

Subject:

FW: Letter of Resignation - Assistant Cheer

WHITNEY REIMER

Resignation Letter

05/05/2023

WHITNEY REIMER

Assistant Competitive Cheer Coach

To whom it may concern:

Please accept this letter informing you that I am formally resigning from my Assistant Cheer coaching position to accept the head coaching position. Thank you so much for this opportunity.

Let me know if there is anything else that you need from me.

BEST REGARDS,

Whitney Reimer

📞 605-354-2099

✉️ whitney.reimer@k12.sd.us



SCHOOL DISTRICT

Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 05/05/2023

Contact Person: Ranae Puterbaugh

Group Applying: Huron High School Post Prom Committee

Name of Grant/Award: Heartland Region United Way Grant

Name of Funder: Heartland Region United Way Contact Person: Jen Bragg

Amount to be Requested: \$1250.00 Funder's Submission Due Date: N/A

Project Focus: To Provide a Safe and Drug-Free Event for Youth After Prom

How awarded amount received? ☒ Full amount up front ☐ Reimbursement

Are any follow up reports required? ☐ Yes ☒ No If yes, when are they due? _____

Is any District funding, resource, or in-kind commitment required now or in the future? Yes ☐ No ☒

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- A copy of the completed grant application must be available upon request.
- The person or group applying will need to submit the following documentation to the business offices:
 - If and when the grant is awarded, a copy of the award letter.
 - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] Date: 5/5/23
Building/Department Administrator

Signature: [Signature] Date: 5/5/23
Linda J Pietz, Director of Curriculum, Instruction & Assessment

Signature: [Signature] Date: 5-5-23
Kelly Christopherson, Business Manager

Presented to School Board: _____



Kelly Christopherson
Business Manager
150 5th St. SW
Huron, SD 57350
P: (605) 353-6995
F: (605) 353-6994
kelly.christopherson@k12.sd.us

Memorandum

Date: May 2, 2023

To: School Board Members
Dr. Kraig Steinhoff, Superintendent

From: Kelly Christopherson, Business Manager 

RE: Outdoor Freezer Bid

Bids for the outdoor freezer at the middle school kitchen were opened on May 2.

Only one bid was received on time. The complete bid is attached. The bid is from Cash Wa / Buller Fixture for \$39,522.70.

I recommend accepting the bid; it is in the price range of what we were expecting.

Huron School District 2-2
Walk in Freezer- Outdoor
Bid Specifications and Bid Form
May 2, 2023 – 9:00 a.m.

This is a request for bids for the purchase of a Kolpak Walk in Freezer- Outdoor or Equivalent for the Huron Middle School in the Huron School District. Minimum specifications to be as follows, with any and all deviations to be noted by specification number and attached to the bid. Enclosing a brochure will not satisfy this requirement. The Huron School District reserves the right to reject any or all bids and make a decision based on the best interests of the district.

Kolpak Walk in Freezer- Outdoor
or Equivalent as Follows:

1. Kolpak Walk In Freezer. Outdoor walk in freezer. Overall Exterior Dimensions: 6'-2" x 6'-2" x 8'-8-1/4". Overall Interior Dimensions: At least 5'-4" x 5'-4" x 7'-10 5/8" with floor, roof cap, 48" light, 34" left swing door with deadbolt lock, kick plates on both sides of the door, exterior ramp, standard finishes, or equivalent.
2. Freezer: -10 F, 208-230/60/1 R448A Outdoor, 1 HP, Top Mount Freezer Self-Contained Refrigeration or equivalent.
3. Warranty: 1 Year Refrigeration Parts and Labor Warranty.
4. Compressor: Warranty Extended to 5-years, part only, no labor.
5. Outside walls must be at least 5 inches thick.

Price bid to include delivery, assembly, installation, and test run.

All material is guaranteed to be as specified and the above work to be performed in and completed in a professional manner.

Expected Project Completion date if order placed on May 9, 2023 After July 15th 2023

Total Price with Delivery and Installation Included \$ 39,522⁷⁰

Company providing bid:

Name: Cash Wa/Buller Fixture

Address: 810 3rd Ave. S.E.

Phone: 605-380-5411 Fax: _____

Contact person: Keith Schumacher

Signature: Keith Schumacher

Return bid by 9:00 a.m. on May 2, 2023 to the Huron School District Business Office located at 150 5th Street SW, PO Box 949, Huron, SD 57350. Enclose bid in a sealed envelope marked "Freezer Bid".

Proposal

04/19/2023

**BULLER
FIXTURE**
COMPANY



A DIVISION OF **CASH-WA** DISTRIBUTING

To:
HURON SCHOOL SYSTEM
AMANDA REILLY
1045 18TH STREET S.W.
HURON , SD 57350-
(605)353-6911

Project:
OUTDOOR WALK-IN FREEZER FOR
HURON SCHOOLS

From:
Cash-Wa Distributing - Aberdeen
Keith Schumacher
810 3rd Avenue S.E.
Aberdeen, SD 57401-4608
605-380-5411
605-380-5411 (Contact)

I am happy to provide you with the following information. Please review this carefully. By reading and signing this Agreement you agree to the terms and conditions and receiving information of this sale. ***PRICING IS GOOD FOR 20 DAYS FROM THE DATE OF THIS QUOTE.

Item	Qty	Description	Sell	Sell Total
1	1 ea	OUTDOOR WALK-IN FREEZER Kolpak 1 Freezer (NSF) Overall Dimensions: 6'-2" (Hold-To) x 6'-2" (Hold-To) x 8'-8 1/4" 6 1 PF098T3OA 208-230/60/1 R448A Outdoor, 1HP, Top Mount Freezer Polar Pak Series Self-Contained Refrigeration (w/5" Ceiling, Floor, Walls 1 1 HP 2 - 5 YR Extended Compressor Warranty	\$31,120.09	\$31,120.09
	1 ea	Estimated freight 1604 lbs. 279 sq. ft.;	\$1,943.00	\$1,943.00
	1 ea	LIFT GATE --- ADD	\$225.00	\$225.00
ITEM TOTAL:				\$33,288.09

OUTDOOR WALK-IN FREEZER FOR
HURON SCHOOLS

HURON SCHOOL SYSTEM

Initial: _____
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Item	Qty	Description	Sell	Sell Total
2	1 ea	INSTALLATION OF WALK-IN Custom 1 ea INSTALLATION OF REFRIGERATION COMPONENTS Install Refrigeration Components & Box Panels, Start up and test-run, check and complete. ****ELECTRICAL WIRING BY OTHERS. 1 ea WALK IN BOX Receive the box and components at the site. Unload the truck, unpackage items and set up box panels. Assemble/erect box panels per walk in freezer instructions. ****NOTE: Concrete base must be level and away from water drainage. Water getting near the box will eventually get in the box, please call me to discuss this. ***NOTE: THESE ITEMS TO BE PROVIDED BY OTHERS/OWNER. A: NO WALL or ROOF PENETRATIONS. B. NO ELECTRICAL WORK TO WIRE REFRIGERATION COMPONENTS. C: NO HAULING OF TRASH-OWNER TO PROVIDE DUMPSTER OR TAKE CARE OF ANY TRASH. D: NO CORE DRILLING. E: NO CONSTRUCTION WORK OR ROOFING WORK. F: NO FIRE SUPPRESSION SYSTEM WORK OR FIRE PROTECTION WORK. G: NO CRANE- CRANE BY OTHERS.	\$6,234.61	\$6,234.61
			ITEM TOTAL:	\$6,234.61
3	1 ea	DISCRIPTION OF BOX Custom Freezer Compartments: Freezer -10* (Outdoor) Interior Dimensions: 5'-4" x 5'-4" x 7'-10 5/8" Walls: 5" Class 1 - Foamed in place Urethane Exterior: Galvanized - Paint Grip 22Ga. Interior: Galvalume - Embossed 26 Ga Ceiling: 5" Class 1 - Foamed in place Urethane Type: Standard Attachment: Lock Down Exterior: Galvalume - Embossed 26 Ga Interior: Galvalume - Embossed 26 Ga Floor Application: 5" Class 1 - Foamed in place Urethane Type: Standard 1000# ERA Finish: Aluminum - Smooth Aluminum .100 Compartment Accessories: Qty UoM Description 38 sf Roof Cap - Flat Membrane Free Standing 50 ea Tapcon Fasteners 24 ft Locks 11.5" Spacing		

Item	Qty	Description	Sell	Sell Total
		9 EA Racking Clip		
		4 ea Tie Down Angle - 1-1/2" x 1-1/2" x 96" (Int Wall to CL incl Partitions)		
		1 ea Light - LED 48IN 120/230V 50/60HZ		
		Doors/Openings:		
		Door: 34" x 78" Left Swing Out		
		Recessed 0" with 0" Leveling Sand and 0" Tile & Grout.		
		Frame: Exterior: Galvanized - Paint Grip 22Ga.		
		Interior: Galvalume - Embossed 26 Ga		
		Plug: Exterior: Galvanized - Paint Grip 22Ga. Kickplate, Alum .063		
		Diamond Tread 36" High		
		Interior: Galvalume - Embossed 26 Ga Kickplate, Alum .063 Diamond Tread 36" High		
		Door/Opening Accessories:		
		Qty UoM Description		
		1 ea Handle - Kason 27C Brushed Chrome		
		1 ea Door Closer - Kason 1094 (STD)		
		1 ea Vent - Pressure Relief, Heated Kason 1825 (STD)		
		1 ea Ramp - Exterior 34x36		
		1 ea Rainhood		
		2.83 If Threshold, Stainless Steel 14 ga		
		1 ea Heater Wire, 5 Watt / FT		
		2 ea Hinge - Kason 1346 Brushed Chrome Adjustable / Spring Assisted (STD)		
		1 ea Light Fixture - Kason 1803 LED w/Bulb, Globe & Nightlight 120V (STD)		
		1 ea Switch Thermometer Combo		
4	1 ea	NOTE		
		Custom		
		ESTIMATED DELIVERY AFTER RECEIPT OF ORDER AND APPROVAL OF DRAWINGS --- 5 TO 6 WEEKS		

Subtotal	\$39,522.70
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Total	\$39,522.70
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All material is guaranteed to be specified and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Dollars(\$).

IMPORTANT NOTE ON PRICE:

Due to market volatility, prices cannot be guaranteed after orders have been placed. Equipment manufacturers have increased prices days, weeks, and months after orders have been placed. This is typically seen with items having much longer leads times than we have seen in the past. Prices will be held whenever possible. However, if our costs increase in the days, weeks, and months after orders are placed, pricing will be adjusted to include the increased costs. Prices will be checked at the time of order to ensure their validity. Price changes will be communicated to ensure transparency. Prices cannot be guaranteed even after order has been placed with CWD/Sunflower/Buller Fixture.

Prices DO NOT include inside delivery, un-crating, assembly, setting in place, mechanical, or electrical connections

unless otherwise noted in the above quotation.

Direct ship items:

Please note that it is the responsibility of the customer to fully inspect received freight for any shortages or damage BEFORE signing to accept the delivery. It is the responsibility of the customer to file freight claims directly with the freight company. All freight companies have a window of time to report concealed/hidden damages, that window varies slightly by carrier, and if that window closes before any shortages or damage are reported, neither the freight liner or Buller Fixture/Sunflower Equipment/ CWD are responsible for this freight damage not reported at time of receiving products. Once the bill of lading is signed by the receiving person at shipping location, as they are accepting the product in excellent condition "as is" by signing for receipt from carrier, and thus the manufacturer and/or freight liner can deny any freight claims that are signed for in good condition, unless otherwise notes before freight liner has left delivery job site.

All material is guaranteed to be specified and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a workman like manner for the sum of (dollars)

\$ _____.

_____ Buller Fixture/Sunflower/ CWD requires a 30% deposit on all special order items before the order is placed.

_____ Buller Fixture/Sunflower/CWD requires a 50% deposit on all custom special order items before the order is placed.

Buller Fixture/Sunflower/CWD payment terms for all special order or custom order equipment is 7 days from the date of invoice.

Buller Fixture/Sunflower/CWD may file a UCC1 form with the state on all equipment purchases over \$1,000.

_____ If this is a Proposal for an Exhaust System the customer must meet all NFPA 96 Exhaust Hood Codes and oral, local, and state codes approved by the local fire Marshall. If all codes are not met Buller Fixture/ Sunflower/CWD cannot and will not install any of the foodservice equipment to be located under the aforementioned exhaust hood.

Any alterations or deviations from the above specification involving extra costs will be executed upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owners to carry fire, tornado, and other necessary insurance upon above listed items/project site. Workman's compensation and public liability insurance for the above work description to be taken out by _____.

ACCEPTANCE OF PURCHASE AGREEMENT- the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined. Remainder payment due within terms upon delivery.

Company: _____

Date: _____

Signature: _____



Acceptance: _____ Date: _____
Printed Name: _____
Project Grand Total: \$39,522.70