

RESIGNATION OF PROFESSIONAL STAFF MEMBERS (Early Resignation Benefits)

Staff members who are not eligible for early retirement benefits and plan to resign will receive an early notification benefit under the following terms:

- Those persons submitting their resignations prior to January 1 will receive a payment of \$500.
- Those persons submitting their resignations after January 1 and prior to January 31 will receive a payment of \$300.
- Those persons submitting their resignations between February 1 and March 1 will receive a payment of \$200.
- Those persons submitting their resignations between March 1 and March 15 will receive \$100.
- Those persons submitting their resignations after March 15 will not be entitled to any of the benefits listed above.
- Those persons who are not employed full time will receive a percentage of the benefit that matches the percent of employment.

All benefits will be included in the employee's last check.