Mission: Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.

Vision: Respect – Pride – Excellence for All

AGENDA
BOARD OF EDUCATION – SPECIAL MEETING
Instructional Planning Center/Huron Arena
November 26, 2018
5:30 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Adoption of the Agenda
5. Dates to Remember
   December 4  HHS Parent/Teacher Conferences 5:30 – 8:45
   December 5  Early Release
   December 10 Board of Education Meeting 5:30 p.m. – IPC
   December 24-31 Holiday Break – No School
   January 1   New Year’s Day Holiday – Happy New Year!
   January 2   School Resumes
   January 9   Early Release
   January 14  Board of Education Meeting 5:30 p.m. – IPC
   January 19  Credit Recovery Day
   January 21  Martin Luther King Holiday–Teacher In-service/No School for Students
   January 28  HHS Registration Open House 5:30 – 8:45
   January 28  Board of Education Meeting 5:30 p.m. – IPC

6. Community Input on Items Not on the Agenda
7. Conflict Disclosure and Consideration of Waivers – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
   a)

8. CONSENT AGENDA
   The Superintendent of Schools recommends approval of the following:
   a) Board Approval of New Hires
      As was mentioned previously, classified personnel, substitute teachers/classroom aides, and volunteers must be approved in order to be covered by our workers’ compensation plan.
      1) Megan Smith / TAP Site Greeter-$13.50 per hour, Classroom Leader-$17.65 per hour, and Site Supervisor Sub-$32.02 per hour
   b) Contracts for Board Approval
      1)
   c) Resignations for Board Approval
      1) Pamela Rasmussen / Credit Recovery Supervisor – HHS / 2 months
      2) Stacey Westby / Sophomore Volleyball/Assistant Volleyball Coach / 4 years
   d) Consideration and Approval of Bills – See attached list
g) **Intent to Apply for Grand Funding**

**Group Applying**
Huron Special Olympics Team

**Contact Person**
Amanda Katzenberger & Aubrey Rutledge

**Name of Award**
Youth Innovation Grant

**Name of Funder**
Special Olympics

**Amount to be Requested**
Up to $2,000

**Project Focus**
To display the unified experience in the Huron School District

h) **Request for Approval of Open Enrollment Request**

The administration has received open enrollment request #OE-2018-11 and #OE-2018-12 for Board approval.

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he may do so.)

9. **CELEBRATE SUCCESSES IN THE DISTRICT:**

**CONGRATULATIONS:**

- Hollee Niehus (Sr) and Havyn Heinz (Jr) for their selection to the 2018 All ESD Volleyball Team.
- FB Academic All State - **Jett McGirr, Emerson DeVries, Bryce Steffen, Matt Katz, Parker Broer, and Gabe Rieger (Seniors).**
- Havyn Heinz (Jr) for being selected to the All-Tournament State VB Team.
- The following varsity teams & fine arts groups have achieved a combined grade point average of 3.0 or higher and are eligible to receive the SDHSAA Academic Achievement Award:
  - Girls Tennis
  - Boys Golf
  - Girls Cross Country
  - All-State Chorus
  - All-State Orchestra
  - Football Team
  - Football Cheerleaders
  - Competitive Cheer
  - Competitive Dance
  - Volleyball Team
  - Oral Interpretation
  - Girls Soccer

**THANK YOU TO:**

10. **REPORTS TO THE BOARD:**

a) **Classified Employee of the Month – Presented by Peggy Heinz**

Amy Hofer, Special Education Para-Educator – Buchanan K-1 Center, has been selected as Classified Employee of the Month for November 2018. Nomination comments are included in this packet. Congratulations Amy!


c) **Superintendent’s Report**
11. OLD BUSINESS
   a) Policy AE – Huron Public School District Wellness Policy – Contact Updates for 2018-2019 School Year – 2nd Reading
   b) Section A Policy Review – 1st Reading

12. NEW BUSINESS
   a)

13. EXECUTIVE SESSION
   1-25-2 Executive or closed meetings may be held for the sole purpose of:
   (5) Discussing marketing or pricing strategies by a board or commission of a business owned by the state or any of its political subdivisions, when public discussion may be harmful to the competitive position of the business.

14. ADJOURNMENT
Huron School District
New Hire Justification

Date: 2-1-2019

Applicant Information
Applicant Name: Megan Smith
Address: 40414 189th St
Phone: 402-280-6755
Education: Minnesota State University
Experience: Teacher
References: Angie Boetel, Whitney McDonald, Lacey Fryberger

Reason for New Hire
New Position: n/a
Replacement: Adding TAP staff to reduce overtime expenses

Position Information
Department: TAP
Position: Site Greeter, Classroom Leader, Site Supervisor Sub
Supervisor: Linda Pietz
Responsibilities: Implement after-school learning activities
Hours: Schedule varies - 3:30-5:30 pm

Hiring Information
Wages: $13.50/hr- Site Greeter; $17.65/hr- Classroom Leader;
$32.02/hr-Site Supervisor
Classification: Classified
Wage Justification: Pre-determined hourly rate
Start Date: February 1st 2019

Requested by: Linda Pietz
Pamela K. Rasmussen  
41896 259th Street  
Alexandria, SD 57311  
605-999-3052  
pamtitze@hotmail.com  
11/19/2019  

Mr. Mike Radke  
High School Principal  
Huron High School  
701 18th Street SW  
Huron, SD 57350  

Dear Mr. Radke:  

I am writing to formally notify you of my resignation from my position at HHS. I was recently offered a new opportunity very close to my home, and have decided to take their offer.  

Currently, I spend several hours a day commuting and this new opportunity will allow me more time with my family outside of work. My last day of employment with HHS will be November 30th.  

I cannot thank you enough for all of the opportunities you have provided me during my time with Huron High School. I appreciate your support and understanding, and I wish you all the very best. Please let me know if I can be of any assistance during the last few weeks of my time here.  

Sincerely,  

[Signature]  
Pamela K. Rasmussen
11/20/2018

Dear Terry Rotert,

Please accept this letter as formal notification to resign from the sophomore volleyball/assistant volleyball coach position.

I am so thankful for the last four years of learning and growing as a coach and as a leader. I have gotten to know some great coaches and athletes, and for that, I am very appreciative. Thank you to Huron Tiger Volleyball and the Huron School District for giving me this opportunity the last four years, and accepting us into the community of Huron.

I am excited for the next chapter in our lives with our baby to begin in May, and look forward to continuing to support Huron Tiger Volleyball from the stands as a proud Tiger.

Best Wishes,

Stacey Westby

[Signature]

11-20-18

[Signature]
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<td>PROF SVC</td>
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<td>REPAIRS</td>
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**Fund Total:**
- 1,338.00
- 4,754.15
- 10,936.90
- 1,300.00

**Checking Account Total:** 18,329.05
INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 11-12-18  Contact Person: Amanda Katzenberger/Aubrey Rutledge

Group Applying: Huron Special Olympics

Name of Grant/Award: Youth Innovation Grant

Name of Funder: Special Olympics Inc.  Contact Person: Special Olympics Inc.

Amount to be Requested: $2,000  Funder's Submission Due Date: Nov 15th, 2018

Project Focus: To display the unified experience in the Huron School District

Low awarded amount received?  X  Full amount up front  ___  Reimbursement

Are any follow up reports required?  X  Yes  ____  No  If yes, when are they due?  90 days after the project

Is any District funding, resource, or in-kind commitment required now or in the future?  Yes  No  X

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- A copy of the completed grant application must be available upon request.
- The person or group applying will need to submit the following documentation to the business offices:
  - If and when the grant is awarded, a copy of the award letter.
  - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] 11-19-18

Building/Department Administrator  Date

Signature: [Signature] 11-19-18

Linda J Pietz, Director of Curriculum, Instruction & Assessment  Date

Signature: [Signature] 11-19-18

Kelly Christopherson, Business Manager  Date

Presented to School Board:
Classified Employee of the Month

Name: Amy Hofer
Position: Special Education Para-Educator – Buchanan K-1 Center
Date: November 2018

The staff at Buchanan Elementary would like to nominate Amy Hofer, SPED Para Educator, for the Classified Employee of the Month. Mrs. Hofer is a hard worker and team player. She possesses the characteristics for the Classified Employee of the Month. She works with children one on one, in small groups, and completes various tasks for teachers. Below are some things Amy’s co-workers wrote about her.

- She goes above and beyond her assigned duties and helps with whatever needs to be done.
- She takes direction well, but also shows initiative and gets things done without being asked.
- She has great rapport with the students.
- She remains calm and consistent when working with students with difficult behaviors.
- She is a team player.
- She has a positive attitude.
- She truly cares about the students.

Amy is one of the keys to making the Buchanan K-1 Center a pleasant place to work. Way to go Amy!
Hi Dolly,

Please add these changes to the District Wellness Policy to the next available Board agenda. All that is being changed is on page 3 and page 13.

It is the administrators' names, their new current positions, and adding a couple new administrators to the list as well. These need to be changed to reflect the updating that has been done.

See attached.

Thanks,

Carol Tompkins, Nutrition Director
Huron Public Schools
1045 18th Street S.W.
Huron, SD 57350
(605) 353-6909

Note: This e-mail and any attachments may be privileged and confidential and protected from disclosure. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any disclosure, copying, distribution or use of this e-mail and any attachments is strictly prohibited. If you have received this e-mail in error, please notify us immediately by returning it to the sender and deleting it from your computer system. Thank you for your cooperation.
I. School Wellness Committee

Committee Role and Membership

The District will convene a representative district wellness committee (hereto referred to as the local wellness committee or work within an existing school health committee) periodically to establish goals for and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this district-level wellness policy (heretofore referred as “wellness policy”). The local wellness committee membership will represent all school levels (elementary and secondary schools) and include (to the extent possible), but not be limited to: parents and caregivers; students; representatives of the school nutrition program (e.g., school nutrition director); physical education teachers; health education teachers; school health professionals (e.g., health education teachers, school health services staff [e.g., nurses, physicians, dentists, health educators, and other allied health personnel who provide school health services], school administrators (e.g., superintendent, principal, vice principal), school board members; health professionals (e.g., dietitians, doctors, nurses, dentists); and the general public. The name(s), title(s), and contact information (email address is sufficient of this/these individual(s) is are): (Wellness Policy Committee).

<table>
<thead>
<tr>
<th>Wellness Policy Committee Name</th>
<th>Title / Relationship to the School or District</th>
<th>Email address</th>
<th>Role on Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Terry Nebelsick</td>
<td>Superintendent of Schools</td>
<td><a href="mailto:Terry.Nebelsick@k12.sd.us">Terry.Nebelsick@k12.sd.us</a></td>
<td>Assists in the evaluation of the district wellness policy and implementation</td>
</tr>
<tr>
<td>Garret Bischoff</td>
<td>Board of Education Member</td>
<td><a href="mailto:g_bisch@hotmail.com">g_bisch@hotmail.com</a></td>
<td></td>
</tr>
<tr>
<td>Mike Radke</td>
<td>High School Principal</td>
<td><a href="mailto:Mike.Radke@k12.sd.us">Mike.Radke@k12.sd.us</a></td>
<td></td>
</tr>
<tr>
<td>Jolene Konechne</td>
<td>Asst. High School Principal</td>
<td><a href="mailto:Jolene.Konechne@k12.sd.us">Jolene.Konechne@k12.sd.us</a></td>
<td></td>
</tr>
<tr>
<td>Laura Willemsen</td>
<td>Middle School Principal</td>
<td><a href="mailto:Laura.Willemsen@k12.sd.us">Laura.Willemsen@k12.sd.us</a></td>
<td></td>
</tr>
<tr>
<td>Kari Hinker</td>
<td>Asst. Middle School Principal</td>
<td><a href="mailto:Kari.Hinker@k12.sd.us">Kari.Hinker@k12.sd.us</a></td>
<td></td>
</tr>
<tr>
<td>Peggy Heinz</td>
<td>Buchanan K-1 Center Principal</td>
<td><a href="mailto:Peggy.Heinz@k12.sd.us">Peggy.Heinz@k12.sd.us</a></td>
<td></td>
</tr>
<tr>
<td>Heather Rozell</td>
<td>Madison 2-3 Center Principal</td>
<td><a href="mailto:Heather.Rozell@k12.sd.us">Heather.Rozell@k12.sd.us</a></td>
<td></td>
</tr>
<tr>
<td>Beth Foss</td>
<td>Washington 4-5 Center Principal</td>
<td><a href="mailto:Beth.Foss@k12.sd.us">Beth.Foss@k12.sd.us</a></td>
<td></td>
</tr>
<tr>
<td>Linda Pietz</td>
<td>Director of Curriculum</td>
<td><a href="mailto:Linda.Pietz@k12.sd.us">Linda.Pietz@k12.sd.us</a></td>
<td></td>
</tr>
<tr>
<td>Rodney Mittelstedt</td>
<td>Director ESL Program</td>
<td><a href="mailto:Rodney.Mittelstedt@k12.sd.us">Rodney.Mittelstedt@k12.sd.us</a></td>
<td></td>
</tr>
<tr>
<td>Kathie Bostrom</td>
<td>Transportation Director</td>
<td><a href="mailto:Kathie.Bostrom@k12.sd.us">Kathie.Bostrom@k12.sd.us</a></td>
<td></td>
</tr>
<tr>
<td>Carol Tompkins</td>
<td>Nutrition Director</td>
<td><a href="mailto:Carol.Tompkins@k12.sd.us">Carol.Tompkins@k12.sd.us</a></td>
<td></td>
</tr>
<tr>
<td>Rita Baszler</td>
<td>School Nurse (Mad/Wash)</td>
<td><a href="mailto:Rita.Baszler@k12.sd.us">Rita.Baszler@k12.sd.us</a></td>
<td></td>
</tr>
<tr>
<td>Jessica Van Diepen</td>
<td>School Nurse (MS)</td>
<td><a href="mailto:JessicaVanDiepen@k12.sd.us">JessicaVanDiepen@k12.sd.us</a></td>
<td></td>
</tr>
<tr>
<td>Raleigh Larson</td>
<td>School Nurse (Buch/HS)</td>
<td><a href="mailto:Raleigh.Larson@k12.sd.us">Raleigh.Larson@k12.sd.us</a></td>
<td></td>
</tr>
</tbody>
</table>

Leadership
The Superintendent or designee(s) will convene the local wellness committee and facilitate development of and updates to the wellness policy, and will ensure each school’s compliance with the policy. Designated official for oversight Carol Tompkins, Nutrition Director, carol.Tompkins@k12.sd.us
Each school will designate a school wellness policy coordinator, who ensures compliance with the policy. Buchanan K-1 Center - Jessica Van Diepen, School Nurse, Jessica.VanDiepen@k12.sd.us
Madison 2-3 Center - Rita Baszler, School Nurse, Rita.Baszler@k12.sd.us
Washington 4-5 Center - Rita Baszler, School Nurse, Rita.Baszler@k12.sd.us
Middle School - Raleigh Larsen, School Nurse, Raleigh.Larson@k12.sd.us
High School-Jessica Van Diepen, School Nurse, Jessica.VanDiepen@k12.sd.us
Appendix A:

School Level Contacts

Terry Nebelsick, Superintendent
Kelly Christopherson, Business Manager
Mike Radke, High School Principal
Jolene Konechne, High School Assistant Principal
Laura Willemsen, Middle School Principal
Kari Hinker, Middle School Assistant Principal
Peggy Heinz, Buchanan K-1 Center Principal
Heather Rozell, Madison 2-3 Center, Principal
Beth Foss, Washington 4-5 Center, Principal
Linda Pietz, Curriculum Director
Lori Wehlander, Special Services Director
Rodney Mittelstedt, ESL Director
Roger Ahlers, Technology Director
Terry Rotert, Activities Director
Rex Sawvell, Buildings and Grounds Director
Kathie Bostrom, Transportation Director
Carol Tompkins, Nutrition Director

Terry.Nebelsick@k12.sd.us
Kelly.Christopherson@k12.sd.us
Mike.Radke@k12.sd.us
Jolene.Konechne@k12.sd.us
Laura.Willemsen@k12.sd.us
Kari.Hinker@k12.sd.us
Peggy.Heinz@k12.sd.us
Heather.Rozell@k12.sd.us
Beth.Foss@k12.sd.us
Linda.Pietz@k12.sd.us
Lori.Wehlander@k12.sd.us
Rodney.Mittelstedt@k12.sd.us
Roger.Ahlers@k12.sd.us
Terry.Rotert@k12.sd.us
Rex.Sawvell@k12.sd.us
Kathie.Bostrom@k12.sd.us
Carol.Tompkins@k12.sd.us