract that aligns with this proposal.

### PROJECT DESCRIPTION

Our understanding is the project consists of adding air conditioning to the existing Arena building.

### PROJECT TEAM

OWNER: Huron School District  
ARCHITECT: JLG Architects  
CONSULTANTS: Structural Engineer (if needed); SEA  
Mechanical Engineer; Associated Consulting Engineers  
Electrical Engineer; Associated Consulting Engineers

### BUDGET

Estimated Cost of Work: 1,500,000 – 3,000,000 (depending on structural analysis)

### SCOPE OF WORK

As defined by Phase below.

#### Schematic Design

Standard scope of Architect's Basic Services as described in AIA B101 (traditional delivery method) or AIA B103 (CMAR) – Agreement Between Owner and Architect. Basic services shall include structural if needed, mechanical and electrical engineering services; any other requested consultants shall be considered an additional service.

- It is estimated one to two site visits will happen during SD

#### Design Development

*Description of work:* The size and character of the Project are further refined and described based on the approved design.

- Development and overall dimensioning of building plans as needed for consultants
- Development of building sections and exterior elevations as needed for consultants
- Preliminary schedules
- Proforma review by Owner
- Design development estimate by JLG
- It is estimated one site visit will be needed during DD

#### Construction Documents Phase

*Description of work:* The construction documents shall contain all data the Architect deems necessary to produce the intended aesthetic effect of the Project; describe locations, dimensions and types of materials, and obtain the approval of governmental authorities.

- Dimensioned building plans
- Code required interior elevations only
- Annotated exterior elevations where needed

- Building sections, as required for code compliance
- Details as required for code compliance and to indicate design intent
- Outline specifications
- Coordination w/ Owner's Consultants
- Code summary (on final Construction Documents)
- CD estimate by JLG
- All bidding and negotiation by Owner (JLG can also help with this, but typically we see this lead by Owner)
- Monthly site visits during construction included.

### **Contract Administration Phase**

*Description of work:* Construction Phase services shall be limited to the services noted below:

- Answering of inquiries/RFIs regarding interpretation of the Construction Documents
- Site visits will be on a monthly bases based on construction schedule
- One substantial completion visit, and one 11-month warranty visit are included in the fee
- Review and certification of Contractor's applications for payment
- Maximum of two reviews of shop drawings – shop drawing schedule to be submitted by Contractor and approved by Architect and Owner

### **OWNER RESPONSIBILITIES**

Provide necessary information in a timely manner, including, but not limited to:

- Site Control
- Project delivery determination
- Site Survey – to provide information necessary to complete project
- Soil Engineering – to provide information necessary to complete project
- Soil remediation if required
- Design feedback and direction
- Sign-off at each phase of work
- And as described in the Agreement Between Owner and Architect

### **SCHEDULE**

Bidding to happen late fall/early winter of 2022

Construction will be in two phases – inner Arena and outer Arena

### **COMPENSATION**

Lump sum of \$124,000 - \$174,000 (depending on structural analysis)

### **REIMBURSABLE EXPENSES**

All final documents will be delivered electronically. Travel by JLG Architects to the site is included in the fixed compensation amount; any other travel costs will not be incurred without the Owner's prior approval. If the Owner requests JLG to provided printing of promotional materials or other similar project related expenses, JLG will invoice the Owner at direct cost.

### **OTHER**

\* The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project and aptly credit any/all drawings, renderings and other documents by including JLG's logo or otherwise crediting JLG Architects by name in writing.

\* Drawings, specifications and other documents prepared by the Architect are instruments of the Architect's service and are for the Owner's use solely with respect to this Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the Project, or termination of this Agreement by either party, the Owner's right to use the instruments of service shall cease.



Thank you for the opportunity to submit this proposal. Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Catherine Dekkenga, JLG Architects

*Please sign and date below to acknowledge your acceptance of this proposal.*

\_\_\_\_\_  
Client:

\_\_\_\_\_  
Date



## PROPOSAL

Huron School District

RE: 21392.02 Track Resurfacing

August, 2022

Dear Mr. Christopherson:

To: ☐ CC: ☒ Dan Miller  
JLG Architects

Thank you for considering JLG Architects for this opportunity. Based on the information provided, we have developed the following scope of work; once accepted, we will develop a formal AIA contract that aligns with this proposal.

### PROJECT DESCRIPTION

Our understanding is the project consists of resurfacing the existing track.

### PROJECT TEAM

OWNER: Huron School District  
ARCHITECT: JLG Architects  
CONSULTANTS: Structural Engineer: SEA  
Mechanical Engineer (if required): Associated Consulting Engineers  
Electrical Engineer (if required): Associated Consulting Engineers  
Civil Engineer: Stockwell

### BUDGET

Estimated Cost of Work: \$250,000 - \$525,000 depending on borings

### SCOPE OF WORK

As defined by Phase below.

#### **Schematic Design- Contract Administration Phase**

*Description of work:* See attached proposal by consultant for extent of services

### OWNER RESPONSIBILITIES

Provide necessary information in a timely manner, including, but not limited to:

- Site Control
- Project delivery determination
- Site Survey - to provide information necessary to complete project
- Soil Engineering - to provide information necessary to complete project
- Soil remediation if required
- Design feedback and direction
- Sign-off at each phase of work
- And as described in the Agreement Between Owner and Architect

### SCHEDULE

Bidding to happen late summer early fall of 2022

Construction to commence fall of 2022

### COMPENSATION

Lump sum of \$75,000

## REIMBURSABLE EXPENSES

All final documents will be delivered electronically. Travel by JLG Architects to the site is included in the fixed compensation amount; any other travel costs will not be incurred without the Owner's prior approval. If the Owner requests JLG to provide printing of promotional materials or other similar project related expenses, JLG will invoice the Owner at direct cost.

## OTHER

\* The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project and aptly credit any/all drawings, renderings and other documents by including JLG's logo or otherwise crediting JLG Architects by name in writing.

\* Drawings, specifications and other documents prepared by the Architect are instruments of the Architect's service and are for the Owner's use solely with respect to this Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the Project, or termination of this Agreement by either party, the Owner's right to use the instruments of service shall cease.

Thank you for the opportunity to submit this proposal. Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Catherine Dekkenga, JLG Architects

*Please sign and date below to acknowledge your acceptance of this proposal.*

\_\_\_\_\_  
Client:

\_\_\_\_\_  
Date





## PROPOSAL

Huron School District

RE: 21392.03 TAC Ceiling

August, 2022

Dear Mr. Christopherson:

To: CC:



Dan Miller  
JLG Architects

Thank you for considering JLG Architects for this opportunity. Based on the information provided, we have developed the following scope of work; once accepted, we will develop a formal AIA contract that aligns with this proposal.

### PROJECT DESCRIPTION

Our understanding is the project consists of replacing the damaged ceiling material at the TAC building.

### PROJECT TEAM

OWNER: Huron School District  
ARCHITECT: JLG Architects  
CONSULTANTS: Structural Engineer (if required); SEA  
Mechanical Engineer: Associated Consulting Engineers  
Electrical Engineer: Associated Consulting Engineers

### BUDGET

Estimated Cost of Work: \$150,000

### SCOPE OF WORK

As defined by Phase below.

#### Schematic Design

Standard scope of Architect's Basic Services as described in AIA B101 (traditional delivery method) or AIA B103 (CMAR) - Agreement Between Owner and Architect. Basic services shall include structural if needed, mechanical and electrical engineering services; any other requested consultants shall be considered an additional service.

- It is estimated one to two site visits will happen during SD

#### Design Development

*Description of work:* The size and character of the Project are further refined and described based on the approved design.

- Development and overall dimensioning of building plans as needed for consultants
- Development of building sections and exterior elevations as needed for consultants
- Preliminary schedules
- Proforma review by Owner
- Design development estimate by JLG
- It is estimated one site visit will be needed during DD

#### Construction Documents Phase

*Description of work:* The construction documents shall contain all data the Architect deems necessary to produce the intended aesthetic effect of the Project, describe locations, dimensions and types of materials, and obtain the approval of governmental authorities.

- Dimensioned building plans
- Code required interior elevations only
- Annotated exterior elevations where needed

- Building sections, as required for code compliance
- Details as required for code compliance and to indicate design intent
- Outline specifications
- Coordination w/ Owner's Consultants
- Code summary (on final Construction Documents)
- CD estimate by JLG
- All bidding and negotiation by Owner (JLG can also help with this, but typically we see this lead by Owner)
- Monthly site visits during construction included.

### **Contract Administration Phase**

*Description of work:* Construction Phase services shall be limited to the services noted below:

- Answering of inquiries/RFIs regarding interpretation of the Construction Documents
- Site visits will be on a monthly bases based on construction schedule
- One substantial completion visit, and one 11-month warranty visit are included in the fee
- Review and certification of Contractor's applications for payment
- Maximum of two reviews of shop drawings – shop drawing schedule to be submitted by Contractor and approved by Architect and Owner

### **OWNER RESPONSIBILITIES**

Provide necessary information in a timely manner, including, but not limited to:

- Site Control
- Project delivery determination
- Site Survey – to provide information necessary to complete project
- Soil Engineering – to provide information necessary to complete project
- Soil remediation if required
- Design feedback and direction
- Sign-off at each phase of work
- And as described in the Agreement Between Owner and Architect

### **COMPENSATION**

Lump sum of 8,500.

### **SCHEDULE**

Bidding to happen late fall of 2022

Construction to commence spring/summer of 2023

### **REIMBURSABLE EXPENSES**

All final documents will be delivered electronically. Travel by JLG Architects to the site is included in the fixed compensation amount; any other travel costs will not be incurred without the Owner's prior approval. If the Owner requests JLG to provided printing of promotional materials or other similar project related expenses, JLG will invoice the Owner at direct cost.

### **OTHER**

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Thank you for the opportunity to submit this proposal. Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Catherine Dekkenga, JLG Architects

*Please sign and date below to acknowledge your acceptance of this proposal.*

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Client:

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Date