

Mission: Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.

Vision: Respect – Pride – Excellence for All



AGENDA
BOARD OF EDUCATION – REGULAR MEETING
Instructional Planning Center/Huron Arena
December 11, 2023
5:30 p.m.



1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

December 23-31	Holiday Break – No School
January 1	Happy New Year 2024 – Holiday Break
January 2	Inservice
January 2	Holiday Break for Students
January 3	Classes Resume
January 8	Board of Education Meeting – 5:30 p.m. – IPC
January 10	Early Release
January 15	Martin Luther King Holiday – No School
January 22	Board of Education Meeting – 5:30 p.m. – IPC
6. **Community Input on Items Not on the Agenda**
 - See Policy BFB – **Public Participation at Board Meetings** – for more information
7. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
 - a)
8. **CONSENT AGENDA**

The superintendent recommends approval of the following:

 - a) **Approval and/or Corrections of Minutes of Previous Meetings**
 - b) **Approval and/or Corrections of the Financial Report**
 - c) **Consideration and Approval of the Bills**
 - d) **New Hires to the District**

Classified personnel and substitute teachers must be approved in order to be covered by our workmen's compensation plan.

 - 1) Brent Brenner/School Nutrition Delivery Driver - \$20.80 per hour
 - 2) Merry Thelen/Para Educator, Riverside Colony - \$21.65 per hour
 - e) **Resignations for Board Approval**
 - 1) Brent Brenner/.5 Custodian, Washington/2 years
 - 2) Excell Daguinotan/SPED Teacher, Washington/4 years (end of school year)
 - 3) Sophie Beers/2nd gr Teacher, Madison/4 years (end of school year)
 - 4) Reedy Berg/Event Custodian/4 years (end of school year)
 - f) **Contracts for Board Approval**
 - 1)
 - g) **Request Permission to Operate the Summer Nutrition Program**
 - h) **Request Permission to let Bids for Milk/Dairy Products**

- i) **Intent to Apply for Grant Funding**

Group Applying	School Nutrition
Contact Person	Amanda Reilly
Name of Award	USDA Fresh Fruit and Vegetable Program
Name of Funder	Child and Adult Nutrition/USDA
Amount to be Requested	No Set Amount
Project Focus	Allowing students to try more fresh fruits and fresh vegetables
- j) **Intent to Apply for Grant Funding**

Group Applying	School Nutrition
Contact Person	Amanda Reilly
Name of Award	Partnership for Local Agriculture and Nutrition Transformation in Schools "Plants" Grant
Name of Funder	USDA and CAF
Amount to be Requested	\$500,00 - \$600,000
Project Focus	Cooperative between HSD and local growers to Expand Farm to School

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

9. **CELEBRATE SUCCESSES IN THE DISTRICT**

Congratulations to:

- **Hamty Hein (12 gr)** was selected to the 2nd Team Class AA Volleyball Team by the SDHSVCA
- **The following students received Superior rankings at SDHSAA State Oral Interp Festival:** **Antony Sorto (12 gr)** in Reader's Theater, **Tessa Gogolin (12 gr)** in Reader's Theater and Humorous, **Cameron Cutshaw (12 gr)** in Reader's Theater and Serious, **Lily Halter (11 gr)** in Reader's Theater and Poetry, **Samantha Swanson (12 gr)** in Duet, **Mylie Byrd (10 gr)** in Duet, **Khunnaphat Muepae (10 gr)** in Non original oratory. **The team also earned a Team Excellence Award.**

Thank You to:

- **Modern Woodmen of America** for honoring **Nicole Horsely (1st gr teacher - Buchanan)** as a **Hometown Hero**. **Modern Woodmen** donated \$100 to **Buchanan** in honor of **Nicole**. **Congratulations Nicole!**
- **Gary Zell** for the donation of school supplies and oranges for the students at **Washington 4-5 Center**. **"We appreciate him for always thinking of us at Washington!"**

10. **REPORTS TO THE BOARD**

- a) **Classified Employee of the Month** – Presented by John Halbkat **Samuel Ramirez, Lead Grounds Technician, Buildings & Grounds**, has been selected as **Classified Employee of the Month for December 2023**. Nomination comments are included in this packet. **Congratulations Samuel!**
- b) **High School Report** – **Chloe Culver (12 gr)** **Huron Youth Leadership Council**
- c) **Good News Report** – **Washington 4-5 Center** - **Ester Meador & the 5th gr Orchestra Students**
- d) **Business Manager's Report**

e) **Superintendent's Report**

11. **OLD BUSINESS**

- a) **Policy ICA School Calendar – 2nd reading**
- b) **Motion to Adopt the Findings of Fact, Conclusions of Law and Decision in the Parent Complaint Matter and Authorize the Board Chair to Sign the Same**

12. **NEW BUSINESS**

- a)

13. **EXECUTIVE SESSION**

1-25-2 Executive or closed meetings may be held for the sole purposes of:

(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term "employee" does not include any independent contractor.

14. **ADJOURNMENT**

I Brent Brenner give my
resignation for my Custodian
position at Washington School.

12/4/2023

Brent Brenner

Received 12/4/23

John Hall
Director of B+G

Excell Daguinotan
546 Dakota Ave S
Huron, South Dakota, 57350
Daguinotanexcell@gmail.com
605-350-2374
December 4, 2023

Kari Hinker
School Principal
Washington 4-5 Center
Huron, South Dakota, 57350

Dear Mrs. Hinker,

I am writing to formally resign from my position as a special education teacher at Washington 4-5 Center, effective June 30, 2024. It has been a privilege to serve as a member of the faculty at Washington 4-5 Center for the past four years.


Regrettably, I must tender my resignation due to my visa limitation which requires my return to my home country. As you may be aware, my participation in an exchange program necessitates my compliance with a two-year rule requirement, which aligns with the conclusion of my current assignment. Additionally, the knowledge and experiences I have gained during my time at Washington 4-5 Center have equipped me to contribute significantly to the special education landscape in my home country. I am eager to share the best practices and insights I have acquired here to benefit students and educators in the Philippines.

I am immensely grateful for the opportunities for professional growth and the meaningful experiences I have had while working with the dedicated staff and exceptional students at Washington 4-5 Center. I have cherished the collaborative environment and the support of my colleagues, and I am proud of the progress and achievements of the students under my care.

I will work diligently to ensure a smooth transition and provide any necessary assistance in finding a suitable replacement for my position. I am committed to completing any outstanding tasks and preparing comprehensive handover documentation to facilitate the transition process.

I extend my deepest gratitude to the administration, faculty, and staff for their unwavering support and camaraderie during my tenure at Huron School District. I will carry the memories and experiences from this chapter of my career with me as I embark on the next phase of my professional journey.

Thank you for your understanding and consideration. I am appreciative of the opportunities for growth and development that Washington 4-5 Center has provided me, and I am confident that the skills and experiences gained here will continue to guide me in my future endeavors.

Sincerely,

Excell Daguinotan
Special Education Teacher
Washington 4-5 Center

December 6, 2023

Heather Rozell

150 5th St SW

Huron, SD 57350

To Mrs. Rozell,

Kindly accept this letter as my formal resignation as a second grade teacher at Madison 2-3 Center effective May 2024, after the final school day.

I have so enjoyed my last four years in Huron, SD. My students, coworkers, and the community will leave a lasting impact on me as I move on to new places. After many weekend trips to Brookings, I've decided to move to be closer to my fiancé. I hope to take all that I've learned and experienced here to a new classroom.

I do not doubt that Huron School District will continue to thrive. Thank you for giving me the opportunity to be a part of our school's success. I will be forever thankful that I got to start my teaching career at Madison.

Sincerely,

Sophie Beers

Sophie Beers

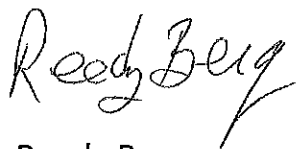
December 6, 2023

Dr. Steinhoff and Huron School Board,

I would like to inform you I am retiring from the Huron School District, effective June 1, 2023. I have enjoyed my years working for the Huron School District full-time and the past few years as a part-time employee.

Thank you for allowing me to be part of the Huron Tiger family and I wish the Huron Tigers nothing but the best.

Sincerely,

A handwritten signature in cursive script that reads "Reedy Berg". The signature is written in black ink and is positioned above the printed name.

Reedy Berg



Huron Public Schools
1045 18th Street SW
PO Box 949
Huron, South Dakota 57350-0949

Office: 605-353-6909

Email: Amanda.reilly@k12.sd.us

Amanda Reilly
School Nutrition Director
Concessions Director

To: Board of Education
Dr. Kraig Steinhoff
Mr. Kelly Christopherson

From: Amanda Reilly

Re: Summer Nutrition Program

Date: December 5, 2023

We request permission to operate Grab and Go meals for summer nutrition. Monday's will include 5 meals, and Thursday's will include 5 meals. This will be at the Middle School from May 28 through August 2 for a total of 47 days.

Lunch would be available to any child 1 to 18 years of age **FREE** of charge. Parents will need to fill out a registration form to pick up meals for their children. Supervision will be provided during serving time.

We request to pay the wages listed below.

Proposed Wages

MS Helpers/Mobile Servers & Supervisors	\$19.30
Summer Admin Assistant/Team Leaders	yearly salary

We are excited to offer this streamlined program this summer and hope it allows more children to participate without need to travel to the Middle School site.

Thank you for your support of both our summer nutrition programs.



**Huron Public Schools
1045 18th Street SW
PO Box 949
Huron, South Dakota 57350-0949**

Office: 605-353-6909

Email: Amanda.reilly@k12.sd.us

**Amanda Reilly
School Nutrition Director
Concessions Director**

To: Board of Education
Mr. Steinhoff
Mr. Christopherson

From: Amanda Reilly
Date: December 5, 2023
Re: Request permission to let bids for milk/dairy products

I respectfully request permission to let bids for milk/dairy products for the 2024-2025 school year.

Thank you for your consideration.



Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

SCHOOL DISTRICT

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 12-05-2023 Contact Person: Amanda Reilly

Group Applying: School Nutrition

Name of Grant/Award: USDA Fresh Fruit and Vegetable Program

Name of Funder: Child and Adult Nutrition/USDA Contact Person: Dianna Webb

Amount to be Requested: No Set Amount Funder's Submission Due Date: Spring 2024

Project Focus: Allowing students to try more fresh fruits and fresh vegetables

How awarded amount received? _____ Full amount up front _____x_____ Reimbursement

Are any follow up reports required? x Yes _____ No If yes, when are they due? Monthly claims due

Is any District funding, resource, or in-kind commitment required now or in the future? Yes x No _____

If yes, please list by dollar amount and/or in-kind service/support. Please be specific. No money involved just use of the facility.

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
 - o If and when the grant is awarded, a copy of the award letter.
 - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Amanda Reilly 12-5-2023
Building/Department Administrator Date

Signature: Linda J Pietz 12-5-2023
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 12-6-2023
Kelly Christopherson, Business Manager Date

Presented to School Board: _____



SCHOOL DISTRICT

Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 12-05-2023

Contact Person: Amanda Reilly

Group Applying: School Nutrition

Name of Grant/Award: Partnership for Local Agriculture and Nutrition Transformation in Schools "Plants" Grant

Name of Funder: USDA and CAF

Amount to be Requested: \$500,000-\$600,000

Funder's Submission Due Date: January 22, 2024

Project Focus: Cooperative between HSD and local growers to expand Farm to School

How awarded amount received? _____ Full amount up front _____x_____ Reimbursement

Are any follow up reports required? x Yes _____ No If yes, when are they due? Upon completion of the Grant

Is any District funding, resource, or in-kind commitment required now or in the future? Yes _____ No x _____

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
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Signature: Amanda Reilly 12-5-2023
Building/Department Administrator Date

Signature: Linda J Pietz 12-5-2023
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 12-5-2023
Kelly Christopherson, Business Manager Date

Presented to School Board: _____



Touching lives. Securing futures.®

Modern Woodmen of America
1701 1st Avenue
Rock Island, IL 61201
Phone: 1-800-447-9811
www.modernwoodmen.org

November 20, 2023

BUCHANON ELEMENTARY
555 MELLETTE AVE SW
HURON SD 57350

Dear Sir or Madam:

Each year, local Modern Woodmen of America members recognize the work of unsung heroes in their communities. These individuals and organizations are dedicated to serving and caring for others in need. Recently, members in your area honored Nichole Horsely.

In addition to the award recognition, the Hometown Hero chooses an individual or organization to receive a donation. Therefore, we're honored to send the enclosed donation in recognition of this local hero.

Sincerely,

Fraternal Service and Programs

Encl.



Classified Employee of the Month

Name	Samuel Ramirez
Position	Lead Grounds Technician
Date	December 11, 2023


Samuel Ramirez is a valued member of the Buildings and Grounds team. Like the entire team, he is responsible for many areas. His focus is on exterior grounds. Some of those tasks include mowing, weed control, sprinkler systems, exterior athletic grounds maintenance, field painting, and snow/ice removal. When furniture or other large items need to be transferred within the district, Samuel can be found leading the crew on those moves.

Samuel has an overall understanding of the scope of work within the department and works with outside vendors as needed. His experience in the district gives him an understanding of how things operate and function within the department and the district. No matter the task, I can count on Samuel to be professional and work the problem to resolution. Some tasks are not glamorous, but he never complains nor ignores them. He works to resolve the issue to the satisfaction of all parties.

Samuel is very good at his job and will pitch in where needed. There are times he assists with building maintenance duties, which shows his flexibility and his understanding of the team approach within Buildings and Grounds.

Samuel takes great pride in the appearance of the district and holds himself responsible to ensure the safety of the employees of our district, no matter what season we're enjoying.

Congratulations Samuel!

	Huron School District #2-2	Code: ICA – School Calendar
	Policies and Regulations	

School Calendar

Prior to establishing a school calendar for the coming year, **The school start date will be chosen by the school board each year.** The superintendent will convene a committee, which shall include administrators and representatives from the teacher's association. The committee may also include representatives from other employee groups and parents, and will be convened no later than March 15. After consideration of possible variations of the calendar, the committee will propose a calendar to be considered by the school board. The committee will forward calendar recommendations to the board regarding dates ~~for the starting and closing~~ **for the last day** of the school year, in-services, teacher checkout days, vacations, parent-teacher conferences, etc.

In the event that changes in the calendar may be necessary (e.g., days missed because of weather-related closings, etc.), the superintendent will consult with committee members to determine how the days will be made up.

The standard school year will consist of 180.5 contract days. For the purpose of per diem salary computations, the school calendar will include days school is in session, total teacher workshop days, plus days on extended contract (if applicable).

Final authority regarding the calendar, including make-up days, rests with the school board.