

PROFESSIONAL STAFF LEAVES AND ABSENCES
(Absence for Extraordinary Circumstances)

Absence for extraordinary circumstances not specified elsewhere must be approved by the board of education or its designee. When the request is granted, such absences will result in a deduction of substitute pay for each day missed. Substitute pay deducted shall not exceed 40 percent of the teacher's average daily wage. One example of a substitute pay deduction for extraordinary circumstances would be where the individual is stranded away from home due to inclement weather.