

Mission: Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.
Vision: Respect – Pride – Excellence for All



AGENDA
BOARD OF EDUCATION – REGULAR MEETING
Instructional Planning Center/Huron Arena
November 13, 2023
5:30 p.m.



1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

Nov 22, 23, 24	Holiday Break – No School
November 27	Board of Education Meeting – 5:30p.m. – IPC
December 6	Early Release
December 23-31	Holiday Break – No School
January 1	Happy New Year 2024 – Holiday Break
January 2	Inservice
January 2	Holiday Break for Students
January 3	Classes Resume
6. **Community Input on Items Not on the Agenda**
 - See Policy BFB – **Public Participation at Board Meetings** – for more information
7. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
 - a)
8. **CONSENT AGENDA**

The superintendent recommends approval of the following:

 - a) **Approval and/or Corrections of Minutes of Previous Meetings**
 - b) **Approval and/or Corrections of the Financial Report**
 - c) **Consideration and Approval of the Bills**
 - d) **New Hires to the District**

Classified personnel and substitute teachers must be approved in order to be covered by our workmen's compensation plan.

 - 1) Henry Morales/Transportation Route Driver - \$35.00 per hour
 - 2) Teresa Haatvedt/Volunteer - HOSA
 - 3) Philip Hudson/Substitute Teacher - \$160 per day/Substitute Para-Educator - \$20.69 per hour
 - 4) Jaxon Andru/Student Worker - \$14.70 per hour
 - 5) Hay Nay Tha/Student Worker - \$14.70 per hour
 - 6) Meagon Moser/ Volunteer – Destination Imagination
 - 7) Paw Muhah Sho/Volunteer – Destination Imagination
 - 8) Nikki Steilen/Transportation - Activity Bus & Fleet Vehicle Detailer, Building Custodian, Route Driver - \$51,215 per year
 - 9) Tasmah Busch/ Substitute Teacher - \$160 per day/Substitute Para-Educator - \$20.69 per hour

- 10) Jonathan Hart/SPED Para Educator, Middle School - \$21.27 per hour
- 11) Andrea Del Grosso/Volunteer – District
- 12) Sarah Dunn/Volunteer – Destination Imagination
- 13) Arin Winger/Volunteer – Destination Imagination
- 14) Haley Heffner/SPED Para Educator, Madison - \$20.89 per hour
- 15) Asia Bindert/Substitute Teacher - \$160 per day/Substitute
Para-Educator - \$20.69 per hour
- 16) Tayler Regnier/ Substitute Teacher - \$160 per day/Substitute
Para-Educator - \$20.69 per hour
- 17) Rosemary Hicks/ Substitute Food Service - \$20.04
- e) **Resignations for Board Approval**
 - 1) Henry Morales/Fleet Detailer, Custodian-Transportation – 7 years (November)
 - 2) Nikki Steilen/School Nutrition Delivery Driver – 4 years
 - 3) Debbie Henning/Para Educator, Buchanan – 38 years
 - 4) Peggy Podhradsky/Library Para, Buchanan – 33 years
 - 5) Resignation Amendment Cindi Williams/Administrative Assistant-
Buchanan – from December 22, 2023 to May 24, 2024
- f) **Contracts for Board Approval**
 - 1)
- g) **Request to Accept North Central Bus Sales Bid** for Three 71 Passenger Buses for \$122,938 each

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

9. **CELEBRATE SUCCESSES IN THE DISTRICT**

Congratulations to:

- **The following activities achieved a combined GPA average of 3.0 or higher and received the SDHSAA Academic Achievement Award:**
 - All State Chorus
 - All State Orchestra
 - Boys Cross Country
 - Competitive Cheer
 - Competitive Dance
 - Football
 - Football Cheerleaders
 - Girls Cross Country
 - Girls Soccer
 - Girls Tennis
 - Oral Interp
 - Volleyball
- **Megan Smith for receiving the “Friend of Dance” award from the South Dakota Dance Coaches Association.** Megan was recently presented this award at the State AA Cheer & Dance Competition in Sioux Falls
- **Aiden Zavesky (12 gr) received Academic All-State Honors** for Boys Golf
- **Conner Johnsen (12 gr) and CJ Gainey (12 gr) were named to the ESD AA Football All Conference Team**
- **Lisa (Para Educator - Buchanan) & Kent Schneider** on the birth of their granddaughter, Claire Mary, born October 30th

Thank You to:

- **the Buchanan PTO** for the delicious meat and cheese trays that were provided to us for both nights of conferences
- **Sherry Babcock** for her donation of 2 huge boxes of various craft supplies. We are grateful for people like Sherry who think of donating to the school district.
- **Educational Support Professionals Day**, November 15
- **Substitute Appreciation Day**, November 17

10. REPORTS TO THE BOARD

- a) **High School Report-Samantha Swanson (12 gr) reporting on Educators Rising**
- b) **Good News Report – Linda Pietz, Mike Radke – HS ACT State Report Card**
- c) **Business Manager's Report**
- d) **Facility Planning Report**
- e) **Superintendent's Report**

11. OLD BUSINESS

- a) **Policy GDBD-12 Class II, III, IV Absence for Personal Reasons – 2nd reading**

12. NEW BUSINESS

- a) **Amendment to the Professional Services Agreement with JLG Architects in the amount of \$26,400 for the HS Tennis Court Project**
- b) **Track Project Change Order #3 for \$11,250**
- c) **ASBSD Legislative Resolutions**
- d) **ASBSD Standing Positions**
- e) **Policy ICA School Calendar – introduction**

13. EXECUTIVE SESSION

1-25-2 Executive or closed meetings may be held for the sole purposes of:

- (1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term, employee, does not include any independent contractor.
- (4) Preparing for contract negotiations or negotiating with employees or employee representatives.

14. ADJOURNMENT

Halbkat, Darla

Subject: FW: Letter of resignation

From: Morales, Henry <Henry.Morales@k12.sd.us>

Sent: Wednesday, October 25, 2023 8:52 AM

To: Bostrom, Kathie <Kathie.Bostrom@k12.sd.us>

Subject: Letter of resignation

Dear Kathie:

I am writing this letter to inform you that I wish to resign my position as fleet detailer and janitor of the Huron school district bus barn. I wish to continue my duties as route #10 driver. If there is anything else that you need from me, just let me know. Thank you for your attention to this matter.

I, Nikki Steilen, am resigning
from Delivery Driver as of 11-03-23
from Food Service. Thank you for
having me as an employee and I
learned a lot. I really enjoyed
working with this team hope to
stay in touch and come have a
delicious lunch.

Sincerely,

Nikki Steilen

October 30, 2023

Peggy Heinz, Principal
Buchanan K-1 Center
PO Box 949
Huron, SD 57350

Dear Peggy:

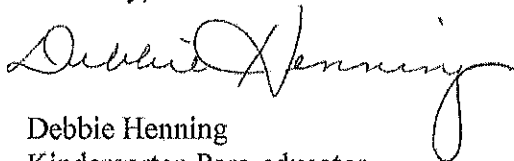
I write this letter with the utmost gratitude and appreciation as I would like to announce my retirement, effective on the last day of the 2023-2024 school year.

I am fortunate to have worked with so many wonderful colleagues over the years. Working in the Huron School District has truly been an honor and I am grateful for the many years I have experienced.

Although it will be hard leaving my co-workers and the students, I'm excited to spend more time with my family.

If there are any additional steps that I can take to ease this transition, please let me know.

Sincerely,

A handwritten signature in cursive script, reading "Debbie Henning". The signature is written in dark ink and is positioned above the printed name and title.

Debbie Henning
Kindergarten Para-educator
Buchanan K-1 Center

Peggy Podhradsky

Resignation Letter

Mrs. Peggy Heinz
Dr. Craig Steinhoff
Huron School Board

Date: October 30, 2023

Dear colleagues,

Kindly accept this letter as my formal resignation as Library Para at Buchanan K-1 Center. My last day is expected to be the final day of the 2023-2024 school year.

I am incredibly grateful for the opportunities that I have been given in this position. I would also like to thank you for being supportive of my time here and my future retirement.

Let me know how I can help in making the transition of responsibilities as seamless as possible for everyone involved.

Best wishes,


Peggy Podhradsky



Cindi Williams
Administrative Assistant
5th and Mellette SW
Huron, SD 57350
P: (605) 353-7875
F: (605) 353-7877
cindi.williams@k12.sd.us

11/7/2023

To whom it may concern,

I have been asked if I would consider amending my resignation letter, to extend my resignation date to the end of the 2023-2024 school year.

So, I am writing this letter to ask if it is possible to change my resignation date from December 22nd, 2023, to May 24th, 2024.

Thank you for your attention to this matter.

Sincerely,

Cindi Williams



SCHOOL DISTRICT
Business Office

Kelly Christopherson
Business Manager
150 5th St. SW
Huron, SD 57350
P: (605) 353-6995
F: (605) 353-6994
kelly.christopherson@k12.sd.us

Date: October 26, 2023

To: School Board Members
Dr. Kraig Steinhoff, Superintendent

From: Kelly Christopherson


RE: School Bus Bids

We opened bids for three new yellow school buses on October 26, 2023. Two bids were received and a bid tabulation is attached. The low bid for three 77 passenger buses seated for 71 passengers was submitted by North Central Bus Sales for \$122,938 each for a total of \$368,814. We plan to use ESSER III to pay for the buses.

I recommend accepting the bid from North Central Bus Sales. The bid received on these buses is about \$5,000 less per unit than last year.

Huron School District 2-2
 Three Diesel 77 Passenger School Buses Seated 71
 Bid Recap
 October 26, 2023 at 3:00 p.m.

Vendor	Bond/ Check	Bus	Base Price	Total Price	Meet's Specifications?
I-State Truck Center	Yes	2025 Freightliner	145,335.00	436,005.00	Yes
North Central Bus Sales	Yes	2025 Bluebird	122,938.00	368,814.00	Yes, except no LED headlights.
North Central Bus Sales	Yes	2025 Bluebird	127,592.00	382,776.00	No, propane powered.

	Huron School District #2-2	Code:
	Policies and Regulations	GDBD-12 Class II, III, IV Absence for Personal Reasons

ABSENCE FOR PERSONAL REASONS

Leave Without Pay for Class II, Class III, & Class IV

Class II – Professional and Instructional Staff

Employees may request leave without pay for leave situations not covered by existing policy. When the request is granted, a deduction of one (1) hours pay for each hour missed will be made. The employee must have used all of his/her short term leave days before half or full days of personal leave at pay deduct will be granted.

A maximum of 5 days or the employee's equivalent number of rostered hours of unpaid personal days will be allowed per school calendar year. The employee will be expected to resign their position if more than 5 days or the employee's equivalent number of rostered hours are used. Refusal to resign will result in termination being recommended to the school board.

Class II – Food Service, Transportation, and Buildings & Grounds

Employees may request leave without pay for leave situations not covered by existing policy. When the request is granted, a deduction of one (1) hours pay for each hour missed will be made. The employee must have used all of his/her short term leave days before half or full days of personal leave at pay deduct will be granted.

A maximum of 5 days or the employee's equivalent number of rostered hours of unpaid personal days will be allowed per school calendar year. The employee will be expected to resign their position if more than 5 days or the employee's equivalent number of rostered hours are used. Refusal to resign will result in termination being recommended to the school board.

The Directors of Food Service, Transportation, and Buildings & Grounds have the discretion to deviate from the rostered hours on a daily basis based on the fluctuating work loads in these departments. Employees will not be penalized if the Director sends them home early due to the lack of work. Directors exercising this discretion are responsible for tracking their employee's hours worked per week to insure the level of benefits being provided is not impacted.

Class III & IV

Employees may request leave without pay for leave situations not covered by existing policy. When the request is granted, a deduction of one (1) hours pay for each hour missed will be made.

Note

For leave without pay for immediate family illness, cross reference policy GDBD-2(N).

AIA® Document G802® – 2017

Amendment to the Professional Services Agreement

PROJECT: <i>(name and address)</i> 21392.01 – Huron School District – Tennis Courts	AGREEMENT INFORMATION: Date: September 23, 2022	AMENDMENT INFORMATION: Amendment Number: 001 Date: September 13, 2023
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OWNER: <i>(name and address)</i> Huron Public School District 150 5th St. SW Huron, SD 57350	ARCHITECT: <i>(name and address)</i> JLG Architects 232 S. Main Ave. Sioux Falls, SD 57104
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The Owner and Architect amend the Agreement as follows:

Work scope: Continued construction administration services and construction staking for the Huron High School Tennis Court project.

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment: \$26,400.00

Schedule Adjustment: Add three months to the construction schedule

SIGNATURES:

JLG Architects ARCHITECT <i>(Firm name)</i>	Huron Public School District OWNER <i>(Firm name)</i>
SIGNATURE	SIGNATURE
Catherine Dekkenga, AIA, Principal	Garret Bischoff, President
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
DATE	DATE

Huron School District Construction Change Order No. 3

Original Contract Amount:	\$ 328,000.00	Project Name:	Huron High School - Track Resurfacing
Net Change by Previous CCO's:	\$ 105,283.97	Contractor Name:	Parkway Construction
Increase/Decrease this CCO:	\$ (11,250.00)	SEI No.:	22298
Current Contract Amount:	\$ 422,033.97		

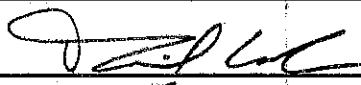
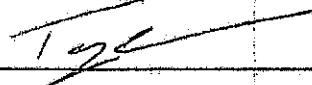
All CCO's must comply with South Dakota Codified Law 5-18B-19. To view the law in its entirety: <http://legis.state.sd.us/statutes/index.aspx>.


The following change in plans and/or specifications for the subject project is hereby made. Attach supporting documents as required.

Line Item(s) or RFP #	Description of Proposed Work	Justification	Cost
1	Liquidated Damages 9 Days @ (\$1,250.00)/Calendar Day	Project not substantially complete by contract completion date.	\$ (11,250.00)
2			
3			
4			
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18			
See Attachment for Quantities and/or Justifications: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			Net Increase/Decrease this Change Order: \$ (11,250.00)

Original Completion Date:	7/13/23	Net Time Change of Previous CCO's:	-	Time Change Due On This Change Order:	28 days	Revised Contract Completion Date:	8/10/23
Time Extension Justification:	Additional work requested due to unforeseen conditions and extra work approved in construction change order #1.						

The charges contained in this Construction Change Order are made in accordance with the provisions of the contract for subject project, and when accepted by the Contractor and upon approval by the Owner, shall become part of said contract.

	Date	Signature
Architect/Engineer Recommendation	10/31/2023	
Contractor Acceptance	10-31-23	
Owner Approval		

	Huron School District #2-2	Code: ICA – School Calendar
	Policies and Regulations	

School Calendar

Prior to establishing a school calendar for the coming year, **The school start date will be chosen by the school board each year.** The superintendent will convene a committee, which shall include administrators and representatives from the teacher's association. The committee may also include representatives from other employee groups and parents, and will be convened no later than March 15. After consideration of possible variations of the calendar, the committee will propose a calendar to be considered by the school board. The committee will forward calendar recommendations to the board regarding dates ~~for the starting and closing~~ **for the last day** of the school year, **graduation**, in-services, teacher checkout days, vacations, parent-teacher conferences, etc.

In the event that changes in the calendar may be necessary (e.g., days missed because of weather-related closings, etc.), the superintendent will consult with committee members to determine how the days will be made up.

The standard school year will consist of 180.5 contract days. For the purpose of per diem salary computations, the school calendar will include days school is in session, total teacher workshop days, plus days on extended contract (if applicable).

Final authority regarding the calendar, including make-up days, rests with the school board.