

**Mission:** Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.  
**Vision:** Respect – Pride – Excellence for All



**AGENDA**  
**BOARD OF EDUCATION – REGULAR MEETING**  
**Instructional Planning Center/Huron Arena**  
**February 10, 2025**  
**5:30 p.m.**



1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

February 17	President's Day – No School
February 23-Mar 1	Public Schools Week
February 24	Board of Education Meeting – 5:30pm – IPC
February 28	5:00pm–Deadline for Filing Nominating Petitions for School Board Election
March 5	Early Release
March 10	Board of Education Meeting – 5:30 p.m. – IPC
March 14	No School – Spring Break
March 21	No School – Spring Break
March 24	Board of Education Meeting – 5:30 p.m. – IPC
April 8	School Board Election
6. **Community Input on Items Not on the Agenda**
  - See Policy BFB – **Public Participation at Board Meetings** – for more information
7. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
  - a)
8. **CONSENT AGENDA**

The superintendent recommends approval of the following:

  - a) **Approval and/or Corrections of Minutes of Previous Meeting**
  - b) **Approval and/or Corrections of the Financial Report**
  - c) **Consideration and Approval of the Bills**
  - d) **New Hires to the District**

Classified personnel and substitute teachers must be approved in order to be covered by our workmen's compensation plan.

    - 1) Brianna Duerre/Substitute Teacher- \$160 per day/Substitute Para Educator - \$21.58 per hour
    - 2) Saw Thaw/Substitute Traffic Control Worker/\$28.03 per hour
    - 3) Javier Acosta/Substitute Custodian/\$20.77 per hour  
Event Clean-Up Crew/\$30.28 per hour
    - 4) Catherine Ramsell/Substitute Teacher- \$160 per day/Substitute Para Educator - \$21.58 per hour/Volunteer, District
    - 5) Paul Wolf/Substitute Bus Driver/\$35 per hour

- e) **Resignations for Board Approval**
  - 1) Jamee Kattner/HS Marching Band Choreographer - 3 years
  - 2) Elizabeth Raml/Assistant Varsity Volleyball Coach - 5 years
- f) **Contracts for Board Approval**
  - 1) Devon Urban/Teacher-Buchanan K-1 Center/\$60,748 per year
- g) **Leave of Absence Request**
  - 1) Audrey Kopfmann/Assistant Varsity Volleyball Coach/2025 season only
- h) **Intent to Apply for Grant Funding**

<b>Group Applying</b>	Buchanan K-1 Center
<b>Contact Person</b>	Heather DeBoer
<b>Name of Award</b>	HYLC
<b>Name of Funder</b>	HYLC
<b>Amount to be Requested</b>	\$750
<b>Project Focus</b>	T-shirts for kindergarten registration students
- i) **Intent to Apply for Grant Funding**

<b>Group Applying</b>	HHS Educators Rising
<b>Contact Person</b>	Brandi Fitzgerald
<b>Name of Award</b>	HYLC
<b>Name of Funder</b>	HYLC
<b>Amount to be Requested</b>	\$750
<b>Project Focus</b>	Help fund state conference & competitions for future teachers
- j) **Intent to Apply for Grant Funding**

<b>Group Applying</b>	School Nutrition
<b>Contact Person</b>	Amanda Reilly
<b>Name of Award</b>	FY 2025 Equipment Assistant Grant
<b>Name of Funder</b>	SD Department of Education
<b>Amount to be Requested</b>	\$10,000
<b>Project Focus</b>	equipment purchase for Food Service
- k) **Rehiring of Administrators for the 2025-2026 School Year**

Administrators will be rehired at a salary to be set at a later date

**Administrators are listed below:**

Ralyna Abelseth	Roger Ahlers
Kathie Bostrom	James Cutshaw, Sr
Heather DeBoer	Scott DeBoer
John Halbkat	Kari Hinker
Lyndi Hudson	Jolene Konechne
Rodney Mittelstedt	Linda Pietz
Amanda Reilly	Heather Rozell
Laura Willemsen	

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

9. **CELEBRATE SUCCESSES IN THE DISTRICT**

**Congratulations to:**



**Thank You to:**

- February 15 is School Resource Officer Day
- February 17 is Random Act of Kindness Day



- **February 17-21 is South Dakota School Board Recognition Week**
- **Dakotaland** for the donation of stocking hats for the district's elementary students
- **Wrestling & Gymnastics Teams for visiting Buchanan K-1 Center on Friendly Friday**
- **Huron Area Education FCU for the sweet treats given to the Elementary Buildings**

**10. REPORTS TO THE BOARD**

- a) **Classified Employee of the Month** – Presented by Kari Hinker  
**Rod Witte, Custodian, Washington 4-5 Center**, has been selected as **Classified Employee of the Month for February 2025**. Nomination comments are included in this packet. Congratulations Rod!
- b) **Good News Report, Special Services – Laura Beck & 5<sup>th</sup> gr Band Participants**
- c) **High School Student Report – Aurora Dreyer (12 gr) & Kirsten DeGeest (12 gr) / Educator's Rising**
- d) **LAN Report – Tim VanBerkum**
- e) **NSBA Advocacy – Garret Bischoff**
- f) **Business Manager's Report**
- g) **Superintendent's Report**

**11. OLD BUSINESS**

- a)

**12. NEW BUSINESS**

- a) **Junior Kindergarten Proposal – Heather DeBoer**  
Strategic Plan Initiative #4) Growth and Development Planning
- b) **Section L: Educational Agency Relations - introduction**  
Strategic Plan Initiative #4) Growth and Development Planning
  - 1. **Current Section L Policy**
  - 2. **LA – Educational Agency Relations Goals – New Policy**
    - LAA – Student Teachers – New Policy replacing LEA**
    - LEA – Student Teaching and Internships – Retire and replace with LAA**
    - LI – Relations with Education Accreditation Agencies – New Policy**

**13. EXECUTIVE SESSION**

- 1-25-2 Executive or closed meetings may be held for the sole purposes of:
- (4) Preparing for contract negotiations or negotiating with employees or employee representatives.

**14. ADJOURNMENT**

---

**[EXT] Marching Band Choreographer Position Resigning**

---

**From** Jamee Kattner <jameekattner@icloud.com>  
**Date** Mon 2/3/2025 7:40 PM  
**To** DeBoer, Scott <Scott.DeBoer@k12.sd.us>  
**Cc** Stueckrath, James <James.Stueckrath@k12.sd.us>

\*CAUTION\* This email originated from outside the K-12 email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

---

Hi Mr. Deboer,

I am emailing you to formally resign from the Huron High School Marching Band Choreographer position for the 25-26 academic year. I am so grateful to have been given the opportunity 3 years ago to work with the best students and an amazing music educator, Mr. Stueckrath.

Best wishes,  
Jamee Kattner

Elizabeth Raml  
Huron, SD 57350

February 6<sup>th</sup>, 2025

Mr. DeBoer,

Please accept this as my letter of resignation from the position of sophomore volleyball coach for the Huron School District.

I would like to thank you for the opportunity to coach volleyball alongside wonderful coaches and athletes at the high school level. I have sincerely cherished my time as a volleyball coach and I am grateful for the growth it brought me.

However, at this time, with my first child on the way, I would like to focus on being present and available to my family. I hope to coach volleyball again in the future.

Sincerely,

*Elizabeth Raml*

Elizabeth Raml



## Employment Contract

HURON PUBLIC SCHOOLS #2-2

### EMPLOYMENT CONTRACT

Huron School District No. 2-2, Huron, South Dakota

01/29/2025

Devon Urban

**YOU ARE HEREBY OFFICIALLY NOTIFIED**, that you have been elected as a **Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of **\$60,748** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **08/11/2025** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board, and subject to your right to resign upon giving thirty (30) days notice thereof, in writing to said Board within 15 days of issuance of contract.

It is further contracted and agreed that your failure to complete the term of employment prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring May 15 through May 31 for the ensuing year, damages shall be assessed at \$250.00. For breaking a contract June 1 through June 10, damages shall be assessed at \$500.00, for breaking of a contract June 11 through June 20, \$750.00 and for breaking of a contract June 21 through June 30, \$1000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Employees who are not full-time employees of the district shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or appropriate

from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the employee and the Board of Education.

Hired 2025-2026 with 9 years of teaching experience. Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days prior to the start of the school year. During this time, the teacher will receive appropriate training in District programs and will have time to become adequately prepared for the new school year.

BS+15

Base Contract: \$60,748

\*\*\*CONTRACT MUST BE SIGNED AND RETURNED TO THE SUPERINTENDENT'S OFFICE BY 02/03/2025

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2

CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of contract days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

**Employee Signature**

*Devon Urban*

**Date**

01/29/2025 04:35 pm

**Chairman of School District Board Signature**

*Tim Van Berkum*

**Date**

01/30/2025 09:09 am

**Business Manager of School District Signature**

*Kelly Christopherson*

**Date**

01/30/2025 11:58 am

Audrey Kopfmann  
2610 Prairie Eagle Circle East  
Huron, SD 57350  
[audreyjune10@hotmail.com](mailto:audreyjune10@hotmail.com)  
317-964-1765  
February 6, 2025

**Mr. Scott DeBoer**  
Activities Director  
Huron School District #2-2  
150 5th Street SW  
Huron, SD 57350

**Subject:** Request for Leave of Absence for 2025 Volleyball Season

Mr. DeBoer

I hope this letter finds you well. I am writing to formally request a leave of absence from my position as the Junior Varsity Head Coach of the Huron High School Volleyball Program for the upcoming 2025 season due to the anticipated arrival of my baby right at the start of the season, August 7th.

As much as I would love to continue coaching this season, I want to ensure I can fully commit to my growing family during this important time. I deeply appreciate the support and opportunities I have had with the Huron School District and am committed to making this transition as smooth as possible. I am happy to assist in any way I can to help with preparations for the upcoming season, whether that be providing input on team planning, training materials, or anything else that might be needed of me.

I truly value my role within this program and look forward to the possibility of returning for the following season. Please let me know how I can assist in ensuring a seamless transition. Thank you for your understanding and support.

Sincerely,

***Audrey Kopfmann***





## SCHOOL DISTRICT

Linda J Pietz  
Director of Curriculum,  
Instruction & Assessment  
Linda.Pietz@k12.sd.us

### INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 1-29-25 Contact Person: Heather DeBoer

Group Applying: Buchanan

Name of Grant/Award: HYLC

Name of Funder: HYLC Contact Person: Heidi Holforty

Amount to be Requested: \$750 Funder's Submission Due Date: 2-14-25

Project Focus: T-shirts for Kindergarten registration Students

How awarded amount received? ☒ Full amount up front ☐ Reimbursement

Are any follow up reports required? ☐ Yes ☒ No If yes, when are they due? \_\_\_\_\_

Is any District funding, resource, or in-kind commitment required now or in the future? Yes ☐ No ☒

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

#### Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- A copy of the completed grant application must be available upon request.
- The person or group applying will need to submit the following documentation to the business offices:
  - If and when the grant is awarded, a copy of the award letter.
  - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Heather DeBoer 1-29-25  
Building/Department Administrator Date

Signature: Linda J Pietz 1-29-25  
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 1-29-25  
Kelly Christopherson, Business Manager Date

Presented to School Board: \_\_\_\_\_



## SCHOOL DISTRICT

Linda J Pietz  
Director of Curriculum,  
Instruction & Assessment  
Linda.Pietz@k12.sd.us

### INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 1/28/2025 Contact Person: Brandi Fitzgerald

Group Applying: HHS Educators Rising

Name of Grant/Award: HYLC

Name of Funder: HYLC Contact Person Heidi Holford

Amount to be Requested: 750<sup>00</sup> Funder's Submission Due Date: 2/14/2025

Project Focus: help fund state conference and competitors for future teachers

How awarded amount received? ☒ Full amount up front ☐ Reimbursement

Are any follow up reports required? ☐ Yes ☒ No If yes, when are they due? \_\_\_\_\_

Is any District funding, resource, or in-kind commitment required now or in the future? Yes ☐ No ☒

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

#### Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- A copy of the completed grant application must be available upon request.
- The person or group applying will need to submit the following documentation to the business offices:
  - If and when the grant is awarded, a copy of the award letter.
  - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Rodney Mittelstedt 1/29/25  
Building/Department Administrator Date

Signature: Linda J Pietz 1/29/25  
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 1-30-25  
Kelly Christopherson, Business Manager Date

Presented to School Board: \_\_\_\_\_





## SCHOOL DISTRICT

Linda J Pietz  
Director of Curriculum,  
Instruction & Assessment  
Linda.Pietz@k12.sd.us

### INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 02-05-2025 Contact Person: Amanda Reilly

Group Applying: School Nutrition

Name of Grant/Award: FY 2025 Equipment Assistance Grant

Name of Funder: SD Department of Education Contact Person: Janelle Peterson

Amount to be Requested: \$10,000 Funder's Submission Due Date: February 14, 2025

Project Focus: Equipment purchase for foodservice

How awarded amount received? ☐ Full amount up front ☒ Reimbursement

Are any follow up reports required? ☒ Yes ☐ No If yes, when are they due? Upon completion of the Grant

Is any District funding, resource, or in-kind commitment required now or in the future? Yes ☐ No ☒

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

#### Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- A copy of the completed grant application must be available upon request.
- The person or group applying will need to submit the following documentation to the business offices:
  - If and when the grant is awarded, a copy of the award letter.
  - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Amanda Reilly 2-5-2025  
Building/Department Administrator Date

Signature: Linda J Pietz 2-5-2025  
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 2-6-2025  
Kelly Christopherson, Business Manager Date

Presented to School Board: \_\_\_\_\_

## Classified Employee of the Month Nomination

Name	<u>Rod Witte</u>
Position	<u>Washington 4-5 Center</u>
Date	<u>February 2025</u>

What makes this employee deserving of the award for the Washington Classified Employee of the Month?

Washington 4-5 Center would like to recognize Rod Witte as our Classified Employee of the Month. Mr. Witte is committed to keeping the school clean, safe and functioning. He is also friendly and helpful to the staff, as well as the students. Mr. Witte is easy to approach, and takes care of things right away, sometimes as big as an emergency in the bathroom, or a trip to the roof of the building, or as small as getting more paper towels for a classroom. No matter the job, he makes it a priority and tackles it with a smile. Mr. Witte has been a great leader and role model for the new custodians, and has done a great job training them. He is a dedicated employee, and has given many years of service to Washington. Mr. Witte is one of the best, and we are fortunate to call him one of ours. Thank you Mr. Witte.



## FREQUENTLY ASKED QUESTIONS

**Q. Who will be teaching the program?**

A. Our Junior Kindergarten program will be taught by a teacher certified in early childhood/elementary education.

**Q. What is the schedule for the program?**

A. The program will follow the same schedule as the Huron School District and the Buchanan K-1 Center. (M-F; 8:15-3:10).

*\*A half day option may be available by request.*

**Q. Is my child eligible for this program?**

A. We will be accepting students who will be 5 years old on or before Sept. 1<sup>st</sup> with primary consideration to those whose birthdays are in May, June, July and August.

**Q. Where will my child be placed after a year in Junior Kindergarten?**

A. Children completing a year in Jr. Kindergarten will be placed in Kindergarten the following school year.

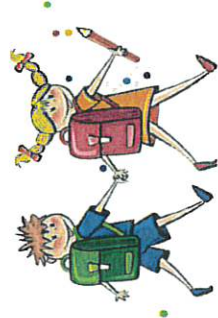


**SCHOOL DISTRICT**

## Junior Kindergarten Overview

Junior Kindergarten is a new option to the Huron School District for students who are age eligible for Kindergarten, but would benefit socially and academically from a less formal environment before entering kindergarten.

We strive to make the K-12 school experiences successful and enjoyable for each student and for some young children, another year of development is beneficial for future achievement.



## Huron School District 2-2 Junior Kindergarten

Dr. Heather DeBoer, Principal  
555 Mellette Ave. SW  
Huron, South Dakota 57350



Junior Kindergarten (JK) is not a replacement for regular kindergarten.

It is an opportunity for children to achieve mastery of basic developmental areas such as fine/large motor skills, social/emotional development, self-regulation, language development, cooperation and basic academic skills that are the foundation for early learning.

Our Junior Kindergarten program will focus on all stages of development through interactive play and incidental learning experiences with an emphasis on each individual child's needs.

Children will be engaged in center-based play to further develop concepts and skills through hands-on-learning experiences. The classroom environment will stimulate curiosity and a love of learning while encouraging cooperative play and collaboration with other children.

Our goal is to have all children become lifelong learners through a meaningful and enjoyable start within the school environment.

**“Childhood should be a journey, not a race.”**

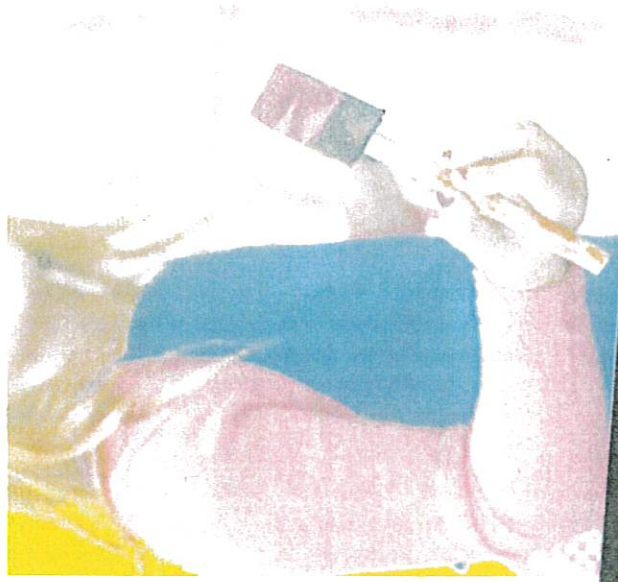
*-Author Unknown*

**Our mission is to provide the most meaningful and successful journey for each child.**

## **JUNIOR KINDERGARTEN CURRICULUM**

The Junior Kindergarten curriculum will use kindergarten standards as well as SD Early Learning Standards as our goals for learning.

- Use of thematic units to introduce academic concepts in reading, language arts, pre-math, listening, and oral expression.
- Development of social skills through interactive play.
- Development of fine and large motor skills through movement and engagement.
- Handwriting Without Tears (Kick Start Kindergarten version)



CURRENT  
SECTION L  
POLICY

## **STUDENT TEACHING AND INTERNSHIPS**

Only qualified members of the staff shall supervise student teachers. First-year teachers in the Huron system are generally not assigned student teachers. All assignments are made by the principal in cooperation with the college and/or university supervisor of student teachers. The school policy agreement with teacher training institutions shall serve as a guide.



PROPOSED  
SECTION L  
POLICIES



## Huron School District #2-2


### Policies and Regulations

#### Section L Educational Agency Relations

## SECTION L – Educational Agency Relations POLICY REVIEW 2025

### CHANGE LOG


1. LA – Educational Agency Relations Goals – New Policy
2. LAA – Student Teachers – New Policy replacing LEA
3. LEA – Student Teaching and Internships – Retire and replace with LAA
4. LI – Relations with Education Accreditation Agencies – New Policy

	<b>Huron School District #2-2</b>	Policy LA Education Agency Relations Goals
	Policies and Regulations	

### **Educational Agency Relations Goals**

The Board will cooperate to the fullest possible extent with other school districts and with other local, state, and regional agencies and organizations in the solution of educational problems of common concern. This cooperation will extend to such areas as research, exchange of information and data, coordination of curriculum, coordination of school calendars and activities, and construction of facilities that may be efficiently used on a cooperative basis, and any other activity where it may be advantageous to serve a broader area than one district.

In carrying out this policy, the Superintendent will include in his or her recommendations to the Board an evaluation of the desirability and feasibility of cooperation with other agencies in endeavors which could benefit the district.


	<b>Huron School District #2-2</b>	Policy LAA Student Teachers
	Policies and Regulations	

## Student Teachers

The Board endorses participation in undergraduate student teaching programs with colleges and universities for the purpose of training competent future teachers. The Superintendent is encouraged to cooperate with teacher preparatory institutions in placement of student teachers within the school system. In accepting and placing student teachers, the Superintendent shall consider local school needs including qualifications and interests of available cooperating teachers. Student teachers will be accepted on a limited basis and placed according to availability of competent cooperating teachers.

The Board authorizes the Superintendent to approve all prospective student teachers. A criminal background check will be completed.



	<b>Huron School District #2-2</b>	Policy LI Relations with Education Accreditation Agencies
	Policies and Regulations	

### **Relations with Education Accreditation Agencies**

The district's schools will meet the requirements and standards for both basic approval and accreditation by the State Department of Education. Accreditation is required in order for the district to be eligible to receive state aid to education funds.