

SUPPORT SERVICE POSITIONS (CUSTODIAN)

QUALIFICATIONS

1. Similar work experience desirable.
2. Good health and physical ability to perform duties of custodian.

RESPONSIBILITIES

1. Performs daily housekeeping tasks of cleaning building and maintaining grounds and equipment, utilizing proper cleaning.
 2. Performs duties as assigned by building principal and the buildings and grounds director.
 3. Inspects building and grounds and corrects or reports any unsafe conditions.
 4. Checks fire alarm system as required by law and reports any deficiencies to building principal or immediate supervisor.
 5. Reports acts of vandalism and person(s) responsible to building principal.
 6. Presents a neat appearance.
 7. Establishes good rapport with pupils, administrators, staff, and public.
 8. Is punctual and follows building schedule.
 9. Attends custodial workshops and demonstrations when requested.
 10. Is knowledgeable about school policies.
 11. Assumes other duties as may be assigned.
- * Is supervised by building principal and buildings and grounds director.