

	<b>Huron School District #2-2</b>	Code: GDBD-1a (N)
	Policies and Regulations	Support Staff Leaves & Absences Sick Leave Plan/Class II, III, IV

## SUPPORT STAFF LEAVES AND ABSENCES

### SICK LEAVE PLAN/CLASS II, III, IV

#### CLASS II, III, IV

**Class II**                      Ten days sick leave per year. May accumulate up to fifty (50) days to be carried to the next school year.

**Class III**                      Any Class III employee that has been employed for a period of one school year (150 days) is eligible for five (5) days sick leave per year. May accumulate up to ten (10) days to be carried to the next school term.

**Class IV**                      No sick leave benefits.

- 1) Sick leave may be taken because of personal illness, injury, or an order of a physician to remain absent due to exposure to disease, or to obtain the services of a medical professional that cannot be obtained during the non-school hours. One-half hour is the minimum sick leave period.
- 2) **Doctor's Certificate Clause**  
After an absence from school due to sickness or illness, the employee may be required to furnish proof of illness. This proof will be in the form of a doctor's certificate. The board of education, at its expense, may also request a physical examination of the employee by a physician designated by the board. The decision of the school physician shall be final.
- 3) Class II employees will be paid \$80 (eighty dollars) per day for each day of earned accumulated sick leave that is eligible for carryover, a maximum of 50 days, when they end employment. Sick leave pay-out will not take place if a staff member is terminated for cause from their work.
- 4) Class III employees will be paid \$80 (eighty dollars) per day for each day of earned accumulated sick leave that is eligible for carryover, a maximum of 10 days, when they end employment. Sick leave pay-out will not take place if a staff member is terminated for cause from their work.

Employees scheduled for less than 8 hours per day will be paid for each day on a percentage basis equal to the percent of their scheduled hours.