

Mission: Lifelong learners will be inspired and developed through effective teaching in a safe and caring environment.

Vision: Respect – Pride – Excellence for All



AGENDA
BOARD OF EDUCATION – REGULAR MEETING
Instructional Planning Center/Huron Arena
February 12, 2024
5:30 p.m.



1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Adoption of the Agenda**
5. **Dates to Remember**

February 16	No School
February 19	President's Day – No School
February 23	5:00pm–Deadline for Filing Nominating Petitions for School Board Election
February 26	Board of Education Meeting – 5:30pm – IPC
March 6	Early Release
March 8	No School – Spring Break
March 11	Board of Education Meeting – 5:30 p.m. – IPC
March 15	No School – Spring Break
March 25	Board of Education Meeting – 5:30 p.m. – IPC
March 29	No School – Holiday Break
April 9	School Board Election
6. **Community Input on Items Not on the Agenda**
 - See Policy BFB – **Public Participation at Board Meetings** – for more information
7. **Conflict Disclosure and Consideration of Waivers** – The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest.
 - a)
8. **CONSENT AGENDA**

The superintendent recommends approval of the following:

 - a) **Approval and/or Corrections of Minutes of Previous Meeting**
 - b) **Approval and/or Corrections of the Financial Report**
 - c) **Consideration and Approval of the Bills**
 - d) **New Hires to the District**

Classified personnel and substitute teachers must be approved in order to be covered by our workmen's compensation plan.

 - 1) The following High School Students will begin working at Washington 4-5 Center: Heather Escobar Reyes (11 gr), Jaelee Olsen (9 gr)/Student Worker - \$14.70 per hour
 - 2) The following High School Student will begin working at Madison 2-3 Center: Carson Gainey (12 gr)/Student Worker - \$14.70 per hour
 - 3) Lowell Perman/Substitute Teacher - \$160 per day/Substitute Para-Educator - \$20.69 per hour
 - 4) Karen Speirs/Volunteer - District
 - 5) Nallely Arenas Avila/SPED Para Educator, Buchanan - \$21.07 per hour

- 6) Asia Bindert/SPED Para Educator, Buchanan - \$20.69 per hour
- 7) Tayler Regnier/Credit Recovery Monitor/Para Educator, High School - \$20.89 per hour
- 8) Binh Pham/Substitute Teacher - \$160 per day/Substitute Para-Educator - \$20.69 per hour
- 9) Nyo Sein/ Substitute Teacher - \$160 per day/Substitute Para-Educator - \$20.69 per hour
- e) **Resignations for Board Approval**
 - 1) Brenda Reyes Colon/Food Service-Holy Trinity/6 months
 - 2) Hannah Sibley/SPED Para Educator-Middle School/5 years
 - 3) Katie van Engelenhoven/SPED Para-MS/5 years (March 1)
 - 4) Kler Hae/Boys Soccer Assistant Coach/3 years
 - 5) Sarah Fiebelkorn/Food Service, HS Cashier/1 year (Feb 29)
- f) **Contracts for Board Approval**
 - 1)
- g) **Advertising Agreement Renewals – Huron Arena:**
Dakota Provisions – 2024
- h) **Request to Approve the Agreement for Transition Services between Huron Area Center for Independence & Huron School District**
- i) **Intent to Apply for Grant Funding**

Group Applying	1 st gr Classroom/Krissa Korkow
Contact Person	Krissa Korkow
Name of Award	American Bank & Trust Spirit Card
Name of Funder	American Bank & Trust
Amount to be Requested	\$150
Project Focus	board games, flashlights/batteries, playing cards to promote hands on learning
- j) **Intent to Apply for Grant Funding**

Group Applying	Laci Guy
Contact Person	Laci Guy
Name of Award	American Bank & Trust Spirit Card
Name of Funder	American Bank & Trust
Amount to be Requested	\$350
Project Focus	sensory items, wooden stool, therapy putty, visual & sand timers
- k) **Intent to Apply for Grant Funding**

Group Applying	Buchanan K-1 Center
Contact Person	Amy Schoenfelder
Name of Award	American Bank & Trust Spirit Card
Name of Funder	American Bank & Trust
Amount to be Requested	\$500
Project Focus	laminating sheets & tasks box/behavior incentives
- l) **Intent to Apply for Grant Funding**

Group Applying	Alex Babcock's 1 st gr Class
Contact Person	Alex Babcock
Name of Award	American Bank & Trust Spirit Card
Name of Funder	American Bank & Trust
Amount to be Requested	\$350
Project Focus	self-pace math app "Happy Numbers"

m) **Intent to Apply for Grant Funding**

Group Applying HHS Post Prom
 Contact Person Ranae Puterbaugh
 Name of Award Huron Youth Leadership Council Grant
 Name of Funder HYLIC – Student United Way
 Amount to be Requested \$750
 Project Focus to provide a safe & drug-free event for youth after Prom

n) **Intent to Apply for Grant Funding**

Group Applying JAG (Jobs for Americas Graduates)
 Contact Person Brandi Fitzgerald
 Name of Award American Bank & Trust Spirit Card
 Name of Funder American Bank & Trust
 Amount to be Requested \$500
 Project Focus JAG's closet clothing drive

o) **Intent to Apply for Grant Funding**

Group Applying Destination Imagination
 Contact Person Callee Wachter
 Name of Award United Way Grant
 Name of Funder United Way
 Amount to be Requested \$3,000
 Project Focus creative problem solving & hands on learning

p) **Intent to Apply for Grant Funding**

Group Applying Destination Imagination
 Contact Person Callee Wachter
 Name of Award HYLIC Grant
 Name of Funder HYLIC
 Amount to be Requested \$750
 Project Focus STEAM education for kids – hands on creative problem solving

q) **Intent to Apply for Grant Funding**

Group Applying Destination Imagination
 Contact Person Callee Wachter
 Name of Award HCF Grant
 Name of Funder Huron Community Foundation
 Amount to be Requested \$3,500
 Project Focus hands on creative problem solving - STEAM

r) **Rehiring of Administrators for the 2024-2025 School Year**

Administrators will be rehired at a salary to be set at a later date

Administrators are listed below:

Roger Ahlers	Kathie Bostrom
John Halbkat	Kari Hinker
Lyndi Hudson	Jolene Konechne
Rodney Mittelstedt	Linda Pietz
Amanda Reilly	Heather Rozell
Ralyna Schilling	Laura Willemsen

p) **E-Rate Contracts for the following: District WAN: Midcontinent Communications, Arena Secondary Network: Midcontinent Communications, Riverside Colony: Venture Communications**

(The consent agenda may be approved with one motion. However, if a board member wishes to separate an item for discussion, he/she may do so.)

9. CELEBRATE SUCCESSES IN THE DISTRICT

Congratulations to:

- **Activities Director Terry Rotert** who is one of 8 finalists for the National Athletic Director of the Year for 2024. This award is presented by the National High School Athletic Coaches Association; the winner will be announced in June.
- **Morgan (teacher – Buchanan) and Justin Boomsma** on the birth of their son, Bridger Dean, born January 22
- **Sydney (teacher - Washington) and Hartman Katz** on the birth of their daughter, Isla Joy Katz
- **The following winter varsity teams/fine arts groups have earned the South Dakota High School Activities Association Academic Achievement Team Award by achieving a combined grade point average of 3.0 or higher:**
 - Girls Basketball
 - Boys Basketball
 - Boys and Girls Basketball Cheer
 - Girls Wrestling
 - Boys Wrestling
 - Gymnastics
 - Debate & Individual Events
 - One Act Play
 - All State Band
 - Vocal Ensemble
 - Band Ensemble
 - Orchestra Ensemble

Thank You to:

- **February 15 is School Resource Officer Day**
- **February 17 is Random Act of Kindness Day**
- **February 19-23 is South Dakota School Board Recognition Week**
- **Modern Wooden for the Donation of Kleenex's to the HS**

10. REPORTS TO THE BOARD:

- a) **Classified Employee of the Month** – Presented by Kari Hinker
Lisa Bishop, SPED Para-Educator at Washington 4-5 Center has been selected as **Classified Employee of the Month for February 2024**. Nomination comments are included in this packet. Congratulations Lisa!
- b) **Huron School District Foundation** – Garret Bischoff
- c) **LAN Report** – Tim VanBerkum
- d) **NSBA Advocacy Institute** - Garret Bischoff
- e) **Business Manager's Report**
- f) **Superintendent's Report**

11. OLD BUSINESS

- a) **Policy GCB2-2 Professional Staff Leaves/Absences (Sick Leave/Administrators)** – 2nd reading
- b) **Revised Calendar 2024-2025** – 1st reading
- c) **Policy IIBFA Use of Artificial Intelligence Technology** – 1st reading
- d) **Policy JHFA Supervision of Students** – 1st reading

- e) Policy JHG Reporting Child Abuse – 1st reading
- f) Policy GBC-1 Staff Ethics – 1st reading
- g) E-Remote Learning Plan – 1st reading

12. **NEW BUSINESS**

- a) **Permission for the Girls & Boys Tennis Teams to Hang Fundraising Sponsor Signs at the Huron Tennis Courts (one 12 X 20 inch sign per court, “Proud Sponsor of Huron Tennis” with donor name listed)**

13. **EXECUTIVE SESSION**

1-25-2 Executive or closed meetings may be held for the sole purposes of:

- (1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term, employee, does not include any independent contractor.
- (4) Preparing for contract negotiations or negotiating with employees or employee representatives.

14. **NEW BUSINESS**

- a) **Leave of Absence Request**
Paw Blet Ser/SPED Para Educator – Middle School

15. **ADJOURNMENT**

february 1, 2024

I Brenda Reyes Colón ~~is~~ resign as of today.

BRC

Halbkat, Darla

Subject: Resignation

From: Sibley, Hannah <Hannah.Sibley@k12.sd.us>

Sent: Thursday, February 1, 2024 6:55 PM

To: Willemssen, Laura L <Laura.Willemssen@k12.sd.us>

Subject: Resignation

I, Hannah Sibley, resign my position as para-educator effective 01/31/24 as I am no longer able to perform my duties for medical reasons.

Hannah Sibley

Halbkat, Darla

Subject: FW: [EXT] Boys soccer

From: Kler Hae

Sent: Tuesday, February 6, 2024 5:40 PM

To: Branaugh, Leah <Leah.Branaugh@k12.sd.us>; Rotert, Terry <Terry.Rotert@k12.sd.us>

Subject: [EXT] Boys soccer

Caution: This email originated from outside the K-12 email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Mr. Rotert,

I am giving my notice of resignation as assistant coach for the boys soccer team. I recently received my realtors license I need to focus on building my business. Thank you for the opportunity to coach Huron boys soccer and I look forward to coaching again in the future.

Please let me know if I can help with the transition with the new assistant coach in anyway.

Thank you, Kler Hae

February 7, 2024

To Whom It May Concern:

Please accept the resignation of my current position as cashier at the Huron High School. My last day will be February 29, 2024. I have enjoyed my job very much and was not expecting for it to end so soon, but I am needed at our family business as an employee has decided to retire sooner than we expected. Thank you so much for the opportunity to get to know you all and experience the position of cashier.

Sincerely,

Sarah Fiebelkorn

Cc: Cassie Plooster

Amanda Reilly

ADVERTISING AGREEMENT RENEWAL

This advertising agreement renewal is made and entered into this 22nd day of January, 2024, by and among DAKOTA PROVISIONS ("Advertiser"), and HURON SCHOOL DISTRICT 2-2, ("Owner").

WHEREAS, Advertiser and Owner have entered into the Advertising Agreement dated January 19, 2018 (as amended, the "Advertising Agreement") (a copy of the "Advertising Agreement" is attached); and

WHEREAS, the parties desire to extend and modify the Advertising Agreement as set forth herein.

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Renewal/Extension of Term. Effective as of the date hereof, the Term set forth in the Advertising Agreement shall be extended to run for 1 (one) year from and after January 1, 2024, and ending on December 31, 2024.
2. Advertising Fees. Effective as of the date hereof, the Advertising Fees for such extended term shall be \$6,000 (six thousand dollars), payable in advance in accordance with the attached Payment Schedule.
3. Ratification. Except as expressly modified hereby, the remaining terms and conditions of the Advertising Agreement are hereby ratified and confirmed, and shall remain in full force and effect.

Advertiser Initial VP

Owner Initial _____

PAYMENT SCHEDULE

Agreement year 2024: For services rendered January 1, 2024 to December 31, 2024.

Payment #1: \$ 6,000 Payment due on or before _____

Payment #2: \$ _____ Payment due on or before _____

Payment #3: \$ _____ Payment due on or before _____

Payment #4: \$ _____ Payment due on or before _____

ADVERTISER ACKNOWLEDGES AND WILL ABIDE BY THE PAYMENT SCHEDULE.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives on the date first above written.

ADVERTISER: Dakota Provisions

By Kim Brown
[authorized signature only]

Kim Brown
[print or type name clearly]

Title Executive Secretary

Dated 1-22-24

Address: PO Box 1257

City, State, Zip: Huron, SD 57350

Phone: 605-353-1519

Fax: 605-353-9798

Email Address: Kimb@dakotaprovisions.com

OWNER: Huron School District 2-2

By _____
Huron Board of Education

Board Approved _____

Business Associate Contract

THIS CONTRACT is made and entered into this January 29th, 2024, by and between The Huron Area Center for Independence (hereinafter called "PROVIDER"),

- AND -

Huron Public Schools (hereinafter called "BUSINESS ASSOCIATE").

Recitals

- A. PROVIDER is considered a Covered Entity under the provisions of the Health Insurance Portability and Accountability Act of 1996 and its implementing regulations codified at 45 C.F.R. 160 and C.F.R. 164, subparts A and E (hereafter referred to as the "Privacy Rule").
- B. BUSINESS ASSOCIATE performs, or assists in the performance, of a function or activity or provides services of a type for PROVIDER that makes BUSINESS ASSOCIATE a "business associate" for purposes of the HIPAA privacy regulations.
- C. PROVIDER will disclose protected health information to BUSINESS ASSOCIATE in conjunction with the function, activity, or services performed or provided by BUSINESS ASSOCIATION.
- D. PROVIDER and BUSINESS ASSOCIATE desire to enter into an contract as required by the HIPAA privacy regulations to provide satisfactory assurance to PROVIDER that BUSINESS ASSOCIATE will appropriately safeguard that protected health information.

Agreement

NOW THEREFORE, PROVIDER and BUSINESS ASSOCIATE agree as follows:

- (1) **Definitions.** All terms and phrases in this Contract shall have the same meanings as defined in 45 C.F.R. §160 and §164, subparts A and E, as amended from time to time. Without limiting the generality of the foregoing, as used in this Contract, the following terms shall have the following meanings:
 - 1.1 "Protected Health Information" or "PHI" shall have the same meaning as the term in 45 C.F.R. 164.501 above, and is limited to information created or received by the BUSINESS ASSOCIATE on behalf of the PROVIDER.
 - 1.2 "Underlying Agreement" shall mean the existing contract(s) for services between the BUSINESS ASSOCIATE and the PROVIDER.
 - 1.3 Capitalized terms not specifically defined in this agreement shall have the meanings given to them in the Privacy Rule.
- (2) **Restriction on Use and Disclosure of Protected Health Information.** Except as permitted or required by this Contract or as required by law, BUSINESS ASSOCIATE shall not use or further disclose any protected health information or otherwise made available to it by PROVIDER.
- (3) **Authorized Uses and Disclosures.** Except as otherwise limited in this Contract, BUSINESS ASSOCIATE is hereby authorized to use and disclose protected health information for the following purposes:
 - a. **Generally.** BUSINESS ASSOCIATE may use or disclose protected health information on behalf of, or to provide services to, PROVIDER for the following purposes, if such use or disclosure of protected health information would not violate the HIPAA privacy regulations if done by PROVIDER or the minimum necessary policies and procedures of PROVIDER: for general treatment, payment or other operational support for individuals served by the Center for Independence
 - b. **Management and Administration.** BUSINESS ASSOCIATE may use and disclose protected health information for the proper management and administration of BUSINESS ASSOCIATE or to carry out the legal responsibilities of BUSINESS ASSOCIATE, provided:
 - i. The disclosure is required by law; or,
 - ii. BUSINESS ASSOCIATE obtains reasonable assurances from the person to whom the information is disclosed that it will be held confidentially and used or further disclosed only as required by law or for the purpose for which it was disclosed to the person and the person will immediately notify the BUSINESS ASSOCIATE of any instances of which it is aware in which the confidentiality of the information has been breached.
 - c. **Data Aggregation Services.** BUSINESS ASSOCIATE may use and disclose protected health information to provide data aggregation services relating to the health care operations of PROVIDER.

- d. **Violations of Law.** BUSINESS ASSOCIATE may use protected health information to report violations of law to appropriate Federal and State authorities, consistent with 45 CFR 164.502(j)(1).

(4) **BUSINESS ASSOCIATE'S Obligations.**

- a. **Safeguards.** BUSINESS ASSOCIATE shall use appropriate safeguards to prevent use or disclosure of protected health information other than as permitted or required by this Contract or as required by law.
- b. **Reporting.** BUSINESS ASSOCIATE shall report to PROVIDER any use or disclosure of protected health information not permitted by this Contract of which it becomes aware. This report shall be given to PROVIDER as soon as possible after BUSINESS ASSOCIATE discovers the impermissible use or disclosure but not more than thirty (30) days after the discovery.
- c. **Agents and Subcontractors.** BUSINESS ASSOCIATE shall ensure that any agent, including any subcontractor, to whom it provides protected health information, received from, or created or received by BUSINESS ASSOCIATE on behalf of PROVIDER, agrees in writing to the same restrictions and conditions that apply to BUSINESS ASSOCIATE under this Contract.
- d. **Individual's Access to Information.** BUSINESS ASSOCIATE shall make available and permit access to protected health information about an individual by that individual in accordance with 45 C.F.R. §164.524.
- e. **Amendment of Protected Health Information.** BUSINESS ASSOCIATE shall make available protected health information for amendment and incorporate any amendments to protected health information in accordance with 45 C.F.R. §164.526.
- f. **Accounting of Disclosures.** BUSINESS ASSOCIATE shall document such disclosures of protected health information and information related to such disclosures as would be required for PROVIDER to respond to a request by an individual for an accounting of disclosures of protected health information in accordance with 42 C.F.R. §164.528. BUSINESS ASSOCIATE shall make available the information required to provide an accounting of disclosures in accordance with 42 C.F.R. §164.528. Such information shall be given to PROVIDER by BUSINESS ASSOCIATE within thirty (30) calendar days after PROVIDER notifies BUSINESS ASSOCIATE of PROVIDER's need for the information.
- g. **Practices, Books and Records.** BUSINESS ASSOCIATE shall make its internal practices, books, and records relating to the use and disclosure of protected health information received from, or created or received by BUSINESS ASSOCIATE on behalf of PROVIDER, to the U.S. Department of Health & Human Services, within ten (10) business days, for the purpose of determining PROVIDER's compliance with the HIPAA privacy regulations.
- h. **Mitigation.** BUSINESS ASSOCIATE shall mitigate, to the extent practicable, any harmful effect that is known to BUSINESS ASSOCIATE or to PROVIDER of a use or disclosure of protected health information in violation of BUSINESS ASSOCIATE's policies and procedures, this Contract, or the HIPAA privacy regulations.

(5) **PROVIDER's Obligations.**

- a. **Provisions for PROVIDER to Inform BUSINESS ASSOCIATE of Privacy Practices and Restrictions.**
 - i. PROVIDER shall notify BUSINESS ASSOCIATE of any limitations(s) in its notice of privacy practices of PROVIDER in accordance with 45 CFR §164.520, to the extent that such limitation may affect BUSINESS ASSOCIATE's use or disclosure of protected health information.
 - ii. PROVIDER shall notify BUSINESS ASSOCIATE of any changes in, or revocation of, permission by an individual to use or disclose protected health information, to the extent that such changes may affect BUSINESS ASSOCIATE's use or disclosure of protected health information.
 - iii. PROVIDER shall notify BUSINESS ASSOCIATE of any restriction to the use or disclosure of protected health information that PROVIDER has agreed to in accordance with 45 CFR §164.22, to the extent that such restriction may affect BUSINESS ASSOCIATE's use or disclosure of protected health information.
- b. **Permissible Requests by PROVIDER.**

PROVIDER shall not request BUSINESS ASSOCIATE to use or disclose protected health information in any manner that would not be permissible under the HIPAA privacy regulations if done by PROVIDER.

(6) **Term and Termination.**

- a. **Generally.** This Contract shall be effective when executed on behalf of both of the parties hereto and shall terminate when all of the protected health information provided by PROVIDER to BUSINESS ASSOCIATE, or created or received by BUSINESS ASSOCIATE on behalf of PROVIDER, is destroyed or returned to PROVIDER, or, if it is infeasible to return or destroy protected health information, protections are extended to such information, in accordance with the termination provisions in this Paragraph (6).
- b. **Mutual Agreement.** This Contract may be terminated by mutual written agreement of the parties.
- c. **Termination for Cause.** Upon PROVIDER's knowledge of a material breach of this Contract by BUSINESS ASSOCIATE, PROVIDER shall either:
 - i. Provide an opportunity for BUSINESS ASSOCIATE to cure the breach or end the violation and terminate this Contract if BUSINESS ASSOCIATE does not cure the breach or end the violation within the time specified by PROVIDER;
 - ii. Immediately terminate this Contract if BUSINESS ASSOCIATE has breached a material term of this Contract and cure is not possible; or,
 - iii. If neither termination nor cure are feasible, PROVIDER shall report the violation to the Secretary.
- d. **Effect of Termination.**
 - i. Except as provided in paragraph (ii.), below, upon termination of this Contract, for any reason, BUSINESS ASSOCIATE shall return or destroy all protected health information received from PROVIDER, or created or received by BUSINESS ASSOCIATE on behalf of PROVIDER. This provision also shall apply to protected health information that is in the possession of subcontractors or agents of BUSINESS ASSOCIATE. BUSINESS ASSOCIATE shall retain no copies of the protected health information.
 - ii. In the event that BUSINESS ASSOCIATE determines that returning or destroying the protected health information is infeasible, BUSINESS ASSOCIATE shall provide to PROVIDER notification of the conditions that make return or destruction infeasible. BUSINESS ASSOCIATE shall extend the protections of this Contract to such protected health information and limit further uses and disclosures of such protected health information to those purposes that make the return or destruction infeasible, for so long as BUSINESS ASSOCIATE maintains such protected health information.
- (7) **Injunction.** Notwithstanding any other rights or remedies provided for in this Contract, PROVIDER retains all rights to injunctive relief to prevent or stop the unauthorized use or disclosure of protected health information by BUSINESS ASSOCIATE, or any agent, subcontractor or other third party that received protected health information from BUSINESS ASSOCIATE.
- (8) **Indemnification.** BUSINESS ASSOCIATE shall indemnify and hold PROVIDER harmless from and against any and all loss, cost, damage, or expense, including reasonable attorneys' fees, that arise out of: any breach by BUSINESS ASSOCIATE of this Contract or of the HIPAA privacy regulations; or, the need for PROVIDER to enforce any provision of this Contract.
- (9) **Subpoena.** In the event BUSINESS ASSOCIATE receives a subpoena for any protected health information in BUSINESS ASSOCIATE's possession, BUSINESS ASSOCIATE shall immediately notify PROVIDER of the subpoena and deliver a copy of the subpoena to PROVIDER. BUSINESS ASSOCIATE shall respond to the subpoena only in accordance with the HIPAA privacy regulations.
- (10) **Notices.** Any notices required or permitted to be given under this Contract shall be in writing and shall be personally delivered or sent by certified or registered mail, first class postage prepaid, return receipt requested, or by prepaid overnight delivery service such that proof of delivery will be obtained.
- (11) **Amendment.** This Contract may not be changed, modified, or amended except by a written agreement executed on behalf of each of the parties.
- (12) **No Waiver.** No waiver of one or more of the provisions of this Contract or the failure to enforce any provision of this Contract by either party shall be construed as a waiver of any subsequent breach of this Contract, nor a waiver of the right at any time thereafter to require strict compliance with all of its terms.
- (13) **Continuous Protection of PHI.** The BUSINESS ASSOCIATE'S obligation to protect PHI is continuous and shall survive any termination, cancellation, expiration or other conclusion of this Contract.
- (14) **Entire Agreement.** This Contract sets forth the entire agreement and understanding between the parties as to the matters contained in it, and supersedes all prior discussions, agreements, and understandings of every kind and nature between them.
- (15) **Interpretation.** Any ambiguity in this Addendum shall be resolved to permit Covered Entity to comply with the Privacy Rule.
- (16) **Governing Law.** This Contract shall be construed and enforced in accordance with, and governed by, the laws of the state of South Dakota.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed by their duly authorized

representatives on the dates set forth below.

PROVIDER

By: Justin Kline

Title: CEO

Date: 1-29-24

BUSINESS ASSOCIATE

By: _____

Title: _____

Date: _____



SCHOOL DISTRICT

Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 1-29-24 Contact Person: Krissa Korkow

Group Applying: Krissa Korkow 1st grade classroom

Name of Grant/Award: AB+T Spirit Card

Name of Funder: AB+T Contact Person: Whitney Ward

Amount to be Requested: 150⁰⁰ Funder's Submission Due Date: Feb 9th 2024

Project Focus: Board games, flashlights, playing cards to promote hands on learning

How awarded amount received? X Full amount up front Reimbursement

Are any follow up reports required? Yes X No If yes, when are they due?

Is any District funding, resource, or in-kind commitment required now or in the future? Yes No X

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
 - o If and when the grant is awarded, a copy of the award letter.
 - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] 1-29-24
Building/Department Administrator Date

Signature: [Signature] 1-30-24
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: [Signature] 1-30-2024
Kelly Christopherson, Business Manager Date

Presented to School Board:



SCHOOL DISTRICT

Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 1-31-24 Contact Person: Laci Guy

Group Applying: Laci Guy

Name of Grant/Award: Spirit Card Funds

Name of Funder: American Bank & Trust Contact Person: Whitney McDonald

Amount to be Requested: \$350⁰⁰ Funder's Submission Due Date: 2-9-24

Project Focus: Sensory Items (weighted blanket/vest, chair fidget bands, noise cancelling headphones)
mobile stool - therapy putty - visual & sand timers

How awarded amount received? ☒ Full amount up front ☐ Reimbursement

Are any follow up reports required? ☐ Yes ☒ No If yes, when are they due? _____

Is any District funding, resource, or in-kind commitment required now or in the future? Yes ☐ No ☒

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
 - o If and when the grant is awarded, a copy of the award letter.
 - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] 2-1-24
Building/Department Administrator Date

Signature: [Signature] 2-1-24
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: [Signature] 2-1-2024
Kelly Christopherson, Business Manager Date

Presented to School Board: _____



SCHOOL DISTRICT

Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 2-2-23 Contact Person: Amy Schoenfelder

Group Applying: Buchanan K-1

Name of Grant/Award: Spirit Card

Name of Funder: American Bank + Trust Contact Person: _____

Amount to be Requested: \$500.⁰⁰ Funder's Submission Due Date: Feb 9

Project Focus: laminating sheets + task box/behavior incentives

How awarded amount received? _____ Full amount up front _____ X Reimbursement

Are any follow up reports required? _____ Yes X No If yes, when are they due? _____

Is any District funding, resource, or in-kind commitment required now or in the future? Yes _____ No X

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- o Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- o A copy of the completed grant application must be available upon request.
- o The person or group applying will need to submit the following documentation to the business offices:
 - o If and when the grant is awarded, a copy of the award letter.
 - o If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] 2-2-24
Building/Department Administrator Date

Signature: [Signature] 2-2-24
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: [Signature] 2-5-2024
Kelly Christopherson, Business Manager Date

Presented to School Board: _____



SCHOOL DISTRICT

Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 2/15/24 Contact Person: Alex Babcock

Group Applying: Alex Babcock's first grade class

Name of Grant/Award: American Bank and Trust Spirit Card

Name of Funder: American Bank & Trust Contact Person: Whitney McDonald

Amount to be Requested: \$350 Funder's Submission Due Date: 2/9/24

Project Focus: Self pace math app "Happy Numbers"

How awarded amount received? ☒ Full amount up front ☐ Reimbursement

Are any follow up reports required? ☐ Yes ☒ No If yes, when are they due? _____

Is any District funding, resource, or in-kind commitment required now or in the future? Yes ☐ No ☒

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- A copy of the completed grant application must be available upon request.
- The person or group applying will need to submit the following documentation to the business offices:
 - If and when the grant is awarded, a copy of the award letter.
 - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] 2-5-24
Building/Department Administrator Date

Signature: [Signature] 2-6-24
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: [Signature] 2-6-2024
Kelly Christopherson, Business Manager Date

Presented to School Board: _____



SCHOOL DISTRICT

Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 02/06/2024 Contact Person: Ranae Puterbaugh

Group Applying: Huron High School Post Prom

Name of Grant/Award: Huron Youth Leadership Council Grant

Name of Funder: HYLC - Student United Way Contact Person: Jen Bragg

Amount to be Requested: \$750.00 Funder's Submission Due Date: 03/08/2024

Project Focus: To Provide a Safe and Drug-Free Event for Youth After Prom

How awarded amount received? ☒ Full amount up front ☐ Reimbursement

Are any follow up reports required? ☐ Yes ☒ No If yes, when are they due? _____

Is any District funding, resource, or in-kind commitment required now or in the future? Yes ☐ No ☒

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- A copy of the completed grant application must be available upon request.
- The person or group applying will need to submit the following documentation to the business offices:
 - If and when the grant is awarded, a copy of the award letter.
 - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] 2/7/24
Building/Department Administrator Date

Signature: [Signature] 2/7/24
Linda J Pietz, Director of Curriculum, Instruction & Assessment Date

Signature: [Signature] 2-7-2024
Kelly Christopherson, Business Manager Date

Presented to School Board: _____



SCHOOL DISTRICT

Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: 2/16/2024 Contact Person: Brandi Fitzgerald

Group Applying: JAG (Jobs for Americas Graduates)

Name of Grant/Award: Spirit Card

Name of Funder: ABT Contact Person: Whitney McDonald

Amount to be Requested: \$500⁰⁰ Funder's Submission Due Date: 2/9/2024

Project Focus: JAG's Closet Clothing Drive

How awarded amount received? ☒ Full amount up front ☐ Reimbursement

Are any follow up reports required? ☐ Yes ☒ No If yes, when are they due? _____

Is any District funding, resource, or in-kind commitment required now or in the future? Yes ☐ No ☒

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- A copy of the completed grant application must be available upon request.
- The person or group applying will need to submit the following documentation to the business offices:
 - If and when the grant is awarded, a copy of the award letter.
 - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] Date: 2/17/24
Building/Department Administrator

Signature: [Signature] Date: 2/17/24
Linda J Pietz, Director of Curriculum, Instruction & Assessment

Signature: [Signature] Date: 2-7-2024
Kelly Christopherson, Business Manager

Presented to School Board: _____



SCHOOL DISTRICT

Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: February 7, 2024 Contact Person: Callee Wachter

Group Applying: Destination Imagination

Name of Grant/Award: United Way Grant

Name of Funder: United Way Contact Person: Jen Brugg

Amount to be Requested: \$3000 Funder's Submission Due Date: March 2024

Project Focus: Creative Problem Solving & hands on learning

How awarded amount received? ☐ Full amount up front ☒ Reimbursement

Are any follow up reports required? ☐ Yes ☒ No If yes, when are they due? _____

Is any District funding, resource, or in-kind commitment required now or in the future? Yes ☒ No ☐

If yes, please list by dollar amount and/or in-kind service/support. Please be specific. Call on Business to rally funds

Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- A copy of the completed grant application must be available upon request.
- The person or group applying will need to submit the following documentation to the business offices:
 - If and when the grant is awarded, a copy of the award letter.
 - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature]
Building/Department Administrator

2-7-24
Date

Signature: [Signature]
Linda J Pietz, Director of Curriculum, Instruction & Assessment

2/7/24
Date

Signature: [Signature]
Kelly Christopherson, Business Manager

2-7-2024
Date

Presented to School Board: _____



SCHOOL DISTRICT

Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: February 7, 2024 Contact Person: Callee Wachter

Group Applying: Destination Imagination

Name of Grant/Award: HYLC Grant

Name of Funder: HYLC Contact Person: Heidi Heferty

Amount to be Requested: \$750 Funder's Submission Due Date: March 6, 2024

Project Focus: STEAM education for kids - Hands on Creative problem solving.

How awarded amount received? ☒ Full amount up front ☐ Reimbursement

Are any follow up reports required? ☐ Yes ☒ No If yes, when are they due? _____

Is any District funding, resource, or in-kind commitment required now or in the future? Yes ☐ No ☒

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- A copy of the completed grant application must be available upon request.
- The person or group applying will need to submit the following documentation to the business offices:
 - If and when the grant is awarded, a copy of the award letter.
 - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] Date: 2-7-24
Building/Department Administrator

Signature: [Signature] Date: 2/7/24
Linda J Pietz, Director of Curriculum, Instruction & Assessment

Signature: [Signature] Date: 2-7-2024
Kelly Christopherson, Business Manager

Presented to School Board: _____



SCHOOL DISTRICT

Linda J Pietz
Director of Curriculum,
Instruction & Assessment
Linda.Pietz@k12.sd.us

INTENT TO APPLY FOR GRANT FUNDING

Any person or group applying for grant funds is expected to complete this form prior to submitting any grants or requesting funds that will impact the Huron School District.

Date: Feb 7, 2024 Contact Person: Collee Wachter

Group Applying: Destination Imagination

Name of Grant/Award: HCF Grant

Name of Funder: Huron Community Foundation Contact Person: Steve Gosc

Amount to be Requested: \$2500 Funder's Submission Due Date: March 15

Project Focus: Hands On Creative problem solving - STEM

How awarded amount received? ☐ Full amount up front ☒ Reimbursement

Are any follow up reports required? ☐ Yes ☒ No If yes, when are they due? _____

Is any District funding, resource, or in-kind commitment required now or in the future? Yes ☐ No ☒

If yes, please list by dollar amount and/or in-kind service/support. Please be specific.

Please note:

- Each school/individual will be responsible for submitting and following through on the grant application process unless other arrangements have been made.
- A copy of the completed grant application must be available upon request.
- The person or group applying will need to submit the following documentation to the business offices:
 - If and when the grant is awarded, a copy of the award letter.
 - If any follow-up reports are required, a copy of the report.

A copy of this request with signatures will be returned to the contact person above when the application is reviewed, allowing the application to proceed.

Signature: [Signature] Date: 2-7-24
Building/Department Administrator

Signature: [Signature] Date: 2/7/24
Linda J Pietz, Director of Curriculum, Instruction & Assessment

Signature: [Signature] Date: 2-7-2024
Kelly Christopherson, Business Manager

Presented to School Board: _____



Roger Ahlers
Director of Technology
150 5th St. SW
Huron, SD 57350
P: (605) 353-7800 x8842
roger.ahlers@k12.sd.us

Dr. Steinhoff,

I am seeking permission to award these E-Rate-eligible contracts for internet services:

District WAN: Midcontinent Communications. \$800 per site, per month. Total= \$57,600 per year. 5 year contract.

2. Arena Secondary Network: Midcontinent Communications. \$170/mo. \$2040 per year. 5 Year contract.

3. Riverside Colony: Venture Communications: \$138.95/mo. \$1667.40 total.

In each case, we will be applying for E-Rate funding to cover most of the costs. In past years, 80% of the costs have been reimbursed to us for the services and hardware. These contracts are contingent on school board approval and go into effect on July 1, 2024 if E-rate funding is approved.

Thanks for your support in using this funding to improve our school district networks.


Roger Ahlers
Technology Director

Classified Employee of the Month

Name	Lisa Bishop
Position	SPED Para-Educator @Washington 4-5 Center
Date	February 2024

What makes this employee deserving of the award for the Washington Classified Employee of the Month?

Mrs. Bishop has been working for the school district for the last 10 years, with the last 6 years being at the Washington 4-5 Center. Mrs. Bishop does a great job with the students in her care. She works hard to ensure they meet their goals and have success at school. She cares about their well-being, and loves to help put a smile on their face. Mrs. Bishop is always at school; she very seldom misses a day. She goes above and beyond to make sure that the school environment is safe for students, arriving early every day to clean up the playground while she waits for the students to arrive. Mrs. Bishop is always willing to do what is asked of her, she is a team player and dedicated employee of the district. It is evident that Mrs. Bishop loves what she does. We are fortunate to have Mrs. Bishop on staff at the Washington 4-5 Center.

	Huron School District #2-2	Code: GCBD-2 Professional Staff Leaves/Absences (Sick Leave/Administrators)
	Policies and Regulations	

Professional Staff Leaves/Absences **(Sick Leave/Administrators)**

- A. Administrators on a 260 day contract are allowed Sixteen (16) full days of sick leave each year for a cumulative to 150 days. Sick leave will accumulate at 1.33 days per month for a total of 16 days per year.
- B. Administrators on a 210 day contract are allowed twelve (12) full days of sick leave each year for a cumulative to 140 days. Sick leave will accumulate at 1 day per month for a total of 12 days per year.
- C. Contracted **administrators** with less than a full-time contract will earn sick leave on the same schedule as regular employees; however, sick leave will accumulate on the following basis:

75 to 100% contract	12 days accumulation per year
50 to 74% contract	8 days accumulation per year
49 to 0% contract	No accumulation
- D. Administrators may borrow sick leave from the normal yearly allowance. If the contract is terminated prior to the end of the year, the following procedure will prevail: all used, but non-accumulated, days will be deducted from the last pay check.
- E. Sick leave may be taken because of personal illness, injury, or on order of a physician to remain absent due to exposure to disease or to obtain the services of a medical professional that cannot be obtained during the non-school hours. After sick leave is exhausted, the board shall cease payment.
- F. If the disability or incapacity of the administrator to properly perform his/her duties should continue for ninety calendar days after he/she has exhausted all sick leave days, the board of education, at its option, may cancel and terminate this agreement and thereupon be released from all further obligations.
- G. After an absence from school due to sickness or illness, the administrator may be required to furnish proof of illness. This proof will be in the form of a doctor's certificate. The board of education, at its expense, may also request a physical examination of the administrator by a physician designated by the board. The decision of the school physician shall be final.
- H. Each administrator on a 260 day contract will be paid ~~\$60.00 (sixty dollars)~~ **.5 on day sub rate** per day for each day of earned accumulated sick leave that is eligible for carryover, a maximum of 150 days, when they end employment.
- I. Each administrator on a 210 day contract will be paid ~~\$60.00 (sixty dollars)~~ **.5 on day sub rate** per day for each day of earned accumulated sick leave that is eligible for carryover, a maximum of 140 days, when they end employment.
- J. Ending employment may be due to retirement or resignation. Accumulated sick leave will not be paid out if the administrator is terminated or if the administrator violates their contract. Contracted administrators with less than a full-time contract will be paid for each day on a percentage basis equal to the percent of their contract when they end employment.



Huron School District Academic Calendar 2024-2025 School Year

(PTC / OH / ER subject to change)

School Board Approved 02/13/2023

AUGUST 2024 (7)						
SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	+6++	+7	+8	+9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

+ New Teach Wkdays ++ New teach lunch/sub in-service + Teach In-serve ++ All Staff In-service 9:30-12:15 @ Aug 20 - 1st Day of School ✓ Kindergarten Screen κ Aug 27 - Kindergarten 1st Day + Early Release # Elem Open House (K-1 4:00-5:00) (2-3 5:15-6:30) (4-5 6:45-8:00) ^MS Open House 5-6:00

SEPTEMBER 2024 (20=27)						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

◆ State Fair (No School) Aug 29 thru Sep 2 × HS PT Conferences (5:30-8:30 pm)
— Homecoming Parade † Early Release

OCTOBER 2024 (22=49)						
SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

◆ Native American Day † Early Release □ 4-5 PT Conf (3:30-6:45) ** 2-3 PT Conf (3:30-6:45)
□ MS PT Conf (3:30 to 6:30)

NOVEMBER 2024 (18=67)						
SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

† Early Release ◆ Vet Day ◆ Holiday Break × HS PT Conferences (5:30-8:30 pm)
* K-1 PT Conf (3:30-6:45)

DECEMBER 2024 (15=82)						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

† Early Release ◆ Holiday Break

ELEMENTARY/MIDDLE SCHOOL/HIGH SCHOOL

Quarter will end on date set at grade level.

End of 1st Semester - (82 days)

End of 2nd Semester - (92 days)

GRADUATION Sunday, May 18, 2025 2:00 p.m., Huron Arena

174 Student Contact Days
2 Conference Days
4 Teacher In-Service Days
5 Teacher Check-out (1/2 day)
180.5 Total Teacher Days

JANUARY 2025 (20=102)						
SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

◆ New Year's Day Holiday + Teach In-serve † Early Release ◆ Martin Luther King Holiday
× HS PT Conferences (5:30-8:30 pm)

FEBRUARY 2025 (19=121)						
SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

† Early Release ◆ Vacation ◆ Presidents' Day □ 4-5 PT Conf (3:30-6:45)

MARCH 2025 (19=140)						
SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

† Early Release ◆ Spring Break × HS PT Conferences (5:30-8:30 pm)

** 2-3 PT Conf (3:30-6:45) * K-1 PT Conf (3:30-6:45) □ MS PT Conf (3:30 to 6:30)

APRIL 2025 (20=160)						
SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

† Early Release ◆ Vacation

MAY 2025 (14=174)						
SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

+ Early release @ Last day of classes B Baccalaureate = Last Day of TAP
◆ Graduation Teacher Checkout ◆ Memorial Day

Staff Development - Early Release Days

Aug 28 Sep 11 Oct 2 Nov 6 Nov 27 Dec 11

Jan 8 Feb 5 Mar 5 Apr 2 May 7

(Sep - Homecoming TBD, May 20 also Early Release)

MAKE-UP DAYS FOR SNOW

May 21, 22, 23, 27, 28, 29

CONFERENCES: (All to be determined by principals after calendar approved)


K & 1st Gr Center:

2nd & 3rd Gr Center:

4th & 5th Gr Center:

Middle School:

High School: Sep , Dec , Mar

	Huron School District #2-2	Code:
	Policies and Regulations	IIBFA – Use of Artificial Intelligence Technology

This policy sets parameters for utilization of artificial intelligence (AI) technology within the District, by students and employees. The purpose of this policy is to ensure fair and equitable academic assessments, promote critical thinking, and maintain an equal playing field for all students.

AI technology includes any form of digital content, such as text, images, videos or audio, that is created by artificial intelligence systems without direct human intervention. These AI systems use advanced algorithms and machine learning techniques, natural language processing, or automated decision-making systems to generate content that mimics human creativity and decision-making processes. AI technology tools include resources such as ChatGPT, Google Bard, and other AI content generator products.

Student Use

Students are prohibited from incorporating AI technology into their assignments or projects, unless instructional staff tells students that AI can be used for a specific assignment, portion of assignment, or project. Student assignments and projects must rely solely on human effort and intellect.

Students must uphold the principles of academic integrity by submitting work that is solely their own, demonstrating their knowledge, skills and abilities acquired through personal effort and study. The use of AI technology in assignments and projects undermines the authenticity and individuality of students' work.

Students are encouraged to explore and utilize a wide range of technological tools and resources that are not AI-dependent to enhance their assignments and projects. This includes traditional research methods, computer programs, software applications, and other non-AI-based tools that support academic learning and creativity. AI technology may be used for clarification or explanations to understand complex texts or to assist in brainstorming ideas, topics, and writing prompts. Any such use should be cited. Students may not pass off any AI technology as their own work, such as by copying text or images from AI programs without proper attribution. Text or images copied directly from AI generated content must be properly cited. Other uses of AI must be clearly described at the end of the assignment or project.

If instructional staff allow student use of AI technology in connection with a specific project or assignment, students must use AI only as permitted. Students must disclose the AI tool used, and attribute and cite AI text and images properly when used in the student's work.

A student who uses AI technology without permission, who uses it in an improper way, or who otherwise violates this policy will constitute a violation of the District's code of conduct, cheating, plagiarism, and/or academic dishonesty policy, and/or provisions stated in the student handbook, and will be subject to student discipline.

Staff Use

The District recognizes that staff may use AI technology to assist in tasks such as creating lesson plans, augmenting grading efficiency and consistency, designing assignments, and streamlining administrative tasks. However, overreliance on AI technology is discouraged. Instructional staff should be mindful of concerns around the use of AI products such as student privacy, data privacy and security, plagiarism, bias, equity considerations, academic integrity, misinformation and inaccuracies based on the data used to train the AI generated content.

Instructional staff using AI technology must insure that the AI technology tool complies with the District's security and privacy policies and federal and state laws and regulations, including but not limited to the Family Educational Rights and Privacy Act (FERPA).

	Huron School District #2-2	Code: IIBFA – Use of Artificial Intelligence Technology
	Policies and Regulations	

Allowing student use of AI technology in a specific assignment or project must be to support or enhance students’ learning and critical thinking, not bypass or replace it. If students are instructed that they may use AI in an assignment or project, instructional staff must first communicate to the students the extent to which students may use AI technology for that specific project or assignment and the opportunities and prohibited uses of AI tools. Students should be instructed on the potential risks of using AI and what responsible use looks like, including safety cautions about sharing personal data with AI platforms. Instructional staff should also communicate to students that AI programs can have implicit bias, and will be time-constrained as most AI platforms do not have data for the last 24 months, and that students should think critically and fact-check using primary sources, as AI can generate fake results.



Huron School District #2-2

Policies and Regulations

Code:

JHFA – Supervision of Students

When students are in school, engaging in school-sponsored activities, or traveling to and from school on school buses, they are responsible to the school, and the school is responsible for them. School personnel assigned to their supervision serve in loco parentis.


The Board expects all students to be under assigned adult supervision at all times when they are in school, on school grounds, traveling under school auspices, or engaging in school-sponsored activities. School personnel assigned this supervision are expected to act as reasonably prudent adults in providing for the safety of the students in their charge.

In keeping with this expected prudence, no teacher or other staff member will leave his or her assigned group unsupervised except if an arrangement has been made to take care of an emergency.

During school hours, or while engaging in school-sponsored activities, students will be released only into the custody of parents or other authorized persons.

The school administration will assure that anyone who wishes to contact a student during the school day is doing so for proper reasons.

Superintendents and principals may discipline students for aggressive or violent behavior that disrupts school or that affects a health or safety factor of the school or its programs.

	Huron School District #2-2	Code:
	Policies and Regulations	JHG – Reporting Child Abuse

The term, abused or neglected child, means a child:


1. Whose parent, guardian, or custodian has abandoned the child or has subjected the child to mistreatment or abuse;
2. Who lacks proper parental care through the actions or omissions of the child's parent, guardian, or custodian;
3. Whose environment is injurious to the child's welfare;
4. Whose parent, guardian, or custodian fails or refuses to provide proper or necessary subsistence, supervision, education, medical care, or any other care necessary for the child's health, guidance, or well-being;
5. Who is homeless, without proper care, or not domiciled with the child's parent, guardian, or custodian through no fault of the child's parent, guardian, or custodian;
6. Who is threatened with substantial harm;
7. Who has sustained emotional harm or mental injury as indicated by an injury to the child's intellectual or psychological capacity evidenced by an observable and substantial impairment in the child's ability to function within the child's normal range of performance and behavior, with due regard to the child's culture;
8. Who is subject to sexual abuse, sexual molestation, sexual exploitation, or human trafficking by the child's parent, guardian, custodian, or any other person responsible for the child's care;
9. Who was subject to prenatal exposure to abusive use of alcohol, marijuana, or any controlled drug or substance not lawfully prescribed by a practitioner; or
10. Whose parent, guardian, or custodian knowingly exposes the child to an environment that is being used for the manufacture, use, or distribution of methamphetamines or any other unlawfully manufactured controlled drug or substance.

Any teacher or other school employee, who suspects that a child under 18 years of age has been neglected or abused by a parent or other person, will report orally or in writing this information to the building Principal or Superintendent. The Principal or Superintendent shall immediately report this information to the state's attorney, the department of social services, or to local law enforcement. The teacher or other school employee who witnessed the disclosure or evidence of the abuse or neglect must be available to answer questions when the initial report is made. If the Principal or Superintendent does not confirm to the teacher or other employee within 24 hours that the report has been submitted, the employee will report the information directly to the state's attorney, the department of social services, or to local law enforcement.

The report will contain the following information: name, address, and age of child; name and address of parent or caretaker; nature and extent of injuries or description of neglect; and any other information that might help establish the cause of injuries or condition.

School employees, including administrators, will not contact the child's family or any other persons to determine the cause of the suspected abuse or neglect. It is not the responsibility of the school employees to prove that the child has been abused or neglected, or to determine whether the child is in need of protection, but only to report suspicions of abuse or neglect.

Anyone who participates in making a report in accordance with the law and in good faith is immune from any civil or criminal liability that may otherwise arise from the reporting, or from any resulting judicial proceeding, even if the suspicion is proved to be unfounded.

	Huron School District #2-2	Code:
	Policies and Regulations	JHG – Reporting Child Abuse

Information or records concerning reports of suspected abuse or neglect are confidential. The release to persons other than those provided by law is a class one misdemeanor. Failure to make a report of abuse or neglect is a class one misdemeanor.

Copies of this policy will be distributed by the Superintendent to all school employees at the beginning of each school term, and to new employees when they begin employment if at a different time than the beginning of the school term.



Huron School District #2-2

Policies and Regulations

Code:
GBC-1 – Staff Ethics

School employees hold positions of public trust. High standards of honesty, integrity, and fairness are to be exhibited by each school district employee when involved in any school district activity. Ethical behavior by staff is required and expected at all times while fulfilling one's employment responsibilities and when at all school functions.

District employees are required and expected to:

1. treat students, parents, fellow employees, and community members with respect. Conduct which is prohibited includes, but is not limited to:
 - inappropriate verbal, visual or physical conduct, including jokes that demean an individual or group of individuals, spreading gossip about any individual, threatening another individual and all types of bullying behavior;
 - without proper authorization and authority violating another person's right of privacy and/or intentionally invading another person's personal space;
 - knowingly falsely blame an individual for conduct not done by the person.
2. promote a safe, nurturing, and positive school and work environment. Conduct which is prohibited includes, but is not limited to:
 - any conduct that is severe and objectively offensive so that it creates or results in an intimidating, hostile or offensive work or learning environment or has the purpose or effect of substantially or unreasonably interfering with an employee's or student's performance;
 - threatening, harassing, punishing or retaliating behavior against students and/or other employees.
3. maintain confidentiality concerning students, families and employees.
4. act in a manner consistent with District policies, legal and contractual standards, responsibilities, and obligations.
5. model and promote appropriate dress and language.
6. report to a school administrator knowledge of mismanagement, waste of funds, misuse of school property, abuse of authority, threats to safety, violations of policies and regulations, or other conduct that damages integrity or reputation of the school district.
7. refrain from using school employment to promote personal political and/or religious views.

	Huron School District #2-2	Code: GBC-1 – Staff Ethics
	Policies and Regulations	

In addition to the foregoing, the District, within this policy, adopts and incorporates into this policy as if set forth in full, the South Dakota Department of Education Professional Teachers Ethics as set forth in ARSD 24:08:03. The Professional Teachers Ethics as incorporated into this policy applies to:

- Teachers - a person charged with responsibility in the field of education and certified by the secretary of the Department of Education as a teacher or other specialist employed or contracted to provide services in an educational setting,
- Education Specialists - a person with specialized training or licensure, not serving as a classroom teacher, but employed or contracted to provide services in an educational setting, and
- Noncertified Educators - a person charged with responsibility in the field of education who is not certified by the secretary of the Department of Education as a teacher, administrator, or other education specialist, but who is employed or contracted to provide services in an educational setting.

Furthermore, the District, within this policy, adopts and incorporates into this policy as if set forth in full, the South Dakota Department of Education Professional Administrators Ethics as set forth in ARSD 24:11:03. The Professional Administrators Ethics as incorporated into this policy applies to:

- the Superintendent,
- the Business Manager, and
- all other educational administrators.

Any employee who believes a staff member has engaged in conduct which violates the code of conduct shall immediately report the alleged misconduct to their immediate supervisor. If the concern/complaint involves the individual's immediate supervisor, the complaint may be filed with any administrator within the school district.

All complaints will be investigated and should the investigation result in a determination of unethical behavior by a school employee such unethical behavior shall constitute just cause for discipline, up to and including termination of employment. A complaint reported which was intentionally and knowingly false will result in disciplinary action being taken against the person or persons involved in the false complaint being made.

**Huron School District
E-Learning Expectations
Inclement Weather Closure**



The Huron School District may continue learning on inclement weather closure days via E-Learning. E-Learning is not a suitable replacement for all missed days, but it is a limited option. The Superintendent must announce an E-Learning Day by 2:00 pm the day prior to allow staff and students time to prepare and secure needed devices and content.

Breakdown of Planning

The E-Learning plans vary by student age and are broken down into the following groups:

- Early Childhood
- K-5
- Middle School
- High School

Certified Staff

All certified staff will be on duty during their normal contracted time.

Transportation/Nutrition/Para Educators

Options to work will be provided.

Buildings and Grounds

The staff will report as normal for snow removal and maintenance of buildings.

District Employees and Administrators

The staff will report as normal or utilize vacation leave.

K-5 E-Learning Plan

In the event of an E-Learning day, teachers will have the option to:

- Send home hard copy packet that is directly connected to content standards
- Provide instruction and/or assignments via Google Classroom that are directly connected to content standards
- Create a choice board with a variety of assignment options that are directly connected to content standards
- Require students to submit an activity log (example: log 30 minutes of physical activity for PE)

Office Hours:

Teachers must have 3 logged office hours (10:00 am to 1:00 pm) where they are available to answer questions, clarify instructions and/or connect with students and parents as needed

Assignments:

All assignments will be graded. Students will be held accountable for completing assignments.

When notified of an E-learning day, teachers will be notified before 2:00 on the day prior to the snow day. Teachers will be expected to instruct students on what is expected of them on their e learning day, and send home any necessary books and materials.

Attendance:

All teachers who are providing instruction on google classroom will take attendance by marking who attends the online meeting or completes the online assignment.

All teachers who are providing a hard-copy assignment, choice board, or activity will count students 'present' upon assignment completion/submission.

Chromebook Checkout:

Students will not be allowed to check out the Chromebook.



K-5 E-Learning Days

In the event that school is closed due to inclement weather, an E-Learning day may be assigned. Students will be notified of the E-Learning day before they are dismissed from school on the day prior to the snow day. The student will be assigned a packet for learning in K-3. Grades 4-5 will be assigned a packet, choice board, activity log, or homework in their google classroom. Attendance and grades **may** be taken for e-learning work.

Please sign below to acknowledge you are aware of the possibility of e-learning days and homework being assigned to your child on those days.

Parent/Guardian Signature

Student Name, Classroom Teacher

Date



Días de Aprendizaje Electrónico para estudiantes de Kínder a Grado 5

En el caso de que cierren las escuelas debido al mal clima, tal vez se asigne una tarea de aprendizaje electrónica. Se notificará a los estudiantes de la tarea antes que se despidan las clases el día antes del cierre de la escuela por el clima. Se le asignará un paquete de tarea al estudiante de Kínder a Grado 3. A los de grados 4 y 5 se les asignará un paquete, tablero de elección, registro de actividades o tarea en el sitio de google.

Favor de firmar a continuación para afirmar que reconoce la posibilidad de días de aprendizaje electrónico y que se asignará tareas a su hijo en esos días.

Firma de los Padres/Guardianes

Nombre del Estudiante, Maestro(a) de Salón

Fecha



တီဖီသပ် တု၊ ဂှတီ၊ ဂုဂီအူ - တံမလိ မုနံတဖၣ်

ကွီမုတထီၣ် ခိဖျိမုခိၣ်ကလံသီၣ်ဂီတဂုအယိန့ၣ်, ဂုဂီအူ-တံမလိ မုနံ ကဘၣ်တံမအီၤန့ၣ်လီၤ. ပုကွီဖိ တဖၣ် ကဘၣ်တံဒုးသ့ၣ်ညါအီၤ ဘၣ်ထွဲဒီး ဂုဂီအူ -တံမလိ မုနံ တချုးကွီစံၣ်လီၤ ဖဲမုနံအဝဲန့ၣ် တ ချုး : မုခိၣ်ဖိ မုနံ တုယီၤဒီးဘၣ် န့ၣ်လီၤ. ပု တီဖီသပ် တု၊ ဂှတီ၊ ကွီဖိတဖၣ် ကဘၣ်တံဟ့ၣ်လီၤအီၤ တံမလိ အလံာ်ဘိၣ် န့ၣ်လီၤ. ပုလွံၣ်တီၤ ဒီး ယံၣ်တီၤတဖၣ် ကဘၣ်တံဟ့ၣ်လီၤအီၤလၢ တံမလိအလံာ်ဘိၣ်, တံယုထၢအ လံာ်ဘၣ်ဘၣ်, တံဟူးတံဂဲတံကွဲးနီၣ်ကွဲးယါ, မ့တမုာ် ဟံၣ်တံမလၢ အကူကံၢ်ချးစံၣ် အပူၤန့ၣ်လီၤ. တံမနီၣ်မယါ ပုကွီဖိအတံၢ်ဟဲထီၣ်ကွီ ဒီး အမးပတီၢ် ဘၣ်သ့ၣ်သ့ၣ် ကဘၣ်တံမအီၤလၢ ဂုဂီအူ - တံမ လိ မုနံတဖၣ်အဂီၢ် စ့ၢ်ကီးန့ၣ်လီၤ.

ဝံသးစူ၊ ကွဲးစဲလီၤနမံၤလၢလံာ်အံၤ ခိဖျိနသ့ၣ်ညါထွဲတံၢ်ဂုာ်ဘၣ်ဃး တံမလိစီၤစူတံၢ် မုနံတဖၣ် ဒီး ဟံၣ်တံမ ဘၣ်တံဟ့ၣ်လီၤအီၤ ဆူနဖိ ဖဲမုနံတဖၣ်န့ၣ် တက့ၢ်.

မိၢ်ဟံ ပုကွီထွဲတံၢ် ကွဲးစဲလီၤမံၤ

ပုကွီဖိ, တီၤသရၣ်

မုနံ



4 th Grade E-Learning Day	
ELA	
Math	
Social Studies/Science	
PE	Complete 15 minutes of physical activity. Shovel snow, clean your room, or complete a circuit of 25 jumping jacks, 20 push ups, 20 sits ups and running in place
Music	Sing the school song to a parent or sibling
Counseling/Social Skills	Find a positive quote, use your please and thank yous all day
Library	Read for 20 minutes
Extra Activities	Practice your multiplication facts, review your spelling words, or write a paragraph about your snow day

Parent/Guardian Signature: _____



5 th Grade Black POD E-Learning Day	
ELA	
Math	
Social Studies/Science	
PE	Complete 15 minutes of physical activity. Shovel snow, clean your room, or complete a circuit of 25 jumping jacks, 20 push ups, 20 sits ups and running in place
Music	Sing the school song to a parent or sibling
Counseling/Social Skills	Find a positive quote, use your please and thank yous all day
Library	Read for 20 minutes
Extra Activities	Practice your multiplication facts, review your spelling words, or write a paragraph about your snow day

Parent/Guardian Signature: _____



5 th Grade Orange POD E-Learning Day	
ELA	Read from one Fiction and one non Fictional text
Math	Write your multiplication facts 1-12
Social Studies/Science	Read the next lesson in S.S. workbook and complete the questions within the text.
PE	Complete 15 minutes of physical activity. Shovel snow, clean your room, or complete a circuit of 25 jumping jacks, 20 push-ups, 20 sits ups and running in place
Music	Sing the school song to a parent or sibling
Counseling/Social Skills	Find a positive quote, use your please and thank yous all day
Library	Read for 20 minutes
Extra Activities	Practice your multiplication facts, review your spelling words, or write a paragraph about your snow day

Parent/Guardian Signature: _____

HMS E-Learning Plan

In the event of an E-Learning day, teachers will have the option to:

- Send home hard copy assignment that is directly connected to content standards
- Provide instruction and/or assignments via Google Classroom that are directly connected to content standards
- Create a choice board with a variety of assignment options that are directly connected to content standards
- Require students to submit an activity log (example: log 30 minutes of physical activity for PE)

Office Hours:

Teachers must have 3 logged office hours (10am-1pm) where they will be available to answer questions, clarify instructions and/or connect with students and parents as needed.

Assignments:

All assignments will be graded. Students will be held accountable for completing assignments and will be placed on ICU per the HMS Grading Policy.

When notified of an E-learning day, students will move through a shortened schedule starting at 2:30 p.m. Students will rotate from class by class to receive assignments/directions from teacher prior to leaving for the day (approximately 5-7 min per class). Class period start and end times will be announced over the intercom.

Attendance:

All teachers who are providing virtual instruction will take attendance by marking who attends the online meeting or completes the online assignment.

All teachers who are providing a hard-copy assignment, choice board, or activity will count students 'present' upon assignment completion/submission.

Chromebook Checkout:

Students must have a completed E-learning form prior to checking out the Chromebook.



HMS E-Learning Days

In the event that school is closed due to inclement weather, an E-Learning day may be assigned. E-Learning requires internet access and a device.

Please fill out the information below:

_____ My child has Wi-Fi access at home AND a laptop, computer, or tablet available to them. My child will NOT need to check out a school device.

_____ My child has Wi-Fi access at home, but has **no** device available to them and WILL need to check out his/her Chromebook from school.

_____ My child has no access to Wi-Fi at home.

*Please fill out the bottom portion **ONLY** if you will need to checkout your school-issued Chromebook for an E-Learning Day.*

I give permission to my student to check out his/her Chromebook for E-Learning Days incurred during the 23-24 school year. I have reviewed the costs for damage/repairs to the device and agree to the terms and conditions set forth by the Huron Middle School Chromebook Agreement in the HMS Handbook.

- Chromebook screen replacement: \$45
- Chromebook keyboard replacement: \$20
- Chromebook cover replacement: \$26
- Chromebook replacement: \$250

*All claims for accidental damage or maintenance must be reported and filed with the Principal's Office.

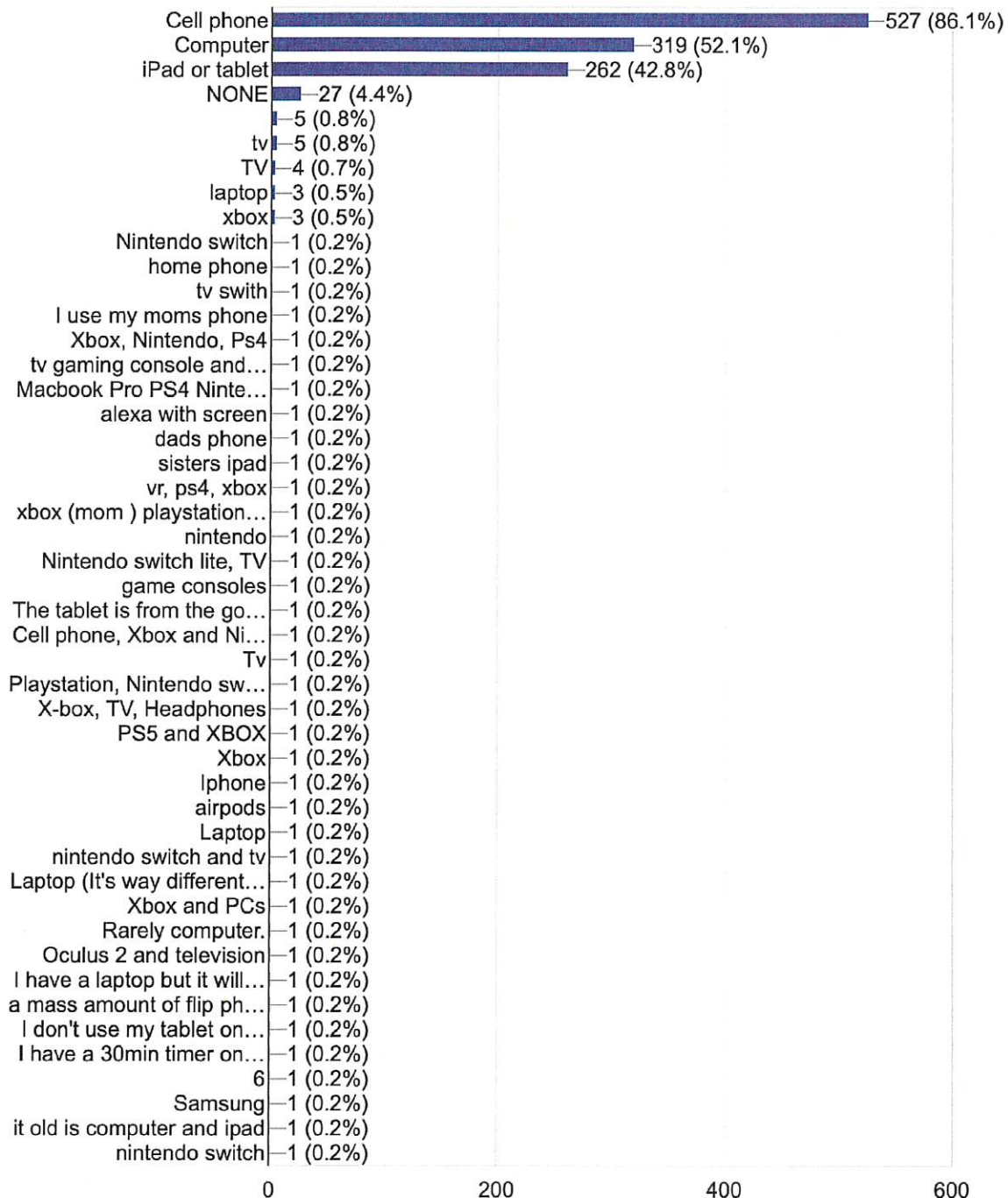
Parent/Guardian Signature

Student Name, Grade Level

Date

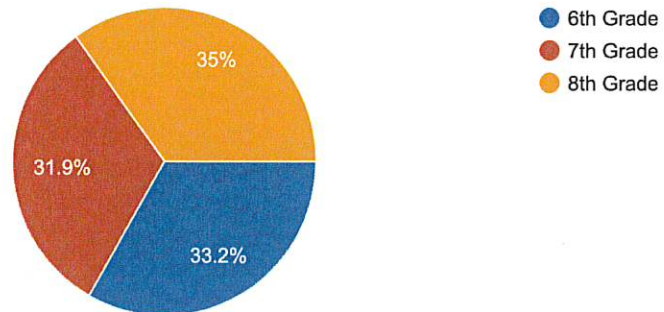
Which of the following technology devices do you have access to at home?

612 responses



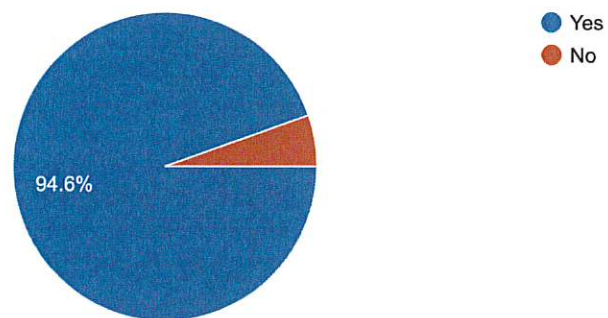
Grade Level

612 responses



Do you have access to wi-fi in your home?

612 responses



HHS E-Learning Plan

In the event of an E-Learning Day, teachers will have the option to:

- Send home a hard copy assignment that is directly connected to content standards
- Provide instruction and/or assignments via Google Classroom that are directly connected to content standards.
- Require student to submit an activity log (examples: log 30 minutes of physical activity for PE)

Office Hours:

Teachers must have three office hours where they are available to answer questions, clarify instructions and connect with students and parents as needed. The required office hours will be 10am to 1pm unless the teacher has indicated otherwise to their students.

Assignments:

All assignments will be graded. Students will be held accountable for completing assignments.

Attendance:

All teachers will take attendance by marking who attends online instruction or completes the online assignment.



Special Education E-Learning Day (Birth – 21)

Special Education Staff (B-3 & PK-21)

All special education staff (PK through 21) with direct instructional/related services responsibilities provide access to activities related to their IEP goals (e.g., ELA, pre-academics, adaptive, related services, self-help, communication, study skills, math, or, in the case of transition programs, vocational skills). This includes specialists (OT, PT, SLP, Vision, and Hearing). If a special educator teaches a scheduled class, they will follow the expectations of general education (posting a course-specific lesson).

- A remote learning/snow day is a "school day," meaning the special education calendar is not paused, and all timelines are active.
- Documentation will be included in the IEP for Remote Learning days.
- Teams will continue to complete any scheduled IEP/Evaluation/Eligibility meetings (virtually).

Birth-3 and Early Childhood

- Offer an activity to be completed/submitted by the student/family to document their engagement (attendance).

K-5

- Offer an activity to be completed/submitted by the student/family to document their engagement (attendance). Services may be provided through Let's Go Learn.

6-12

- Offer an activity to be completed/submitted by the student/family to document their engagement (attendance). Services may be provided through Let's Go Learn.
- If a special educator teaches a scheduled class, they will follow the exact expectations of general education (posting a course-specific lesson).

Parent/Guardian Signature: _____

Dear Huron School Board,

My name is Paw Blet Ser and I work for Huron School District at Huron Middle School as a Para in Special Education. I am writing to request for 4 additional days off. My reason is I have to go back to school in March for two weeks. I go to Karen Theological Study Center (USA) at Saint Paul, Minnesota. I study Theology as my major. My courses start from March 10, 2024 to March 23, 2024. Please kindly consider my request. You can contact me on my phone number (605)-354-1097 and Email (Paw.Ser@k12.sd.us) Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to be 'Paw Blet Ser', written over a circular stamp or seal.

Paw Blet Ser



ကညီယုၤဖျၢၣ်ပိညါတၢ်သိၣ်လိလီၤခၢၣ်သး (USA)
Karen Theological Study Center (USA)

2256 Lexington Ave N Saint Paul MN 55113

www.ktscusa.org

To Whom It May Concern:

This is to certify that *Paw Blet Ser* is a student of the Karen Theological Study center in Saint Paul, Minnesota. He/She has to attend the intensive courses, which will be held on March 10-23, 2024. Please do not hesitate to ask any questions about him/her, and you can contact me on my phone number (909) 815-6374.

With Regards,

Hsi Mu Shein
President
Karen Theological Study Center