

REGULAR MEETING
HURON BOARD OF EDUCATION
INSTRUCTIONAL PLANNING CENTER
JULY 10, 2023 – 5:45 p.m.

Call to Order: Business Manager Kelly Christopherson called the meeting to order at 5:45 p.m.

The Pledge of Allegiance was led by Kelly Christopherson.

The first order of business was the swearing in of Shelly Siemonsma as an elected board member for a 3-year term. Kelly Christopherson, Business Manager, chaired the meeting for the swearing in exercises.

The Board then proceeded with the reorganization of the Board with the Business Manager presiding. The Chair called for nominations for president of the Board. Van Berkum nominated Bischoff.

Motion by Van Berkum, second by Siemonsma, and unanimously carried that nominations cease and that Bischoff be the Board President for the 2023-2024 school year. Roll call vote: Glanzer – Yes; Lee – Yes; Van Berkum – Yes; Siemonsma – Yes; and Bischoff – Yes.

President Bischoff then called for nominations for vice-president of the Board. Van Berkum nominated Siemonsma.

Motion by Van Berkum, second by Glanzer, and carried that nominations cease and that Siemonsma be the Board Vice-President for the 2023-2024 school year. Roll call vote: Glanzer – Yes; Lee – Yes; Van Berkum – Yes; Siemonsma – Yes; and Bischoff – Yes.

Roll Call: Garret Bischoff, President, and members: Shelly Siemonsma, Craig Lee by phone, Tim Van Berkum, and Kristi Glanzer; Superintendent Kraig Steinhoff and Kelly Christopherson, Business Manager.

Motion by Siemonsma, second by Van Berkum, and unanimously carried to approve the agenda as amended. Roll call vote: Glanzer – Yes; Lee – Yes; Van Berkum – Yes; Siemonsma – Yes; and Bischoff – Yes.

Dates to remember: July 11-July 20 ESY Early Childhood - McKinley Learning Center. July 11-August 3 Summer Meals at MS & Mobile Meals at Splash Central (Monday – Friday at 11:00-12:30pm). July 11-August 4 Grab n’ Go Weekend Meals at MS

(Fridays, July 14-Aug 4, 11:30am-12:30pm). July 31-August 15 On-line only Auction at Benmeyerauctions.com. Load outs August 16. August 7-10 NEW Teacher Orientation Days. August 7 NEW Teacher/Board Luncheon – 11:30 High School Commons. August 7 Substitute Teacher In-Service – Washington 4-5 Center 1:00pm - High School / Middle School / Elementary 2:00pm – SmartFind Express Automated Substitute System. August 9 Freshman Orientation & HS Open House. August 14 All Staff Required Meeting 9:30am–12:15pm @HHS Auditorium. August 14 Elementary Open Houses BUCH-4:00-5:00pm / MAD-5:15-6:30pm / WASH-6:45-8:00pm. August 14 Board of Education Meeting 5:30 p.m. – IPC. August 14-16 Teacher In-Service. August 15 Middle School Open House 5:00-6:00pm. August 17 First Day of School for Grades 1–12. August 17-22 Kindergarten Screening. August 23 First Day of School for Kindergarteners. August 28 Board of Education Meeting 5:30 p.m. – IPC. August 30 Early Release – State Fair. August 31 No School/South Dakota State Fair. September 1-4 South Dakota State Fair. September 4 Labor Day Holiday / South Dakota State Fair. September 11 Board of Education Meeting 5:30 p.m. – IPC. September 15 Homecoming – Early Release. September 25 Board of Education Meeting 5:30 p.m. – IPC. September 25 High School Parent/Teacher Conferences 5:30-8:30 p.m.

Community Input

None.

Conflict Disclosure and Consideration of Waivers

The School Board will review the disclosures and determine if the transactions or the terms of the contracts are fair, reasonable, and not contrary to the public interest. (1) All new waiver requests require School Board action, are public documents, are on file in the Superintendent's Office, are filed with the Auditor General at the State Department of Legislative Audit, and are filed with the Attorney General. (2) A disclosure submitted for the purpose of notifying the School Board of an interest in a contract does not require Board action. (3) A disclosure submitted for the purpose of notifying the School Board of a direct benefit from a contract that was previously approved, requires disclosure and no action by the Board. Disclosure information (2) and (3) will appear on the agenda and in the meeting minutes.

(1) New Waiver Requests – Board Members (Require Board Action):

- a) School Board Member Tim Van Berkum – DB2024-1

Motion by Glanzer, second by Siemonsma, and carried to approve Tim Van Berkum's waiver request DB2024-1 after reviewing the disclosure and determining the transactions or the terms of the contract are fair, reasonable, and not contrary to the public interest.

Roll call vote: Glanzer – Yes; Lee – Yes; Van Berkum – Abstain; Siemonsma – Yes; and Bischoff – Yes.

1) New Waiver Requests – Administrators (Require Board Action):

- a) Director of Buildings and Grounds John Halbkat – DB2024-2
- b) Assistant Principal – Huron High School - Rodney Mittelstedt – DB2024-3
- c) Principal Mike Radke Huron High School – DB2024-4
- d) Director of School Nutrition Amanda Reilly – DB2024-5
- e) Principal Laura Willemssen Middle School – DB2024-6
- f) Principal Laura Willemssen Middle School – DB2024-7
- g) Director of Technology Roger Ahlers –DB2024-8
- h) Principal Heather Rozell Madison 2/3 Center – DB2024-9
- i) Business Manager Kelly Christopherson – DB2024-10

Motion by Siemonsma, second by Van Berkum and unanimously carried to approve Director of Buildings and Grounds John Halbkat’s request – DB2024-2; Assistant Principal – Huron High School - Rodney Mittelstedt’s request – DB2024-3; Principal Mike Radke’s request – DB2024-4; Director of School Nutrition Amanda Reilly’s request – DB2024-5; Principal Laura Willemssen’s request – DB2024-6; Principal Laura Willemssen’s request – DB2024-7; Director of Technology Roger Ahlers’ request – DB2024-8; Principal Heather Rozell’s request – DB2024-9; and Business Manager Kelly Christopherson’s request – DB2024-10 after reviewing the disclosure and determining the transactions or the terms of the contract are fair, reasonable, and not contrary to the public interest. Roll call vote: Glanzer – Yes; Lee – Yes; Van Berkum – Yes; Siemonsma – Yes; and Bischoff – Yes.

(2) Disclosure Reflecting an Interest in a Contract (No Board Action):

- a) School Board Member Tim Van Berkum – IC2024-1

(3) Disclosures reflecting a direct benefit from a contract, these are previously approved waivers (No Board Action) - None

Motion by Siemonsma, second by Glanzer, and unanimously carried to approve the consent agenda including the minutes of the June 12 and June 26 meetings; the financial report as printed below; bills for payment as presented (see attached listing); designated Kelly Christopherson as Business Manager of the Huron School District No. 2-2 for the 2023-2024 school year and as such be authorized to handle all financial transactions on behalf of the district, to negotiate and oversee all savings accounts, checking accounts, and investments; designating the second and fourth Mondays as meeting nights for the Huron Board of Education, with the exception that the second meeting in December and the second meeting in July be cancelled, also, if a Monday holiday falls on a board

meeting day, the meeting will be moved to the following Tuesday and the Board meeting time will be at 5:30 PM in the Instructional Planning Center in the Huron Arena; set salaries of Board members at \$70 per meeting – and the Board Chairman/Vice-Chairman are to be paid \$75 per meeting for 2023-2024; designating the Plainsman as the official newspaper; designating Kelly Christopherson, Brenda Snyder, and Brittney Neuharth to be responsible for and be authorized to sign checks on the Huron School Activity Account; designating Kelly Christopherson and Ashley Neuharth to be responsible for and be authorized to sign checks on the Health Insurance Account; authorizing the Superintendent (or his designee in his absence) to close school; designating the School Resource Officer and the Beadle County Sheriff as school truant officers for the 2023-2024 school year; designating Linda Pietz, Jolene Konechne, Ralyna Schilling, and Kelly Christopherson to sign for and accept government funds; approving the Comparability Assurances Policy in accordance with Section 1120(a) of Title I law; appointing Linda Pietz as the Title IX Coordinator for the District; designating Rodney Freeman as the school attorney with a monthly retainer of \$1,100 for the 2023-2024 school year; authorize annual publication of school policies complying with the following: General Discrimination & Title I Grievance Policies, Educational Records Policy, Personally Identifiable Information on Students or Former Students, Title IX – Discrimination Policy, Drug Free Workplace, Drug Use by Students / Drug Use by Employees, Complaint Policy for Federal Programs, and District-Wide Title I Parental Involvement Policy (Complete copies of the policies are on file in the Business Office.); adopting the rates for transportation and meals, meal allowances for In-State Meals are Breakfast \$13.00, Lunch \$15.00, and Dinner \$26.00 and meal allowances for Out-of-State Meals are Breakfast \$16.00, Lunch \$17.00, and Dinner \$31.00, mileage rate is \$0.51 per mile, private vehicle mileage rate when a school vehicle is available is \$0.28 per mile, lodging – actual cost for in state and out-of-state; continuing to provide complimentary passes for school activities to Huron School District residents who are 62 years of age or older, passes are available at the Superintendent's Office; continuing to provide complimentary passes for school activities to a pre-approved list of referees, media, etc.; the issuing of life time passes to staff members who have reached retirement age while still employed by the district and school board members who serve the district; employees will be issued a nontransferable pass; family members living at home will be admitted when accompanied by employee; approving the following early dismissal days for teacher in-service activities for the 2023-2024 school year: August 30, 2023; October 4, 2023; November 1, 2023; December 6, 2023; January 10, 2024; February 7, 2024; March 6, 2024; April 3, 2024; and May 1, 2024; Other early release days may be on September 15, 2023 and May 16, 2024; approving student fees, fines, and charges (a complete list is on file in the Business Office); the publishing of 2023-2024 employee salaries and wages; new hires including volunteer interns for the summer school program: Ba Blut Doh Paw, Rose Aung, Htee Htoo, Ehler Klay, and Moo Ney Chri; Paw Blut Ser/Substitute Teacher - \$160 per day/Substitute Para-Educator - \$19.16 per hour; Lori Kopfmann/Substitute Teacher - \$160 per day/Substitute Para-Educator - \$19.16 per hour; Brenda Nelson/Food Service, Cashier – Madison - \$20.04 per hour; Ariel Clark/Food Service, Assistant Dish

Operator – MS - \$20.39 per hour; Emily Bateman/Food Service, Cashier – Washington - \$21.21 per hour; and Htoo Moo/Food Service, Lunch Monitor – MS - \$19.91 per hour; the resignations of Rachel Kary/MS Boys Tennis Coach/3 years and Lora Katz/Food Service-Holy Trinity Satellite/4 months; contract for Bailey Thompson/2nd grade teacher /Madison/ \$53,937 per year; Adoption of Supplemental Budgets for the General Fund, Capital Outlay Fund, and Special Education Fund; and the designation of Farmers & Merchants Branch of 1st National Bank and Huron Area Education Federal Credit Union (Scholarship Fund) official depositories for 2023-2024. Roll call vote: Glanzer – Yes; Lee – Yes; Van Berkum – Yes; Siemonsma – Yes; and Bischoff – Yes.

	Bank Balance 06-01-23	Receipts	Disbursements	Bank Balance 06-30-23
General Fund	5,415,124.73	1,997,552.51	2,363,426.71	5,049,250.53
Capital Outlay	3,472,933.01	694,308.79	683,138.78	3,484,103.02
Special Education	1,495,524.29	555,438.75	564,071.52	1,486,891.52
Building Fund	3,570.10	0.00	0.00	3,570.10
Bond Redem.- Elem	15,771,510.47	168,348.73	0.00	15,939,859.20
Food Service	766,204.80	97,039.04	183,351.78	679,892.06
Enterprise Fund	308,123.81	689.37	21,822.84	286,990.34
Activity Account	351,935.85	16,749.17	27,152.11	341,532.91
Health Insurance	257,815.70	364,572.59	333,556.67	288,831.62
Scholarship Fund	282,480.01	0.00	0.00	282,480.01
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	26,094,390.41	3,894,698.95	4,176,520.41	27,843,401.31

Celebrate Successes in the District

The Superintendent reported on the successes in the District.

Reports

- A. Good News Report – Jolene Konechne gave a report on ESL summer school.
- B. Business Manager’s Report – Kelly Christopherson presented the Business Manager’s report to the board.
- C. Superintendent’s Report – Kraig Steinhoff presented the Superintendent’s report to the board.

Old Business

The Board conducted first reading of Policy IKF-1 Honor Graduation. No action was taken.

New Business

The Board agreed to have the Superintendent contact Wolsey-Wessington and Iroquois schools regarding the bus pick-up point agreements for 2023-2024.

The Board was introduced to proposed changes to policy AE – Huron Public School District Wellness Policy – Contact Updates for 2023-2024 School Year. No action was taken.

Motion by Van Berkum, second by Siemonsma, and unanimously carried to cast votes in the SDHSAA election for Ryan Rollinger, Harrisburg and Adam Shaw, Madison. Roll call vote: Glanzer – Yes; Lee – Yes; Van Berkum – Yes; Siemonsma – Yes; and Bischoff – Yes.

Motion by Siemonsma, second by Glanzer, and unanimously carried to approve updates to the strategic plan. Roll call vote: Glanzer – Yes; Lee – Yes; Van Berkum – Yes; Siemonsma – Yes; and Bischoff – Yes.

Motion by Siemonsma, second by Van Berkum, and unanimously approved to adjourn at 6:19 p.m. Roll call vote: Glanzer – Yes; Lee – Yes; Van Berkum – Yes; Siemonsma – Yes; and Bischoff – Yes.

Garret Bischoff, President

Kelly Christopherson, Business Manager