

Mission: Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.
Vision: Respect – Pride – Excellence for All



AGENDA
BOARD OF EDUCATION – SPECIAL MEETING
Instructional Planning Center/Huron Arena
November 27, 2023
5:30 p.m.



1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

December 6	Early Release
December 23-31	Holiday Break – No School
January 1	Happy New Year 2024 – Holiday Break
January 2	Inservice
January 2	Holiday Break for Students
January 3	Classes Resume
6. **Community Input on Items Not on the Agenda**
 - See Policy BFB – **Public Participation at Board Meetings** – for more information
7. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
 - a)
8. **CONSENT AGENDA**

The superintendent recommends approval of the following:

 - a) **Consideration and Approval of the Bills**
 - b) **New Hires to the District**

Classified personnel and substitute teachers must be approved in order to be covered by our workmen's compensation plan.

 - 1) Nei Kaw/Substitute Route Driver - \$35 per hour
 - 2) Wah Ku Say/Migrant Para-Educator - Middle School - \$20.69 per hour
 - 3) Luzmila Orrego/Substitute Food Service - \$20.04 per hour
 - 4) Kellexus Hinton/Destination Imagination Volunteer
 - 5) Benjamin Shrewsbury/Substitute Teacher - \$160 per day/Substitute Para-Educator - \$20.69 per hour
 - 6) Isaiah Decker/Substitute Teacher - \$160 per day/Substitute Para-Educator - \$20.69 per hour
 - 7) Cremu Paw/On-Call Interpreter - \$25.69 per hour
 - e) **Resignations for Board Approval**
 - 1) Philip Thies/Technology Support Specialist - District/13 years (December
 - 2) Abigail Moring/Head Dance Coach/1 year
 - f) **Contracts for Board Approval**
 - 1)
 - g) **Contract for Services for Project Skills - Cornerstones Career Learning Center and Huron School District**

h) **Request for Approval of Open Enrollment**

The administration has received open enrollment request #OE-2023-12 for Board approval

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

9. **CELEBRATE SUCCESSES IN THE DISTRICT**

Congratulations to:

- **Hamtn Heinz (12 gr) was named to the ESD AA Volleyball All Conference Team**
- **Casey Trowbridge** who was nominated Buchanan's classified employee of the month. Well-deserved Casey, we are so proud of you!
- the **Speech & Debate** individuals who recently placed in the top six rankings: **Isabella Schafer (9 gr) - 4th in Novice Drama** (Warrior Speech Invitational Tournament), **Reader's Theater team of: Cameron Cutshaw (12 gr) Antony Sorto (12 gr), Tessa Gogolin (12 gr), Lily Halter (11 gr) - 4th** (Warrior Speech Invitational Tournament), and in **6th** (George McGovern Tournament), **Green Ta Bah (11 gr) and Antony Sorto (12 gr) - 5th in Duo** (George McGovern Tournament), **Samantha Swanson (12 gr) - 2nd in Program Oral Interp** (George McGovern Tournament) and **Kmui Paw (12 gr) going 3-2, placing 7th in Novice LD Debate** (George McGovern Tournament)
- **Gavin Moeding (12 gr) wide receiver, CJ Gainey (12 gr) defensive back** for being selected for the **First Team 11AA All State Football Team** and **Cashton Caudell (12 gr) running back** for receiving Honorable Mention

Thank You to:

- **Mr. Bergeson's Middle School class** for recently cleaning the High School parking lots and grounds
- **Sarah Radke** for donating meat and cheese trays for the Washington staff
- **Sandy Story** for the donation of rolling carts to Washington. The Washington staff appreciates the generosity and thoughtfulness of these donations.
- **Huron Area Education Credit Union** for donating candy to the Buchanan staff
- **Special Education Day** – December 2nd

10. **REPORTS TO THE BOARD**

- a) **Classified Employee of the Month** – Presented by Linda Pietz
Casey Trowbridge, Para Educator/Braillist, Buchanan K-1 Center, has been selected as **Classified Employee of the Month for November 2023**. Nomination comments are included in this packet. Congratulations Casey!
- b) **Good News Report – Buchanan 1st Gr Team Presenting on SIPPS**
- c) **Superintendent's Report**
- d) **ASBSD Delegate Assembly**

11. **OLD BUSINESS**

- a) **Policy ICA School Calendar – 1st reading**

12. **NEW BUSINESS**

- a) **Select Legislative Action Network Representative**

13. **ADJOURNMENT**

<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>
Checking	1		
Checking	1	Fund: 10 GENERAL FUND	
FREEMAN, JR., RODNEY		LEGAL SERVICES	1,100.00
HILLYARD/SIOUX FALLS		SUPPLIES	778.31
HOLFORTY, JAMIE		INCENTIVE	125.00
HURON CLINIC FOUNDATION, LTD		PROF SVC	220.00
MCKINLEY LEARNING CENTER		TUITION	225.00
MG OIL COMPANY		SUPPLIES	17,674.86
MIDCONTINENT COMMUNICATIONS		COMMUNICATIONS	1,073.34
NORTHWESTERN ENERGY		UTILITIES	1,868.84
QUICK ACCESS		TECH SUPPLIES	1,750.00
SCHOLASTIC BOOK FAIRS - 30		BOOK FAIR	1,128.60
US BANK VOYAGER FLEET SYSTEMS		SUPPLIES	1,395.35
VENTURE COMMUNICATIONS		LINE CHARGES	19.79
		Fund Total:	27,359.09
Checking	1	Fund: 22 SPECIAL EDUCATION FUND	
CHILDREN'S HOME SOCIETY		PROF SVC	3,377.60
CORE EDUCATIONAL COOPERATIVE		PROF SVC	5,446.68
		Fund Total:	8,824.28
		Checking Account Total:	36,183.37
Checking	4		
Checking	4	Fund: 51 SCHOOL NUTRITION FUND	
MG OIL COMPANY		SUPPLIES	113.50
		Fund Total:	113.50
		Checking Account Total:	113.50

November 13, 2023

Huron School District 2-2

I am resigning my position as Computer Support Specialist with the Huron School District 2-2. My final day will be Friday, December 1, 2023.

I have enjoyed my many years here, and the opportunity I was given to come back. But financially I cannot maintain paying for 2 places.

Sincerely,

A handwritten signature in cursive script that reads "Philip A. Thies". The signature is written in black ink and features a long, sweeping horizontal line above the name.

Philip A. Thies

November 21st, 2023

To Whom It Concerns,

Please accept this letter as my formal notification of resignation as Huron Competitive Dance Coach. Since we are not in season, my resignation would be effective immediately, however, please let me know if I need to stay on till a later date.

Thank you for the opportunity that has been given to me over this past year. It has provided me with learning experiences and knowledge about myself that I will take with me in both my professional and personal endeavors. The family that I had the honor of being a part of has given me memories that will last a lifetime.

I will do everything possible to wrap up my duties as assigned and pass along information to those who need it. Please feel free to reach out if you need my assistance in the transition.

Thank you again for this opportunity. I wish you all the best and hope to stay in touch in the future.

Sincerely,

Abigail Moring



11-21-23

CONTRACT FOR SERVICES FOR PROJECT SKILLS

Between:

Cornerstones Career Learning Center AND
33 3rd St. SE, Suite 301
Huron, South Dakota 57350
(Hereinafter referred to as the contractor)

Huron School District
P.O. Box 949
Huron South Dakota 57350
(Hereinafter referred to as the contractee)

This agreement is made for the purpose of providing work for the students with disabilities who require this experience in order to gain the skills necessary to compete in the competitive labor market.

This agreement is effective beginning October 1, 2023 through September 30, 2024.

Responsibilities:

A. The Contractor shall:

1. Provide Job Development, which will include:
 - i. Assist the participants in completing the Job Service Applicant Registration.
 - ii. Contact employers for potential worksite openings.
 - iii. Assist participants in obtaining employment in accordance with the participant's assessed interests and aptitudes.
 - iv. Orientate the participant to the job demands.
 - v. Negotiate and complete Project Skills Work Experience Agreements (DRS-RS-339) for each student and get approval from the State VR Counselor before the work experience can begin.
 - vi. Complete the W-4, W-9, and I-9 forms for all participants before starting the work experience.
2. Provide job-coaching services needed to support and train the participant in the employment setting.
 - i. The job coach will train the participant on how to perform the tasks to meet the employer's requirements. This training usually starts one-on one and gradually fades out as the participant becomes more job proficient. The amount and length of services is individualized and depends on the individual's needs.
3. Monitoring the student at the worksite:
 - i. Consists of checking on the student on a regular basis. The contacts should be more frequent if the individual is having difficulty with the work experience. The monitoring also includes contacting the employer to determine if the participant is performing the work duties to the employer's requirements. These services are necessary to ensure the participant's employment success.
4. Submit Project Skills Monthly Service Report (DHS-RS-340) to the State VR Counselor to report on the status of job development, job coaching, and monitoring.

5. In the event a participant is injured on the job, South Dakota Employer's First Report of Injury (DOL-LM-101) must be completed within 10 days from the notice of injury.

B. Package 1: The Contractee agrees to pay \$2,640.00 per student to the contractor for the *Basic Student Package 66 Hours (Package 1)*. Additional time will be charged at a rate according to the attached price sheet. Mileage will be charged at the current State rate.

-OR-

B. Package 2: The Contractee agrees to pay \$1,000.00 per student to the contractor for the *Basic Reduced Package 20 Hours (Package 2)*. Additional time will be charged at a rate according to the attached price sheet. Mileage will be charged at the current State rate.

C. The Contractor will assist the Contractee in the following areas:

1. Assist participant to develop a career portfolio. Portfolios are a collection of work that documents student's career readiness skills. Portfolios must include the following:

- i. Job Application Data Information (Job Service App.)
- ii. Resume
- iii. Three references\letters of recommendation
- iv. Cover letter\letter of introduction
- v. Summary or results of an interest assessment

2. Identify, prioritize, and select participants who meet the eligibility guidelines.

3. Complete an interest and aptitude assessment on each participant. Provide a copy of these assessments to the State VR Counselor at the time of the student's application for vocational rehabilitation services.

4. Provide the State VR Counselor with completed release of information forms, Psychological, educational and vocational records at the time of referral.

5. Assist the State VR Counselor, student, and the student's family in developing an IWRP (Individual Written Rehabilitation Program) for each participant.

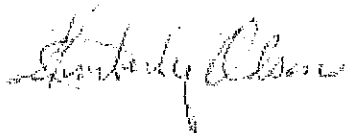
6. The Contractee shall provide matching funds by providing job development, job coaching, and monitoring the student at the worksite. The Contractor will assist in meeting the matching funds. The match ratio is for every \$10.00 DRS provides in paid work experience, the school will provide \$3.00 in job development, job coaching and monitoring the student at the worksite. The match cannot be federal funds. The Assurance of Match form (DHS-RS-346) must be completed within 30 days after the reporting period. The Contractee with assistance of the contractor agrees to observe Federal Government standards governing the utilization of property whose cost was charged to a project supported by a federal grant.

7. The Contractee with assistance of the contractor agrees to comply in full with all licensing and

other standards required by Federal, State, County, City, or Tribal statute, regulation or ordinance in which the service and/or care is provided for the duration of this agreement. Liability resulting from noncompliance with licensing and other standards required by Federal, State, County, City or Tribal statute, regulation or ordinance or through the Contractee's failure to ensure the safety of all individuals served is assumed entirely by the Contractee.

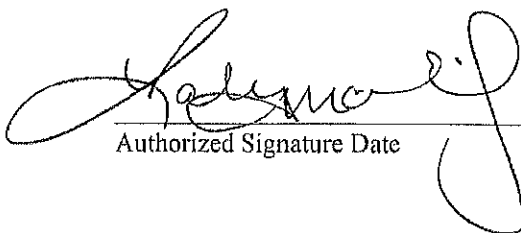
8. The Contractee with the assistance of the Contractor agrees to abide by all applicable provisions of the following assurances: Lobbying Activity, Department and Suspension, Drug-Free Workplace, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Age Discrimination Act of 1975 and Americans with Disabilities Act of 1990.
9. The Contractee with the assistance of the Contractor agrees to maintain or supervise the maintenance of records necessary for the proper and efficient operation of the program, including records regarding applications, determination of eligibility, the provision of services, administrative costs, statistical, fiscal and other records necessary for reporting and accountability required by the State; and shall retain such records for six years, or longer if such records are under pending audit.
10. The State shall have access to any and all information, data, reports and records maintained by the Contractor and/or the Contractee relating to this agreement. The Contractor and/or Contractee shall maintain such information, data, reports, and records subject to such access, for six years following final payment to the Contractor under this agreement.
11. The Contractor and/or Contractee agree, at its sole cost and expense, to maintain adequate general liability, worker's compensation, professional liability, and automobile liability insurance during the period of this agreement.
12. This agreement may be terminated in advance of the expiration date specified upon thirty days written notice by either party and may be terminated for cause by the State at any time with or without notice.

C. In witness hereto the parties signify their agreement by signatures affixed below.



Cornerstones Career Learning Center Date

9-28-23



Authorized Signature Date

11-14-23


Classified Employee of the Month

Name	Casey Trowbridge
Position	Para Educator/Braillist, Buchanan K-1 Center
Date	November 2023

The staff at Buchanan Elementary would like to nominate Casey Trowbridge, Para Educator/Braillist, for the Classified Employee of the Month. Casey is a hard worker and a team player. He possesses the characteristics for the Classified Employee of the Month. He works one on one with students, and advocates for more beneficial and meaningful education for them. Below are some of the things Casey's co-workers wrote about him.

- He is a great asset to the students' education.
- He is willing to help out however he can.
- He is always looking for ways to enhance the academic life of the student.
- He has a great passion towards the education of the students.
- He is a great communicator.
- He is a life -long learner and is always looking for ways to improve. how he helps the students.
- He is excited to make a difference in a young person's life.
- He is a positive role model to students and peers.

Casey is one of the keys to making the Buchanan K/1 Center a great place to work. Way to go Casey!

	Huron School District #2-2	Code: ICA – School Calendar
	Policies and Regulations	

School Calendar

~~Prior to establishing a school calendar for the coming year,~~ The school start date will be chosen by the school board each year. The superintendent will convene a committee, which shall include administrators and representatives from the teacher's association. The committee may also include representatives from other employee groups and parents, and will be convened no later than March 15. After consideration of possible variations of the calendar, the committee will propose a calendar to be considered by the school board. The committee will forward calendar recommendations to the board regarding dates ~~for the starting and closing~~ for the last day of the school year, in-services, teacher checkout days, vacations, parent-teacher conferences, etc.

In the event that changes in the calendar may be necessary (e.g., days missed because of weather-related closings, etc.), the superintendent will consult with committee members to determine how the days will be made up.

The standard school year will consist of 180.5 contract days. For the purpose of per diem salary computations, the school calendar will include days school is in session, total teacher workshop days, plus days on extended contract (if applicable).

Final authority regarding the calendar, including make-up days, rests with the school board.