

Mission: Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.
Vision: Respect – Pride – Excellence for All



AGENDA
BOARD OF EDUCATION – SPECIAL MEETING
Instructional Planning Center/Huron Arena
January 27, 2025
5:30 p.m.



1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

January 31	Earliest Date to Begin Circulating or File Nomination Petitions for School Board Election
February 5	Early Release
February 10	Board of Education Meeting – 5:30pm – IPC
February 17	President's Day – No School
February 24	Board of Education Meeting – 5:30pm – IPC
February 28	5:00pm–Deadline for Filing Nominating Petitions for School Board Election
April 8	School Board Election
6. **Community Input on Items Not on the Agenda**
 - See Policy BFB – **Public Participation at Board Meetings** – for more information
7. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
 - a)
8. **CONSENT AGENDA**

The superintendent recommends approval of the following:

 - a) **Consideration and Approval of the Bills**
 - b) **New Hires to the District**

Classified personnel and substitute teachers must be approved in order to be covered by our workmen's compensation plan.

 - 1) Ashley Kesterson/Destination Imagination Volunteer
 - c) **Resignations for Board Approval**
 - 1) Zachary Kaderabek/Teacher, Middle School – 3 years (as of January 24, 2025)
 - d) **Contracts for Board Approval**
 - 1)
 - e) **Request Permission to let Bids for a Prime Vendor for Food** for the 2025-2026 school year
 - f) **E-Rate Contracts for the following: Riverside Technologies** for a network switch & access points as well as network licensing for the next five years

g) **Intent to Apply for Grant Funding**

Group Applying	HMS Art Club
Contact Person	Lyndi Hudson
Name of Award	HYLC
Name of Funder	United Way
Amount to be Requested	\$500
Project Focus	supplies for students to use in an extracurricular art club

h) **Intent to Apply for Grant Funding**

Group Applying	HHS Post Prom
Contact Person	Ranae Puterbaugh
Name of Award	HYLC-Student United Way Grant
Name of Funder	HYLC-Student United Way
Amount to be Requested	\$750
Project Focus	to provide a safe & drug-free event for youth after Prom

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

9. **CELEBRATE SUCCESSES IN THE DISTRICT**

Congratulations to:

- **Mara Pell (8 gr - Cellist), Lydia Beck (8 gr - Cellist), Taiyen Red Blanket (7 gr - Bassist) qualified for the SD Music Education Association MS All State Orchestra. The concert will be Saturday, February 22 at the Mitchell Performing Arts Center**

Thank You to:

- **February is Career and Technology Education Month**
- **February 3-7 is School Counselor Appreciation Week**
- **the Huron School Board** for visiting Buchanan K-1 Center on Friendly Friday
- **the HS teachers and students** for their hard work putting on a Winter Carnival for students at Madison 2-3 Center. Thank you to the **Administration at Washington 4-5 Center** for the use of their carnival games, and to the **Administration at Madison 2-3 Center** for donating carnival prizes. Thank you to **Ellwein Brothers** for donating bottled water for the Winter Carnival, and thank you to all in the schools and in the community who donated candy and prizes for the carnival
- **Nancy Tofflemire** for the donation of plastic lids for art supplies for the students at Buchanan K-1 Center
- **First Presbyterian Church** for their donation of school supplies to the elementary buildings
- **Heather Doll** for the donation of books for the library at Buchanan K-1 Center
- **the Junior Class SRB** for organizing a carnival for the students at Madison 2-3 Center as part of their community service project

10. **REPORTS TO THE BOARD**

- a) **a) Classified Employee of the Month – Presented by Heather Rozell Bobbi Sterrett, Lunchroom Helper at Madison 2-3 Center, has been selected as Classified Employee of the Month for January 2025. Nomination comments are included in this packet. Congratulations Bobbi!**

- b) **Good News Report, Special Services – Speech/Language Team**
- c) **Junior Kindergarten Proposal – Heather DeBoer**
- d) **LAN Report – Tim VanBerkum**
- e) **Superintendent's Report**
 - Action Research to Enhance Student Achievement

11. OLD BUSINESS

- a) **Policy JFABE Huron School District McKinney-Vento Dispute Resolution Process – 2nd reading**
Strategic Plan Initiative #5) Learning Environment
- b) **Policy JFABE-E McKinney-Vento Dispute Resolution Form – 2nd reading**
- c) **Calendar 2025-2026 – 2nd reading**
Strategic Plan Initiative #1) Student Achievement
- d) **Policy GCDB Criminal Background Checks – 2nd reading**
Strategic Plan Initiative #5) Learning Environment

12. NEW BUSINESS

- a) **Greater Huron Development Corporation CTE House Bid Proposal**
Strategic Plan Initiative #4) Growth and Development Planning

13. ADJOURNMENT

<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
Checking 1		
Checking 1 Fund: 10 GENERAL FUND		
ALC CHRISTIAN LEARNING CENTER PRESCHOOL	PROF SVC	125.00
AMAZON CAPITAL SERVICES	SUPPLIES	1,128.84
BECK ACE HARDWARE	SUPPLIES	91.83
CHESTER AREA SCHOOL	AMT DUE OTHERS	250.00
CHROMEBOOKPARTS.COM	COMPUTER EQUIPMENT	789.50
COBORN'S INC	SUPPLIES	206.96
COLE PAPERS, INC.	SUPPLIES	3,485.20
CORNERSTONES CAREER LEARNING	PROF SVC	800.00
CREATIVE PRINTING COMPANY	SUPPLIES	635.04
DECKER INC. SCHOOL FIX	SUPPLIES	47.85
DUANE'S CARPET OUTLET, INC.	SUPPLIES	296.74
ECLIPSE BALL INC	SUPPLIES	75.00
ETERNAL SECURITY PRODUCTS	EQUIPMENT	375.82
FARMERS CASHWAY	SUPPLIES	135.93
FREEMAN, JR., RODNEY	LEGAL SERVICES	1,100.00
GRAINGER	SUPPLIES	768.31
GRAYSON AUTO PARTS	SUPPLIES	22.30
HILLYARD/SIOUX FALLS	SUPPLIES	849.90
INNOVATIVE OFFICE SOLUTION	SUPPLIES	68.68
INTERSTATE ALL BATTERY CENTER	SUPPLIES	59.70
J.W. PEPPER & SON, INC.	SUPPLIES	54.98
LEIGHTRONIX INC	DUES/FEES	1,295.00
MARSHALL, DAWN	IN DISTRICT TRAVEL	34.98
MATHESON TRI-GAS INC	SUPPLIES	216.38
MIDCONTINENT COMMUNICATIONS	COMMUNICATIONS	1,369.97
MIDWEST SPORTS	SUPPLIES	767.85
MUSICIAN'S FRIEND, INC.	SUPPLIES	355.98
MUTH ELECTRIC, INC.	SUPPLIES	4,795.23
NORTHWEST PIPE FITTINGS, INC.	SUPPLIES	1,430.78
NORTHWESTERN ENERGY	UTILITIES	4,118.19
OFFICE EQUIPMENT SERVICE	SUPPLIES	298.00
OFFICE PEEPS	SUPPLIES	495.00
POPPLERS MUSIC INC.	SUPPLIES	165.71
PRORATE SERVICES	PROF SVC	896.83
RUNNINGS	SUPPLIES	485.94
SD HOSA	REG FEES	10.00
SEVEN SONS LLC		135.00
SHAR PRODUCTS COMPANY	SUPPLIES	247.30
STAPLES	SUPPLIES	946.27
US BANK VOYAGER FLEET SYSTEMS	SUPPLIES	582.80
VENTURE COMMUNICATIONS	LINE CHARGES	79.16
WARD'S SCIENCE	SUPPLIES	271.92
WEST MUSIC	SUPPLIES	47.94
WEST WAY TRAILERS	SUPPLIES	317.99
WW TIRE SERVICE INC	REPAIRS	171.92

<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>	
			Fund Total:	30,903.72
Checking	1	Fund: 21 CAPITAL OUTLAY FUND		
ACTIVE HEATING INC		PROF SVCS	32,000.00	
ARS, A TECTA AMERICA COMPANY, LLC		REPAIRS	11,701.14	
BOUND TO STAY BOUND		BOOKS	711.48	
CULINEX		SUPPLIES	5,599.99	
JLG ARCHITECTS		PROF SVC	8,376.79	
PERMA-BOUND		SUPPLIES	1,049.35	
SWEETWATER MUSIC		SUPPLIES	2,995.00	
			Fund Total:	62,433.75
Checking	1	Fund: 22 SPECIAL EDUCATION FUND		
AMAZON CAPITAL SERVICES		SUPPLIES	159.52	
AMERICAN PRINTING HOUSE FOR		SUPPLIES	1,125.00	
CORE EDUCATIONAL COOPERATIVE		PROF SVC	2,836.99	
DILLON, INDIRA		PROF SVC	668.16	
HURON AREA CENTER FOR INDEPENDENCE, INC.		PROF SVC	1,038.75	
NCS PEARSON, INC.		SUPPLIES	39.90	
Pawlowski Speech Therapy		PROF SRVCS	2,415.00	
PUBLIC CONSULTING GROUP, INC.		PROF SVC	2,188.49	
			Fund Total:	10,471.81
			Checking Account Total:	103,809.28

January 22, 2025

Huron School District 2-2

Zachary Kaderabek, Teacher

Dear Mr. Steinhoff,

I am writing to formally resign from my position as a teacher, effective January 24, 2025.

I want to express my sincere gratitude for all the support and opportunities you have provided me during my time at Huron School District. It has been a privilege to be a part of such a dedicated community, and I am deeply appreciative of the encouragement I've received to grow both personally and professionally.

At this time, I have ensured that there are no pending projects or duties that require attention before my departure. I wish the District continued success in the future.

Thank you once again for everything.

Sincerely,

Zachary Kaderabek

A handwritten signature in cursive script that reads "Zachary Kaderabek".



SCHOOL DISTRICT

Huron Public Schools

1045 18th Street SW

PO Box 949

Huron, South Dakota 57350-0949

Office: 605-353-6909

Email: Amanda.reilly@k12.sd.us

**Amanda Reilly
School Nutrition Director
Concessions Director**

To: Board of Education
Dr. Steinhoff
Mr. Christopherson

From: Amanda Reilly
Date: January 14, 2025
Re: Request permission to let bids for a Prime Vendor for food

I respectfully request permission to let bids for a prime vendor for food for the 2025-2026 school year.

Thank you for all your consideration.



Roger Ahlers
Director of Technology
150 5th St. SW
Huron, SD 57350
P: (605) 353-7800 x8842
roger.ahlers@k12.sd.us

Dr. Steinhoff,

I am seeking permission to award an E-Rate-eligible contract for new network equipment and the associated software licenses as described below:

1. Network Switch: 1 Meraki network switch
2. Wireless Access Points: 7 Meraki access points
3. Network software licensing for the above devices as well as a 5 year renewal of all currently installed Meraki network equipment.

The contract for all the above would be awarded to Riverside Technologies, Inc. from North Sioux City, SD.

In each case, we will be applying for E-Rate funding to cover most of the costs. In past years, 80% of the costs have been reimbursed to us for the services and hardware. These contracts are contingent on school board approval and go into effect on July 1, 2025 if E-rate funding is approved.

Thanks for your support in using this funding to improve our school district networks.

Roger Ahlers

Technology Director



Roger Ahlers
Director of Technology
150 5th St. SW
Huron, SD 57350
P: (605) 353-7800 x8842
roger.ahlers@k12.sd.us

Vendor Contract Letter For Planned E-Rate Category Two Purchase Funding Year 2025 (4/1/2025 – 9/30/2026)

January 17, 2025

Dan Pollema

Riverside Technologies, Inc.

North Sioux City, SD 57049

Dear Dan,

This letter will confirm our decision to purchase \$108,206 of Meraki switch, access points and licensing from your company during the next E-Rate funding year (04/01/2025 to 9/30/2026 for Category 2 components) as specified in the attached specifications and price quotations.

The procurement of these [product(s)/service(s)] will be dependent upon the following conditions

1. Final approval of next year's fiscal budget;
2. School Board Approval
3. Award of associated E-Rate funding
4. Nothing can be installed prior to April 1st 2025 but must be installed no later than September 30, 2026
5. No invoices can be sent to USAC/SLD before July 1, 2025 (SPI or BEAR)

One-Year voluntary extension option available to District, for contract to be extended to September 30, 2027.

Vendor Service Provider ID Number (SPIN): 143033191

To accept these terms and conditions, please sign below and return to us as a pdf file via email with a cc to Erin@eratecomplete.com.

We look forward to working with Riverside Technologies on this project.

Vendor Agreement

By: Kevin Heiss

Date: January 20, 2025

Sincerely,

Roger Ahlers, Technology Director

Huron School District

1/17/2025



Huron E-Rate 2025

Quote #DP125103 v1

Prepared For:

Huron School District 2-2

Roger Ahlers
Attn: Accounts Payable

HURON, South Dakota

P:
E: roger.ahlers@k12.sd.us

Contract:

Prepared by:

RTI

Dan Pollema
105 Gateway Dr.
PO Box 1547
North Sioux City, SD 57049

P: 866.804.4388
E: dpollema@riversidetechnologies.com

Date Issued:

12.18.2024

Expires:

01.17.2025

Meraki 5-year Subscription Licensing		Price	Qty	Ext. Price
LIC-MS-100-S-E	Meraki MS100 Small Essentials Subscription LIC and Support	\$111.00	5	\$555.00
LIC-MS-100-M-E	Meraki MS100 Medium Essentials Subscription LIC and Support	\$244.00	24	\$5,856.00
LIC-MS-100-L-E	Meraki MS100 Large Essentials Subscription LIC and Support	\$377.00	35	\$13,195.00
LIC-MS-300-L-E	Meraki MS300 Large Essentials Subscription LIC and Support	\$1,554.00	2	\$3,108.00
LIC-MR-E	Meraki MR Essentials Subscription LIC and Support	\$288.00	273	\$78,624.00
Licensing classified as Internal Connections & 100% Eligible				
			Subtotal:	\$101,338.00

Meraki MR46 AP's & MS130 48-port Switch		Price	Qty	Ext. Price
MR46-HW	Meraki MR46 Wi-Fi 6 Indoor AP	\$697.00	7	\$4,879.00
MS130-48P-HW	Meraki MS130-48P Cloud Managed 48GE 740W PoE Switch	\$1,989.00	1	\$1,989.00
100% Eligible				
			Subtotal:	\$6,868.00

RTI Services	Qty
RTI implementation services are not included, they may be quoted upon request.	

Quote Summary	Amount
Meraki 5-year Subscription Licensing	\$101,338.00
Meraki MR46 AP's & MS130 48-port Switch	\$6,868.00
Total:	\$108,206.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.



SCHOOL DISTRICT

Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 1/14/25 Contact Person: Lyndi Hudson

Group Applying: HMS ART CLUB

Name of Grant/Award: HYLC Grant

Name of Funder: United Way Contact Person: Jen Bragg

Amount to be Requested: \$500 Funder's Submission Due Date: 2/14/25

Project Focus: supplies for students to use in an extracurricular art club

How awarded amount received? ☒ Full amount up front ☐ Reimbursement

Are any follow up reports required? ☐ Yes ☒ No If yes, when are they due? _____

Is any District funding, resource, or in-kind commitment required now or in the future? Yes ☐ No ☒

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- A copy of the completed grant application must be available upon request.
- The person or group applying will need to submit the following documentation to the business offices:
 - If and when the grant is awarded, a copy of the award letter.
 - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Laura Williams
Building/Department Administrator

Jan 14, 2025
Date

Signature: Linda Pietz
Linda J Pietz, Director of Curriculum, Instruction & Assessment

1-14-2025
Date

Signature: Kelly Christopherson
Kelly Christopherson, Business Manager

1-14-2025
Date

Presented to School Board: _____



SCHOOL DISTRICT

Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 01/17/2025 Contact Person: Ranae Puterbaugh

Group Applying: Huron High School Post Prom

Name of Grant/Award: HYLC-Student United Way Grant

Name of Funder: HYLC - Student United Way Contact Person Jen Bragg

Amount to be Requested: \$750.00 Funder's Submission Due Date: 02/14/2025

Project Focus: To Provide a Safe and Drug-Free Event for Youth After Prom

How awarded amount received? X Full amount up front Reimbursement

Are any follow up reports required? Yes X No If yes, when are they due?

Is any District funding, resource, or in-kind commitment required now or in the future? Yes No X

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
 - o If and when the grant is awarded, a copy of the award letter.
 - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: Rodney Mittelstet 1/21/25
Building/Department Administrator Date

Signature: Linda J Pietz 1-21-25
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: Kelly Christopherson 1-22-2025
Kelly Christopherson, Business Manager Date

Presented to School Board:

Classified Employee of the Month

Name	Bobbi Sterrett
Position	Lunchroom Helper
Date	January 2025

The staff of the Madison 2-3 Center would like to recognize Bobbi Sterrett for the Classified Employee of the month. Bobbi is a lunchroom helper at Madison. She is a very hard worker and a team player. Below are some of the things Bobbi's co-workers wrote about her:

- Bobbi is always willing to go above and beyond what is expected of her.
- She always has a smile and is friendly to the kids and her co-workers.
- She is very dependable and isn't afraid to help out where she is needed.
- She shows concern and friendliness towards the students.
- She is efficient and dedicated.
- She always keeps our lunch tables clean and warms up the home packed lunches for the kids.
- Bobbi is always a friendly face for both the kids and the adults.
- Our lunchroom wouldn't run near as well without Bobbi helping the kids warm up home lunches, helping kids dump their trays, and helping wipe tables for the next group. Bobbi's hard work should not go unnoticed!
- Bobbi has such a positive attitude towards others and her job.
- Bobbi is like a sweet grandma to the kids in the lunchroom.
- She genuinely cares about the kids.
- Our lunchroom at Madison would not go near as smoothly without Bobbi's dependable help and dedication.
- She is the BEST!

We all enjoy Bobbi and we are extremely grateful to have her with us at the Madison 2-3 Center! We appreciate everything she does for the students at Madison School!

"Thank you" Bobbi!

Madison 2-3 Center Staff



Utilizing Action Research to enhance student achievement at Huron School District.

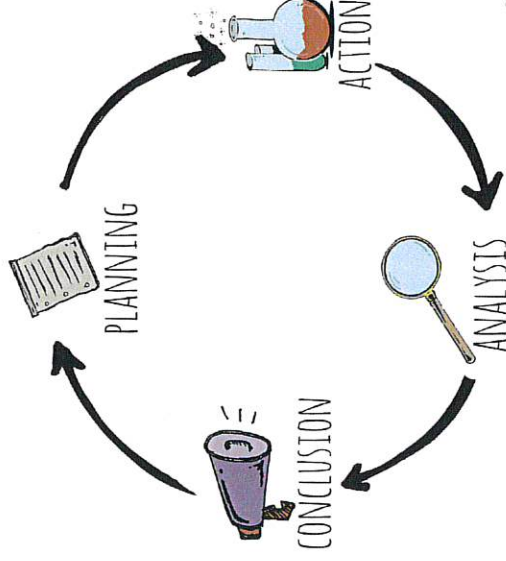
Dr. Craig Steinhoff
Superintendent



What is Action Research ?

+

ACTION RESEARCH CYCLE
VISUAL BY JOHN SPENCER



SPENCERAUTHOR.COM

Planning – Spring/Summer 2025

- Collect and review peer-reviewed journal articles regarding schools' success in improving student achievement
- What does our current student achievement data tell us
- Consideration of data points to measure, track, and provide reports
 - o SD DOE Report Card
 - Graduation Rates – On-time & Completion
 - ACT Scores
 - Attendance
 - Student Performance & Progress
 - College & Career Readiness
 - EL (ESL) Data
 - o Portrait of a Graduate Documentation



Action – Fall 2025

- Analyze the student achievement data: test scores, attendance rates, graduation rates, percentages of students meeting growth targets
- Analyze ESL Data
- Socioeconomic Data – examine correlations between free/reduced lunch status and achievement
- Attendance
- Teacher Quality and Support: evaluation of teacher credentials, turnover rates, professional development
- Conduct surveys to seek answers to two questions
 - What barriers are inhibiting students from graduating at HSD
 - What can HSD do to help with the barriers inhibiting students from graduating at HSD



Analysis – Spring 2026


- Analyze and Review the data collected and reviewed
- Search for correlations and themes in the data
- Determine the top suggestions for removing the barriers of students graduating from HSD



Conclusion – Spring/Summer 2026

- Utilize the results from analysis to draft goals, action steps, and data points to monitor and report progress
- Incorporate the goals and action steps into the Strategic Plan



	Huron School District #2-2	Code: JFABE McKinney - Vento Resolution Policy
	Policies and Regulations	

Huron School District McKinney-Vento Dispute Resolution Process

To file a formal dispute under the McKinney-Vento Homeless Assistance Act, please fill out this form completely and submit it by hand-delivery, e-mail, or U.S. Mail to the principal or the LEA's liaison for homeless students, *Jolene Konechne*. District policy typically requires dispute forms to be filed within fifteen (15) business days of receiving the written explanation of the LEAs decision. However, because the McKinney-Vento dispute process should be expedited whenever possible, it is recommended that you submit the form as soon as possible after receiving the written explanation of the LEAs decision.

If a dispute arises over school selection or enrollment in a school, the child shall be immediately admitted to the school in which enrollment is sought, pending resolution of the dispute. The student will remain attending the school where enrollment is sought during the entire dispute resolution process.

If you need assistance filling out this form or if you have other questions, please contact the liaison for homeless students Jolene Konechne; Jolene.konechne@k12.sd.us or 605-353-8660.

Initiation of Dispute Resolution

The parent, guardian, or unaccompanied youth shall be informed of their right to appeal the decision made by the LEA. At a minimum, the LEA must provide the following information:

- written contact information for the LEA's homeless liaison and state coordinator;
- written notice of the right to enroll immediately in the school of choice pending resolution of the dispute;
- a simple, written form that parents, guardians, or unaccompanied youth can complete and turn in to the school or LEA's homeless liaison to initiate the dispute process;
- a copy of the completed form for the parent, guardian, or unaccompanied youth for their records at the time it is submitted; and
- written, step-by-step instructions on how to appeal the LEA's decision regarding eligibility, enrollment, or school selection.

Overview of Dispute Resolution

• Level 1—Appeal to the School or the LEA Homeless Liaison:

If a parent, guardian, or unaccompanied youth wishes to appeal an LEA's decision related to eligibility, enrollment, or school selection, the appeal is submitted to the LEA's homeless liaison at the school where the dispute is taking place.



Huron School District #2-2

Policies and Regulations

Code:
JFABE McKinney - Vento
Resolution Policy

• Level 2—Appeal to the LEA Superintendent:

If the dispute is unresolved, the parent, guardian, or unaccompanied youth may appeal the Level 1 decision to the LEA superintendent. If the LEA Superintendent is also the Homeless Liaison, the superintendent will designate the school principal to carry out the Level 2 dispute process.

• Level 3—Appeal to the State Coordinator:


If the dispute continues to be unresolved, the parent, guardian, or unaccompanied youth may appeal the Level 2 decision to the McKinney-Vento state coordinator at the South Dakota Department of Education.

NOTE: At each level of appeal, the LEA or State must provide a written explanation of the decision regarding eligibility, enrollment, or school selection to the parent, guardian, or the unaccompanied youth. A more detailed description of each level of the dispute resolution process is below.

Level 1—Appeal to the School or the LEA Homeless Liaison

If a parent, guardian, or unaccompanied youth wishes to appeal an LEA's decision related to eligibility, enrollment, or school selection:

1. The parent or unaccompanied youth must file a request for dispute resolution with the LEA homeless liaison:
 - a. Complete the dispute resolution form.
 - b. Submit the completed dispute resolution form to the LEA homeless liaison within fifteen business (15) days of receiving the LEA's decision related to eligibility, enrollment, or school selection *or* submit the request to the school where the dispute is taking place (school staff shall immediately forward the request to the LEA homeless liaison).
2. The homeless liaison must document details of the complaint, including the date, and a written description of the situation and the reason for the dispute. A copy of the complaint must then be forwarded to the LEA Superintendent.
3. Within five business (5) days of their receipt of the complaint, the liaison must make a decision on the complaint and inform the parent or unaccompanied youth in writing of the result. It is the responsibility of the LEA to verify the parent's or unaccompanied youth's receipt of the written notification regarding the homeless liaison's Level 1 decision.
4. If the parent, guardian, or unaccompanied youth disagrees with the decision made and wishes to move the dispute resolution process forward to Level 2, the parent, guardian, or unaccompanied youth shall notify the LEA homeless liaison of their intent to proceed to Level 2 within five (5) business days of receipt of notification of the Level 1 decision.
5. If the dispute remains unresolved, the process then moves to Level 2.


	Huron School District #2-2	Code: JFABE McKinney - Vento Resolution Policy
	Policies and Regulations	

Level 2—Appeal to the LEA Superintendent

1. If a parent, guardian, or unaccompanied youth disagrees with the decision rendered by the district's homeless liaison at Level 1, the parent, guardian, or unaccompanied youth may appeal the decision to the LEA superintendent, or the superintendent's designee. The designee shall be someone other than the LEA homeless liaison.
2. The superintendent or superintendent's designee, will arrange for a personal conference within five (5) business days of the parent, guardian, or unaccompanied youth's notification to the district of the intent to proceed to Level 2 of the dispute resolution process. Once arranged, the meeting between the superintendent, or designee, and the parent, guardian, or unaccompanied youth is to take place as expeditiously as possible.
3. The LEA superintendent or designee, will provide a decision in writing to the parent or unaccompanied youth with supporting evidence and reasons. It is the responsibility of the district to verify the parent's or unaccompanied youth's receipt of the written notification regarding the Level 2 decision.
4. A copy of the written decision made at Level 2, is to be shared with the LEA homeless liaison.
5. If the parent or unaccompanied youth disagrees with the decision made at Level 2 and wishes to move the dispute resolution process forward to Level 3, the parent, guardian, or unaccompanied youth shall notify the LEA homeless liaison of intent to proceed to Level 3 within five (5) business days of receipt of notification of the Level 2 decision.
6. If the dispute remains unresolved, the process then moves to Level 3.

Level 3—Appeal to the State Coordinator

1. The LEA superintendent or designee, shall forward all written documentation and related paperwork to the McKinney-Vento state coordinator for review within five (5) business days of notifying the parent or unaccompanied youth of the decision rendered at Level 2.
2. It is the responsibility of the LEA to ensure that the documentation submitted is complete and ready for review at the time it is submitted to the state coordinator.
3. SD DOE will initiate an investigation within ten (10) business days, which will be concluded within 30 business days from receipt of the appeal. Such investigation may include a site visit if the SD DOE determines that an on-site investigation is necessary. By stipulation of all concerned, this investigation may be continued beyond the 30 business day limit. Dispute resolution will be considered a priority and will be resolved in the minimum time possible.
4. The final decision will be forwarded to the local LEA homeless liaison for distribution to the parent and the LEA superintendent or designee.
5. The office of the LEA superintendent shall maintain a record of all disputes related to the education of homeless children and youth. These records shall include disputes resolved at levels one, two, and/or three and shall be made available upon request to the department.

	Huron School District #2-2	Code: JFABE McKinney - Vento Resolution Policy
	Policies and Regulations	

6. If a parent, guardian, or unaccompanied youth is not satisfied with the final resolution of a dispute at the State level, there is no further action available through SD DOE. The parent, guardian or unaccompanied youth may consult a private attorney about pursuing action in the courts against both the SD DOE and the school district.

Program Contact Information

Jolene Konechne | McKinney-Vento District Liaison

Jolene.konechne@k12.sd.us


Phone: (605) 353-8660

South Dakota Department of Education/State Coordinator Contact:

Emily Quick | McKinney-Vento State Coordinator

Emily.Quick@state.sd.us

Phone: (605) 295-1090

	Huron School District #2-2	Code: JFABE-E – McKinney-Vento Dispute Resolution Form
	Policies and Regulations	

McKinney-Vento Dispute Resolution Form

This form is to be completed by a parent, guardian, or unaccompanied youth when a dispute arises over eligibility, school selection, or enrollment. The local liaison should assist the parent, guardian, caretaker, or unaccompanied youth in completing the form.

Date Submitted: _____ Date of Decision Being Appealed _____

Level being disputed at:

Level 1	Level 2	Level 3
<input type="checkbox"/> District Liaison	<input type="checkbox"/> District Superintendent	<input type="checkbox"/> South Dakota DOE

Student(s) Name	Birth Date	School	Grade

Individual completing the form: _____

Relation to student(s): _____

Phone or email at which I can be contacted: _____

I wish to appeal the decision made by: _____


Name of school and district: _____

I have been provided with (please check all that apply):

- _____ A written explanation of the school's/district's decision
- _____ Educational rights of children and youth experiencing homelessness
- _____ Form outlining dispute resolution process
- _____ Contact number of the Homeless Education Program State Coordinator

Please provide a written explanation to support your appeal in the space provided below:

Signature of person submitting dispute: _____

	Huron School District #2-2	Code: JFABE-E – McKinney-Vento Dispute Resolution Form
	Policies and Regulations	

***Please return completed form to the district liaison. The district liaison will complete the following steps if the decision remains unresolved after Level 2:**

- ☐ Send a copy of this form to the State Coordinator
- ☐ Send a copy of the written decision to the State Coordinator
- ☐ Provide a copy to parent, guardian, or unaccompanied youth
- ☐ Maintain original at school

Office use only:

Date Received by District Liaison:
Date Received by State Coordinator of Homeless Education Program:

South Dakota Department of Education/State Coordinator Contact:

Emily Quick | McKinney-Vento State Coordinator

Emily.Quick@state.sd.us

Phone: (605) 295-1090



Huron School District Academic Calendar 2025-2026 School Year

(PTC / OH / ER subject to change)

School Board Approved 00/00/0000

AUGUST 2025 (6)						
SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	+11	+12	+13	+14	+15	16
17	+18	+19	20✓	21✓	22✓	23
24	25 K/EC	26	+27	28	29	30

+ New Teach Wkdays ++New teach lunch/sub in-service Δ Teach In-serve ΔΔ All Staff In-service 9:30-12:15 ⊗ Aug 20 - 1st Day of School ✓ Kindergarten Screen K/EC Aug 25 – Kindergarten/Early Childhood 1st Day + Early Release # Elem Open House (K-1 4:00-5:30) (2-3 & 4-5 5:00-6:30) = MLC Open House(11:00-1:00) ^MS Open House 5:30-6:30 ☐ Fresh Orientation & HS Open House ⊖ City-wide Early Child Screen (9:00-3:00)

SEPTEMBER 2025 (21=27)						
SUN	MON	TUES	WED	THUR	FRI	SAT
31	+1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	×22	23	24	25	26	27
28	29	30				

• Labor Day - State Fair (No School) Aug 28 thru Sep 1 × HS PT Conferences (5:30-8:30) (Sept 00 Homecoming Parade) + Early Release ⊖ MS PT Conf (3:30 to 6:45)

OCTOBER 2025 (22=49)						
SUN	MON	TUES	WED	THUR	FRI	SAT
			+1	2	3	4
5	6	7	8	9	10	11
12	+13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

• Native American Day + Early Release ⊖ 4-5 PT Conf (3:30-6:45) ** 2-3 PT Conf (3:30-6:45) ° McKinley PT Conf (3:30-6:45)

NOVEMBER 2025 (17=66)						
SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	+5	6	7	8
9	10	+11	12	13	14	15
16	×17	18	19	20	21	22
23	24	25	+26	+27	+28	29

+ Early Release ♦ Vet Day ♦ Holiday Break × HS PT Conferences (5:30-8:30 pm) * K-1 PT Conf (3:30-6:45) ⊖ MS PT Conf (3:30 to 6:45)

DECEMBER 2025 (17=83)						
SUN	MON	TUES	WED	THUR	FRI	SAT
30	1	2	3	4	5	6
7	8	9	+10	11	12	13
14	15	16	17	18	19	20
21	22	+23	24	25	26	27
28	29	30	31			

+ Early Release ♦ Holiday Break

ELEMENTARY/MIDDLE SCHOOL/HIGH SCHOOL

Quarter will end on date set at grade level.

End of 1st Semester - Dec 23 (83 days)

End of 2nd Semester - May 20 (91 days)

GRADUATION Sunday, May 17, 2026 2:00 p.m. Huron Arena

174	Student Contact Days
2	Conference Days
4	Teacher In-Service Days
.5	Teacher Check-out (1/2 day)
180.5	Total Teacher Days

JANUARY 2026 (19=102)						
SUN	MON	TUES	WED	THUR	FRI	SAT
				+1	+2	3
4	5	6	7	8	9	10
11	12	13	+14	15	16	17
18	+19	20	21	22	23	24
25	26	27	28	29	30	31

♦ New Year's Day Holiday + Early Release ♦ Martin Luther King Holiday

FEBRUARY 2026 (18=120)						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	×2	3	+4	5	6	7
8	9	10	11	12	+13	14
15	+16	17	18	19	20	21
22	23	24	25	26	27	28

+ Early Release ♦ Vacation ♦ Presidents' Day ⊖ 4-5 PT Conf (3:30-6:45) ⊖ MS PT Conf (3:30 to 6:45) × HS PT Conferences (5:30-8:30 pm)

MARCH 2026 (20=140)						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	+4	5	6	7
8	9	10	11	12	+13	14
15	+16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

+ Early Release ♦ Spring Break ** 2-3 PT Conf (3:30-6:45) * K-1 PT Conf (3:30-6:45) ° McKinley PT Conf (3:30-6:00) ⊖ City-wide Early Child Screen (3:30-5:30)

APRIL 2026 (20=160)						
SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	+8	9	10	11
12	×13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

+ Early Release ♦ Vacation ⊖ MS PT Conf (3:30 to 6:45) × HS PT Conferences (5:30-8:30 pm)

MAY 2026 (14=174)						
SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5	+6	7	8	9
10	11	12	13	14	15	16
+17	18	19	20+	21	22	23
24	+25	26	27	28	29	30
31	1	2	3	4	5	

+ Early release ⊖ Baccalaureate ♦♦ Graduation ⊖ Last day of classes ♦ Memorial Day ☐ Teacher Checkout

Staff Development) Early Release Days

Sep Oct Nov Dec
Jan Feb Mar Apr May
(Sep , Nov , May also Early Release)

MAKE-UP DAYS FOR SNOW

May 21, 22, 26, 27, 28, 29

CONFERENCES: (All to be determined by principals after calendar approved)

McKinley Learning Center:

K - 1 Center:

2 - 3 Center:

4 - 5 Center:

Middle School:

High School: Sep 22, Nov 17, Feb 2, Apr 13,

The calendar committee met on November 19, 2024 in the IPC. Members of the committee present included: Heather DeBoer, Michelle Chase, Chelsie Babl, Amanda Reilly, Megan Smith, Danyelle Brotherton, Kari Hinker, Tim Hedblom, Amanda Haeder, Laura Willemsen, Dru Strand, Jenny Sorbin, Rodney Mittelstedt, Angie Thomas, Romana Olivo, Ralyna Abelseth, Kathie Bostrom, Jolene Konechne, Linda Pietz, Chad Schroder, and Kraig Steinhoff.

The meeting started by reviewing the Policy ICA – and identifying the chosen start of the school year by the Board of Education as August 20, 2025.

We spent approximately an hour discussing changes to the draft calendar and made numerous modifications. The calendar committee was unanimous in support of the calendar we drafted and is attached to this note.

Kraig Steinhoff



Huron School District #2-2

Policies and Regulations

Code: GCDB
Criminal Background Checks

BACKGROUND CHECKS

Definitions

Authorized Persons: Individuals determined by the superintendent or designee to need access to or need to view criminal history record information in their official capacity with the district.

Criminal History Record Information (CHRI): A criminal history of an individual obtained through the South Dakota Division of Criminal Investigation (SDDCI) and/or the Federal Bureau of Investigation (FBI) using the individual's fingerprints. CHRI includes information on the arrest, detention, complaint, indictment or former criminal charge of an individual as well as the disposition of any charges. The FBI rules differ from the DCI rules regarding the disclosure of criminal history record information.

Criminal Justice Information Services (CJIS): The FBI's Criminal Justice Information Services Division, or CJIS, provides a range of state-of-the-art tools and services to law enforcement, national security and intelligence community partners, and the general public. Its purpose is to equip law enforcement, national security, and intelligence community partners with the criminal justice information needed to protect the United States and the public. The CJIS Division was established in 1992 to serve as the focal point and central repository for criminal justice information services in the FBI. It is the largest division in the FBI.

Local Agency Security Officer (LASO): liaison with SDDCI to ensure the agency is in compliance with security procedures. The LASO shall (1) maintain a list of users who have access to CHRI, (2) Identify and maintain a list of persons who are authorized to use the approved hardware, software and firmware to access CHRI and ensure no unauthorized individuals have access to this technology, (3) identify and document how the equipment is connected to the state system, (4) ensure that personnel security screening procedures are being followed, (5) ensure that approved and appropriate security measures are in place and working as expected, (6) promptly notify the South Dakota Division of Criminal Investigation of any security incidents, and (7) support any district security audits.

Noncriminal Agency Coordinator (NAC): primary contact person for the District who serves as the liaison between the District and SD Division of Criminal Investigation, responsible for notifying SDDCI when a new employee starts or an employee leaves so SDDCI can keep CJIS Security training records current and such other duties as required.

Point of Contact (POC): District's contact person when SDDCI sends out Audit information, the contact person when an onsite Audit is scheduled.

Security Incident: An act of violating an explicit or implied security policy regarding CHRI including, but not limited to (1) attempts (either failed or successful) to gain unauthorized access to a system or its data, (2) unwanted disruption or denial of service, (3) the unauthorized use of a system for the processing or storage of data, and (4) changes to system hardware, firmware or software characteristics without the district's knowledge, instruction or consent.

	Huron School District #2-2	Code: GCDB Criminal Background Checks
	Policies and Regulations	


Policy Statement

The District is committed to providing a safe learning and working environment. As part of this effort, and in accordance with state and federal law, regulations, and policies, the district will require each person over eighteen years of age hired by the district, who is a volunteer two or more times during the school year, or is a volunteer chaperoning an overnight trip, or is employed by an entity which provides the District with student services shall be required to submit to a criminal background investigation, by means of fingerprint checks by the Division of Criminal Investigation and the Federal Bureau of Investigation. The district and its employees, officers and agents will only obtain CHRI when authorized by law and will only use CHRI, or the personally identifiable information first obtained by the district in CHRI, for the purposes of determining whether a person should be employed by the district.

In accordance with law and to protect the district's students, criminal background checks on persons who are employed in the district, who is a volunteer two or more times during the school year, or is a volunteer chaperoning an overnight trip, or are employed by an entity which provides the District with student services shall be required. Examples of non-school entities which provide student services include but are not limited to food service and bus service contractors. The criminal background investigation shall be done by means of fingerprint checks by the Division of Criminal Investigation. If no disqualifying record is identified at the state level, the fingerprints shall be forwarded by the Division of Criminal Investigation to the Federal Bureau of Investigation for a national criminal history record check. The district and district employees will comply with state and federal law, rules, procedures and policies regarding the receipt, use and dissemination of criminal history record information of any individual.


Designations

1. The Superintendent, as the Agency Representative, is responsible for signing the SD Division of Criminal Investigation (SDDCI) User Agreement on behalf of the District.
2. The Superintendent's Administrative Assistant shall be the District's Point of Contact(POC) and Noncriminal Agency Coordinator (NAC) to act as the primary contact person for the District, shall serve as the liaison between the District and SD Division of Criminal Investigation, and will fulfill all responsibilities of the POC/NAC, including but not limited to being the contact person when SDDCI sends out Audit information, shall be the contact person when an onsite Audit is scheduled, and responsible for notifying SDDCI when a new employee starts or an employee leaves so SDDCI can keep CJIS Security training records current.
3. The Business Manager is designated to be the Local Agency Security Officer (LASO) to act as liaison with SDDCI to ensure the agency is in compliance with security procedures. The LASO shall be knowledgeable in CHRI, policies and mandated rules and regulations as well as knowledge of IT security procedures. The LASO shall actively represent the District in all matters pertaining to information security, dissemination of information security alerts and other material within the District, and responsible for contacting SDDCI if there has been misuse of CHRI.

	Huron School District #2-2	Code: GCDB Criminal Background Checks
	Policies and Regulations	

Criminal Background Checks

1. Each person over eighteen years of age hired by the district, who is a volunteer two or more times during the school year **and is alone with children during volunteer time**, or is a volunteer chaperoning an overnight trip or is employed by an entity which provides the District with student services shall be required to submit to a criminal background investigation.
2. The school district shall submit completed fingerprint cards to the Division of Criminal Investigation before the prospective new employee or volunteer enters into service.
3. If no disqualifying record is identified at the state level, the fingerprints shall be forwarded by the Division of Criminal Investigation to the Federal Bureau of Investigation for a national criminal history record check.
4. The District shall not pay any fees charged for the cost of fingerprinting or the criminal background investigation for any person whose employment with the District is subject to the requirements of this section. The District shall pay any fees charged for the cost of fingerprinting or the criminal background investigation for any person whose status as a volunteer is subject to the requirements of this section.
5. Any person hired to officiate, judge, adjudicate, or referee a public event sponsored by a school district is not required to submit to a criminal background investigation.
6. Any person whose employment or status as a volunteer is subject to the requirements of this section may enter into service on a temporary basis pending receipt of results of the criminal background investigation. The District may, without liability, withdraw its offer of employment or terminate the temporary employment or status as a volunteer without notice if the report reveals a disqualifying record.
7. The criminal investigation required by this section with respect to a student teacher completing requirements for teacher certification shall be conducted by the District, and the District may rely upon the results of that investigation for employment of that person as an employee of the district. Results of a criminal background investigation conducted by another South Dakota public school district of a student teacher, hired by the District, may be relied upon by the District.
8. No person may be employed by the District, either directly or by contract, and no person employed by a contract provider and who would have direct student responsibilities may provide direct student services, if the person has been convicted of a crime of violence (murder, manslaughter, rape, aggravated assault, riot, robbery, burglary in the first degree, arson, kidnapping, felony sexual contact, felony child abuse, or any other felony in the commission of which the perpetrator used force, or was

	Huron School District #2-2	Code: GCDB Criminal Background Checks
	Policies and Regulations	

armed with a dangerous weapon, or used any explosive or destructive device), sex crimes (including but are not limited to, rape, felony sexual contact with a minor under sixteen, sexual contact with a person incapable of consenting, possessing, manufacturing, or distributing child pornography, and sexual exploitation of a minor), or distribution or trafficking in controlled substances or distribution of marijuana.

- a. The District may also refuse to employ a person who has been convicted of a crime involving moral turpitude. "Moral turpitude" is defined "an act done contrary to justice, honesty, principle, or good morals, as well as an act of baseness, vileness, or depravity in the private and social duties which a person owes to his fellow man or to society in general.
 - b. The District may consider any criminal conviction in making a hiring decision. The District has the sole and absolute discretion to determine whether the results of a criminal background investigation disqualify a person from employment within the District.
 - c. For purposes of this policy, the term conviction means a plea or verdict of guilty or a conviction following a plea of nolo contendere (no contest) in this state or any other state.
9. The District's employment application form shall inform applicants that if no SD statutorily disqualifying conviction is identified at the state level the fingerprints will be forwarded by the S.D. Division of Criminal Investigation to the Federal Bureau of Investigation for a national criminal history record check.
 10. The application form shall also inform applicants that if the applicant believes the criminal background result is incorrect or incomplete in any respect and the applicant wishes changes, corrections or updating of the alleged deficiency, the applicant should make application directly to the agency which contributed the questioned information or direct the applicant's challenge as to the accuracy or completeness of any entry on the applicant's [record](#) to the FBI, Criminal Justice Information Services (CJIS) Division, ATTN: SCU, Mod. D-2, 1000 Custer Hollow Road, Clarksburg, WV 26306. The time frame for correcting or completing is two calendar weeks. However, more time may be granted on a case-by-case basis.
 11. Should an applicant be disqualified from employment due to the results of a criminal background check, the District shall inform the applicant that the criminal background check results prohibit the District from employing the person. The District will not delay the employment hiring decision solely because the applicant seeks to correct his or her FBI criminal history record information (CHRI).
 12. Before a person's conditional employment is terminated as a result of the person's CHRI, the District shall inform the person whose conditional employment is subject to termination that the criminal background report reveals a conviction which prohibits the District from employing the person, and inform the person of his or her right to appeal the accuracy or completeness of the CHRI to the SDDCI

	Huron School District #2-2	Code: GCDB Criminal Background Checks
	Policies and Regulations	

or FBI. Employees shall be afforded procedural due process consistent with their employment status (i.e., whether the person is an employee-at-will, a school-year employee, or a ten month or twelve month employee) should termination of conditional employment be a possibility following the District's receipt of the CHRI.

13. All employees and other persons required to submit to a criminal background check pursuant to this policy must notify the district in writing if they are convicted of any offense of domestic violence, child abuse, sex offense, drug (including marijuana) or any felony offense. This notification must be made as soon as possible, but no later than five business days after the event.
14. The District reserves the right to require any employee or volunteer to submit to additional criminal background checks at the district's expense. The district reserves the right to require any employee of an entity which provides the District with student services to submit to additional criminal background checks which shall be at the entity's or person's expense.
15. As required by state law, SDCL 13-10-15, if, as the result of a criminal conviction the school board suspends an employee without pay, or an employee resigns, or an employee is terminated, the superintendent shall within ten days of the date of the suspension or the date the employment is severed report the circumstances and the name of the employee to the S.D. Department of Education.

Training

The District will ensure that all employees who have access to CHRI shall be trained by SDDCI on the rules and responsibilities for the confidentiality, receipt, use and dissemination of the CHRI.

Confidentiality

1. Before requesting CHRI on any individual, the district will give the individual written notification that his or her fingerprints will be used to obtain the CHRI of the individual, and the district will provide the individual a copy of the statement "Noncriminal Justice Applicant's Privacy Rights." Exhibit GCDB-E(1).
2. Information received by the district pursuant to a criminal background check is confidential. Only authorized persons within the district may access, view or use CHRI. Authorized persons may not share or otherwise disclose information contained in CHRI to unauthorized persons unless explicitly allowed for in this procedure.
3. Unless otherwise allowed by law, the District will only use this information for the district's internal purposes in determining the suitability of an applicant, employee, or other worker on district property. The district will note in an employee's or applicant's personnel file that the background check was completed and if the person was disqualified by the CHRI for employment or assignment. The District

	Huron School District #2-2	Code: GCDB Criminal Background Checks
	Policies and Regulations	

will keep the CHRI in a separate file in a location that is only accessible to persons who need to know the information to carry out their responsibilities with the District.

- Individuals that have access to CHRI will receive CJIS security training provided by SD DCI. Once the individual has completed the CJIS online training and has taken the test each individual will receive and acknowledge in writing the receipt of the following: (1) User Rules of Behavior Acknowledgement form, (2) CHRI Disciplinary Policy, and (3) Acknowledgment Statement of Misuse. The District will keep a copy of the signed documents in each individual's personnel file.

Access and Retention

- The District may print or electronically share records when necessary to determine whether the person is authorized to work for the district. In those situations, the physical or electronic copy will be destroyed immediately after the decision is made.
- If the District runs a background check on employees of a contractor that does business with the district, the district will not provide the CHRI to the contractor. Instead, the district will provide a clearance letter notifying the contractor whether the employee is cleared to provide services in the district.
- The District will not disseminate CHRI across state lines.
- Upon request the district will provide a copy of the SDDCI CHRI to the person who is the subject of the background check. The SDDCI CHRI will only be released to the individual and not to relatives, spouses or friends. The District will note in the dissemination log that a copy was provided to the individual.
- A copy of the FBI CHRI may be given to the person who is the subject of the criminal background check as long as they provide a valid picture identification.
- The results of the background investigation done by the District shall be transferred to another South Dakota public school district if the other public school district, or current District employee, submits a written request to the District that the results be transferred to the other public school district. The District employee who was the subject of the criminal background investigation must sign a written release authorizing the transfer. The information will be sent by U.S. Mail or encrypted email.
- The District will retain CHRI records during the period of the individual's employment or service to the District, and will retain for 5 years after the end of the employment or service.

	Huron School District #2-2	Code: GCDB Criminal Background Checks
	Policies and Regulations	

Recordkeeping

A Secondary Dissemination Log shall be maintained in which all authorized disseminations of FBI and State DCI criminal background check results are recorded. The following shall be recorded in the District's Secondary Dissemination Log:


1. name of District;
2. name of person subject to the criminal background check review;
3. date of birth of person subject to the criminal background check review;
4. SD public school district requesting FBI and DCI criminal background check results and person/title requesting on behalf of the SD public school district;
5. written request signed by person subject to the criminal background check review for a copy of the SDDCI criminal background check results, attached to the Secondary Dissemination Log;
6. date of release of criminal background check results;
7. description of the record that was shared;
8. how the record was sent or received
9. person to whom criminal background check results were disseminated;
10. signature of District employee disseminating the criminal background check review pursuant to a valid request.

The Secondary Dissemination Log shall be maintained until the onsite audit is complete and the District receives from the SD Division of Criminal Investigation written notice of a successful Policy Compliance Review, unless the log is needed or required for other purposes.

Security

The district will provide for the security of any CHRI received, including the appropriate administrative, technical and physical safeguards to provide for the security and confidentiality of the information. This includes, but is not limited to, the following:

1. The LASO shall maintain a list of school district authorized persons who have access to CHRI.
2. In those cases when the District has physical copies of CHRI, the District will restrict access to authorized persons only. Physical copies of CHRI, if any, will be maintained in a controlled, secure environment, such as a locked cabinet in a room that is free from public or unauthorized access. The room or the locked cabinet will include an "Authorized Personnel Only" sign.

	Huron School District #2-2 Policies and Regulations	Code: GCDB Criminal Background Checks
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3. The District will not routinely maintain electronic copies of CHRI; however, in the rare instance where the district has electronic copies of CHRI, the district will restrict access to authorized persons only. Electronic data will be protected with encryption as designated by the state or federal government or will only be accessible by individual password. Computers, printers and monitors used to access CHRI must be situated to prevent unauthorized viewing of the information. CHRI cannot be accessed using computers available to the general public or personal devices. CHRI will not be stored on a server that is unprotected or accessible by an unauthorized entity.
4. CHRI will not be relocated, transmitted or transported outside a secure location unless encrypted according to FBI standards or transported in a locked container or in folders where the information is not visible to the public. A log must be kept if electronic information systems, such as a laptop, flash drive or CD with CHRI information on it, leaves a secured area.
5. The District will dispose of records securely. Physical records will be cross-shredded or incinerated. If the district contracts out for record destruction, the destruction must be supervised. The District shall notify SDDCI of the entity with whom the District contracts for records destruction and must receive SDDCI approval to use the contractor for purposes of disposing of CHRI. Electronic records will be deleted and overwritten as required by the SDDCI or FBI.
6. The District will not provide auditors access to CHRI unless the auditor is authorized by the SDDCI or the FBI.

Security Incident Response Plan

All District employees will immediately report to the LASO information security incidents such as the theft or loss of physical records or the hacking or failure of electronic systems or suspicions that an incident has or will take place. The LASO will document receipt of all reports, investigate incidents and report incidents to SDDCI. LASO documentation will include (1) date of security incident, (2) location of security incident, (3) systems affected, (4) method of detection, (5) nature of security incident, (6) description of security incident, (7) actions taken/resolution, (8) current date, and (9) contact information for LASO.

Consequences

Employees who fail to keep background check results confidential or fail to follow this policy or any laws or rules regarding the access, receipt, use or dissemination of CHRI as required by law will be subject to disciplinary action up to and including termination. Unauthorized requests, receipts, release, interception, dissemination or discussion of CHRI may also result in criminal prosecution.



1705 Dakota Avenue South
Huron, SD 57350
(605) 352-0363
ted@huronsd.com

To: Huron School District

From: Greater Huron Development Corporation

RE: CTE House Proposal

Greater Huron proposes a three-year pilot program to purchase the houses built by the HSD CTE Program. The purchase price will be \$6,000.00 plus 10% of profits from the sale of the house in year one with a built-in annual increase of 3% to the purchase price.

- Year 1 – 2025-26 – \$6,000.00 plus 10% of profits
- Year 2 – 2026-27 – \$6,180.00 plus 10% of profits
- Year 3 – 2027-28 – \$6,365.40 plus 10% of profits

Greater Huron will act as the developer by providing all materials needed for the construction of each house, a lot in the City of Huron, and all site improvements necessary to develop the house as a turnkey property ready for sale. Building materials will be purchased from Builders First Source through the 2027-28 school year in accordance with the existing sponsorship agreement between the HSD and Builders First Source. Local contractors will be utilized whenever possible for plumbing, electrical, and site improvements. All revenues and expenses associated with the development and sale of each house will be shared in full with the HSD.

Keeping the houses built by the CTE program in the City of Huron will benefit the HSD by increasing property tax revenues. Property tax revenues from seven CTE houses located in the City of Huron were reviewed and range from \$4,418.94 to \$8,198.24 with an average of \$5,971.13 which would generate \$2,750.90 in property tax revenue to the HSD. We expect every house to generate this amount, or more, in property tax revenues for the school in perpetuity.

Please feel free to contact me with any questions or comments you may have.

Thank you for considering this proposal.

A handwritten signature in blue ink, appearing to read 'Ted Haeder'.

Ted Haeder, President/CEO
Greater Huron

CTE House Proposal

- 1 - Who
- 2 - What
- 3 - Where
- 4 - When
- 5 - Why
- 6 - How

1 – Who

Huron School District/CTE Program House Construction

Greater Huron Development Corporation
Financing, design, site work, marketing, sale

2 - What

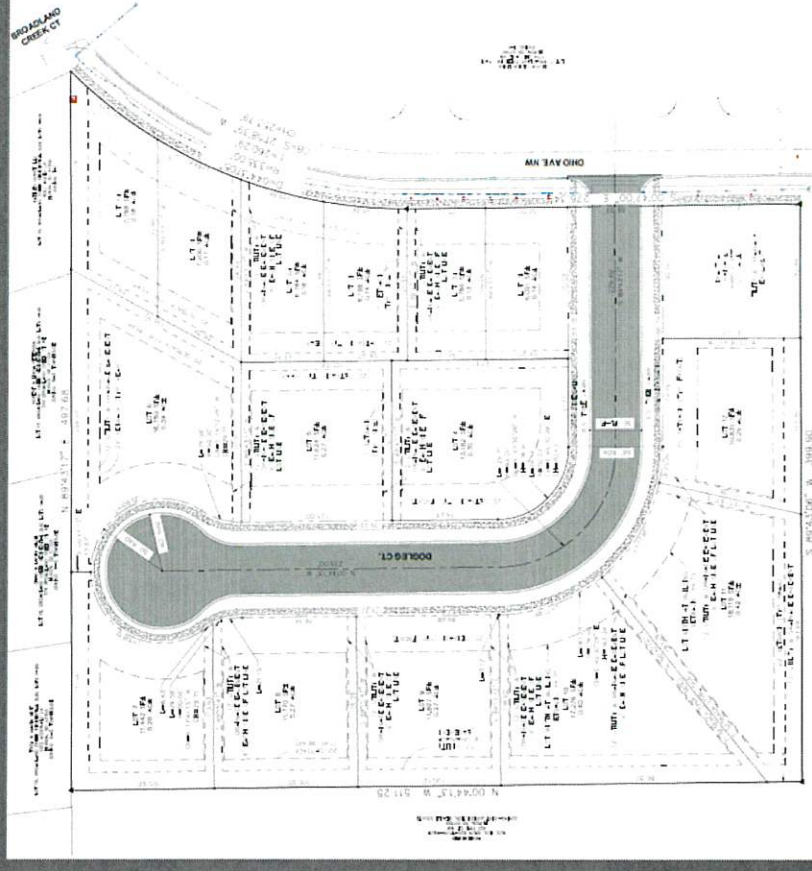
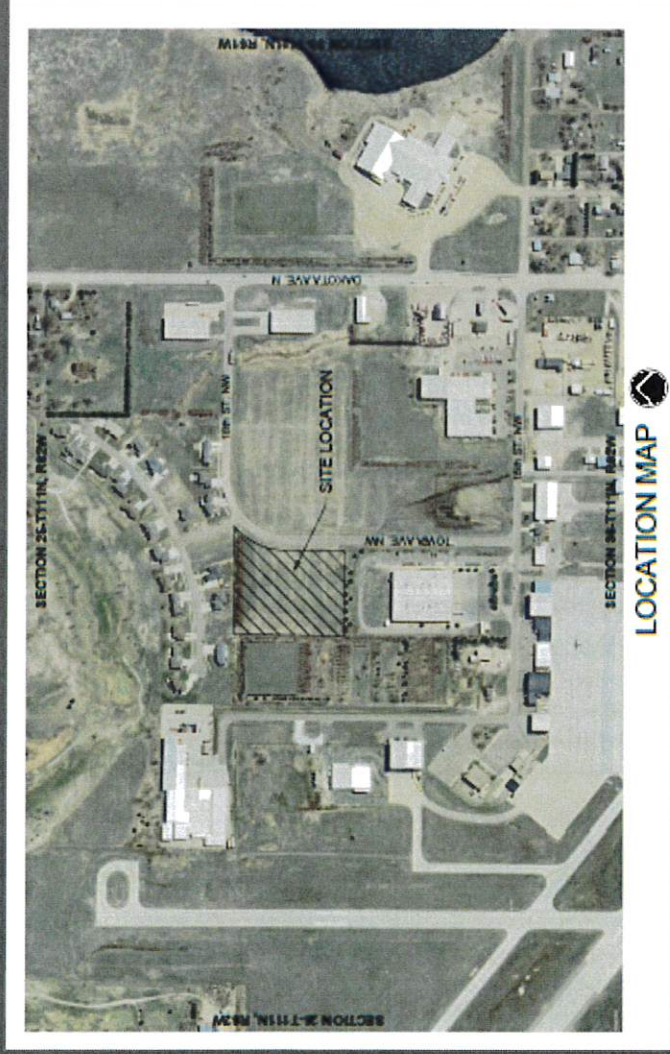
Three-year pilot program for Greater Huron to acquire CTE house and develop it as a turnkey property for sale within the City of Huron

Year 1 - \$6,000.00 plus 10% of profits
Year 2 - \$6,180.00 plus 10% of profits
Year 3 - \$6,365.40 plus 10% of profits

Bids from previous years

2024-2025 - \$2.25 / 1925 sq. Ft = \$4,331.25
2023-2024 - \$5.10 / 1925 sq. Ft = \$9,817.50
2022-2023 - \$5.00 / 2100 sq. Ft = \$10,500.00
2021-2022 - \$1.50 / 1925 sq. Ft = \$2,887.50
2020-2021 - \$0.50 / 1920 sq. Ft = \$960.00

5-year average of \$5,700



3 - Where

Broadland Creek 2nd Addition – Dogleg Court

4 - When

2025-26 to 2027-28 school years

5 - Why

One of Greater Huron's primary focus areas is housing development

Keeping the CTE houses in the City of Huron will improve our housing situation

Property taxes resulting from this project will benefit both the City of Huron and the Huron School District for many years to come



5 – Why School Taxes



\$2,035.81
\$2,470.26
\$2,513.11
\$2,988.25
\$3,155.61
\$3,776.93



6 – How

Greater Huron and the CTE program design a house for a specific Dogleg Court lot

The CTE program builds the house

Greater Huron supplies all materials for the house and secures a general contractor to complete all of the other work needed to build out a turnkey house

Questions?