

REGULAR MEETING
HURON BOARD OF EDUCATION
INSTRUCTIONAL PLANNING CENTER
JULY 11, 2022 – 5:30 p.m.

Call to Order: Business Manager Kelly Christopherson called the meeting to order at 5:30 p.m.

The Pledge of Allegiance was led by Kelly Christopherson.

The first order of business was the swearing in of Garret Bischoff and Craig Lee as elected board members for 3-year terms. Kelly Christopherson, Business Manager, chaired the meeting for the swearing in exercises.

The Board then proceeded with the reorganization of the Board with the Business Manager presiding. The Chair called for nominations for president of the Board. Siemonsma nominated Bischoff.

Motion by Lee, second by Glanzer, and carried that nominations cease and that Bischoff be the Board President for the 2022-2023 school year. Roll call vote: Glanzer – Yes; Lee – Yes; Siemonsma – Yes; and Bischoff – Abstain.

President Bischoff then called for nominations for vice president of the Board. Lee nominated Siemonsma.

Motion by Glanzer, second by Siemonsma, and carried that nominations cease and that Siemonsma be the Board Vice-President for the 2022-2023 school year. Roll call vote: Glanzer – Yes; Lee – Yes; Siemonsma – Abstain; and Bischoff – Yes.

Roll Call: Garret Bischoff, President, and members: Shelly Siemonsma by phone, Craig Lee, and Kristi Glanzer; Superintendent Kraig Steinhoff and Kelly Christopherson, Business Manager.

Motion by Glanzer, second by Lee, and unanimously carried to approve the agenda as amended. Roll call vote: Glanzer – Yes; Lee – Yes; Siemonsma – Yes; and Bischoff – Yes.

Dates to remember: July 11-July 21 ESY Summer School Monday – Thursday at the HMS. July 11-August 5 Continuation of the Sack Lunch Program – Campbell Park – Monday – Friday at 11:00-12:30 p.m. July 11-August 5 Continuation of Hot lunches – Middle School – Monday – Friday at 11:30-12:30 p.m. July TBD On-line only Auction

at Benmeyerauctions.com. Check website for bidding hours. August 8 Board of Education Meeting 5:30 p.m. – IPC. August 8-12 NEW Teacher Orientation Days. August 8 NEW Teacher/Board Luncheon – 11:30 High School Commons. August 8 Substitute Teacher In-Service – Washington 4-5 Center - 1:00 High School - 2:00 Elementary / Middle School. August 9 HSD On-Line Surplus Property Auction Closes. August 12 Teacher In-Service. August 15 All Staff Required Meeting – 9:30 – 12:15 – HHS Auditorium. August 15 Elementary Open Houses BUCHANAN-4:00-5:00 p.m. / MADISON-5:15-6:30 p.m. / WASHINGTON-6:45-8:00 p.m. August 15-17 Teacher In-Service. August 16 Middle School Open House 5:00-6:00 p.m. August 18 First Day of School for Grades 1 – 12. August 18-19 Kindergarten Screening. August 22 Board of Education Meeting 5:30 p.m. – IPC. August 22-23 Kindergarten Screening. August 24 First Day of School for Kindergarteners. August 31 Early Release – State Fair. September 1 CTE Open House. September 1-5 South Dakota State Fair. September 5 State Fair / Labor Day Holiday. September 6 First Day of TAP. September 26 High School Parent/Teacher Conferences 5:30-8:30 p.m. September 30 Homecoming – Early Release.

Community Input

None.

Conflict Disclosure and Consideration of Waivers

The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest. (1) All new waiver requests require School Board action, are public documents, are on file in the Superintendent’s Office, are filed with the Auditor General at the State Department of Legislative Audit, and are filed with the Attorney General. (2) A disclosure submitted for the purpose of notifying the School Board of an interest in a contract does not require Board action. (3) A disclosure submitted for the purpose of notifying the School Board of a direct benefit from a contract that was previously approved, requires disclosure and no action by the Board. Disclosure information (2) and (3) will appear on the agenda and in the meeting minutes.

(1) New Waiver Requests – Board Members (Require Board Action):

- a) School Board Member Tim Van Berkum – DB2023-1

Motion by Glanzer, second by Lee and unanimously carried to approve Tim Van Berkum’s waiver request DB2023-1 after reviewing the disclosure and determining the transactions or the terms of the contract are fair, reasonable, and not contrary to the

public interest. Roll call vote: Glanzer – Yes; Lee – Yes; Siemonsma – Yes; and Bischoff – Yes.

1) New Waiver Requests – Administrators (Require Board Action):

- a) Director of Buildings and Grounds John Halbkat – DB2023-2
- b) Assistant Principal – Huron High School - Rodney Mittelstedt – DB2023-3
- c) Principal Mike Radke Huron High School – DB2023-4
- d) Director of School Nutrition Amanda Reilly – DB2023-5
- e) Director of School Nutrition Amanda Reilly – DB2023-6
- f) Principal Laura Willemsen Middle School – DB2023-7
- g) Principal Laura Willemsen Middle School – DB2023-8
- h) Director of Technology Roger Ahlers –DB2023-9
- i) Principal Heather Rozell Madison 2/3 Center – DB2023-10

Motion by Lee, second by Glanzer and unanimously carried to approve Director of Buildings and Grounds John Halbkat’s request – DB2023-2; Assistant Principal – Huron High School - Rodney Mittelstedt’s request – DB2023-3; Principal Mike Radke’s request – DB2023-4; Director of School Nutrition Amanda Reilly’s request – DB2023-5; Director of School Nutrition Amanda Reilly’s request – DB2023-6; Principal Laura Willemsen’s request – DB2023-7; Principal Laura Willemsen’s request – DB2023-8; Director of Technology Roger Ahlers’ request –DB2023-9; and Principal Heather Rozell’s request – DB2023-10 after reviewing the disclosure and determining the transactions or the terms of the contract are fair, reasonable, and not contrary to the public interest. Roll call vote: Glanzer – Yes; Lee – Yes; Siemonsma – Yes; and Bischoff – Yes.

(2) Disclosure Reflecting an Interest in a Contract (No Board Action):

- a) School Board Member Tim Van Berkum – IC2023-1

(3) Disclosures reflecting a direct benefit from a contract, these are previously approved waivers (No Board Action) - None

Motion by Lee, second by Glanzer, and unanimously carried to approve the consent agenda including the minutes of the June 13 and June 27 meetings; the financial report as printed below; bills for payment as presented (see attached listing); designated Kelly Christopherson as Business Manager of the Huron School District No. 2-2 for the 2022-2023 school year and as such be authorized to handle all financial transactions on behalf of the district, to negotiate and oversee all savings accounts, checking accounts, and investments; designating the second and fourth Mondays as meeting nights for the Huron Board of Education, with the exception that the second meeting in December and the second meeting in July be cancelled, also, if a Monday holiday falls on a board meeting

day, the meeting will be moved to the following Tuesday and the Board meeting time will be at 5:30 PM in the Instructional Planning Center in the Huron Arena; set salaries of Board members at \$70 per meeting – and the Board Chairman/Vice-Chairman are to be paid \$75 per meeting for 2022-2023; designating the Plainsman as the official newspaper; designating Kelly Christopherson and Brenda Snyder to be responsible for and be authorized to sign checks on the Huron School Activity Account; designating Kelly Christopherson and Ashley Neuharth to be responsible for and be authorized to sign checks on the Health Insurance Account; authorizing the Superintendent (or his designee in his absence) to close school; designating the School Resource Officer and the Beadle County Sheriff as school truant officers for the 2022-2023 school year; designating Linda Pietz, Jolene Konechne, Ralyna Schilling, and Kelly Christopherson to sign for and accept government funds; approving the Comparability Assurances Policy in accordance with Section 1120(a) of Title I law; appointing Linda Pietz as the Title IX Coordinator for the District; designating Rodney Freeman as the school attorney with a monthly retainer of \$1,100 for the 2022-2023 school year; authorize annual publication of school policies complying with the following: General Discrimination & Title I Grievance Policies, Educational Records Policy, Personally Identifiable Information on Students or Former Students, Title IX – Discrimination Policy, Drug Free Workplace, Drug Use by Students / Drug Use by Employees, Complaint Policy for Federal Programs, and District-Wide Title I Parental Involvement Policy (Complete copies of the policies are on file in the Business Office.); adopting the rates for transportation and meals, meal allowances for In-State Meals are Breakfast \$13.00, Lunch \$15.00, and Dinner \$26.00 and meal allowances for Out-of-State Meals are Breakfast \$16.00, Lunch \$17.00, and Dinner \$31.00, mileage rate is \$0.42 per mile, private vehicle mileage rate when a school vehicle is available is \$0.18 per mile, lodging – actual cost for in state and out-of-state; student state per diem of \$10 per meal; continuing to provide complimentary passes for school activities to Huron School District residents who are 62 years of age or older, passes are available at the Superintendent’s Office; continuing to provide complimentary passes for school activities to a pre-approved list of referees, media, etc.; approving the following early dismissal days for teacher in-service activities for the 2022-2023 school year: August 31, 2022; October 5, 2022; November 2, 2022; December 7, 2022; January 11, 2023; February 1, 2023; March 1, 2023; April 5, 2023; and May 3, 2023; Other early release days may be on September 30, 2022 and May 19, 2023; approving student fees, fines, and charges (a complete list is on file in the Business Office); the publishing of 2022-2023 employee salaries and wages; the issuing of life time passes to staff members who have reached retirement age while still employed by the district and school board members who serve the district; new hires including Cindy Eckmann/Long Term Substitute Office Personnel-Transportation - \$22.89 per hour; and Claire Gilbert/TAP Site Greeter/\$18.11 per hour / TAP Classroom Leader/\$18.11 per hour / TAP Site Supervisor/\$32.77 per hour. Contract for Erin McGaugh/Teacher-Middle School/ \$51,118 per year; Adoption of Supplemental Budgets for the General Fund, Capital Outlay Fund, and Special Education Fund; and an engagement letter from ELO CPA’s &

Advisors to conduct the 2021-2022 audit. Roll call vote: Glanzer – Yes; Lee – Yes; Siemonsma – Yes; and Bischoff – Yes.

| | Bank Balance 06-01-22 | Receipts | Disbursements | Bank Balance 06-30-22 |
|-------------------|--------------------------|--------------|---------------|--------------------------|
| General Fund | 5,592,780.95 | 2,661,624.33 | 2,015,228.81 | 6,239,176.47 |
| Capital Outlay | 4,419,581.77 | 974,538.49 | 755,016.58 | 4,639,103.68 |
| Special Education | 1,519,285.20 | 834,551.84 | 435,558.59 | 1,918,278.45 |
| Building Fund | 4,874.75 | 0.00 | 0.00 | 4,874.75 |
| Bond Redem.- Elem | 15,951,968.67 | 357,714.20 | 0.00 | 16,309,682.87 |
| Food Service | 905,608.95 | 60,932.53 | 33,965.68 | 932,575.80 |
| Enterprise Fund | 259,371.44 | 280.86 | 26,568.82 | 233,083.48 |
| Activity Account | 286,414.65 | 21,783.00 | 39,817.14 | 268,380.51 |
| Health Insurance | 264,823.11 | 343,304.52 | 318,888.01 | 289,239.62 |
| Scholarship Fund | 283,310.00 | 0.00 | 0.00 | 283,310.00 |
| | ----- | ----- | ----- | ----- |
| | 29,488,019.49 | 5,254,729.77 | 3,625,043.63 | 31,117,705.63 |

Celebrate Successes in the District

The Superintendent reported on the successes in the District.

Reports

- A. Good News Report – Jolene Konechne gave a report on ESL summer school.
- B. Business Manager’s Report – Kelly Christopherson presented the Business Manager’s report to the board.
- C. Superintendent’s Report – Kraig Steinhoff presented the Superintendent’s report to the board.
- D. ASBSD Meeting Report – Garret Bischoff presented a report.

Old Business

The Board conducted first reading of the District Strategic Plan. No action was taken.

New Business

Motion by Lee, second by Glanzer, and unanimously carried to have the Superintendent contact Wolsey-Wessington and Iroquois schools regarding the bus pick-up point agreements for 2022-2023. Roll Call Vote: Glanzer – Yes; Lee – Yes; Siemonsma – Yes; and Bischoff – Yes.

Motion by Glanzer, second by Lee, and carried to approve naming Farmer's and Merchant's Branch of 1st National Bank; American Bank & Trust during the transition; and Huron Area Education Federal Credit Union as official depositories for the school's funds for the 2022-2023 school year. Roll Call Vote: Glanzer – Yes; Lee – Abstain; Siemonsma – Yes; and Bischoff – Yes.

The Board was introduced to proposed changes to policy AE – Huron Public School District Wellness Policy – Contact Updates for 2022-2023 School Year. No action was taken.

Motion by Glanzer, second by Lee, and unanimously carried to approve the concessions price increases due to the rising cost of products. Roll Call Vote: Glanzer – Yes; Lee – Yes; Siemonsma – Yes; and Bischoff – Yes.

Motion by Lee, second by Glanzer, and unanimously approved to adjourn at 6:20 p.m. Roll Call Vote: Glanzer – Yes; Lee – Yes; Siemonsma – Yes; and Bischoff – Yes.

Garret Bischoff, President

Kelly Christopherson, Business Manager