

**Huron School District  
New Hire Justification**

**Date:** *September 28, 2018*

**Applicant Information**

**Applicant Name:** *Lesle Tobkin*

**Address:** *646 Lawnridge Ave. SE*

**Phone:** *605-520-1847*

**Education:** *High School*

**Experience:** *Bus Driver, Sub Morning Dispatcher, Food Service, Para*

**References:** *K. Bostrom*

**Reason for New Hire:** *Fill full time position for transportation dispatcher.*

**New Position:**

**Replacement:** *Aimee Gravgaard*

**Position Information**

**Department:** *Transportation*

**Position:** *Dispatcher, driver trainer, and emergency bus driver.*

**Supervisor:** *Kathie Bostrom*

**Responsibilities:** *Open transportation, dispatch for AM & PM bus routes, train new drivers, provide in-service training for all drivers, close and secure transportation building, and misc. duties as assigned.*

**Hours:** *School year: 5:00 am – 9:00 am & 2:00 pm – 6:00 pm.*

*Summer: 6:00 am – 3:00 pm (depending on summer school routes)*

**Hiring Information**

**Wages:** *\$34,503.00 + full benefits*

**Classification:** *Div. 1 Officer Personnel*

**Wage Justification:** *2017 – 2018 Support Staff Hiring Schedules-Full-Time Personnel Staff*

**Start Date:** *October 1, 2018*

**Requested by:** *Kathie Bostrom*

**Huron School District  
New Hire Justification**

**Date:** 10-3-2018

**Applicant Information**

**Applicant Name:** Sydney Munce

**Address:** 390 24<sup>th</sup> St SE #119

**Phone:** 605-951-3496

**Education:**

**Experience:** Teacher for the District

**References:** Cathie Vortheims, Lori Streich, Chelsea Stills

**Reason for New Hire**

**New Position:** n/a

**Replacement:** Adding TAP staff to reduce overtime expenses

**Position Information**

**Department:** TAP

**Position:** Site Greeter, Classroom Leader, Substitute Site Supervisor

**Supervisor:** Linda Pietz

**Responsibilities:** Implement after-school learning activities

**Hours:** Schedule varies - 3:30-5:30 pm

**Hiring Information**

**Wages:** \$13.50 (site greeter) \$17.65/hr (classroom leader) \$32.02 (site supervisor)

**Classification:** Classified

**Wage Justification:** Pre-determined hourly rate

**Start Date:** October 10, 2018

**Requested by:** Linda Pietz