

Mission: Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.

Vision: Respect – Pride – Excellence for All



AGENDA
BOARD OF EDUCATION – SPECIAL MEETING
Instructional Planning Center/Huron Arena
Monday, March 27, 2023
5:30 p.m.



1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

April 5	Early Release
April 7	No School – Holiday Break
April 10	No School - Vacation
April 11	School Board Election – Voting will be at the Huron Event Center
April 11	Board of Education Meeting – 5:30pm – IPC
April 24	Board of Education Meeting – 5:30pm – IPC
May 3	Early Release
May 8	Board of Education Meeting - 5:30pm – IPC
May 17	Baccalaureate – 8:00pm – Huron Arena
May 21	Graduation – 2:00pm – Huron Arena
May 22	Board of Education Meeting – 5:30pm – IPC
6. **Community Input on Items Not on the Agenda**
 - See Policy BFB – **Public Participation at Board Meetings** – for more information
7. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
 - a)
8. **CONSENT AGENDA**

The superintendent recommends approval of the following:

 - a) **Consideration and Approval of the Bills**
 - b) **Approval of New Hires to the District**

Classified personnel and substitute teachers must be approved in order to be covered by our workmen's compensation plan.

 - 1) Jodi Hegg/Concessions/Food Service/\$13.79 per hour
 - 2) Samantha Zell/Assistant Coach Volleyball (2023 Season Only) - \$5,056 per year
 - 3) Danielle Meyer/Substitute Teacher - \$160 per day/Substitute Para-Educator - \$19.16 per hour
 - 4) Morgan Hughes/Food Service-HS Lunch Prep/Cook/\$18.56 per hour
 - 5) Almitra (Amy) O'Day/ Substitute Teacher - \$160 per day/Substitute Para-Educator - \$19.16 per hour
 - 6) Kler Hae/transferring from 2/3rd Assistant Boys Varsity SCR Coach to Assistant Boys Varsity SCR Coach/\$3792 per year

- c) **Resignations for Board Approval**
 - 1)
- d) **Contracts for Board Approval**
 - 1) Jamie Holforty/FACS Teacher-Middle School/\$50,740 per year
- e) **Leave of Absence Request**
 - 1) Sher Khin/Food Service, Satellite - Buchanan
- f) **Classified Request to be Recognized for Negotiation Purposes:**
 - Maintenance, Grounds & Custodial Personnel – Dean Hirsch Korn, Chad Beck
 - Food Service Personnel – Vicky Davis, Drew Palmquist
 - Full-Time Personnel – Ashley Neuharth, Tiffany Nelson
 - Related Services Therapy Assistants – Quinn Reilly, Chantelle Kremer, Nakita Hoffman
 - Para Educators
 - Building Secretaries – Angie Boetel
 - Instructional Aides – Ann McLaury, Peg Harkness, MaKiah Schweigert, Madison Vaudrin
 - Library Aides – Dayna Winter, Joyce Maras
- g) **Request Permission to Appoint the Following Individuals to Serve as Election Workers for the Upcoming City/School Combined Election of Tuesday, April 11, 2023: Mary Fuchs, June Wipf, Juanita Johnson, Joy Petersen, Janelle Bischoff, Carol Davis, Ardelia Reno, Peggy Bockorny, Larry Bockorny, Carol Tschetter**

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.

9. **CELEBRATE SUCCESSES IN THE DISTRICT**

Congratulations to:

- **Jake Holforty (12 gr)** for receiving his 4 year **All State Band Member Award**
- the following students were selected to the **SD All State Band: Jake Holforty (12 gr), Noah Beck (12 gr), Gracee Thompson (12 gr), Angel Olivo Porcayo (12 gr), Kelsey Schuchhardt (11 gr), Joy Trautman (11 gr)**
- **Jim Noyes (BBB JV Coach)** for receiving the **2023 John Wooden Legacy Award**. This award is presented by the National High School Basketball Coaches Association & the John Wooden family

Thank You to:

- **April 3-7 is National Assistant Principals Week**
- **April 4 is School Librarian Day**
- **April 5 is Paraprofessional Appreciation Day**

10. **REPORTS TO THE BOARD:**

- a) **Classified Employee of the Month** – Presented by Kathie Bostrom **Willie Williams, Bus Driver, Transportation**, has been selected as Classified Employee of the Month for May 2023. Nomination comments are included in this packet. Congratulations Willie!
- b) **Good News Report** – Madison 2-3 Center: teachers Angel Clark, Kelby Johnson & students will share information on TAP service projects
- c) **Superintendent's Report**

11. **OLD BUSINESS**

- a) **Certified Staff Recruitment Incentive** – 2nd Reading
- b) **Policy BE – Organization of the Board of Education** – 1st Reading

12. **NEW BUSINESS**

- a) **Memorandum of Understanding between Huron School District #2-2 and Cooperating School District**
- b) **Bid from Parkway Construction, Tea, SD for the resurfacing of the running track at Tiger Stadium. The bid is \$328,000.**
- c) **Bid from Rounds Construction, Brookings, SD for the construction of four additional tennis courts. Included in the bid is relocation of water main. Total bid is \$1,484,921.**
- d) **Bid from Allied Plumbing & Heating, Inc, Pierre, SD for air conditioning the Huron Arena. The bid is \$1,720,000 & exceeds the cost estimate by more than 90%.**

13. **EXECUTIVE SESSION**

1-25-2 Executive or closed meetings may be held for the sole purposes of:

(4) Preparing for contract negotiations or negotiating with employees or employee representatives.

14. **ADJOURNMENT**

<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>
Checking	1		
Checking	1	Fund: 10 GENERAL FUND	
AEROSTAY HOTEL		ROOMS	75.00
BECK ACE HARDWARE		SUPPLIES	99.80
BRAINPOP LLC		COMPUTER LICENSING	2,155.00
CAPITAL ONE		SUPPLIES	2.36
CDW GOVERNMENT, INC.		SUPPLIES	221.76
COBORN'S INC		SUPPLIES	51.88
COLE PAPERS, INC.		SUPPLIES	7,200.88
CREATIVE PRINTING COMPANY		SUPPLIES	1,153.68
ELO PROF., LLC		PROF SVC	11,000.00
ETERNAL SECURITY PRODUCTS		EQUIPMENT	3,507.58
FARMERS CASHWAY		SUPPLIES	123.99
FREEMAN, JR., RODNEY		LEGAL SERVICES	1,100.00
GODFATHER'S PIZZA		SUPPLIES	42.49
GRAINGER		SUPPLIES	168.30
GRAYSON AUTO PARTS		SUPPLIES	113.84
HARLOW'S BUS SALES, INC.		VEHICLES	77.46
HILLYARD/SIOUX FALLS		SUPPLIES	12,186.48
HOLIDAY INN EXPRESS		TRAVEL	1,078.00
HURON AREA CENTER FOR INDEPENDENCE, INC.		PROF SVC	277.40
HURON REGIONAL MEDICAL CENTER		PROF SVC	840.00
ID WHOLESALER		SUPPLIES	251.00
INNOVATIVE OFFICE SOLUTION		SUPPLIES	236.43
INSTRUMENTALIST AWARDS LLC		SUPPLIES	158.00
J.W. PEPPER & SON, INC.		SUPPLIES	223.99
JOHNSON CONTROLS		REPAIRS	1,271.08
KASPERSONS, INC.		SUPPLIES	695.75
LAKESHORE LEARNING MATERIALS		SUPPLIES	52.48
MATHESON TRI-GAS INC		SUPPLIES	148.60
MEDCO SUPPLY CO		SUPPLIES	15.36
MG OIL COMPANY		SUPPLIES	17,400.02
MIDCONTINENT COMMUNICATIONS		COMMUNICATIONS	1,178.63
MUNCIE NOVELTY COMPANY, INC.		SUPPLIES	499.84
NAPA CENTRAL		SUPPLIES	159.56
NORTHWEST PIPE FITTINGS, INC.		SUPPLIES	303.83
NORTHWESTERN ENERGY		UTILITIES	3,145.72
OFFICE PEEPS		SUPPLIES	540.15
OTC BRANDS INC.		SUPPLIES	1,324.67
POPPLERS MUSIC INC.		SUPPLIES	403.96
QUADIENT FINANCE USA, INC.		POSTAGE	1,390.00
QUALITY INN		TRAVEL	792.16
RAINBOW FLOWER SHOP		SUPPLIES	96.00
RUNNINGS		SUPPLIES	258.98
SCHOOL MATE		SUPPLIES	741.00
SCHOOL SPECIALTY LLC		SUPPLIES	1,664.64
SHERWIN WILLIAMS		SUPPLIES	83.60

<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>	
STAPLES		SUPPLIES	1,722.34	
STARFALL EDUCATION		SUPPLIES	355.00	
TEACHER DIRECT		SUPPLIES	304.64	
WOODS, FULLER, SHULTZ & SMITH P.C. PROF SVC			1,019.60	
		Fund Total:		77,912.93
Checking	1	Fund: 21 CAPITAL OUTLAY FUND		
ABDO PUBLISHING CO		BOOKS	198.50	
APPLE, INC.		SUPPLIES	44,758.00	
BARNES & NOBLE		SUPPLIES	154.79	
FOLLETT CONTENT SOLUTIONS LLC		SUPPLIES	318.64	
HILLYARD/SIOUX FALLS		SUPPLIES	1,517.29	
NAPA CENTRAL		SUPPLIES	130.37	
PENWORTHY COMPANY		SUPPLIES	170.70	
PROJECT LEAD THE WAY INC.		SUPPLIES	15,729.75	
U.S. BANK ST. PAUL		PRIN & INTEREST	336,600.00	
ULINE		SUPPLIES	1,781.64	
		Fund Total:		401,359.68
Checking	1	Fund: 22 SPECIAL EDUCATION FUND		
LAMINATOR.COM INC.		SUPPLIES	244.46	
QUADIENT FINANCE USA, INC.		POSTAGE	610.00	
RIVERSIDE INSIGHTS		SUPPLIES	649.11	
SD FEDERAL PROPERTY		SUPPLIES	948.00	
STAPLES		SUPPLIES	24.90	
		Fund Total:		2,476.47
Checking	1	Fund: 32 BOND REDEMPTION FUND-ELEMENTARY		
U.S. BANK		PAYING AGENT FEE	600.00	
		Fund Total:		600.00
		Checking Account Total:		482,349.08
<u>Checking</u>	<u>4</u>			
Checking	4	Fund: 51 SCHOOL NUTRITION FUND		
FERNANDEZ FLORES, BELQUIS		REFUND	8.10	
MG OIL COMPANY		SUPPLIES	68.71	
		Fund Total:		76.81
		Checking Account Total:		76.81
<u>Checking</u>	<u>5</u>			
Checking	5	Fund: 53 ENTERPRISE FUND		
DOMINO'S PIZZA		FOOD	816.09	
		Fund Total:		816.09
		Checking Account Total:		816.09



Employment Contract

HURON PUBLIC SCHOOLS #2-2

EMPLOYMENT CONTRACT

Huron School District No. 2-2, Huron, South Dakota

03/23/2023

Jamie Holforty

YOU ARE HEREBY OFFICIALLY NOTIFIED, that you have been elected as a **FACS Teacher** in the Huron School District No. 2-2, whose address is City of Huron on the annual salary basis of **\$50,740** for the school term, or the remaining part thereof, of the designated number of teaching days, inclusive of days arranged for pre-school planning, beginning **08/07/2023** and subject to the calendar, or modifications of the same, as adopted by the Board of Education. The salary is to be paid the twentieth day of each of the twelve calendar months.

Your election is subject to the school laws of the State of South Dakota and to the salary schedule and contractual elements rules and regulations of the Board of Education of the Huron School District No. 2-2, which are hereby by reference, incorporated in and made a part of this contract as though set forth herein at length, subject to the right of said Board to terminate the contract for cause, to be determined upon by the Board, and subject to your right to resign upon giving thirty (30) days notice thereof, in writing to said Board within 15 days of issuance of contract.

It is further contracted and agreed that your failure to complete the term of employment prescribed herein for any cause, including but not limited to dismissal or resignation, constitutes a financial damage to the Huron School District No. 2-2 and that from the nature of the case it might be impractical or difficult to fix the actual damage. **THEREFORE**, it is understood and agreed that your failure to complete the term provided herein shall result in the following liquidated damages: failures occurring May 15 through May 31 for the ensuing year, damages shall be assessed at \$250.00. For breaking a contract June 1 through June 10, damages shall be assessed at \$500.00, for breaking of a contract June 11 through June 20, \$750.00 and for breaking of a contract June 21 through June 30, \$1000.00. For breaking a contract July 1 through July 31, damages shall be assessed at \$2,000.00 and breaking of contract August 1 and for the duration of the first semester, damages shall be assessed at \$3,000.00. Damages will be assessed at \$1,500.00 for breaking of a contract anytime during the 2nd semester. The Board reserves the right to request the Department of Education to suspend the employee's certification for one year in lieu of monetary damages in accordance with SDCL 13-42-9. Employees who are not full-time employees of the district shall be assessed damages at a percentage which matches their percent of employment.

It is further understood and agreed that resignations shall not become effective until approved by the Board of Education at the next meeting following receipt of said resignation. Further, it is hereby agreed that you will pay to the Huron School District No. 2-2, or the Huron School District No. 2-2 will withhold or

appropriate from any monies owed by them to you, and you hereby authorize such withholding or appropriation, the appropriate sum herein above set forth as liquidated damages due to your failure to complete said term.

This agreement becomes a binding contract when signed by the employee and the Board of Education.

Hired 2023-2024 w/BS and 0 years of teaching experience. Will be paid as a substitute until completion of CTE certification. Agreeing to this contract includes the following: Teachers new to the District are expected to work an additional 5 days beginning August 7. During this time, the teacher will receive appropriate training in District programs, and will have time to become adequately prepared for the new school year.

BS

Base Contract: \$50,740

***CONTRACT MUST BE SIGNED AND RETURNED TO THE SUPERINTENDENT'S OFFICE BY 03/30/2023

TO THE BOARD OF EDUCATION OF THE HURON SCHOOL DISTRICT NO. 2-2

CITY OF HURON, BEADLE COUNTY, SOUTH DAKOTA

I hereby accept the position mentioned in the foregoing contract of hiring in the Public Schools of Huron, South Dakota, at the salary and upon and under the terms and conditions of the above and foregoing contract and have carefully read said contract and am fully informed as to the contents. I agree to attend such pre-school planning days as are scheduled exclusive of the designated number of contract days. "I clearly understand that it is my responsibility to be fully certified with the State of South Dakota for the duration of this contract. I accept that my pay will cease on October 1, and my employment may be terminated or suspended without pay until such time that I meet the certification requirements of the job."

Employee Signature

Jamie Holford

Date

03/23/2023 11:14 am

Sher Khin

1880 Iowa SE Huron, SD 57350 # (779) 770-8514 Sher.Khin@k12.sd.us

To: Amanda Reilly or whom it may concern,

I am writing this letter to request that my position as Satellite for Buchanan School in the Huron School District be held while I am away for (1) month. (30-31 days) The purpose of my travel would be to assist my mother in returning to her homeland in Thailand, so that she can visit family. My mother speaks very limited English and I would act as her interpreter as she navigates the airlines.

I understand and accept that if this position is held for me, I will receive no pay or benefits during my time away. I have greatly appreciated the District and value my work in the Food Service Dept. and would love to continue my work upon my return.

Thank you for taking this into consideration.

Sincerely,

Sher Khin



March 10, 2023

Dear Board Members & Dr. Steinhoff:

On behalf of Maintenance, Grounds, & Custodial Personnel,
we are requesting to be recognized by the school board as a bargaining
unit for the 2023-2024 school year negotiations.

Sincerely,

Dean Hirschhorn

Chad Beck





School Nutrition Office
1045 18th St. SW
Huron, SD 57350
Phone: (605) 353-6909

March 1, 2023

Board of Education
Dr. Kraig Steinhoff

Dear Dr. Steinhoff,

The school nutrition department of the Huron Public Schools requests recognition as a bargaining unit for the 2023-24 school year.

Thank you,
Vicky Davis, Cashier/Administrative Assistant

A handwritten signature in black ink that reads 'Vicky Davis'. The signature is written in a cursive style and is positioned above the name 'Drew Palmquist'.

Drew Palmquist, Trainer Coordinator

A handwritten signature in blue ink that appears to read 'Drew Palmquist'. The signature is written in a stylized, cursive manner and is positioned above the text 'School Nutrition Office'.

School Nutrition Office



Ashley Neuharth

Payroll

150 5th St. SW

Huron, SD 57350

P: (605) 353-6995

F: (605) 353-6994

ashley.neuharth@k12.sd.us

March 6, 2023

Board of Education Members
Dr. Kraig Steinhoff
Huron School District
Huron, SD 57350

Dear Board Members and Dr. Steinhoff:

The full time Classified, Class I employees of the Huron School District request recognition as a bargaining unit for the 2023-2024 school year.

Thank you.

Sincerely,

Ashley Neuharth and Tiffany Nelson
Administrative Assistants



District Wide Related Services
705 Dakota Ave N
Huron, SD 57350
Phone: (605) 353- 6997

March 6, 2023

Board of Education
Dr. Kraig Steinhoff

Dear Dr. Steinhoff,

The related services therapy assistants of the Huron Public Schools requests recognition as a bargaining unit for the 2023-24 school year.

Thank you,
Quinn Reilly, COTA

Chantelle Kremer, RPTA

Nakita Hoffman, SLPA

Related Services, Therapy Department



March 6, 2023

To Whom It May Concern:

On behalf of the Class II Office Secretaries for the elementary schools/middle school, we are requesting to be recognized by the school board as a bargaining unit for the 2023-24 school year negotiations.

Sincerely,

Angie Boetel
Madison 2-3 Center



Date: 3/20/23

Dear Board Members & Dr. Steinhoff:

On behalf of GDBA-3(N) Support Staff Paras Class A
we are requesting to be recognized by the school board as a bargaining
unit for the 2023/24 school year negotiations.

Sincerely,

Ann McLaurx
Washington 4-5 Center



Date: March 14, 2023

Dear Board Members & Dr. Steinhoff:

On behalf of G DBA-3(N) Support Staff Class A1
we are requesting to be recognized by the school board as a bargaining
unit for the 2023/2024 school year negotiations.

Sincerely,

Joyce Maras
Dayna Willett

Memo

To: Mayor and City Commissioners
From: Paullyn Carey, Finance Director
Date: March 21, 2023
Re: Notice of Election Appointments

Please accept the following list of individuals to be appointed to serve as members of two (2) Election Boards for the upcoming Municipal election on Tuesday, April 11, 2023:

Mary Fuchs	Carol Davis
June Wipf	Ardelia Reno
Juanita Johnson	Peggy Bockorny
Joy Petersen	Larry Bockorny
Janelle Bischoff	Carol Tschetter

Election workers will be paid a total of \$250 for the election day and election school hours.

Classified Employee of the Month

Name	Wilber Williams "Willie"
Position	Bus Driver
Date	March 13, 2023


Willie has been with the Huron School District as a school bus driver since November of 2011. He started out as a substitute driver and then took on a route in August of 2013. Willie's route is one of our four routes that transports students that qualify for specialized transportation.

Willie genuinely loves and cherishes not just the students that he transports, but all of the students of the Huron School District. This makes him perfect for the specialized transportation route that he drives. Willie goes above and beyond his responsibilities as bus driver in order to try and better the skills and lives of any student that he comes in contact with and to keep everyone safe. Willie puts forth an effort to really get to know all of the students that he transports. He uses the conversations and relationships that he has with each of his students to arrange seating assignments to best suite each student. He is quite skilled at putting students together that bring out positive traits in one another and help one another grow in positive directions while on his bus.

Willie takes such joy in seeing advancement of his students. He shares beautiful stories of how he sees them grow. Such as the student that finally, after years, opened up and become engaged in conversations with other students and Willie. In the past they had been totally disconnected from the rest of the bus. There are so many other examples like this that Willie has come in to my office to share such positivity that there isn't enough room or time to cover all of them. When Willie shares these examples with me he literally glows with pride and joy for those students. His honest and loving spirit is contagious.

There isn't a time that he comes into my office with a concern or problem that he doesn't already have a possible solution for. He never complains and he ALWAYS has that big infectious smile on his face. If anyone needs help for their route Willie is, without hesitation, one of the first if not the first to respond. Willie is the best kind of teammate that a person could have!

It truly is an honor and a privilege to have the opportunity to work beside such an outstanding person. Thank you for all that you do for me, the transportation department, the school district and most of all, our students.



Kathie Bostrom
Director of Transportation



Huron School District Certified Staff Recruitment Incentive


The Why: Our District has encountered multiple years of unfilled certified positions. The lack of filling certified openings hurts the success of our students and adds an undue burden to our staff. We strive to recruit Huron High School (HHS) Students, HHS graduates, and Huron School District employees pursuing an education certification and desire to work, live, and thrive in Huron, South Dakota. This is not intended for administrative certifications.

The What: The Huron School District (HSD) seeks applicants that are Huron High School Students, HSD graduates pursuing certification in a K-12 education position, or are current HSD employees. The recruitment incentive provides a 0% forgivable loan of up to \$2,500 (dollar amount to be determined by the Board of Education) to defray the expenses of post-secondary education required to obtain a K-12 education certification in South Dakota **and** up to \$7,500 (dollar amount to be determined by the Board of Education) in student loan repayment.

The How: Interested applicants can apply for the recruitment incentive on the Huron School District Employment page [Click here to apply](#).

- Applications are accepted **at any time within 6 months from the date you will be available for employment** and will be reviewed by the administrative team, who will review the application, consider the current and future teaching needs, and determine if the applicant warrants an interview. Applicants recommended by the administrative team will be reviewed by the superintendent and approved by the board of education. Once approved, the successful applicant will receive a \$2,500 loan from the Huron School District.
- The School District will forgive the loan in exchange for five years of successful teaching in the Huron School District. The loan will be reduced by 20% per year until it is paid in full upon the fifth year. If the applicant leaves the District before the end of five years or is terminated, the loan must be paid back in full to the Huron School District within thirty days of the last date of employment with the HSD.
- The School District will provide student loan repayment for five years starting with the first month of employment as a teacher at HSD. The repayment will be up to \$125 per month for the first 35 months and a balloon payment of \$3,125 on the 36th month.
- To be considered for the recruitment incentive, you must meet all of the following:
 - Agree in writing to work in the Huron School District for five years after completing your South Dakota education certification.

- Agree, through a promissory note, that failure to abide by the employment requirement above will result in the 0% note to be paid back in full to the HSD within 30 days.
- Agree, through a promissory note, that failure to abide by the employment requirement above will result in the student loan repayment ceasing by HSD within 30 days.
- Be actively pursuing an education degree and certification in the area approved in the application process.
- Be a U.S. citizen or lawful permanent resident.
- Have a minimum cumulative 2.8 GPA on a 4.0 scale.
- To maintain the recruitment incentive while pursuing the education certification, you must:
 - Maintain a minimum cumulative 2.8 GPA on a 4.0 scale
 - Be enrolled in coursework pursuing a South Dakota certification in K-12 education.
 - Make satisfactory academic progress and maintain predicted timeline towards certification.
 - Agree, through a promissory note, that failure to abide by the incentive requirements above will result in the 0% note to be paid back in full to the HSD within 30 days.
- To maintain the recruitment incentive while employed, you must:
 - Agree, through a promissory note, that failure to abide by the employment requirement above will result in the 0% note to be paid back in full to the HSD within 30 days.
 - Agree, through a promissory note, that failure to abide by the employment requirement above will result in the student loan repayment ceasing by HSD within 30 days.

	Huron School District #2-2	Code: BE Organization of the Board of Education
	Policies and Regulations	

Organization of the Board of Education

Composition, Terms and Election of School Board Members

The school board shall consist of five (5) members. Each regularly elected member shall serve three (3) years. The annual election date will be the second Tuesday in April (general municipal election). Newly elected members shall take office at the annual organizational meeting which shall be held on the second Monday in July.

Vacancies

A vacancy on the Board shall be filled by the Board, by appointment, at any legal meeting thereof until such vacancy can be filled by election at the next annual election. All elections to fill vacancies shall be for the balance of the unexpired term.

Appointments

At the organizational meeting, the Board of Education shall appoint the following: 1) business manager, for a one-year appointment. 2) school district attorney, and 3) truant officer.

Student Representation

Three One high school students shall be elected annually, and they shall be encouraged to participate in all Board meetings for a one-year term from July 1 to June 30. Students-The student shall not attend executive sessions of the Board. The students will be a non-voting members. The high school principal will have the responsibility of formulating specific procedures for conducting student elections and shall coordinate with the superintendent to provide training to those the students elected to the Board. One student will be elected from grades 11 and 12. one student will be elected from grades 9 and 10, and one student will be elected at large. If a candidate is not elected from grades 11 and 12 the principal may take nominations from students in grade 10. Students will serve one-year terms and will be eligible to run for re-election.

Organizational Duties

At the organizational meeting, the Board of Education shall also:

- 1) select a president and a vice-president;
- 2) designate depositories of school funds;
- 3) authorize custodians for all accounts;
- 4) designate newspaper(s) for publishing legal minutes; and
- 5) take any other action deemed necessary.

January 18, 2023
Huron Community Campus
Music Collaboration Discussion

Updated for March 15th, 2023

1. What music staff are you needing?
2. Can we put our resources together and secure an instructor? Anticipated base 23-24: \$53K
3. Is HCC willing to rent us space?
4. How could we utilize technology for theory instruction?
5. We'd need to have a multiyear agreement from all schools
6. How much time are you wanting? Days/hours
7. Budget projection
 - a. Salary & benefits ~~\$70,000~~ 80,000
 - b. Equipment and supplies ~~15,000~~ 5,000
 - c. HCC rental 20,000
 - d. Teacher Mileage 80/day 7,500
 - e. Overhead 10,000
 - f. Total **\$122,500**
 - i. Cost per school if two schools join - \$61,250
 - ii. Cost per school if three schools join - \$40,834
 - iii. Cost per school if four schools join - \$30,625
 - iv. Cost per school if five schools join - \$24,500
 - g. If Huron School District has a need for 1/3 of the teacher's time.
 - i. Huron School District – ~~\$23,334~~ 26,667
 1. Cost per school if two schools join ~~\$49,583~~ 47,916
 2. Cost per school if three schools join ~~\$33,055~~ 31,944
 3. Cost per school if four schools join ~~\$24,792~~ 23,958
 4. Cost per school if five schools join ~~\$19,833~~ 19,167

Memorandum of Understanding

Between

Huron School District #2-2

And

Cooperating School District

This Memorandum of Understanding (MOU) is effective July 1st, 2023, and shall remain in effect for three (3) years. It may only be terminated or modified by mutual written agreement of the Parties or, unilaterally, by written notice to the other Party at least three hundred sixty-five (365) days in advance of the effective date of the termination or modification. It shall be automatically renewed unless one of the Parties gives the other Party notice of non-renewal at least three hundred sixty-five (365) days prior to the termination date of June 30, 2026

Purpose

The Huron School District #2-2 strongly believes in providing and continually improving music education for the youth of South Dakota.

This MOU is between the Cooperating School District and Huron School District #2-2. It is the intent of the Huron School District #2-2 to:

- Provide high caliber Band Education programming for participating high school students.
- Provide Band Education instruction including but not limited to a winter and spring concert.
- Utilize technology to enhance instruction, collaboration, and accessibility of the instructor.
- Provide transportation for the instructor to work with individual and small groups at their home school.

This MOU establishes the organization relationships, responsibilities, and activities between Huron School District and the Cooperating School District. It is intended to eliminate misunderstanding and to foster a closer working relationship between the entities signing this agreement.

Services and Procedures

- A. It shall be the responsibility of Huron School District #2-2 to:
 - a. Hire, train, and supervise the instructor.
 - b. Procure appropriate funding through direct charges.
 - c. Provide administrative and support services as necessary to insure the smooth operation of the music collaboration.
 - d. Secure a rental agreement with Huron Community Campus (HCC) to host the onsite music collaboration class sessions.

- e. Establish an academic calendar in collaboration with the cooperating schools.
- B. It shall be the responsibility of the Cooperating School District to:
- a. Provide access to student records as necessary and appropriate.
 - b. Approve and grant academic credit to students meeting established course requirements.
 - c. Make transportation arrangements for their students or obligate parents/students to transport students at their own cost.
 - d. Provide payment of tuition based annually.
 - e. Provide student instruments and equipment.

Budget Projection for 2023-2024

- | | |
|--------------------------------------|------------------|
| f. Salary & benefits | \$80,000 |
| g. Instructor equipment and supplies | 5,000 |
| h. HCC rental | 20,000 |
| i. Teacher Mileage 80/day | 7,500 |
| j. Overhead | <u>10,000</u> |
| k. Total | \$122,500 |
- i. Cost per school if two schools join - \$61,250
 - ii. Cost per school if three three schools join - \$40,834
 - iii. Cost per school if four schools join - \$30,625
 - iv. Cost per school if five schools join - \$24,500
 - l. If Huron School District has a need for 1/3 of the teacher's time.
 - i. Huron School District – \$26,667
 - 1. Cost per school if two schools join \$47,916
 - 2. Cost per school if three schools join \$31,944
 - 3. Cost per school if four schools join \$23,958
 - 4. Cost per school if five schools join \$19,167
 - m. The budget for 2024-2025 will increase at the same percentage as the State Aid increase from the South Dakota Department of Education for the 2024-2025 school year.
 - n. The budget for 2025-2026 will increase at the same percentage as the State Aid increase from the South Dakota Department of Education for the 2025-2026 school year.

Cooperating School District

Date

Huron School District #2-2

Date



Kelly Christopherson

Business Manager

150 5th St. SW

Huron, SD 57350

P: (605) 353-6995

F: (605) 353-6994

kelly.christopherson@k12.sd.us

Date: March 22, 2023

To: School Board Members
Dr. Kraig Steinhoff, Superintendent

From: Kelly Christopherson 

RE: Construction Bids

We opened bids for Tiger Stadium running track resurfacing on March 21, 2023. One bid was received from Parkway Construction, Tea, SD. The bid is for \$328,000 and is within our expected budget of \$300,000-\$400,000. I recommend acceptance of this bid. The project will be funded with local funds expended through the 2023-2024 Capital Outlay budget.

We opened bids for construction of four additional tennis courts on March 21, 2023. Three bids were received. The low bidder is Rounds Construction, Brookings, SD. The bid is for \$1,412,838 and is within our expected budget of \$1,300,000-\$1,500,000. I recommend acceptance of this bid. I also recommend accepting the alternate bid for water main replacement. The existing water main runs under the existing tennis courts and has leaked in the past. We do not want a leak to develop under the tennis courts. The bid price for relocating the water main is \$72,083. The total cost of the project is \$1,484,921. The project will be funded with ESSER III funds expended through the 2023-2024 Capital Outlay budget.

We opened bids for Huron Arena air conditioning on March 21, 2023. One bid was received from Allied Plumbing & Heating, Inc., Pierre, SD. The bid is for \$1,720,000 and is not within our expected budget of \$700,000-\$900,000. I recommend rejecting this bid because it exceeds the expected cost estimate by more than 90%.

March 22, 2023

Kelly Christopherson
Huron School District #2-2
150 5th Street SW
Huron, SD 57350

Re: Huron High School – Tennis Court Improvements
Huron, South Dakota

Dear Mr. Christopherson:

We have completed our review of bids received for the referenced project. The total bid amounts are as follows:

Bidders	Bid Security	Addenda	Base Bid	Add Alternate #1	Base Bid plus Add Alternate #1
Rounds Construction Company, LLC	X	1,2	\$1,412,838.00	\$72,083.00	\$1,484,921.00
Parkway Construction	X	1,2	\$1,776,000.00	\$91,650.00	\$1,867,650.00
TLC Olson Construction, LLC	X	1,2	\$1,926,738.50	\$167,483.20	\$2,094,221.70

Our estimate for the project was \$1,500,000. We attribute the difference in price to fluctuating material costs and a competitive bid environment.

In regard to the low bidder, our office has researched their past history on similar type projects. No record of suspension or debarment was reported. We consider the bidder to be a responsible contractor.

Upon review, we find the bids to be in order. The School District is not bound or obligated to award the contract and may reject all bids at Its discretion. If the Board chooses to award the project, then we recommend awarding to the low bidder, Rounds Construction Company, LLC, in the amount specified above and execute the enclosed Notice of Award.

Our recommendation of award is contingent upon the availability of funds and approval required by appropriate funding agencies. Please notify our office how the Board chooses to proceed, and our office will prepare and deliver contracts appropriately. If there are questions, please contact our office at your earliest convenience.

Recommended Action Items

- **Motion to award contract to low bidder**
- **Execute Notice of Award and return to Stockwell's office**

Respectfully submitted,
STOCKWELL ENGINEERS, INC.



David Locke, PLA
Project Landscape Architect

March 22, 2023

Kelly Christopherson
Huron School District #2-2
150 5th Street SW
Huron, SD 57350

Re: Huron High School – Track Resurfacing
Huron, South Dakota

Dear Mr. Christopherson:

We have completed our review of bids received for the referenced project. The total bid amounts are as follows:

Bidders	Bid Security	Addenda	Total Gross Base Bid
Parkway Construction	X	1	\$328,000.00

Our estimate for the project was \$300,000. We attribute the difference in price to fluctuating material costs and a competitive bid environment.

In regard to the low bidder, our office has researched their past history on similar type projects. No record of suspension or debarment was reported. We consider the bidder to be a responsible contractor.

Upon review, we find the bids to be in order. The School District is not bound or obligated to award the contract and may reject all bids at its discretion. If the Board chooses to award the project, then we recommend awarding to the low bidder, Parkway Construction, in the amount specified above and execute the enclosed Notice of Award.

Our recommendation of award is contingent upon the availability of funds and approval required by appropriate funding agencies. Please notify our office how the Board chooses to proceed, and our office will prepare and deliver contracts appropriately. If there are questions, please contact our office at your earliest convenience.

Recommended Action Items

- **Motion to award contract to low bidder**
- **Execute Notice of Award and return to Stockwell's office**

Respectfully submitted,

STOCKWELL ENGINEERS, INC.



David Locke, PLA
Project Landscape Architect

Huron School District 2-2
Tiger Stadium Track Resurfacing
Bid Recap
March 21, 2023 at 2:00 p.m.

Bidder	Bond/ Check	Addendum #1	Base Price	Notes
Parkway Construction	Yes	Yes	328,000	

Huron School District 2-2
Tennis Court Expansion
Bid Recap
March 21, 2023 at 2:00 p.m.

Bidder	Bond/ Check	Addendum #1	Addendum #2	Base Price	Water Line Alternate Price	Total Price	Notes
TLC Olson Construction	Yes	Yes	Yes	1,926,738.50	167,483.20	2,094,221.70	Completion date October 31, 2023
Parkway Construction	Yes	Yes	Yes	1,776,000.00	91,650.00	1,867,650.00	
Rounds Construction	Yes	Yes	Yes	1,412,838.00	72,083.00	1,484,921.00	

Huron School District 2-2
Huron Arena Air Conditioning
Bid Recap
March 21, 2023 at 2:00 p.m.

Bidder	Bond/ Check	Base Price	Addendum #1	Notes
Allied Plumbing & Heating, Inc.	Yes	1,720,000	Yes	