

BUILDING AND MACHINE USE BY THE HEA

On days school is in session, the Huron Education Association members shall have the right to use the school buildings for meetings between the hours of 4:00 p.m. and 8:15 a.m. provided the building is not scheduled for other use.

On days school is not in session, the HEA and its members shall have the right to use school buildings for meetings during hours that a custodian is on duty provided the building is not scheduled for other use.

All requests for use of the building will be presented, in writing, by the association president or the building representative to the principal or administrator in charge of the building. Such request will be presented at least 12 hours in advance of the time the building is to be used. The request will include the area of the building to be used and purpose for which the building will be used. The principal or administrator shall verify in writing the authorization to use the building. If any part of this policy conflicts with board of education policies dealing with use of school buildings, the conflicting areas in this policy will be null and void.

The Huron Education Association member shall have the privilege of using all office machines. The cost of repair of any damage done to the machines during such use and the cost of consumable supplies will be the responsibility of the Huron Education Association. No machine will be removed from its location for use at another location within or without the building.